

**Bridgewater City Council Regular Meeting Minutes**  
**August 7, 2023 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on Monday 08/07/2023. The meeting was called to order at 7:00 pm by President Travis Holthaus. Answering roll call were Bob Anderson, Luke Burger, Tony Hofer, Travis Holthaus, Alicen Strombeck, and Mark Vondra. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Attorney Robin Eich, Trent Bruce & Scott LaVoy–DGR Engineering, Heather Broehm-SEFP, Matt Kroger, Margie Peters, and Jerry Paweltzki.

Pledge of Allegiance was recited.

No appointments for Mayor. President Holthaus continued with meeting.

The minutes of last month's meetings were sent to the council for reading prior to the meeting.

Motion by Vondra, second by Burger to approve the July 10<sup>th</sup> regular meeting minutes. All voted aye. Motion carried.

The July Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Anderson, second by Hofer to approve the July Financial Statement. All voted aye. Motion carried. 2<sup>nd</sup> reading of Supplemental Appropriations Ordinance A-117 was done. Motion by Strombeck, second by Vondra to pass Supplemental Appropriations Ordinance A-117. All voted aye. Motion carried.

The bills for the month of July were reviewed. A motion was made by Anderson, second by Vondra to approve the July bills. All voted aye. Motion carried.

Maintenance Report by Letcher. 1) clean-up chips in the gutters from the chip and sealing 2) mowing 3) tree clean-up by the shop.

Before beginning Public Input, President Holthaus asked that there be a 3 minute limit on anyone speaking. This should allow anyone wanting to speak, sufficient time to speak with no interruptions and also keep the meeting moving.

Public Input: Heather Broehm with SEFP gave a monthly report and spoke on the Business Succession Plan workshop. Matt Kroger inquired about a donation from the city for the Fireball. (will be put on the September agenda) Jerry Paweltzki spoke about the ballfield and putting it back to its original use as a ballfield, the street edge of south Main Ave be mowed with a mower and not hayed, and asked council what they were doing concerning developing housing in Bridgewater, and he also asked about the storm sewer charges being taken off for him & his neighbor on south Main Ave as he feels they receive no benefit from the storm sewer project. No further input, Council President Holthaus moved on.

Storm Sewer: Trent Bruce & Scott LaVoy from DGR Engineering gave an update on the Storm Sewer Phase 2 project progress. BNSF has approved the old pipe removal from under the tracks, so the paperwork will be getting finished and submitted when its closer to the start of the project. There is a contract fee of \$750 and Railroad Protective Liability Insurance that will need to be acquired over and above the city's liability policy. They are working on a couple of easements yet and getting the assessment paperwork ready. Council also asked him about Jerry Paweltzki's request for deleting the storm sewer charges for him and his neighbor. Trent Bruce and Scott LaVoy spoke on how they do receive the benefit of storm sewer drainage.

Streets & Alleys: Still waiting for a quote for the light at SD Hwy 262 & 42.

Law Enforcement: July report noted.

Ambulance: On behalf of the ambulance, Jim Julson will be attending the McCook Co 2024 budget meeting on Sept 8<sup>th</sup>. Luke Burger also said he could attend.

Parks & Recreation: We are still waiting to hear on the LWCF grant application and Xcel grant for the park project.

Planning & Zoning: Motion by Burger, second by Vondra to approve building permits for Roger Johnston and Steven Svancara. All voted aye. Motion carried.

1<sup>st</sup> reading of 2024 Budget Ordinance A-118 was done.

Motion by Burger, second by Hofer to go into Executive Session for SDCL 1-25-2.3 Consulting with legal counsel on contractual matters. All voted aye. Motion carried. Time 8:02 pm. Attorney Robin Eich,

Trent Bruce & Scott LaVoy – DGR Engineering and Finance Officer Julson were asked to stay in the meeting also. President Holthaus declared executive session over at 8:45 pm.

There being no further business, a motion was made by Anderson, second by Vondra to adjourn. Motion carried. Time 8:45 pm.

Next regular meeting is Monday, September 11, 2023.

Travis Holthaus – Council President

Joan M Julson – Finance Officer

**Claims:**

Payroll by Dept.: Ambulance 5601.33; Dump 107.91; Finance Office 1178.49; Fire 76.00; Liquor 271.18; Mosquito 53.96; Parks 2920.42; Sewer 1373.86; Storm Sewer 29.98; Streets 2020.88; Water 1132.07; EFTPS-July payroll taxes, 4242.63; SD Retirement System-employee & city match, 889.74.

Supplies: C&B Operations LLC–mower bearing, 68.40; Hofer, Robin-ambulance gas reimbursement (credit card statement), 282.22; Julson, Joan–shop, mowing gas reimbursement (credit card statement), 540.47; Matheson Tri-Gas Inc–amb oxygen, 155.05; Menards–ball park supply, 129.90; Office Depot–printer ink for amb, 54.89; Runnings–park grass seed, 179.98; Two Way Solutions–portable radio, 300.00.

Repair & Maintenance: CMS Excavation Inc-mostly leaking water line at ball park, 1716.38; Floor Tec–carpet cleaning in firehall, 597.21; Jebro–chip/fog sealing, 33836.02; McCook Co Highway – Crack sealing & excise tax for chip/fog sealing, 1559.65

Beer and Liquor (paid in July & reimbursed by The North 40): Beal Distributing Inc, 1401.70; Dakota Beverage, 1026.55; Johnson Brothers Famous Brand, 383.37; Republic National Dist., 283.92.

Miscellaneous: A&B Business Inc–copier lease agreement, 86.35; Austin, Diane-sewer clean-up reimbursement, 738.10; Bridgewater Development Corp–monthly donation, 500.00; CHS-shop & fire dept annual tank leases, 2.00; City of Sioux Falls-clean-up dumpsters tipping fee, 240.87; Humboldt Fire & Amb Services-ALS assist, 150.00; McCook County–Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals–Sept rent (Payable 09/01/23), 400.00; Petty Cash-amb wash, 10.00; RBS Sanitation-July garbage pick-up, 3420.00; RBS Sanitation-dumpster fees (Legion Hall, firehall, shop), 195.00; SD 811-5 faxed locates, 5.60; SD State Treasurer–July garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.88), 254.59; Thaler, Barb-EMT trainer & mileage, 133.00; The Special/New Century Press-July publishing, 104.21; US Bank-SRF Water Loans DW-01 & DW-02 and Storm Sewer loan SRF CW-04, 25320.23; US Postal Service-annual box rent, 118.00.

Utilities (Paid in July): Golden West, 303.12; Hanson Rural Water 6913.80; Xcel Energy, 2619.43.

Insurance: AFLAC-reimbursed by employees, 311.46; American Continental/Aetna-Medicare, 252.57; Health Pool of SD, 2107.60, Julson, Joan-monthly Medicare & Part D reimbursement, 344.80.

Professional: Eich Law Office- June/July statement, 500.00; GeoTek-storm sewer improvements-Phase 2 services, 6880.00.

Published at the approximate cost of \$76.61

**ORDINANCE NO. A-117  
2023 SUPPLEMENTAL APPROPRIATIONS ORDINANCE**

**Be it ordained by the City of Bridgewater that the following sum is  
supplementally appropriated to meet the obligations of the  
municipality.**

**Tax Supported Funds**

101	General Fund		
	42200	Fire Department	
		43450 Vehicle replacement	\$136,188.00
	42910	Civil Defense	
		42500 Repairs and Maintenance	\$800.00
	43150	Storm Sewer	
		42200 Professional Services & Fees	\$225,000.00
	43240	Landfill/Rubble Site	
		42500 Repairs and Maintenance	\$1,000.00
	44120	Animal Control	
		42900 Other Current Expense	\$400.00
			<u>\$363,388.00</u>
	Total Appropriations		<u>\$363,388.00</u>

**Source of Funding**

101	General Fund		
	36710	Fire District Contribution	\$68,094.00
	39124	Other Bonds Issued	\$216,000.00
		Undesignated Fund Balance	\$79,294.00
			<u>\$363,388.00</u>
	Total Means of Finance		<u>\$363,388.00</u>

First Reading	<u>July 10, 2023</u>
Second Reading	<u>August 7, 2023</u>
Publication	<u>August 17, 2023</u>
Effective	<u>September 6, 2023</u>

Travis Holthaus	8/7/2023
_____ Council President	_____ Date

ATTEST:  
Joan M Julson  
\_\_\_\_\_  
Finance Officer

(SEAL)

Published once at the total approximate cost of \$23.80