

**Bridgewater City Council Regular Meeting Minutes  
December 6, 2023 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on Wednesday 12/06/2023. The meeting was called to order at 7:00 pm by Vice-President Mark Vondra. Answering roll call were Bob Anderson, Luke Burger, Tony Hofer, Alicen Strombeck, and Mark Vondra. Absent–Travis Holthaus. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Heather Broehm–SEFP, Amber Cross, Jerry Paweltzki, Trent Bruce–DGR, and Scott LaVoy-DGR.

Pledge of Allegiance was recited.

The minutes of last month’s meetings were sent to the council for reading prior to the meeting. Motion by Hofer, second by Burger to approve the November 6<sup>th</sup> regular meeting minutes. All voted aye. Motion carried.

The November Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Anderson, second by Strombeck to approve the November Financial Statement. All voted aye. Motion carried. Second reading of Supplemental Budget Ordinance #119 was done. Motion by Burger, second by Strombeck to approve Supplemental Budget Ordinance #119. All voted aye. Motion carried. (Printed in the December 7<sup>th</sup> issue of The Special). Motion by Hofer, second by Burger to pass Resolution #23-1206-Contingency Transfer. All voted aye. Motion carried.

*City of Bridgewater  
Resolution #23-1206*

**RESOLUTION APPROVING CONTINGENCY TRANSFER**

*WHEREAS, insufficient appropriation was made in the 2023 adopted budget for the following departments to discharge just obligations of said appropriations; and  
WHEREAS, SDCL 9-21-6.1 provides that transfers be made by resolution of the board from the contingency appropriations established pursuant to SDCL 9-21-6.1 to other appropriations;  
THEREFORE, BE IT RESOLVED that the appropriations be transferred from the contingency budget to the following department budgets:*

101-43240-42500	Landfill/Rubble Site	Repairs & Maint.	\$ 2100.00
101-43240-42600	Landfill/Rubble Site	Supplies	\$ 1000.00
101-46530-42100	Promoting the City	Other	\$ 11.00
106-49900-42620	Liquor	FO Salary	<u>\$ 500.00</u>
		TOTAL	\$ 3611.00

*Dated this 6<sup>th</sup> day of December, 2023.*

*Resolution passed: 5 votes in favor; 0 votes opposed; 1 absent.*

*Mark Vondra*

*Council President or Vice President*

**ATTEST:**

*Joan M Julson*

*Finance Officer*

*(SEAL)*

The bills for the month of November were reviewed. A motion was made by Anderson, second by Hofer to approve the November bills for payment. All voted aye. Motion carried.

Maintenance Report by Letcher: 1) winterizing dump & lagoon 2) Legion Hall furnace repairs 3) quotes for paint sprayer, shop insulated overhead door & opener. Letcher stated that the shop door facing west on Main Street is in poor shape and not insulated - needs replacing. Motion by Strombeck, second by Burger to purchase the Graco Magnum ProX19 Airless Cart Paint sprayer from Menards after the 1<sup>st</sup> of the year for around \$700 with the rebate. All voted aye. Motion carried. Motion by Burger, and Hofer to purchase insulated garage door & opener after the 1<sup>st</sup> of the year for around \$1300.00 with the rebate. All voted aye. Motion carried.

Public Input: Amber Cross, owner of McCormick Appts, discussed issues with a tenant's trailer parking by the driveway blocking view for coming out of apartment parking area and also the vehicle crime in that area. Heather Broehm–SEFP gave semi-annual overview and updates on the happenings with SEFP. Jerry Paweltzki was in attendance and Vice-President Vondra asked him to provide a list of the names of the people that talked to him about returning the baseball field back. No further input, Vice-President Vondra moved on.

Storm Sewer: Trent Bruce & Scott LaVoy went over the Storm Sewer Project Phase 2 progress. They have been working the outfall line area out by the lagoon. Easement payments were discussed as they are due when work is started on that part of the project. A motion was made by Hofer, second by Burger to issue payments to landowners for Storm Sewer Project Phase 2 project easements as needed. All voted aye. Motion carried.

Streets & Alleys: Still waiting for a base for the light at SD Hwy 262 & 42. Extra street work outside the project was discussed with DGR.

Ambulance: Motion by Hofer, second by Burger to allow 2 EMT's to go to the SD Ambulance Assoc. Annual Conference in Ft Pierre in February. All present voted aye. Motion carried.

Law Enforcement: November Sherriff report noted.

Parks & Recreation: Strombeck reported to the council that new playground equipment and rubber mulch for the city park has been ordered. Total cost is \$18,833.00 for a Copper Canyon play system, Hold-N-Spin overhead spinner & rubber mulch.

Motion by Anderson, second by Hofer to renew the 2024 Area Humane Society Agreement for animal control. All voted aye. Motion carried.

It was noted that Schoenfish & Co will be here next week for our 2021 & 2022 audit.

Motion by Anderson, second by Burger to go into Executive Session for SDCL 1-25-2.4 for employee reviews & negotiations. All voted aye. Motion carried. Time 8:32 pm. Vice-President Vondra declared executive session over at 8:40 pm. Council decided to wait until full council is here for the Jan 8<sup>th</sup> meeting, making any salary decisions retroactive back to Jan 1<sup>st</sup>.

There being no further business, a motion was made by Burger, second by Anderson to adjourn. Motion carried. Time 8:44 pm.

Next regular meeting is Monday, January 8, 2024.

Mark Vondra – Council Vice-President

Joan M Julson – Finance Officer

**Claims:**

Payroll by Dept.: Ambulance 5362.30; Dump 101.92; Finance Office 1695.94; Fire 155.88; Govt Bldg 263.78; Liquor 392.63; Parks 892.05; Sewer 2028.12; Storm Sewer 155.88; Streets 2461.56; Water 1662.41; EFTPS-November payroll taxes, 5288.43; SD Retirement System-employee & city match, 1263.88.

Supplies: A-OX-shop welding gas, 110.42; CHS-shop propane, 418.50; Hofer, Robin-ambulance gas reimbursement (credit card statement), 204.61; Julson, James–printer ink for FO copier, 132.75; Julson, Joan–shop gas reimbursement & Mac's supply purchase (credit card statement), 221.83; Menards–mostly shop supply, 73.85; McCook Co Highway–culvert & band for dump driveway, 558.03; Meyer Motor–diesel fuel additive, 56.97; Runnings–shop welding supply & fence post for lagoon, 307.46; Sturdevant's Auto Value–skidsteer parts, 118.54

Repairs & Maintenance: Anderson Trucking–mostly gravel & culvert install at dump and hauling tree stump to dump, 2489.38.

Beer and Liquor (paid in November & reimbursed by The North 40): Beal Distributing Inc, 977.00; Dakota Beverage, 729.50; Johnson Brothers, 1051.10.

Miscellaneous: A&B Business Inc–copier lease agreement, 84.44; Bridgewater Development Corp–monthly donation, 500.00; McCook County–Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals–Jan rent (Payable 01/01/24), 400.00; Paweltzki, Gerald–Storm Sewer Project Phase 2 easement payment for 2 parcels, 13892.80; Public Health Laboratory–water testing for October,

165.00; RBS Sanitation-Nov. garbage pick-up, 3420.00; RBS Sanitation-dumpster fees (Legion Hall, firehall, shop), 195.00; SD 811-2 faxed locates, 2.24; SD State Treasurer–Nov garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.59), 235.41; The Special/New Century Press-Nov publishing, 97.31.

Utilities (Paid in November): Golden West, 297.52; Hanson Rural Water, 3940.20; Xcel Energy, 1969.03.

Insurance: AFLAC-reimbursed by employees, 311.46; American Continental/Aetna-Medicare, 280.56; Health Pool of SD, 2107.60, Julson, Joan-monthly Medicare & Part D reimbursement, 344.80; SDPPA-increase of Gen Liability for Railroad for Storm Sewer Project Phase 2, 984.28; SDML Workers Compensation Fund-2024 renewal, 2644.00.

Professional: Eich Law Office- Oct/Nov statement, 320.00.

Published at the approximate cost of \$90.41

**CITY OF BRIDGEWATER  
ORDINANCE NO. A-119  
2023 SUPPLEMENTAL APPROPRIATIONS ORDINANCE**

**Be it ordained by the City of Bridgewater that the following sum is supplementally appropriated to meet the obligations of the municipality.**

**Tax Supported Funds**

101	General Fund		
	41420	Finance Office	
		41100 Salaries & Wages	\$800.00
		42910 Dues & Subscriptions	\$200.00
	41920	Government Buildings	
		41100 Salaries & Wages	\$400.00
		42100 Insurance	\$100.00
		42400 Rent	\$300.00
		42600 Supplies	\$700.00
		42800 Utilities	\$1,500.00
	42200	Fire Department	
		42100 Insurance	\$4,800.00
		42500 Repairs and Maintenance	\$1,000.00
		42600 Supplies	\$550.00
		42830 Heat	\$1,650.00
	43150	Storm Sewer	
		42200 Professional Services & Fees	\$150,000.00
	44140	City Wide Clean-Up	
		41100 Salaries & Wages	\$200.00
		42900 Other Current Expense	\$200.00
	45200	Parks	
		41100 Salaries & Wages	\$5,100.00

41200	Payroll Taxes	\$400.00
102-44600	Ambulance	
41100	Salaries & Wages	\$20,000.00
103-43200	Garbage Fee Collection	
42300	Publishing	\$46.00
42600	Supplies	\$260.00
45210	Payment to RBS	\$2,900.00
106-49900	Liquor	
42620	Beer and Liquor	\$3,000.00
Total Appropriations		<u>\$194,106.00</u>

**Source of Funding**

101	General Fund	
39124	Other Bonds Issued	\$128,067.00
	Undesignated Fund Balance	\$39,833.00
102	Ambulance	
	Undesignated Fund Balance	\$20,000.00
103	Garbage Fee Collection	
	Undesignated Fund Balance	\$3,206.00
106	Liquor	
	Undesignated Fund Balance	\$3,000.00
Total Means of Finance		<u>\$194,106.00</u>

First Reading	<u>November 6, 2023</u>
Second Reading	<u>December 6, 2023</u>
Publication	<u>December 7, 2023</u>
Effective	<u>December 27, 2023</u>

<u>Mark Vondra</u>	<u>12/6/2023</u>
Council President or <u>Vice President</u>	Date

ATTEST: Joan M Julson  
Finance Officer

(SEAL)

Published once at the total approximate cost of \$38.08