

Bridgewater City Council Regular Meeting Minutes
September 9, 2024 7:00 pm

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on Monday 09/09/2024. The meeting was called to order at 7:00 pm by President Travis Holthaus. Answering roll call were Luke Burger, Tony Hofer, Travis Holthaus, and Alicen Strombeck. Absent was Bob Anderson. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Scott LaVoy (DGR), Jerry Paweltzki, Steve Sievers, Jan Bothwell, Steve & Deana Prater, and Margie Peters.

Pledge of Allegiance was recited.

Motion by Burger, second by Strombeck to accept the resignation of Mark Vondra, Ward II council person, signed and effective 8/6/24. All present voted aye. Motion carried. A Ward II notice of a vacant position to be filled by appointment until the next municipal city election will be put in the paper. Anyone from Ward II wishing to be appointed should submit a letter of interest and appear at the October meeting.

The election of a vice-president was tabled for the October meeting for full council.

The minutes of last month's meeting were sent to the council for reading prior to the meeting. Motion by Hofer, second by Burger to approve the August 5th regular meeting minutes. All voted aye. Motion carried.

The August Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Hofer, second by Burger to approve the August Financial Statement. All voted aye. Motion carried.

The bills for the month of August were reviewed. A motion was made by Burger, second by Hofer to approve the August bills for payment. All voted aye. Motion carried.

Written Maintenance Report by Letcher was read: 1) lagoon & dump mowing & maintenance. 2) tree trimming at parks & low branches on streets 3) jetted some sewer & storm sewer lines 4) spraying weeds in gutters.

Public Input: Jan Bothwell thanked council for clean-up of down tree on Cherry Ave. Jerry Paweltzki talked about different items concerning his property with the storm sewer project in the outfall area. President Holthaus asked Jerry to put any items that need acting on in writing. No more input, President Holthaus moved on.

At 7:15 pm President Holthaus opened the Public Hearing for the temporary beer/liquor permit for the Fire Dept for a Dart tournament on 10/5/24 at the Legion Hall. No one came to express any comments or concerns. Motion by Burger, second by Strombeck to grant the temporary 2-day beer/liquor permit to the Fire Dept for the dart tournament on 10/5/24 at the Legion Hall. All present voted aye. Motion carried. At 7:16 Public Hearing was declared over.

Storm Sewer: Scott LaVoy-DGR went over the Storm Sewer Project Phase 2 progress. Hopefully getting detention pond reseeding done & also that seeded area out by the lagoon that got washed away. Some fencing also on the north side of the lagoon needs done yet. Other than those couple of items, we are caught up on the outfall portion of the project. The in-town start date is of concern. At this point, it doesn't look like the bottom lift of asphalt will be able to be done before the contract date of Nov 15th. H&W Contracting is going to have Underground Connections get started on the in-town portion, starting on old asphalt/chip seal tear out on Monday. At this point, the main objective with the in-town portion will be to get the storm drain pipe in the ground and gravel over the top to stabilize over the winter and do the asphalt next spring. Liquidated damages due to not meeting the timeline will be addressed also with H&W Contracting if the Nov 15th date is not met. President Holthaus asked how the liquidated damages are going to affect our project dollars? LaVoy will check into that answer. There is concern also that the contractor will come in and do things in an orderly fashion, not come in and tear up a bunch of roadway. LaVoy did say that the contract reads that blocks not being worked on are to be left intact - basically one block at a time and put it back together as you go. Council also wants to make sure DGR will be here on site watching so no short cuts are taken.

3rd St between Walnut & Cherry was discussed. DANR has approved this area to be added into the project by Change Order #2. H&W Contracting just found out about this change order on Thursday, so we do have the pricing for this, but not the amount of extra time H&W will want to complete this change order. The pricing for this change order will be around \$175,644. This does take into consideration

some of the items from the out-fall line that are complete and were under or over are included in the change order. There are also a few items that aren't quite done, but will be significantly under the bid, that aren't included yet in the change order. In all it should add around \$32,000 that the city will need to come up with in local cash. Change Order #2 will be approved next month. We will also need to have a preliminary assessment meeting for the homeowners affected by this change order at the October meeting.

Government Buildings/Municipal Liquor Store: This was brought to the finance officer's attention by Anderson as he was at the Legion Hall on the 15th of June. The air conditioning didn't work and due to the hot weather, it was pretty much unusable, making the rental party leave early. Motion by Burger, second by Strombeck to refund Tim Thompson's the June 15th rent for the Legion Hall due to the A/C not working, making it basically unusable. All vote aye. Motion carried. It was noted that the a/c units were both found to be out of freon by Fisk Heating & Cooling who did the repair work.

Ambulance: Motion by Hofer, second by Burger to allow 2 EMT's to attend the SD EMS State Conference in Spearfish on Oct 25-27. All voted aye. Motion carried.

Motion by Burger, second by Strombeck to write off Medicare/Medicaid/Insurance assignment balance of \$21,252.21. All present voted aye. Motion carried. (Total charges were \$105,240.30 less payments of \$83,988.09 leaving an assignment/uncollectable balance of \$21,252.21. (It was noted that in accepting payment from Medicare or Medicaid we must accept what Medicare or Medicaid says the bill should be. In turn for getting paid by Medicare and/or Medicaid, we must also agree not to charge these amounts to the patient and consequently must write these amounts off.)

Law Enforcement: August report received & noted.

Code Enforcement: dog barking complaints were addressed. Letters to be sent.

Updating our property maintenance code and pros and cons of a code enforcement officer were again discussed. Burger brought up that we just need to start with focusing on some of the homes that we know need taken down starting with the city owned home on 6th & Cherry - figuring out the correct procedure for taking down. Individual property owner/landlord/renter maintenance is also needed to be done.

Planning & Zoning: Motion by Hofer, second by Burger to pass building permit for Allen & Tami Heiman. All voted aye. Motion carried.

2nd reading of 2025 Budget Ordinance A-121 was done. Motion by Burger, second by Strombeck to adopt the 2025 Appropriation Ordinance #A-121. All voted aye. Motion carried.

There being no further business, a motion was made by Strombeck, second by Burger to adjourn. Motion carried. Time 8:21 pm.

Next regular meeting is Monday, October 7, 2024.

Travis Holthaus – Council President

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 6431.96; Clean-Up 63.75; Dump 112.41; Finance Office 1254.77; Fire 62.45; Gov't Bldg 274.09; Liquor 279.37; Parks 2732.75; Sewer 1561.98; Storm Sewer 287.27; Streets 1457.66; Water 1087.36; EFTPS-August payroll taxes, 4308.38; SD Retirement System-employee & city match, 918.96.

Supplies: Hofer, Robin-ambulance gas reimbursement (credit card statement), 248.01; Julson, Joan-shop gas (credit card statement), 408.69; Menards-shop paint & string mower for lagoon & dump, 820.64; Meyer Motor-firetruck battery, 365.90; ODP Business Solutions-mostly ink, 108.87; Pfeifer Implement-skidsteer sweeper, 1067.40; Runnings-posts for disc golf, 55.93

Repairs & Maintenance: Anderson Trucking-moving poles at city park, 225.00; Bender Sewer & Drain-4th & Juniper clean sewer line & 4th & HWY 262 vacuum storm sewer, 960.00; Fisk's Heating & Cooling LLC-Legion Hall A/C repair, 760.82.

Beer and Liquor (paid in August & reimbursed by The North 40): Beal Distributing Inc, 988.15; Dakota Beverage, 541.90; Johnson Brothers, 595.96.

Miscellaneous: A&B Business Inc–copier lease agreement, 92.67; Bridgewater Development Corp–monthly donation, 500.00; Bridgewater Fire Dept-Fireball donation, 1500.00; Julson, Joan-mileage to Salem for McCook Co amb mtg, 24.24; McCook County–Contracted Law Enforcement monthly payment, 2356.25; McCook Co Register of Deeds-filing 2 variances (reimbursed by Al Heiman), 60.00; McCook Nordwald Rentals–October rent (Payable 10/01/24), 400.00; Public Health Laboratory-wastewater & water testing for July, 272.00; RBS Sanitation-August garbage pick-up, 3420.00; RBS Sanitation-dumpster fees (Legion Hall, firehall, shop), 195.00; RBS Sanitation-330 N Juniper burned garage clean-up (billed to property owner), 783.48; SD 811-3 faxed locates for August, 3.36; SDEMSA-amb conference fees & dues, 430.00; SD State Treasurer–August garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$5.24), 344.19; The Special/New Century Press-August publishing, 159.81; Thompson, Tim-refund of Legion Hall 6/15 rent, 150.00.

Utilities (Paid in August mid-month): Golden West, 300.99; Hanson Rural Water, 7590.18; Xcel Energy, 2124.54.

Insurance: AFLAC-reimbursed by employees, 311.46; Health Pool of SD, 2286.39, Julson, Joan-monthly Medicare, Supplement & Part D reimbursement, 689.39.

Professional: DGR Engineering–professional services through July, 13,338.34; Eich Law Office-July/August services, 520.00; H&W Contracting LLC-Storm Sewer Project Phase 2-ARPA & GOED funds Payment #7, 37509.21.

Published at the approximate cost of \$112.20.

**CITY OF BRIDGEWATER, SOUTH DAKOTA
ORDINANCE NO. A-121
2025 APPROPRIATION ORDINANCE**

Be it ordained by the City of Bridgewater that the following sums are appropriated to meet the obligations of the municipality.

Part I Governmental Funds	General Fund	Anniversary Fund
410 General Government		
411 Mayor & Council	\$30,880	
411.5 Contingency	\$10,000	
413 Elections	\$635	
414.2 Finance Officer	\$37,380	
419.2 Government Buildings	\$9,675	
Total General Government	\$88,570	
420 Public Safety		
421 Police	\$31,200	
422 Fire	\$35,840	
429.1 Civil Defense	\$350	
Total Public Safety	\$67,390	
430 Public Works		
431 Streets & Alleys	\$158,155	
431.5 Storm Sewer	\$96,355	
432 Garbage Collection	\$42,240	
432.4 Landfill/Dump	\$2,680	
Total Public Works	\$299,430	
440 Health and Welfare		
441.2 Animal Control	\$532	
441.3 Health Regulation/West Nile	\$4,412	
441.4 City-Wide Cleanup	\$2,317	
446 Ambulance	\$87,705	
Total Health and Welfare	\$94,966	
450 Culture and Recreation		
451 Anniversary		\$50
451.1 4th of July	\$3,175	
452 Parks	\$35,810	
Total Culture and Recreation	\$38,985	\$50
460 Conservation and Development		
465.3 Promoting the City	\$1,500	
Total Conservation and Development	\$1,500	
490 Miscellaneous		
449 Liquor	\$28,865	
Total Miscellaneous	\$28,865	
TOTAL 2024 APPROPRIATIONS	\$619,706	\$50

