

**Bridgewater City Council Regular Meeting Minutes**  
**May 6, 2024 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on Monday 05/06/2024. The meeting was called to order at 7:00 pm by President Travis Holthaus. Answering roll call were Bob Anderson, Luke Burger, Tony Hofer, Travis Holthaus, Alicen Strombeck, and Mark Vondra. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Trent Bruce (DGR), Cody Northern, Zac Appletoft, Zach Pearson, and Jerry Paweltzki.

Pledge of Allegiance was recited.

The minutes of last month's meetings were sent to the council for reading prior to the meeting. Motion by Anderson, second by Burger to approve the April 8<sup>th</sup> regular meeting minutes. All voted aye. Motion carried.

The April Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Vondra, second by Hofer to approve the April Financial Statement. All voted aye. Motion carried.

The bills for the month of April were reviewed. A motion was made by Burger, second by Anderson to approve the April bills for payment. All voted aye. Motion carried.

As there was no old business, a motion was made by Vondra, second by Burger to adjourn as old council. Motion carried. Time 7:04 pm.

Oaths of Office were taken by Alicen Strombeck–Ward I, and Bob Anderson–Ward II, and Luke Burger–Ward III. Mayor seat is currently vacant. The meeting was called to order at 7:04 by Travis Holthaus. Answering roll call were: Bob Anderson, Luke Burger, Tony Hofer, Travis Holthaus, Alicen Strombeck, and Mark Vondra.

Motion by Strombeck, second by Burger to nominate Travis Holthaus for Council President. Roll call vote – all voted aye. Motion carried. Motion by Anderson, second by Strombeck to nominate Vondra for Vice President. Roll call vote – all voted aye. Motion carried.

Motion by Strombeck, second by Anderson to approve 2024-2025 Council Committees as discussed. All voted aye. Motion carried.

2024-2025 Council Committees:

Law enforcement: Entire council

Health & Landfill: Entire council

Ambulance: Vondra-chair, Hofer, Burger

Government Buildings/Liquor store: Vondra-chair, Hofer, Holthaus

Parks & Recreation: Strombeck-chair, Holthaus, Anderson

Streets & Alleys: Anderson-chair, Burger, Hofer

Water & Sewer: Anderson-chair, Holthaus, Strombeck

Code Enforcement: Entire council

Other Boards:

Firehall Board: Anderson, Vondra

Planning & Zoning: Strombeck, Vondra

Motion by Hofer, second by Anderson to approve Resolution 24-0506. Roll call vote – all voted aye. Motion carried.

**CITY OF BRIDGEWATER**

**Resolution #24-0506**

**RESOLUTION AUTHORIZING THE CITY OF BRIDGEWATER,  
TO APPROVE MAYORAL/COUNCIL PRESIDENT APPOINTMENTS OF  
FINANCE OFFICER and MAINTENANCE SUPERINTENDENT**

**WHEREAS**, President Travis Holthaus, of the City of Bridgewater appoints Joan M. Julson as Finance Officer and Todd Letcher as Maintenance Superintendent, from May 2024 to the first regular meeting in May 2025; and

**WHEREAS**, Joan M. Julson and Todd Letcher have accepted each respective appointment until the appointment and qualifications of successors;

**NOW THEREFORE BE IT RESOLVED**, that the City of Bridgewater approves the appointments by President Travis Holthaus of Joan M. Julson as Finance Officer and Todd Letcher as Maintenance Superintendent all pursuant to Section 1.0101 of the Revised Ordinances of the City of Bridgewater South Dakota.

**PASSED AND APPROVED** this 6<sup>th</sup> day of May, 2024, by the City Council of the City of Bridgewater, South Dakota by the following vote:

Ayes: 6

Nays: 0

Absent: 0

City of Bridgewater  
By: Travis Holthaus  
Its Council President

ATTEST:

Joan M Julson  
City Finance Officer  
(SEAL)

Maintenance Report by Letcher: 1) No patch mix yet at plants, so filling holes with gravel, 2) mowing, 3) remade park bathroom doors, 4) setting up new playset, 5) storm drain by 3<sup>rd</sup> & Oak is not draining. It was discussed that this area is scheduled in the project but not until late July. A motion was made by Anderson, second by Burger to do a minimum repair on the storm sewer pipe at 3<sup>rd</sup> & Oak to allow it to drain until replaced in the storm sewer project late this summer. All voted aye. Motion carried.

Public Input: Jerry Paweltzki asked again about the light at the Hwy 42 & Hwy 262 intersection. He also asked the council to consider putting in woven wire fence by the lagoon. Zach Pearson asked about dust control for the graveled area on 1<sup>st</sup> & Walnut. Zac Appletoft had a complaint about some unkept property in his block. Each item was discussed or taken under advisement. No more input, President Holthaus moved on.

Storm Sewer: Trent Bruce-DGR went over the Storm Sewer Project Phase 2 progress. Work out in the fields on the outfall line is pretty much done except for the finish work. Motion by Strombeck, second by Burger to approve and sign Application 5 for \$201405.60 for payment. All voted aye. Motion carried. This will be sent in for reimbursement.

At 7:45 Public Hearing was held for the Conditional Use Permits. Motion by Vondra, second by Hofer to recess council and reconvene as Board of Adjustment. Roll call vote – all voted aye. Motion carried.

The following conditional use permits were discussed. A motion was made by Anderson, second by Burger to approve #106 Forrest & Paul Richards – ag/crops; #107 Richards Development Inc – ag/crops; #108 Ed Meyer – haying; #109 Bridgewater Nursing Home Corp – haying; #110 Marvin Rempfer – haying; #111 Larry Paweltzki – haying; #112 Steven Svancara – haying permits with the condition that the weeds and trees are kept trimmed and the property kept free from branches & debris. These permits will be good for 5 years but can be revisited at anytime if any complaints are received. All voted aye. Motion carried. A motion by Strombeck, second by Hofer to approve permits #113 Ethan Roebuck & Rose Bickett – ag activities (chickens); #114 James M Clarey – ag activities (chickens); #115 Jan Bothwell – ag activities (chickens); #116 Tami Klyaic – ag activities (chickens); #117 Luke Burger – ag activities (chickens); #118 Cody Craft – ag activities (chickens); to allow up to 10 chickens (no roosters, ducks or other fowl), clean and enclosed pen, food stored in an enclosed container to not attract any rodents, and any complaint, the permit will be revisited. Permits will be good for only 1 year if these conditions are met. All voted aye. Motion carried.

Motion by Burger, second by Vondra to adjourn as the Board of Adjustment and reconvene as Council. Motion carried. Time 8:19 pm

Health & Landfill: Abuse with the items put in the clean-up dumpster area this year was discussed.

Government Buildings: Bar operating agreement was discussed. Cody Northern asked if the rent could be lowered due to lack of business. After discussion, a motion was made by Strombeck, second by Vondra to renew the operating agreement but lower the rent to \$600 monthly. Roll Call: Anderson-aye; Burger-aye; Hofer-nay; Holthaus-aye, Strombeck-aye; Vondra-aye. Motion carried.

Law Enforcement: April report received & noted.

Parks & Recreation: grant applications have been submitted. A motion was made by Strombeck, second by Anderson to surplus the wooden playset at the city park. All voted aye. Motion carried.

Code Enforcement: mowing complaints discussed.

Planning & Zoning: Motion by Burger, second by Vondra to pass building permits for Ladine Dolezal, Meyer Motor, Phyllis Golder, and Randy Lienau. All voted aye. Motion carried.

There being no further business, a motion was made by Burger, second by Hofer to adjourn. Motion carried. Time 9:15 pm.

Next regular meeting is Monday, June 10, 2024.

Travis Holthaus – Council President

Joan M Julson – Finance Officer

**Claims:**

Payroll by Dept.: Ambulance 6043.67; Council 6075.00; Dump 74.94; Finance Office 1251.99; Govt Bldg 24.98; Liquor 282.69; Parks 670.72; Sewer 1351.74; Storm Sewer 474.62; Streets 1981.54; Water 1139.39; EFTPS-April payroll taxes, 3507.42; SD Retirement System-employee & city match, 933.74.

Supplies: C&B Operations–lawn mower parts, 346.93; Heartland Environmental Dist.–lagoon chemical, 1294.75; Hofer, Robin-ambulance gas reimbursement (credit card statement), 310.00; Julson, Joan–shop gas (credit card statement), 174.83; McKesson–amb supply, 307.75; Menards–mostly park supply for doors, 692.61; Quill–FO, parks & amb supply, 93.97; Runnings–shop supply, 101.96; SD Federal Property Agency–mostly street supply, 311.00; Total Stop-fire dept gas, 248.05.

Repairs & Maintenance: CMC Excavation Inc–Main & 3<sup>rd</sup> St storm sewer catch basin replaced & other concrete curb areas replaced on Main, 2358.42; Dakota Pump–lagoon pump check, 229.59; Heiman Construction–shop gutters & labor, 2454.50; Justice Fire & Safety–shop, Legion Hall, & fire station annual extinguisher check, 1168.00; Meyer Motor–grass firetruck service, 464.39.

Beer and Liquor (paid in April & reimbursed by The North 40): Beal Distributing Inc, 721.50; Dakota Beverage, 375.60.

Miscellaneous: A&B Business Inc–copier lease agreement & extra copies, 94.47; Bridgewater Development Corp–monthly donation, 500.00; McCook County–Contracted Law Enforcement monthly payment, 2356.25; Nordwald Rentals–June rent (Payable 06/01/24), 400.00; Petty Cash-postage, 23.89; Public Health Laboratory-wastewater & water testing for Mar & April, 194.00; RBS Sanitation-April garbage pick-up, 3420.00; RBS Sanitation-dumpster fees (Legion Hall, firehall, shop), 195.00; SD 811-6 faxed locates for April, 6.72; SD State Treasurer–April garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.83), 251.64; Solem American Legion Post-annual payment, 300.00; The Special/New Century Press-April publishing, 225.08; US Bank – 2 Water SRF loans & 1 Storm Sewer SRF loan payments, 25320.23.

Utilities (Paid in April mid-month): Golden West, 297.75; Hanson Rural Water, 4674.43; Xcel Energy, 2098.97.

Insurance: AFLAC-reimbursed by employees, 311.46; Health Pool of SD, 2286.39, Julson, Joan-monthly Medicare, Supplement & Part D reimbursement, 650.66.

Professional: BNSF Railway Company-Roadway Worker in Charge for March, 7290.56; DGR Engineering–professional services through March., 30936.63; Eich Law Office-Mar thru April billing, 572.60; H&W Contracting LLC – Storm Sewer Project Phase 2 – Payment #4, 685867.50 & Payment #5, 201405.60; SECOG-Storm Sewer Project Admin. Assistance for CDBG. 5000.00.

Published at the approximate cost of \$ 117.64