

**Bridgewater City Council Regular Meeting Minutes  
December 9, 2024 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on Monday 12/09/2024. The meeting was called to order at 7:00 pm by President Travis Holthaus. Answering roll call were Bob Anderson, Luke Burger, Tony Hofer, Travis Holthaus, and Alicen Strombeck. Others present: Finance Officer-Joan Julson, Scott LaVoy (DGR), Sophie Johnson (SECOG), Frieda Wollman, Roger Wollman, and Jerry Paweltzki.

Pledge of Allegiance was recited.

No letters of interest were received for the vacant Ward II position or Mayor position.

The minutes of last month's meeting were sent to the council for reading prior to the meeting. Motion by Anderson, second by Burger to approve the Nov 6<sup>th</sup> regular meeting minutes. All voted aye. Motion carried.

The November Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Burger, second by Hofer to approve the November Financial Statement. All voted aye. Motion carried.

Motion by Anderson, second by Burger to pass Contingency Transfer Resolution 24-1209. All voted aye. Motion carried.

*City of Bridgewater*

*Resolution #24-1209*

**RESOLUTION APPROVING CONTINGENCY TRANSFER**

*WHEREAS, insufficient appropriation was made in the 2024 adopted budget for the following departments to discharge just obligations of said appropriations; and*

*WHEREAS, SDCL 9-21-6.1 provides that transfers be made by resolution of the board from the contingency appropriations established pursuant to SDCL 9-21-6.1 to other appropriations;*

*THEREFORE, BE IT RESOLVED that the appropriations be transferred from the contingency budget to the following department budgets:*

101-41920-41100	Government Buildings	Salaries & Wages	\$ 200.00
101-41920-42100	Government Buildings	Insurance	\$ 100.00
101-41920-42500	Government Buildings	Repairs & Maint.	\$ 1500.00
101-41920-42600	Government Buildings	Supplies	\$ 500.00
101-43240-41100	Landfill/Rubble Site	Salaries & Wages.	\$ 200.00
101-43240-42100	Landfill/Rubble Site	Insurance	\$ 4.00
102-44600-42100	Ambulance	Salaries & Wages	<u>\$ 5000.00</u>
		<b>TOTAL</b>	<b>\$ 7504.00</b>

*Dated this 9<sup>th</sup> day of December, 2024.*

*Resolution passed: 5 votes in favor; 0 votes opposed; 0 absent.*

Travis Holthaus

*Council President or Vice President*

**ATTEST:**

Joan M Julson

*Finance Officer*

(SEAL)

After reviewing the bills for the month of November, a motion was made by Hofer, second by Burger to approve the November bills for payment. All voted aye. Motion carried.

Maintenance Report by Letcher was read: 1) patching potholes 2) working on project 3) water school in Rapid City on Nov 19-20 4) getting winter equipment ready for snow. Motion was made by Anderson, second by Burger to hire councilman Tony Hofer to help Letcher with the remainder of potholes by running the skidsteer at \$17.00 per hour. All voted aye with Hofer abstaining. Motion

carried. It was also noted that the maximum payment to Councilperson Hofer not to exceed \$5000 per SDCL § 9-14-16.

At 7:12 pm President Holthaus opened the Public Hearing for the temporary beer/liquor permit for the Fire Dept for a Dart tournament on 2/1/25 at the Legion Hall. No one came to express any comments or concerns. Motion by Burger, second by Strombeck to grant the temporary 2-day beer/liquor permit to the Fire Dept for the dart tournament on 2/1/25 at the Legion Hall. All present voted aye. Motion carried. At 7:13 Public Hearing was over.

At 7:15 pm President Holthaus opened the Public Hearing for the Progress of the Storm Sewer Project Phase 2. Sophie Johnson from SECOG went over the financial items concerning this project, listing all the grants (CDBG, ARPA state & local), loan (SRF) & city cash amounts. A couple questions were answered and with no other comments or questions, President Holthaus closed the hearing. Time 7:22 pm.

Storm Sewer: Scott LaVoy-DGR went over the Storm Sewer Project Phase 2 progress. He spoke about the winter shut down of the project. The frost is close to a foot down in the ground now and is presenting problems with getting the street ready for winter. We are encountering some shallow water mains also. This has also caused delay in getting the streets done for winter. Walnut from 3<sup>rd</sup> to 4<sup>th</sup> street will be closed for the winter. Councils biggest concern is the street conditions for the winter and during spring thaw.

Motion by Hofer, second by Anderson to sign Pay Application #10 for H&W Contracting LLC in the amount of \$188,658.00. All voted aye. Motion carried.

Per our contract with H&W Contracting LLC, substantial completion of the project was to be on or before 11/15/24. However, construction of the project is still ongoing and substantial completion has not been achieved at this time. A request for an extension of time to 9/1/25, was granted for the CDBG award, grant agreement 2122-111. This was signed by Stephanie Deyo, CDBG Program Manager, SD GOED.

Public Input: Sophie Johnson-SECOG thanked Burger for attending the FEMA workshops in Salem this summer/fall. The county FEMA plan has been sent in for review & later will be brought to the council for approval.

Law Enforcement: November report received & noted.

Ambulance: Motion by Strombeck, second by Burger to allow 2 EMT's to attend the SD Ambulance Association Annual Conference in Fort Pierre on Feb 7-9, 2025. All voted aye. Motion carried. It was also noted that with the state changes to the ambulance services, the ambulance group will be purchasing a laptop computer and internet will need to be added to the firehall for their use.

Government Buildings/Municipal Liquor Store: Fisk's Heating & Cooling was called to repair furnaces in the Legion Hall.

Code Enforcement: nothing new from attorney on the dog issues and fence issue.

Motion by Anderson, second by Burger to set aside in reserves - \$500 to sewer repair & maintenance, \$5000 for ambulance and \$5000 for firetruck. All voted aye. Motion carried.

Motion by Anderson, second by Hofer to go into Executive Session for SDCL 1-25-2.4 for employee reviews & negotiations. All voted aye. Motion carried. Time 7:42 pm. President Holthaus declared executive session over at 7:58 pm.

Motion by Anderson, second by Hofer to give a \$1.00 per hour increase for Julson and Letcher effective 1/1/25. All voted aye. Motion carried.

There being no further business, a motion was made by Anderson, second by Burger to adjourn. Motion carried. Time 8:20 pm.

Next regular meeting is Monday, January 6, 2025.

Travis Holthaus – Council President

Joan M Julson – Finance Officer

**Claims:**

Payroll by Dept.: Ambulance 5405.30; Dump 112.41; Finance Office 1267.47; Fire 24.98; Gov't Bldg 56.21; Liquor 286.24; Parks 158.63; Sewer 1711.45; Storm Sewer 1757.96; Streets 723.18; Water

1005.77; EFTPS-November payroll taxes, 4909.73; SD Retirement System-employee & city match, 916.76.

Supplies: Anderson Trucking–pickup & deliver 1 load of patch mix, 203.00; Auto Value Salem–battery for shop pickup, 171.26; Avera Heart Hospital–AED battery & pads for fire dept, 276.00; CHS–shop propane, 320.00; Hofer, Robin-ambulance gas reimbursement (credit card statement), 223.49; Julson, Joan–shop gas (credit card statement), 134.57; Menards–Legion Hall, FO, parks, fire, lagoon & shop supplies less rebates, 2.88; Runnings–shop supply, 219.94; Stern Oil-Legion Hall propane, 311.99; Titan Machinery–skidsteer & shop supply, 154.75.

Beer and Liquor (paid in November & reimbursed by The North 40): Beal Distributing Inc, 446.90; Johnson Brothers, 437.53.

Miscellaneous: A&B Business Inc–copier lease agreement & extra copies, 96.02; Aquino, Monica–balance of water deposit, 143.53; Bridgewater Development Corp–monthly donation, 500.00; Country Inn & Suites-room for water schooling in Rapid City (11/18-11/20), 230.64; Letcher, Todd-mileage to Rapid City for water school in Rapid City, 487.67; McCook County–Contracted Law Enforcement monthly payment, 2356.25; Nordwald Rentals–January rent (Payable 1/01/25), 400.00; Petty Cash–water billing postage, 56.00; Public Health Laboratory–water testing for Oct, 15.00; RBS Sanitation–October garbage pick-up, 3420.00; RBS Sanitation–dumpster fees (Legion Hall, firehall, shop), 195.00; SD 811-20 faxed locates for November, 22.40; SD State Treasurer–November garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.96), 259.82; The Special/New Century Press–November publishing, 151.82; Xcel Energy–moving light pole 2<sup>nd</sup> time due to project change order #2, 870.19.

Utilities (Paid in November mid-month): Golden West, 304.40; Hanson Rural Water, 5213.88; Xcel Energy, 1915.05.

Insurance: AFLAC–reimbursed by employees, 311.46; Health Pool of SD, 2286.39; Julson, Joan–monthly Medicare, Supplement & Part D reimbursement, 689.39; SDML Worker’s Comp Fund-2025 renewal, 2933.00.

Professional: DGR Engineering–professional services through October, 41,357.94; Eich Law Office–Oct/Nov services, 800.98; GeoTek Engineering & Testing Services–storm sewer project work, 2954.00; H&W Contracting LLC–Storm Sewer Project Phase 2-ARPA & GOED funds Payment #10, 188,658.00; SECOG–Admin Assistance for project CDBG, 5000.00.

Published at the approximate cost of \$105.30.