

**Bridgewater City Council Regular Meeting Minutes
January 6, 2025 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on Monday 01/06/25. The meeting was called to order at 7:00 pm by President Travis Holthaus. Answering roll call were Bob Anderson, Luke Burger, Tony Hofer, Travis Holthaus, and Alicen Strombeck. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Lance Nolz (DGR), and Jim Julson.

Pledge of Allegiance was recited.

No letters of interest were received for the vacant Ward II position or Mayor position.

The minutes of last month's meeting were sent to the council for reading prior to the meeting. Motion by Anderson, second by Burger to approve the Dec 9th regular meeting minutes. All voted aye. Motion carried. Motion by Burger, second by Anderson to correct Nov 6, 2024 minutes to show Wednesday Nov 6th instead of Monday Nov 6th. All voted aye. Motion carried.

The December Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Burger, second by Hofer to approve the December Financial Statement. All voted aye. Motion carried.

After reviewing the bills for the month of December, a motion was made by Hofer, second by Burger to approve the December bills for payment. All voted aye. Motion carried.

Maintenance Report given by Letcher: 1) working mostly of winter shop work, 2) will be on vacation Jan 10-14.

Storm Sewer: Lance Nolz-DGR went over the Storm Sewer Project Phase 2 shut down for winter. Winter suspension started as of December 24, 2024. Concerns were expressed with the shape that some of the streets were left in for winter and the mess we could have this spring. H&W Contracting will provide help with the project gravel areas if needed for snow removal and any issues that might arise during the winter suspension period. There are concerns with a couple of areas being soft during the spring thaw timeframe. Discussed the liquidated damages, since substantial completion as stated in the Project Agreement was not met. Liquidated damages per calendar day is set at \$1200. So far we have 39 days (Nov 16 to Dec 24). Once the project is no longer on winter suspension, liquidated damages will continue to accrue.

Change Order #3 was discussed. This was for insulating 18" to 24" over existing water main due to shallow depth and cover observed during construction. The intersection of 4th & Walnut and parts of 3rd St require the insulation. Motion by Burger, second by Hofer to accept Change Order #3 in the amount of \$24,000.00. All voted aye. Motion carried.

Motion by Burger, second by Strombeck to sign Pay Application #11 for H&W Contracting LLC in the amount of \$94,740.75. All voted aye. Motion carried.

Public Input: No one here with public input. President Holthaus moved on.

Water & Sewer: Letcher is waiting for call back from Bender's on the sewer line cleaning at 511 N Cherry Ave.

Ambulance: Jim Julson discussed with the council the changes that have occurred within the ambulance service. The SD Dept of Health no longer oversees the ambulances. It is overseen by the SD Board of Medical & Osteopathic Examiners (SDBMOE). With that change, the amount of paperwork and timelines have also greatly increased/changed. There are days when that is all he works on, as he is the one who deals with the SDBMOE. Motion by Strombeck, second by Burger to reclassify Jim Julson as director with Sue Rinehart as Co-director. Julson carrying the pager will change to \$3 per hour and Rinehart will change to \$2.50 per hour. EMT's will be \$150 per trip and Drivers will be \$100 per trip. All voted aye. Motion carried.

Motion by Strombeck, second by Burger to pass Resolution 25-0106A. All voted aye. Motion carried.

**CITY OF BRIDGEWATER
RESOLUTION NO. 25-0106A
RESOLUTION DECLARING SUPPORT AND ADOPTION OF THE 2024 PRE-DISASTER MITIGATION
PLAN FOR MCCOOK COUNTY, SOUTH DAKOTA**

WHEREAS, the City of Bridgewater supports the contents of the 2024 Pre-Disaster Mitigation Plan for McCook County, South Dakota; and

WHEREAS, the 2024 Pre-Disaster Mitigation Plan for McCook County, South Dakota, will be utilized as a guide for planning related to the Federal Emergency Management Agency’s (FEMA) Hazard Mitigation and other purposes as deemed appropriate by the City of Bridgewater.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the City of Bridgewater, South Dakota, that the City of Bridgewater hereby adopts, supports, and will facilitate the implementation of the 2024 Pre-Disaster Mitigation Plan for McCook County, South Dakota.

Dated this 6th day of January, 2025.

FOR THE GOVERNING BODY OF THE CITY OF
BRIDGEWATER, SOUTH DAKOTA

By: Travis Holthaus, Council President

ATTEST:

By Joan Julson, Finance Officer

SEAL

Motion by Burger, second by Anderson to set election date for April 8th. All voted aye. Motion carried.
Seats up this year: 2 yr – Mayor, and Ward I, II, III Council seats (Holthaus, Hofer, and Ward II vacant seat)

Motion by Burger, second by Strombeck to pass Resolution 25-0106B. All voted aye. Motion carried.

**City of Bridgewater
Resolution #25-0106B**

WHEREAS, in compliance with SDCL 6-1-10, which states that a complete list of all salaries paid to all city officials and employees be established by resolution and published in the minutes of the first meeting of the fiscal year and thereafter published monthly by department;

WHEREAS, all volunteers of the ambulance and the fire department are covered under the City of Bridgewater’s work comp;

NOW THEREFORE BE IT RESOLVED, that the following is a list of all said salaries:

FISCAL YEAR 2025

GROSS ANNUAL WAGE:

NAME	Position	Salary	Per Meeting Attended
vacant	Mayor	\$850.00	\$100.00
Bob Anderson	Councilperson	\$700.00	\$100.00
vacant	Councilperson	\$700.00	\$100.00
Tony Hofer	Councilperson	\$700.00	\$100.00
Travis Holthaus	Council President (Mayor pay)	\$850.00	\$100.00
Alicen Strombeck	Councilperson	\$700.00	\$100.00
Luke Burger	Council Vice-President	\$700.00	\$100.00

HOURLY WAGE:

NAME	Position	Per Hour
Julson, Joan	Finance Officer	\$23.12
Letcher, Todd	Utility/Maintenance Supervisor	\$25.98
Eich Law Office	Attorney & Assistant	\$200.00 / \$100.00

AMBULANCE:

NAME	Position	Per Trip	Carrying Pager per Hour
Hofer, Roger	EMT	\$150.00	\$1.50

Rinehart, Susan	EMT (Co-director)	\$150.00	\$2.50
Gilbert, Doug	EMT	\$150.00	\$1.50
Julson, Jim	EMT (Director)	\$150.00	\$3.00
Hofer, Robin	EVOC	\$100.00	\$1.50
Johnston, Roger	EVOC	\$100.00	\$1.50
Pollman, Jeff	EVOC	\$100.00	\$1.50
Sorenson, Dan	EVOC	\$100.00	\$1.50

Both EMT's & EVOC drivers are paid \$15.00 for No Transport w/ No Treatment calls and \$30.00 for No Transport w/Treatment calls.

Volunteer Fire Dept: Chief – Chad Addy, Asst. Chief – Doug Weber, Sec./Treas. – Kenny Erickson, Training Officer – Scott Hofer, 2nd Training Officer – Keith Heiberger. Other members: Ed Meyer, Craig Meyer, Todd Letcher, Matt Kroger, Zach Guenthner, John Paweltzki, Jalen Weber, Troy Hofer, Kenny Weber, Matt Anderson, Ryan Watters, Landon Hofer, Jeb Olsen, Aguer VanSickle, Brenden Watters, Bennett Guenthner, Ethan Roebuck, and Reserve (Mike Weber, Brian Cable, Doug Gilbert, Roger Hofer, Chuck Addy & Bob Anderson).

Planning & Zoning Committee: Mike Damm, Alicen Strombeck, Steve Prater, and 2 vacant seats.

Dated this 6th day of January 2025 in Bridgewater, South Dakota.

Travis Holthaus

Council President

ATTEST:

Joan M Julson

Finance Officer

SEAL

Motion by Anderson, second by Burger to designate The Special as the official newspaper for 2025. All present voted aye. Motion carried.

Motion by Strombeck, second by Burger to designate Rivers Edge Bank as the official depository for 2025. Motion carried.

Motion by Strombeck, second by Hofer to continue the Bridgewater Development monthly donation of \$500. All present voted aye. Motion carried.

Motion by Anderson, second by Burger to sign the 2025 Agreement with Eich Law for city attorney. All present voted aye. Motion carried.

There being no further business, a motion was made by Burger, second by Strombeck to adjourn. Motion carried. Time 8:49 pm.

Next regular meeting is Monday, February 10, 2025.

Travis Holthaus – Council President

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 5973.62; Dump 6.25; Finance Office 1280.75; Fire 74.95; Gov't Bldg 112.41; Liquor 293.53; Parks 339.73; Sewer 1233.09; Storm Sewer 1017.94; Streets 1497.55; Water 1233.07; EFTPS-December payroll taxes, 3499.78; SD Retirement System-employee & city match, 915.36; SD Unemployment Ins Div – 4th Q, 27.00.

Supplies: Anderson Trucking–pickup & deliver 1 load of salt/sand, 126.00; Auto Value Salem–shop supply, 60.65; Hofer, Robin-ambulance gas reimbursement (credit card statement), 205.00; Julson, Joan–shop gas (credit card statement), 134.83; McCook County Highway–16T salt/sand mixture, 550.08; MARC–lagoon supply, 5282.64; Post Master–WSG billing postage, 112.00; Runnings–Street & shop supply, 152.66; Stern Oil–Legion Hall propane, 662.40; Titan Machinery–skidsteer supply, 31.00; Total Stop–fire dept diesel, 228.11; Two Way Solutions–2 radios for fire dept, 1883.78.

Repairs & Maintenance: Fisk's Heating & Cooling LLC–Legion Hall furnaces repair, 86.73; Meyer Motor–Amb maintenance & fire dept supply, 148.62; SD Assoc of Rural Water Systems–smoke testing 4 manholes, 350.00.

Beer and Liquor (paid in December & reimbursed by The North 40): Beal Distributing Inc, 1179.30; Dakota Beverage, 454.00; Republic National Dist Co, 450.21.

Miscellaneous: A&B Business Inc–copier lease agreement, 92.67; Bridgewater Development Corp–monthly donation, 500.00; McCook County–Contracted Law Enforcement monthly payment, 2356.25; Nordwald Rentals–February rent (Payable 2/01/25), 400.00; Public Health Laboratory–water testing for Nov & Dec, 30.00; RBS Sanitation–December garbage pick-up, 3420.00; RBS Sanitation–dumpster fees (Legion Hall, firehall, shop), 195.00; SD Amb Assoc.–conference registration for 2 people, 300.00; Sanford USD Medical Center–EMT class for Tim Gray, 350.00; SD State Treasurer–December garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.74), 245.27; Stahl, Joann–reimbursed sewer line clean out, 456.66; Stern Oil–annual LP tank lease for Legion Hall, 50.00; The Special/New Century Press–December publishing, 105.30; US Bank–2 SRF sewer loan payments, 8834.09.

Dues & Fees: SD Amb Assoc–2025 dues, 75.00; SD Assoc of Rural Water Systems–2025 dues, 445.00; SD DANR–2025 Wastewater fee, 550.00; SECOG–2025 Dues, 1027.00; SD Municipal League–2025 Dues, 859.00; SD Governmental Finance Officers Assoc–2025 Dues, 40.00.

Utilities (Paid in December mid-month): Golden West, 321.07; Hanson Rural Water, 5276.18; Xcel Energy, 2018.27.

Insurance: AFLAC–reimbursed by employees, 311.46; Health Pool of SD, 2354.86, Julson, Joan–monthly Medicare, Supplement & Part D reimbursement, 740.29.

Professional: DGR Engineering–professional services through November, 30836.82; H&W Contracting LLC–Storm Sewer Project Phase 2–ARPA & GOED funds Payment #11, 94740.75.

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