

**Bridgewater City Council Regular Meeting Minutes**  
**April 8, 2024 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on Monday 04/08/2024. The meeting was called to order at 7:00 pm by President Travis Holthaus. Answering roll call were Bob Anderson, Luke Burger, Travis Holthaus, Alicen Strombeck, and Mark Vondra. Absent was Tony Hofer. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Trent Bruce (DGR), Steve & Deana Prater, Jerry Paweltzki, and Mike Damm.

Pledge of Allegiance was recited.

The minutes of last month's meetings were sent to the council for reading prior to the meeting. Motion by Anderson, second by Burger to approve the March 11<sup>th</sup> regular meeting minutes and March 18<sup>th</sup> Board of Equalization meeting. All voted aye. Motion carried.

The March Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Vondra, second by Burger to approve the March Financial Statement. All voted aye. Motion carried.

The bills for the month of March were reviewed. A motion was made by Burger, second by Anderson to approve the March bills for payment. All voted aye. Motion carried.

Maintenance Report by Letcher: 1) storm sewer drain at 3<sup>rd</sup> & Main SW corner needs repair 2) electrician found and street light parts for Hwy 42 & 262 have been ordered. Motion by Burger second by Anderson to purchase parts for the street light at Hwy 42 & 262. All voted aye. Motion carried.

Public Input: Jerry Paweltzki questioned why it's taking so long to get the light fixed at HWY 42 & 262 intersection. Also inquired about this years street repair & what the city is doing for housing. Mike Damm had questions about any street work being done on 3<sup>rd</sup> street with the project. No more input, President Holthaus moved on.

Storm Sewer: Trent Bruce-DGR went over the Storm Sewer Project Phase 2 progress. Work out in the fields on the outfall line is almost completed. We are still waiting for a schedule from the contractor for the work in town. Motion by Strombeck, second by Burger to approve and sign Application 4 for \$685,867.50 for payment. All voted aye. Motion carried. This will be sent in for reimbursement.

Streets & Alleys: Trees overhanging into alleys were discussed.

Government Buildings: Motion by Strombeck, second by Vondra to approve a commercial gutter estimate for the shop buildings from Heiman Construction & Seamless Gutters for \$2454.50. All voted aye. Motion carried.

Ambulance: Motion by Anderson, second by Burger to add on Barb Thaler to the ambulance EMT roster. All voted aye. Motion carried. Barb Thaler is the ambulance class instructor and volunteered to help out the EMT's during Roger Hofer's time off for surgery.

Law Enforcement: March report received & noted.

Parks & Recreation: Motion by Strombeck, second by Vondra to submit Letter of Intent and pass Resolution 24-0408B for Splash Park LWCF grant application. All voted aye. Motion carried.

**CITY OF BRIDGEWATER, SOUTH DAKOTA**  
**RESOLUTION #24-0408B**

**WHEREAS**, the United States of America and the State of South Dakota have authorized the making of grants from the Land and Water Conservation Fund (LWCF) to public bodies to aid in financing the acquisition and/or construction of specific public outdoor recreation projects;

**NOW, THEREFORE BE IT RESOLVED:**

1. That Travis Holthaus is hereby authorized to execute and file an application on behalf of the City of Bridgewater with the National Park Service, U.S. Department of the Interior, through the State of South Dakota, Department of Game, Fish and Parks, Division of Parks and Recreation, for an LWCF grant to aid in financing the Splash Park for the City of Bridgewater, South Dakota.
2. That Travis Holthaus, Council President, is hereby authorized and directed to furnish such information as the above mentioned federal and/or state agencies may reasonably request in connection with the

application which is hereby authorized to be filed.

3. That the City of Bridgewater shall provide a minimum of 50% of the total cost of the project; and will assume all responsibility in the operation and maintenance of the project upon completion of construction, for the reasonable life expectancy of the facility.
4. That the City of Bridgewater will dedicate the land where this project is located for park and outdoor recreation purposes in perpetuity.

Travis Holthaus, Council President

The undersigned duly qualified and acting Finance Officer of the City of Bridgewater does hereby certify:

That the attached Resolution is a true and correct copy of the Resolution, authorizing the filing of application with the National Park Service as regularly adopted at a legally convened meeting of the City of Bridgewater duly held on the 8<sup>th</sup> day of April, 2024, and further that such Resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF, I have hereunto set my hands this 8<sup>th</sup> day of April, 2024.

(City Seal)

Joan M. Julson, Finance Officer

Planning & Zoning: Motion by Anderson, second by Vondra to pass building permit for Darrion Poppen. All voted aye. Motion carried.

Motion by Anderson, second by Burger to approve 2023 Annual Report. All voted aye. Motion carried. (Printed elsewhere in the 4/18/24 issue of The Special)

Motion by Vondra, second by Burger to recess council & reconvene as Board of Adjustment. All voted aye. Motion carried. Time 8:09. Motion by Vondra, second by Strombeck to approve Resolution 24-0408A correcting Resolution 23-1106. All voted aye. Motion carried.

**CITY OF BRIDGEWATER  
RESOLUTION #24-0408A**

**WHEREAS**, wording changes have been requested to Resolution 23-1106 by the States Attorney Mike Fink and the McCook County Register of Deeds for the variance granted to Allen & Tami Heiman,

**WHEREAS**, this Resolution 24-0408A replaces and corrects the wording since we do not have a certified surveyors drawing,

**WHEREAS**, a request has been made by Allen & Tami Heiman, owners of real estate Lots 4-6 Block 6 OT in the City of Bridgewater, McCook, South Dakota for a 13' variance as to the real property, for the purposes therein contained, and good cause appearing,

**IT IS HERBY RESOLVED** that the Mayor, City Council President or Vice President is directed to execute the variance and cause it to be filed with the McCook County Register of Deeds, all at the expense of the owners of the real estate.

Dated this 8<sup>th</sup> day of April, 2024.

5 Votes in favor      0 Votes opposed      1 Absent

CITY OF BRIDGEWATER

By: Travis Holthaus

Mayor, Council President or Vice President

ATTEST:

Joan M Julson  
Finance Officer  
(SEAL)

Motion by Strombeck, second by Anderson to adjourn as the Board of Adjustment and reconvene as City Council. Motion carried. Time 8:20 pm

Motion by Anderson, second by Burger to set spring clean-up day on May 4<sup>th</sup>–5<sup>th</sup>. All voted aye. Motion carried. Roll offs will be by the firehall. No tires, electronics, appliances, paint or household garbage that can go into weekly garbage pickup. The Household Hazardous Waste Facility – 1015 E Chambers St in Sioux Falls will take electronics free of charge.

Luke Burger will be attending the McCook Co Pre-Disaster Mitigation Plan Mtg in Salem for the next 4 months. Motion made by Anderson, second by Vondra to pay Burger the \$100 mtg pay for attending these meetings. All voted aye. Motion carried.

There being no further business, a motion was made by Anderson, second by Burger to adjourn. Motion carried. Time 8:25 pm.

Next regular meeting is Monday, May 6, 2024.

Travis Holthaus – Council President

Joan M Julson – Finance Officer

**Claims:**

Payroll by Dept.: Ambulance 4741.66; Dump 87.44; Finance Office 1254.76; Fire 37.47; Govt Bldg 112.41; Liquor 276.06; Parks 824.34; Sewer 2007.54; Storm Sewer 212.36; Streets 1074.14; Water 1245.66; EFTPS-Mar payroll taxes, 3559.73; SD Retirement System-employee & city match, 919.30; SD Unemployment Ins Dev-1<sup>st</sup> Q Unemployment, 64.51.

Supplies: CHS–shop & firehall propane, 1294.48; Heartland Environmental Distributors–lagoon chemical, 1260.00; Hofer, Robin-ambulance gas reimbursement (credit card statement), 129.00; Julson, Joan–shop gas (credit card statement), 713.75; Menards–mostly shop supply, 188.43; Quill–mostly ink & paper for shop & FO, 223.53; Schulz Electric–Hwy 262 & 42 street light parts, 3007.37; Stern Oil–Legion Hall propane, 373.66; Sturdevant’s Auto Value–shop supply, 47.88; Total Stop-fire dept gas, 62.67; Two Way Solutions, Inc–amb pager belt clip, 27.98.

Repairs & Maintenance: Anderson Trucking-3/25 snow removal, 2940.00; CMC Excavation Inc–repair 6” valve at lagoon, 2358.42.

Beer and Liquor (paid in March & reimbursed by The North 40): Beal Distributing Inc, 419.65; Dakota Beverage, 356.70; Johnson Brothers, 387.42; Republic Nat’l Dist, 550.76.

Miscellaneous: A&B Business Inc–copier lease agreement & documentation fee, 192.67; Bridgewater Development Corp–monthly donation, 500.00; McCook County–Contracted Law Enforcement monthly payment, 2356.25; McCook Co Treas-2002 Hendrickson firetruck title, 10.00; Nordwald Rentals–May rent (Payable 05/01/24), 400.00; Public Health Laboratory-water testing for Feb, 15.00; RBS Sanitation-Mar. garbage pick-up, 3420.00; RBS Sanitation-dumpster fees (Legion Hall, firehall, shop), 195.00; SD 811-2 faxed locates for Mar, 2.24; SD Dep of Health-amb service license renewal, 12.00; SD State Treasurer–Mar garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.35), 219.70; Thaler, Barb-EMT trainer & mileage, 133.00; The Special/New Century Press-Mar publishing, 111.84; US Bank – 2 Sewer SRF loan payments, 8834.09.

Dues & Fees: Banyon Data Systems-Fund Acctg & Payroll annual support, 1680.00.

Utilities (Paid in March mid-month): Golden West, 303.61; Hanson Rural Water, 4412.88; Xcel Energy, 2118.12.

Insurance: AFLAC-reimbursed by employees, 311.46; Health Pool of SD, 2286.39, Julson, Joan-monthly Medicare, Supplement & Part D reimbursement, 650.66; SDML Work Comp Fund-2023 Audited billing, 145.00.

Professional: BNSF Railway Company-Roadway Worker in Charge for Feb, 8888.23; DGR Engineering–professional services through Feb., 30922.73; Eich Law Office-Jan thru Mar billing, 1428.91; H&W Contracting LLC – Storm Sewer Project Phase 2 - Payment #3, 456986.02.

Published at the approximate cost of \$ 117.28

**ANNUAL REPORT FOR CITY OF BRIDGEWATER  
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2023**

**GOVERNMENTAL FUNDS--MODIFIED CASH BASIS**

	<b>General Fund</b>	<b>Anniversary Fund</b>	<b>Total Governmental Funds</b>
<b>Beginning Balance</b>	854,299.81	4,672.88	858,972.69
<b>Revenues and Other Sources:</b>			
Taxes:			
Property Taxes	165,917.62		165,917.62
General Sales and Use Taxes	111,792.28		111,792.28
Penalties and Interest on Delinquent Taxes	262.26		262.26
Licenses and Permits	698.00		698.00
Intergovernmental Revenues:			
Federal Grants	0.00		0.00
State Shared Revenue	19,031.62		19,031.62
County Shared Revenue:	25,814.38		25,814.38
Other Intergovernmental Revenue	46,900.00		46,900.00
Charges for Goods and Services:			
Highways and Streets	102,865.42		102,865.42
Sanitation	44,367.00		44,367.00
Ambulance	54,181.55		54,181.55
Miscellaneous Revenue and Other Sources:			
Investment Earnings	11,481.43	64.68	11,546.11
Rentals	6,443.75		6,443.75
Special Assessments	15,414.68		15,414.68
Contributions and Donations from Private Sources	92,908.44		92,908.44
Liquor Operating Agreement Income	35,972.25		35,972.25
Other Revenues	8,050.03	0.06	8,050.09
Long Term Debt Issued	344,067.00		344,067.00
<b>Total Revenue and Other Sources</b>	<b>1,086,167.71</b>	<b>64.74</b>	<b>1,086,232.45</b>
<b>Expenditures and Other Uses:</b>			
Legislative	25,813.23		25,813.23
Elections	32.67		32.67
Financial Administration	33,469.40		33,469.40
Other General Government	10,646.78		10,646.78
Police	25,350.00		25,350.00
Fire	168,238.47		168,238.47
Other Protection	1,075.95		1,075.95
Highways and Streets	600,189.06		600,189.06
Sanitation	42,244.02		42,244.02
Health	2,781.43		2,781.43
Ambulance	84,247.14		84,247.14
Recreation	2,721.21		2,721.21

Parks	33,491.54		33,491.54
Economic Development and Assistance (Industrial Development)	1,510.09		1,510.09
Liquor Operating Agreements	31,665.15		31,665.15
<b>Total Expenditures and Other Uses</b>	<b>1,063,476.14</b>	<b>0.00</b>	<b>1,063,476.14</b>
<b>Transfers In (Out)</b>			<b>0.00</b>
<b>Special Item</b> (specify)			<b>0.00</b>
<b>Extraordinary Item</b> (specify)			<b>0.00</b>
<b>Increase/Decrease in Fund Balance</b>	<b>22,691.57</b>	<b>64.74</b>	<b>22,756.31</b>
<b>Ending Fund Balance:</b>			
Nonspendable			0.00
Restricted		4,737.62	4,737.62
Committed			0.00
Assigned	77,000.00		77,000.00
Unassigned	799,991.38		799,991.38
<b>Total Ending Fund Balance</b>	<b>876,991.38</b>	<b>4,737.62</b>	<b>881,729.00</b>
<b>Governmental Long-term Debt</b>			1,442,220.50

**PROPRIETARY FUNDS--MODIFIED CASH BASIS**

	<b>Water Fund</b>	<b>Sewer Fund</b>
<b>Beginning Balance</b>	132,856.86	251,718.94
<b>Revenues</b>	129,352.92	91,410.06
<b>Expenses</b>	123,340.03	79,132.46
<b>Transfers In (Out)</b>		
<b>Ending Balance:</b>		
Restricted for water deposits	4,737.62	
Restricted for Revenue Bond Debt Service		6,482.80
Restricted for Equip. Repair & Replacement		12,000.00
Unrestricted	134,132.13	245,513.74
<b>Long-term Debt</b>	<b>235,960.43</b>	<b>260,433.12</b>

The preceding financial data does not include fiduciary funds or component units. Information pertaining to those

activities may be obtained by contacting the municipal finance officer at 605-729-2690

Municipal funds are deposited as follows:

<b>Depository</b>	<b>Amount</b>
Rivers Edge Bank	\$1,284,595.29

Published once at an approximate cost of \$84.00