

**Bridgewater City Council Regular Meeting Minutes  
September 11, 2023 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on Monday 09/11/2023. The meeting was called to order at 7:00 pm by President Travis Holthaus. Answering roll call were Bob Anderson, Luke Burger, Tony Hofer, Travis Holthaus, Alicen Strombeck, and Mark Vondra. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Trent Bruce & Scott LaVoy–DGR Engineering, Ed Meyer, Steve & Deana Prater, Terri Shape, Jason & Katherine Jaeger, Roger Wollman, Frieda Wollman, Brian & Andrea Cable, Marvin Avila, Margie Peters, and Jerry Paweltzki.

Pledge of Allegiance was recited.

The 7:00 pm Public Hearing for Resolution 23-0911 - Proposed Resolution of Necessity was opened by President Holthaus. President Holthaus turned the hearing over to Trent Bruce – DGR Engineering for an overview of the Phase 2 Storm Sewer Improvements Project. He went over the scope of the project, project cost & funding, assessment cost of \$40 per linear foot for benefitting properties within the proposed project limits for the new asphalt pavement, curb & gutter, sidewalk and storm sewer improvements, and project timeline. He stated that the funding package for this \$5,700,000 project is mostly grant money from both federal & state ARPA grant funds of \$3,933,881, CDBG grant of \$770,000, a \$666,119 SRF clean water loan and the balance local cash. Bid opening is scheduled for September 21<sup>st</sup> at 2 pm in the City Council Chambers.

Audience members brought up questions about the sidewalks & curb and gutter being put in and if it was necessary, what the assessments are covering, how they are figured and the cost, drainage issues in the areas being improved, project timing, and different curb & gutter options for those with a vacant lot.

Council brought up that they understand that the project timing can be hardship for those being assessed, but then it seems like it is never a good time and only gets more expensive. They would be remiss in their duty to the city to not take advantage of over \$4,700,000 in grant dollars for a project that will need doing in the next couple years, which no one disagreed with. There has been a precedence set with other projects as far as redoing the streets with asphalt and assessing those areas benefitting with the street improvements, curb & gutter, and sidewalks. Sidewalks will not be put in on all areas of this project due to the lay of the land. The main thought for sidewalks was to do at least one side from the daycare to the park area to help keep little ones off the street. The outfall line, which is a major portion of this project, has been cameraed and has cracks running the length of the old pipe making it more oval shaped and susceptible to breakage. Council understands that streets are in tough shape due to the bigger trucks hauling fuel and garbage. It is a very slow process to redo these streets since most have such a poor base on them. No more comments being made, everyone was thanked for their input and for attending.

Motion by Vondra, second by Strombeck to pass Resolution 23-0911 – Proposed Resolution of Necessity. All voted aye. Motion carried.

**CITY OF BRIDGEWATER  
RESOLUTION 23-0911  
PROPOSED RESOLUTION OF NECESSITY**

***BE IT RESOLVED*** by the City Council of the City of Bridgewater, South Dakota, at a regular meeting thereof, held at the Bridgewater City Hall at 232 N Main Street at 7:00 pm on the 11<sup>th</sup> Day of September, 2023 that the convenience and necessity had arisen to substantially improve 5<sup>th</sup> Street from Cherry Avenue to Walnut Avenue; Walnut Avenue from ½ Block North of 5<sup>th</sup> Street to 3<sup>rd</sup> Street; 3<sup>rd</sup> Street from Walnut Avenue to ½ Block East of Ash Avenue; and Ash Avenue from 3<sup>rd</sup> Street to ½ Block South of 2<sup>nd</sup> Street within the City of Bridgewater, McCook County, South Dakota, by the addition of new asphalt pavement, curb and gutter, sidewalk and storm sewer improvements. Such properties affected being hereinafter named:

1. S150' LOTS 2&3 OF 44A MISC NW 13

2. LOTS 1 THROUGH 3 OF BLOCK 1 OT
3. LOTS 11&12 OF BLOCK 1 OT
4. LOTS 1 THROUGH 3 OF BLOCK 14 OT
5. LOTS 11&12 OF BLOCK 14 OT
6. N1/2 LOTS 1&2 BLOCK 15 OT
7. TRACT A-1 TSCHEPETER'S ADDITION
8. N1/2 LOT 46A MISC NW 13
9. S1/2 LOT 46A MISC NW 13
10. N99' LOT 47A MISC NW 13
11. ALL OF LOT 47A EX S150' & EX N99' LOT 47A MISC NW 13
12. S150' LOT 47A IN MISC NW 13-101-56 & S150' OF LOT 15B IN MISC SUBD NE 1/4 13-101-56
13. LOT 16B MISC NE 13
14. LOTS 17B & 18B MISC NE 13
15. LOT 19B MISC NE 1/4 13-101-56
16. W1/2 LOT 7 BLOCK 2 MISC NE 13
17. E1/2 LOT 7 BLOCK 2 MISC NE 13
18. LOTS 1, 2, 3, 4, 5, & 6, 8, & 9 BLOCK 2 MISC NE 13
19. W1/2 LOT 20B MISC NE1/4 OF 13-101-56
20. N1/2 LOT 9 & ALL OF LOT 10 BLOCK 1 SHANARD & SMITH ADDITION
21. LOT 1 & N33' OF LOT 2 BLOCK 1 SHANARD & SMITH ADDITION
22. LOTS 1 & 2 EX S 22' BLOCK 1 SHANARD & SMITH ADDITION, INCL. 1/2 VACATED ALLEY LYING ADJACENT THERETO
23. LOT 8, 9, 10 BLOCK 1 SHANARD & SMITH ADDITION, INCL LOT H-2 & INCL 1/2 VACATED ALLEY LYING ADJACENT THERETO
24. N40' W104' LOT 7, 8, 9 & 10 BLOCK 1 SHANARD & SMITH'S 3<sup>RD</sup> ADDITION
25. LOTS 1 THROUGH 10 EX. N40' W104' LOT 7 & EX. W104' LOTS 8 THROUGH 10 BLOCK 1 SHANARD & SMITH'S 3<sup>RD</sup> ADDITION
26. LOTS 6 & 7 BLOCK 1 SHANARD & SMITH'S 2<sup>ND</sup> ADDITION INCL 1/2 VAC ALLEY LYING ADJACENT THERETO
27. LOT 12 BLOCK 2 SHANARD & SMITH'S 2<sup>ND</sup> ADDITION
28. LOT 11 BLOCK 2 SHANARD & SMITH'S 2<sup>ND</sup> ADDITION
29. LOT 10 BLOCK 2 SHANARD & SMITH'S 2<sup>ND</sup> ADDITION
30. LOTS 1 THROUGH 10 EX. N40' OF W104' LOT 7 & EX. W104' OF LOTS 8, 9 & 10 BLOCK 1 SHANARD & SMITH'S 3<sup>RD</sup> ADDITION
31. LOTS 10 THROUGH 12 BLOCK 4 SHANARD & SMITH'S 3<sup>RD</sup> ADDITION

**BE IT FURTHER RESOLVED** that the material to be used in the project shall be according to plans and specifications prepared by DGR Engineering for the City of Bridgewater, which are on file in the office of the Municipal Finance Officer and are open to public inspection and incorporated hereby.

**BE IT FURTHER RESOLVED** that the cost of \$40.00 per foot shall be assessed against benefitting properties for all the proposed improvements including all construction costs, and all engineering, inspection, publication, legal, fiscal, and administrative costs incidental thereto, as measured by the linear footage of new concrete curb and gutter fronting or abutting each property within the proposed project limits. The costs shall be assessed against all assessable lots and tracts of land fronting or abutting thereon to each of such lots or tracts above stated, according to the provisions of SDCL 9-43-79.

**BE IT FURTHER RESOLVED** that the assessments will be divided into 10 equal installments which shall be payable under Plan One, collection by the County Treasurer, as set forth in SDCL 9-43-102

and that all deferred installments shall bear interest at such rate as shall be determined by the City Council, but not in excess of seven percent (7%) per annum.

**BE IT FURTHER RESOLVED;** that the contractors who performed the work of construction herein provided for will be paid in cash from City funds or borrowed funds.

Dated this 11<sup>th</sup> Day of September, 2023

Travis Holthaus, Council President

ATTEST:

Joan M Julson, Finance Officer

Public Hearing declared over at 7:57 pm by President Holthaus.

The minutes of last month's meetings were sent to the council for reading prior to the meeting. Motion by Anderson, second by Burger to approve the August 7<sup>th</sup> regular meeting minutes. All voted aye. Motion carried.

The August Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Hofer, second by Anderson to approve the August Financial Statement. All voted aye. Motion carried.

The bills for the month of August were reviewed. A motion was made by Anderson, second by Vondra to approve the August bills. All voted aye. Motion carried.

Maintenance Report by Letcher. 1) clean-up at lagoon & dump 2) mowing 3) outside painting at shop

At 8:01 the Public Hearing for Nuisance Abatements was opened by President Holthaus. No one came or submitted any comments. After council discussion, a motion was made by Burger, second by Vondra to approve the following assessments and instruct finance officer to submit these assessments to the McCook County Auditor. All present voted aye. Motion carried.

\*Angela Letcher, 401 N Cedar Ave, Bridgewater, SD 57319

Legal Description of Property: E½ of Lot 11 & All of Lot 12 Block 6 OT

Parcel #18.00.0612: Nuisance Property Cleanup: \$238.95

\*Kimberly N Avila Rivas, Lots 7-12 Block 2 Shanard & Smith 2<sup>nd</sup> Addition, Bridgewater SD 57319

Legal Description of Property: Lots 7-12 Block 2 Shanard & Smith 2<sup>nd</sup> Addition,

Parcel #18.12.0207: Nuisance Property Cleanup: \$79.65

President Holthaus declared Public Hearing over. Time 8:02pm

Before beginning Public Input, President Holthaus asked that there be a 3-minute limit on anyone speaking. This should allow anyone wanting to speak, sufficient time to speak with no interruptions and keep the meeting moving.

Public Input: Jerry Paweltzki brought up last meetings offer to mow the area on south main using city mower and the councils comment of not being able to let anyone use city equipment. He wanted to let the council aware that the city has used a few pieces of his equipment and vice versa. He also commented on what goes on in executive session needs to stay in executive session. He also now agrees with having to pay the storm sewer charge since he's tied into the farmland in the southwest corner being drained, but wonders why the 100 acres of farmland is being drained. He also talked about other drainage areas and what happened back in 1970's. Margie Peters had questions about the water/sewer/storm sewer base charges that stay with a home even upon the passing of the homeowner or a house vacancy. Steve Prater brought up a work youth program for next summer. Deana Prater brought up that the painting of the city maintenance buildings look nice. No further input, Council President Holthaus moved on.

Storm Sewer: BNSF Railroad is requiring \$5,000,000 of liability coverage from the city for boring under the tracks. Cost to do this would be around \$1700.00 annually. We would go back to the \$1,000,000 limits after the boring would be complete satisfying BNSF. Scott LaVoy from DGR Engineering suggested we wait until after the bid is awarded to see when the contractor would be having the boring done under the tracks. Motion by Strombeck, second by Hofer to have finance officer increase city liability rates to \$5,000,000 when it is required by contractor. All voted aye. Motion carried. Trent Bruce & Scott LaVoy from DGR Engineering gave an update on the Storm Sewer Phase 2 project progress. Plans are done and permits are pretty much taken care of. Settlements of easements are pretty much taken care of just need to complete signatures. Design change on 5<sup>th</sup> Street between Cherry & Walnut widening the road a little

more. Bid Opening is scheduled for Sept 21<sup>st</sup> at 2 pm in the council chambers. Actual bid awarding will be at the October meeting.

Streets & Alleys: Still waiting for a quote for the light at SD Hwy 262 & 42. Brian Cable's property at 4<sup>th</sup> & Walnut was discussed. The extra garage is on a city alley & city property. Council instructed finance officer to check with attorney to see what process would be to get this straightened out. Letcher had questions about whether to gravel alleys. Council decided that it would be discussed further at October meeting.

Law Enforcement: August Sherriff report noted. Motion by Vondra, second by Burger to sign new law enforcement contract with McCook County. Roll call vote – all voted aye. Motion carried.

Ambulance: Motion by Burger, second by Hofer to allow 2 EMT's to attend the SD EMS State Conference in Rapid City on Oct 27-29. All voted aye. Motion carried.

Fire: A motion was made by Hofer, second by Vondra to donate \$1500 to the Fireman's Ball using the budget funds in Promoting the City department. All voted aye. Motion carried.

Parks & Recreation: We were not granted the LWCF grant or Xcel grant for the park project. We will apply again next year. The Bridgewater Activities group has about \$3000 they would like to put towards some playground equipment and asked if the city could match the \$3000? A motion by Burger, second by Anderson to at least match the \$3000 from the Bridgewater Activities Group for playground equipment. All voted aye. Motion carried.

Planning & Zoning: Motion by Hofer, second by Vondra to approve building permit for Josh Lechner. All voted aye. Motion carried.

2<sup>nd</sup> reading of 2024 Budget Ordinance A-118 was done. Motion by Hofer, second by Burger to adopt the 2024 Appropriation Ordinance #A-118. All voted aye. Motion carried.

There being no further business, a motion was made by Vondra, second by Hofer to adjourn. Motion carried. Time 9:44 pm.

Next regular meeting is Monday, October 9, 2023.

Travis Holthaus – Council President

Joan M Julson – Finance Officer

**Claims:**

Payroll by Dept.: Ambulance 5134.10; Dump 131.89; Finance Office 1166.88; Fire 41.97; Govt Bldg 69.96; Liquor 269.28; Mosquito 155.87; Parks 2201.49; Sewer 1278.96; Storm Sewer 122.90; Streets 2264.80; Water 1045.16; EFTPS-August payroll taxes, 3887.58; SD Retirement System-employee & city match, 907.52.

Supplies: Anderson Trucking–156 T (6 loads) of gravel & delivery, 2316.00; CHS–shop & firehall propane & weed killer, 1423.43; Hofer, Robin-ambulance gas reimbursement (credit card statement), 253.11; Julson, Joan–shop, mowing gas reimbursement (credit card statement), 735.38; Menards–mostly shop supply & firedept supply, 894.40; Runnings–weedeater part, 17.16; Sturdevant's Auto Value–shop & skidsteer supply, 115.90.

Repair & Maintenance: Meyer Motor–2008 IHC Pumper AC labor, 114.69; Vantek–fire dept pager, 520.00

Beer and Liquor (paid in August & reimbursed by The North 40): Beal Distributing Inc, 383.70; Dakota Beverage, 330.20; Johnson Brothers Famous Brand, 441.45.

Miscellaneous: A&B Business Inc–copier lease agreement & extra copies, 87.39; Arrow Manufacturing Inc-amb oxygen flow meter parts, 270.00; Bridgewater Development Corp–monthly donation, 500.00; Bridgewater Fire Dept-Fireball donation, 1500.00; McCook County–Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals–Oct rent (Payable 10/01/23), 400.00; Petty Cash-FO supply & mailings for sewer project & fire dept, 49.03; Public Health Laboratory-water testing for June & July, 30.00; RBS Sanitation-August garbage pick-up, 3420.00; RBS Sanitation-dumpster fees (Legion Hall, firehall, shop), 195.00; SD 811-1 faxed locate, 1.12; SD State Treasurer–August garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$4.25), 279.40; SDEMSA-amb conference & membership dues for 2 EMT's, 430.00; The Special/New Century Press-August publishing, 123.00.

Utilities (Paid in August): Golden West, 301.32; Hanson Rural Water 5397.60; Xcel Energy, 331.85.

Insurance: AFLAC-reimbursed by employees, 311.46; American Continental/Aetna-Medicare, 280.56; Health Pool of SD, 2107.60, Julson, Joan-monthly Medicare & Part D reimbursement, 344.80.

Professional: DGR-services through June 30<sup>th</sup> & BNSF Railway permit, 56067.00; DGR services through July 31<sup>st</sup>, 36000.00; Eich Law Office- July/August statement, 1100.00.

Published at the approximate cost of \$170.66

**CITY OF BRIDGEWATER, SOUTH DAKOTA**  
**ORDINANCE NO. A-118**  
**2024 APPROPRIATION ORDINANCE**

Be it ordained by the City of Bridgewater that the following sums are appropriated to meet the obligations of the municipality.

		<b>General Fund</b>	<b>Anniversary Fund</b>
<b>Part I Governmental Funds</b>			
410	General Government		
	411 Mayor & Council	\$31,790	
	411.5 Contingency	\$10,000	
	413 Elections	\$635	
	414.2 Finance Officer	\$35,955	
	419.2 Government Buildings	\$9,575	
	Total General Government	\$87,955	
420	Public Safety		
	421 Police	\$28,275	
	422 Fire	\$27,588	
	429.1 Civil Defense	\$300	
	Total Public Safety	\$56,163	
430	Public Works		
	431 Streets & Alleys	\$156,755	
	431.5 Storm Sewer	\$5,083,591	
	432 Garbage Collection	\$42,140	
	432.4 Landfill/Dump	\$1,792	
	Total Public Works	\$5,284,278	
440	Health and Welfare		
	441.2 Animal Control	\$532	
	441.3 Health Regulation/West Nile	\$4,200	
	441.4 City-Wide Cleanup	\$1,867	
	446 Ambulance	\$82,490	
	Total Health and Welfare	\$89,089	
450	Culture and Recreation		
	451 Anniversary		\$50
	451.1 4th of July	\$2,875	
	452 Parks	\$31,195	
	Total Culture and Recreation	\$34,070	\$50
460	Conservation and Development		
	465.3 Promoting the City	\$1,500	
	Total Conservation and Development	\$1,500	
490	Miscellaneous		
	449 Liquor	\$31,380	
	Total Miscellaneous	\$31,380	
	<b>TOTAL 2024 APPROPRIATIONS</b>	<b>\$5,584,435</b>	<b>\$50</b>

**Part II**

The following designates the fund or funds that money derived from the following sources is applied to.

**Governmental Funds**

Undesignated Fund Balance	-\$23,883	
310 Taxes	\$275,859	
320 Licenses and Permits	\$820	
330 Intergovernmental Revenue	\$4,707,120	
340 Charges for Goods and Services	\$188,150	
350 Fines and Forfeits	\$0	
360 Miscellaneous Revenue	\$76,250	\$50
390 Other Sources	\$360,119	
<b>Total Means of Finance</b>	<b><u>\$5,584,435</u></b>	<b><u>\$50</u></b>

<b>Proprietary Funds</b>	<b>Water Fund</b>	<b>Sewer Fund</b>
Beginning Cash	\$129,462	\$256,230
Estimated Revenue	<u>\$140,120</u>	<u>\$93,150</u>
<b>TOTAL REVENUE AVAILABLE</b>	<b>\$269,582</b>	<b>\$349,380</b>
Less Appropriations	\$106,855	\$52,630
Less System Debt Service (SRF Loans)	<u>\$27,693</u>	<u>\$35,339</u>
<b>ESTIMATED SURPLUS</b>	<b>\$135,034</b>	<b>\$261,411</b>
Less Depreciation Acct.		\$1,200
Less Repair & Replacement Reserves		\$500
Less Surplus Account	-\$5,573	-\$5,181
Less Sinking Fund Balances		<u>\$1,000</u>
<b>ESTIMATED BALANCE REMAINING</b>	<b><u>\$140,607</u></b>	<b><u>\$263,892</u></b>

**Part IV**

The Finance Officer is directed to certify the following dollar amount of tax levies made in this ordinance to the County Auditor.

Travis Holthaus - Council President

9/11/2023

Signed and Dated by Mayor, Acting Mayor, or President of Council

Ordinance A-118 published once at the total approximate cost of \$77.28