

**Bridgewater City Council Regular Meeting Minutes
September 8, 2025 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on Monday 09/08/25. The meeting was called to order at 7:00 pm by President Travis Holthaus. Answering roll call were Bob Anderson, Luke Burger, Tony Hofer, and Travis Holthaus. Absent was Alicen Strombeck. Others present: Finance Officers-Joan Julson & Kendra Julson, Maintenance-Todd Letcher, Scott LaVoy-DGR, Jerry Paweltzki, Margie Peters, Terri Shape, Jason Jaeger, Breanne Schmidt, Attorney Robin Eich, and Matt Kroger.

Pledge of Allegiance was recited.

Motion by Burger, second by Anderson to approve the presented agenda. All present voted aye. Motion carried.

No interested person came forward to apply for the Ward II or the Mayor position.

The minutes of last month's meetings were sent to the council for reading prior to the meeting. Motion by Anderson, second by Hofer to approve the August 11th regular meeting minutes. All present voted aye. Motion carried.

The August Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Burger, second by Hofer to approve the August Financial Statement. All present voted aye. Motion carried.

After reviewing the bills for the month of August, a motion was made by Burger, second by Anderson to approve the August bills for payment. All present voted aye. Motion carried.

Maintenance Report by Letcher: 1) mowing has slowed down, 2) asphalt has been done 3) just doing some odds and ends right now 4) the park bathroom is pretty much done, the floor has been epoxied.

Public Input: Jerry Paweltzki would like the street light on Walnut and Hwy 262 to get replaced. He said that South Main Street is looking very nice right now with the grass cut and the weeds out of the street. Jason Jaeger said while driving around and looking at the street project, he noticed some streets have curb and gutter and some do not. He was wondering why. He was also wondering why existing curb and gutter, that was functioning prior to the project, was taken out and replaced? He would like the assessment roll hearing be moved to the October meeting. It was explained that some of the streets were unable to get curb and gutter due to width of the street. It was also explained that existing curb and gutter may have needed to be replaced due to the level of the street changing. The assessment is for the improvements made to the front footage of the property, not whether new curb, gutter or sidewalks were replaced. Margie Peters questioned why the sidewalk approach in the area of 3rd & Walnut was off. It was explained that in order to be ADA compliant, the sidewalk approaches need to be lined up across from each other and due to the angle of the street at 3rd & Walnut, the approach is positioned the way it is. Matt Kroger was here on behalf of the Bridgewater Fire Department, asked for a donation for the upcoming Fireball event. Last year a donation of \$1500 was made. A motion was made by Hofer, second by Burger to approve the donation of \$1500 to the Fireball. All present voted aye. Motion carried.

No more input and President Holthaus moved on.

President Holthaus opened the 7:15 pm Public Hearing at 7:27 pm for the Retail (on-off sale) Malt Beverage & SD Farm Wine Potter Tire & Service DBA Potter's Station. No one came to express any comments or concerns. A motion was made by Burger, second by Hofer to approve the Retail (on-off sale) Malt Beverage & SD Farm Wine Potter Tire & Service DBA Potter's Station. All present voted aye. Motion carried. At 7:29 Public Hearing was declared over.

A motion was made by Burger, second by Anderson to approve Resolution 25-0908A setting the special assessment interest rate for the 2023 Phase 2 Storm Sewer Project. Roll call – All present voted aye. Motion carried

**CITY OF BRIDGEWATER
Resolution #25-0908A**

A Resolution of the City of Bridgewater to set the interest rate on the special assessment for the 2023 Phase 2 Storm Sewer Project.

NOW, THEREFORE BE IT RESOLVED: that the City shall set the interest rate on the special assessment for the 2023 Phase 2 Storm Sewer project at 3.5% per annum.

PASSED AND APPROVED this 8th day of September, 2025, by the City Council of the City of Bridgewater, South Dakota by the following vote:

Ayes: 4

Nays: 0

Absent: 1

City of Bridgewater
By: Travis Holthaus
Title: Council President

Attest:

Joan M Julson

City Finance Officer

SEAL

Storm Sewer: Scott LaVoy-DGR gave a project update. Project seeding has been done. The signs and mailboxes have been put back up. Project was substantially complete as of August 21st. The only things that are left are considered punch list items. Punch list items need to be addressed before releasing the retainage on the project. The lawns that have gotten seeded and watered are looking great.

Motion by Anderson, second by Burger to sign Pay Application #16 for H&W Contracting LLC in the amount of \$21850.42 for work completed through August 29, 2025. All present voted aye. Motion carried.

Motion by Burger, second by Hofer to approve a Special Meeting on September 22nd, at 7:00 pm, for the Public Hearing for Assessment Roll. All present voted aye. Motion carried.

Jerry Paweltzki discussed his easement issues. Jerry was advised that these issues are between the project contractor and himself. Council moved on as advised by Attorney Eich.

Streets & Alleys: We received notice that McCook County Highway Department will no longer be providing sealing services.

Water & Sewer: A motion was made by Burger, second by Hofer to pass Resolution 25-0908C. Roll call - All present voted aye. Motion carried.

CITY OF BRIDGEWATER

Resolution #25-0908C

A Resolution of the City of Bridgewater to amend Section 8.0115 - Rates for Water Service of the 2005 Revised City of Bridgewater Ordinances.

WHEREAS, the City of Bridgewater currently operates a system of waterworks for the purpose of providing water and water supply for municipal, business, and domestic purposes and has determined that improvements to the waterworks are necessary for the conduct of its governmental programs and qualifies as an improvement to its waterworks system; and

WHEREAS, the City has determined to issue its revenue bonds to finance the improvements to its waterworks system and has applied to the South Dakota Conservancy District for a Drinking Water State Revolving Fund Loan to finance the improvements; and

WHEREAS, the City shall ensure that its Net Revenues Available for Debt Service will equal at least 110% of its System Debt Service for each fiscal year; and

WHEREAS, Section 8.0115 – Rates for Water Service states that rates may be adjusted by the City Council, from time to time, by resolution.

NOW, THEREFORE BE IT RESOLVED: that effective with the October 1, 2025 billing payable in November 2025, the water rate shall be as follows: the monthly maintenance fee will be \$5.00. In addition, for metered water the charge will be \$6.90 per 1000 gallons and the minimum monthly base rate for debt service is \$14.50.

PASSED AND APPROVED this 8th day of September, 2025, by the City Council of the City of Bridgewater, South Dakota by the following vote:

Ayes: 4

Nays: 0

Absent: 1

City of Bridgewater

By: Travis Holthaus

Title: Council President

Attest:

Joan M Julson

City Finance Officer

SEAL

A motion was made by Hofer, second by Burger to pass Resolution 25-0908D. Roll call vote with all voting aye. Motion carried.

CITY OF BRIDGEWATER

RESOLUTION # 25-0908D

A RESOLUTION OF THE CITY OF BRIDGEWATER TO AMEND SECTION 8.0208A SEWER USER FEE SCHEDULE AND PROCESS (FLAT RATE STRUCTURE).

WHEREAS SDCL 9-48-26 provides for the sewer rates to apply to all users, including but not limited to residential including apartments, public, and commercial users: and

WHEREAS the City of Bridgewater sewer charges shall fall due on the first day of each month and payable before 15 days after: and

WHEREAS the City of Bridgewater did pass Resolution 11-1005B - A Resolution of the City of Bridgewater to amend Section 8.0208A Sewer User Fee Schedule and Process (flat rate structure) to establish the minimum monthly sewer rate of \$22.75 plus \$.015 times the cubic feet of water used based on the average monthly usage during the six winter months: and

WHEREAS the City of Bridgewater did pass Resolution #19-1210D – A Resolution Segregating the Surcharge for Improvements to the City of Bridgewater Wastewater System, for Payment of a Revenue Borrower Bond and Yearly Review of Rate: and

WHEREAS the City of Bridgewater did pass Resolution #20-0309A - A Resolution of the City of Bridgewater to amend Section 8.0208A Sewer User Fee Schedule and Process (flat rate structure) to establish a storm sewer debt service surcharge of \$24.45 payable by each customer of its system who receives or benefits from the services of the project financed by the CW-04 loan with the Borrower Bond Series 2020: and

WHEREAS the City of Bridgewater did pass Resolution #23-0206B - a Resolution of the City of Bridgewater to amend Section 8.0208A Sewer User Fee Schedule and Process (flat rate structure) to establish an additional storm sewer debt service surcharge of \$10.30 payable by each customer of its system who receives or benefits from the services of the project financed by the CW-05 loan with the Borrower Bond: and

THEREFORE BE IT RESOLVED by the City as follows:

1. The City of Bridgewater amends the storm sewer debt service surcharge of \$24.45 to \$25.50 payable by each customer of its system who receives or benefits from the services of the project financed by the CW-04 loan financed with the Borrower Bond. The collection of the CW-04 surcharge of \$25.50 shall start on October 1, 2025 payable in November 2025. The surcharge shall remain in effect until such time as the CW-04 Borrower Bond is paid in full, it shall be collected at the same time as other charges of the system, and establish a surcharge account (Storm Sewer Debt Service Account – Phase 1) to segregate the income from other system income for bookkeeping purposes to be pledged to the South Dakota Conservancy District. The surcharge shall be reviewed from year to year and modified in order to provide the required 110 percent debt coverage.

Payroll by Dept.: Ambulance 8379.29; Finance Office 2160.71; Dump 175.37; Liquor 498.09; Parks 2901.46; Sewer 1482.60; Storm Sewer 730.70; Streets 1755.22; Water 1680.70; Mosquito 279.29; Fire 90.45; EFTPS – August payroll taxes 5603.67; SDRS – employee & city match of retirement 1322.04.

Supplies: Barco Municipal Products – Survey flags and street signs 211.10; CHS – Auquaneat Herbicide & TrimeC Classic 770.66; Hofer, Robin - ambulance gas reimbursement (credit card statement) 244.00; Julson, Joan – shop & mowing gas (credit card statement) 715.85; Meyer Motor – Fire Department – Freon, A/C dye, labor 148.17; Runnings – Fast plug, spray gun & wand 66.96; Total Stop – fire dept gas/diesel 43.35.

Beer and Liquor: (paid in July & reimbursed by The North 40) Beal Distributing, Inc. 554.80; Dakota Beverage 535.60.

Miscellaneous: A&B Business Inc–lease agreement for copier & extra copies, 109.59; Bridgewater Development–donation, 500.00; Humboldt Fire & Amb–2 amb ALS assists, 300.00; McCook County–Contracted Law Enforcement monthly payment, 2600.00; McCook Co Director of Equalization–1 yr subscription to Beacon, 200.00; Nordwald Rentals–October rent (Payable 10/01/25), 400.00; Petty Cash–storm sewer postage & ambulance supply, 87.17; Public Health Laboratory–water testing, 20.00; RBS Sanitation Inc – August garbage pickup, 3420.00; RBS Sanitation Inc–August dumpster fees (Legion Hall, Firehall, Shop), 195.00; SD State Treasurer– August garbage, etc. sales tax, 256.58; SD 811–19 faxed locates in August, 21.28; The Special/New Century Press–August publishing, 123.54.

Utilities: (paid in August midmonth) Golden West, 315.40; Hanson Rural Water, 7169.11; Xcel Energy, 2100.70.

Insurance: AFLAC – reimbursed by employees (ACH) 311.50; Health Pool of SD – health ins 4707.62; Julson, Joan – monthly Medicare, Supplement & Part D reimbursement 837.25.

Professional: DGR – professional services through 7/31/25 41986.05; Eich Law Office – Professional Services in August 733.26; H&W Contracting LLC – Storm Sewer Project Phase 2 (GOED payments #14&15 & ARPA payments #18&19) 857104.47.

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CITY OF BRIDGEWATER, SOUTH DAKOTA
ORDINANCE NO. A-124
2026 APPROPRIATION ORDINANCE

Be it ordained by the City of Bridgewater that the following sums are appropriated to meet the obligations of the municipality.

		General Fund	Anniversary Fund
Part I Governmental Funds			
410	General Government		
	411 Mayor & Council	\$31,180	
	411.5 Contingency	\$10,000	
	413 Elections	\$635	
	414.2 Finance Officer	\$44,385	
	419.2 Government Buildings	\$13,002	
	Total General Government	\$99,202	
420	Public Safety		
	421 Police	\$32,105	
	422 Fire	\$35,990	
	429.1 Civil Defense	\$350	
	Total Public Safety	\$68,445	
430	Public Works		
	431 Streets & Alleys	\$164,655	
	431.5 Storm Sewer	\$127,007	
	432 Garbage Collection	\$42,240	
	432.4 Landfill/Dump	\$2,680	
	Total Public Works	\$336,582	
440	Health and Welfare		
	441.2 Animal Control	\$532	
	441.3 Health Regulation/West Nile	\$4,412	
	441.4 City-Wide Cleanup	\$2,317	
	446 Ambulance	\$106,545	
	Total Health and Welfare	\$113,806	
450	Culture and Recreation		
	451 Anniversary		\$50
	451.1 4th of July	\$3,175	
	452 Parks	\$36,785	
	Total Culture and Recreation	\$39,960	\$50
460	Conservation and Development		
	465.3 Promoting the City	\$1,500	
	Total Conservation and Development	\$1,500	
490	Miscellaneous		
	449 Liquor	\$24,650	
	Total Miscellaneous	\$24,650	
TOTAL 2024 APPROPRIATIONS		\$684,145	\$50

Part II

The following designates the fund or funds that money derived from the following sources is applied to.

Governmental Funds

	Undesignated Fund Balance	-\$5,339
310	Taxes	\$303,691

320	Licenses and Permits	\$820	
330	Intergovernmental Revenue	\$92,023	
340	Charges for Goods and Services	\$208,650	
350	Fines and Forfeits	\$0	
360	Miscellaneous Revenue	\$84,300	\$50
390	Other Sources	\$0	
	Total Means of Finance	\$684,145	\$50

	Water Fund	Sewer Fund
Proprietary Funds		
Beginning Cash	\$105,445	\$252,504
Estimated Revenue	<u>\$146,817</u>	<u>\$94,400</u>
TOTAL REVENUE AVAILABLE	\$252,262	\$346,904
Less Appropriations	\$111,225	\$58,048
Less System Debt Service (SRF Loans)	<u>\$27,692</u>	<u>\$35,338</u>
ESTIMATED SURPLUS	\$113,345	\$253,518
Less Depreciation Acct.		\$1,200
Less Repair & Replacement Reserves		\$500
Less Surplus Account	\$7,900	\$1,013
Less Sinking Fund Balances		<u>\$1,000</u>
ESTIMATED BALANCE REMAINING	<u>\$105,445</u>	<u>\$249,805</u>

Part IV

The Finance Officer is directed to certify the following dollar amount of tax levies made in this ordinance to the County Auditor.

Travis Holthaus Council President 9/8/2025

 Signed and Dated by Mayor, Acting Mayor, or President of Council

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