

Bridgewater City Council Regular Meeting Minutes
May 8, 2023 7:00 pm

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on Monday 05/08/2023. The meeting was called to order at 7:00 pm by President Travis Holthaus. Answering roll call were Bob Anderson, Luke Burger, Tony Hofer, Travis Holthaus, Alicen Strombeck, and Mark Vondra. Others present: Finance Officer-Joan Julson, Trent Bruce – DGR Engineering, Jan Bothwell, Heather Broehm – SEFP, and Cody Northern.

Pledge of Allegiance was recited.

The minutes of last month's meetings were sent to the council for reading prior to the meeting. Motion by Anderson, second by Burger to approve the April 6th regular meeting minutes. All voted aye. Motion carried.

The April Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Vondra, second by Strombeck to approve the April Financial Statement. All voted aye. Motion carried.

The bills for the month of April were reviewed. A motion was made by Hofer, second by Anderson to approve the April bills. All voted aye. Motion carried.

As there was no old business, a motion was made by Burger, second by Hofer to adjourn as old council. Motion carried. Time 7:08 pm.

Oaths of Office were taken by Travis Holthaus–Ward I, and Mark Vondra–Ward II, Tony Hofer-Ward III, and Luke Burger-Ward III (1 yr). Mayor seat is vacant at this time. The meeting was called to order at 7:10 by Travis Holthaus. Answering roll call were: Bob Anderson, Luke Burger, Tony Hofer, Travis Holthaus, Alicen Strombeck, and Mark Vondra.

Motion by Strombeck, second by Vondra to nominate Travis Holthaus for Council President. Roll call vote – all voted aye. Motion carried. Motion by Holthaus, second by Burger to nominate Vondra for Vice President. Roll call vote – all voted aye. Motion carried.

Motion by Vondra, second by Anderson to approve 2023-2024 Council Committees as discussed. All voted aye. Motion carried.

2023-2024 Council Committees:

Law enforcement: Entire council

Health & Landfill: Entire council

Ambulance: Vondra-chair, Hofer, Burger

Government Buildings/Liquor store: Vondra-chair, Hofer, Holthaus

Parks & Recreation: Strombeck-chair, Holthaus, Anderson

Streets & Alleys: Anderson-chair, Burger, Hofer

Water & Sewer: Anderson-chair, Holthaus, Strombeck

Code Enforcement: Entire council

Other Boards:

Firehall Board: Anderson, Vondra

Planning & Zoning: Strombeck, Vondra

Motion by Hofer, second by Anderson to approve Resolution 22-0509. Roll call vote – all voted aye. Motion carried.

CITY OF BRIDGEWATER

Resolution #23-0508

**RESOLUTION AUTHORIZING THE CITY OF BRIDGEWATER,
TO APPROVE MAYORAL/COUNCIL PRESIDENT APPOINTMENTS OF
FINANCE OFFICER and MAINTENANCE SUPERINTENDENT**

WHEREAS, President Travis Holthaus, of the City of Bridgewater appoints Joan M. Julson as Finance Officer and Todd Letcher as Maintenance Superintendent, from May 2023 to the first regular meeting in May 2024; and

WHEREAS, Joan M. Julson and Todd Letcher have accepted each respective appointment until the appointment and qualifications of successors;

NOW THEREFORE BE IT RESOLVED, that the City of Bridgewater approves the appointments by President Travis Holthaus of Joan M. Julson as Finance Officer and Todd Letcher as Maintenance Superintendent all pursuant to Section 1.0101 of the Revised Ordinances of the City of Bridgewater South Dakota.

PASSED AND APPROVED this 8th day of May, 2023, by the City Council of the City of Bridgewater, South Dakota by the following vote:

Ayes: 6

Nays: 0

Absent: 0

City of Bridgewater
By: Travis Holthaus
Its Council President

ATTEST:

Joan M Julson
City Finance Officer
(SEAL)

Maintenance Report read by Holthaus. 1) working on street gutters & shoulders, 2) graveled some alleys, 3) recommended scarifying & blading on Poplar Ave from 3rd to Hwy and putting crown back in street. Its too flat and keeps getting potholes due to this. 4) mowing and pumping down at lagoon 5) tree removal needed in some areas that are encroaching in alleys 6) refrigerator needed for Legion Hall – out of the 3, 2 are not working. 7) sewer line cleaning bill paid by homeowner that should be paid by city as it was beyond homeowners property. 8) map of asphalt streets needing chip & seal and fog coat with county quote for costs.

At 7:20, one bid was opened for the garbage service: Bid was as follows: RBS Sanitation - \$18.00 per month with separate charges for city dumpsters. Motion by Vondra, second by Burger to accept the bid from RBS Sanitation. Roll call vote: all voted aye. Motion carried.

Public Input: Heather Broehm of SEFP gave a report and overview. No further input, Council President Holthaus moved on.

At 7:45 Public Hearing was held for the Conditional Use Permits. Motion by Vondra, second by Strombeck to recess council and reconvene as Board of Adjustment. Roll call vote – all voted aye. Motion carried.

The following conditional use permits were discussed. A motion was made by Anderson, second by Vondra to approve #093 Forrest & Paul Richards – ag/crops; #094 Richards Development Inc – ag/crops; #095 Ed Meyer – haying; #096 Bridgewater Nursing Home Corp – haying; #097 Marvin Rempfer – haying; #098 Larry Paweltzki – haying; #099 Steven Svancara – haying; #100 Mary Ann Smith c/o Rhonda Smith – haying permits with the condition that the weeds and trees are kept trimmed and the property kept free from branches & debris. Permits #101 Ethan Roebuck & Rose Bickett – ag activities (chickens); #102 James M Clarey – ag activities (chickens); #103 Jan Bothwell – ag activities (chickens); #104 Tami Klyaic – ag activities (chickens) to allow up to 10 chickens (no roosters, ducks or other fowl), clean and enclosed pen, food stored in an enclosed container to not attract any rodents, and any complaint, the permit will be revisited. Permits will be good for only 1 year if these conditions are met. Roll call vote – all voted aye. Motion carried.

Motion by Burger, second by Hofer to adjourn as the Board of Adjustment and reconvene as Council. Motion carried. Time 7:52 pm

Storm Sewer: Trent Bruce from DGR Engineering went over the Phase 2 project progress meeting with landowners affected and permit from BNSF for boring under the railroad tracks. Motion by Anderson, second by Burger to sign the SDDOT Utility Permit Applications. All voted aye. Motion carried. Motion by Vondra, second by Strombeck sign Reimbursement Request #2. All voted aye. Motion carried.

Streets & Alleys: Motion by Vondra, second by Strombeck to have the county chip & seal and fog coat a specified list of asphalt streets (about 14 blocks) from Maintenance at a cost of approximately \$31,000.00. All voted aye. Motion carried.

Water & Sewer: Motion by Anderson, second by Hofer to reimburse homeowner Joann Stahl \$436.65 for sewer line cleaning within city property. All voted aye. Motion carried.

It was noted that the city received the DANR Secretary's Award for Drinking Water Excellence.

Health & Landfill: Due to the increase in garbage costs under the new contract, it was noted that the garbage price will be revisited at the June meeting. Motion by Hofer, second by Vondra to have Anderson Trucking haul some extra debris at the tree dump if Maintenance is unable to. All voted aye except Anderson abstained. Motion carried.

Government Buildings/Municipal Liquor Store: Motion by Strombeck, second by Anderson to renew the Bar Operating Lease Agreement renewal with Cody Northern. Term for 1 year until the 2024 May council meeting. All voted aye. Motion carried. Operating Agreement signed by all parties.

Discussed new refrigerator for the Legion Hall. Motion by Anderson, second by Burger to purchase a refrigerator with cost to be under \$1000 for Legion Hall. All voted aye. Motion carried.

Fire: It was noted that the new 2023 International Tanker is in.

Law Enforcement: April report noted.

Ambulance: It was noted that co-director Jim Julson was able to get a LIFEPAK CR2 from Avera Heart Hospital for \$1455.00 and did not go thru Stryker Medical. This was around a \$600 savings.

Parks & Recreation: Motion by Anderson, second by Burger to allow \$600 for tree purchases. Hofer & Strombeck will get together with Maintenance to see what is needed. All voted aye. Motion carried.

Still waiting to hear on grant applications for park bathrooms, splash pad, etc.

Planning & Zoning: Motion by Anderson, second by Hofer to approve building permits for Brian Julson, Josh Lechner and Steve Prater. All voted aye. Motion carried. Motion by Burger, second by Vondra to add Steve Prater to the Planning & Zoning Committee. All voted aye. Motion carried.

Motion by Strombeck, second by Hofer to spend \$2700.00 from Lew's Fireworks this year. All voted aye. Motion carried.

Motion by Hofer, second by Burger to allow the Finance Officer to attend Finance Officer schooling June 7-9 in Pierre. All voted aye. Motion carried.

Reminder of dumpsters being here for city clean-up day on May 19th – 20th

It was noted that Finance Office will be closed May 15-17 for vacation.

There being no further business, a motion was made by Hofer, second by Burger to adjourn. Motion carried. Time 8:39 pm.

Next regular meeting is Monday, June 5, 2023.

Travis Holthaus – Council President

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 6700.33; Council 6075.00; Dump 227.81; Finance Office 1216.51; Fire 29.98; Liquor 275.19; Parks 400.47; Sewer 1306.72; Storm Sewer 29.98; Streets 2362.63; Water 1132.86; EFTPS-April payroll taxes, 3666.07; SD Retirement System-employee & city match, 899.72.

Supplies: Avera Heart Hospital of SD-Physio-Control CR2 AED & cabinet, 1455.00; CHS Inc-shop propane for Mar & April, 2506.60; Hofer, Robin-ambulance gas reimbursement (credit card statement), 154.01; Hofer, Roger-ambulance gas reimbursement, 105.54; Julson, Joan-shop gas reimbursement (credit card statement), 616.88; McKesson-amb supply, 290.39; Menards-shop supply, 228.42; Riteway-laser utility bills, 202.69; Runnings-shop & fire supply, 239.89; SD Federal Property Agency-mostly 2 maintainer tires & shop misc, 788.00; Sturdevants Auto Value-fire & shop supply, 381.37.

Repair & Maintenance: CMC-clear culverts at lagoon, 533.16; Dakota Pump-lagoon pump repairs, 316.33; Meyer Motor-amb oil change & rock chip repair, 145.50.

Beer and Liquor (paid in April & reimbursed by The North 40): Beal Distributing Inc, 846.10; Dakota Beverage, 993.00; Johnson Brothers Famous Brand, 401.06; Republic National Dist Co, 383.32

Miscellaneous: A&B Business Inc-copier lease agreement & extra copies, 89.04; Bridgewater Development Corp-monthly donation, 500.00; McCook County-Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals-June rent (Payable 06/01/23), 400.00; RBS Sanitation-April. garbage pick-up, 2565.00; RBS Sanitation-dumpster fees (Legion Hall, firehall, shop), 150.36; SD State

Treasurer–April. garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.45), 226.58; SD Dept of Public Health Laboratory-water testing for March & April, 30.00; SD 811-2 faxed locates for April, 2.24; Solem American Legion Post-annual payment, 300.00; Stahl, Joann-reimburse sewer bill, 436.65; The Special/New Century Press-April publishing, 227.23; US Bank-2 water & 1 storm sewer SRF loans, 25320.23.

Utilities (Paid in April): Golden West, 306.67; Hanson Rural Water 4011.60; Xcel Energy, 2796.23.

Insurance: AFLAC-reimbursed by employees, 185.49; American Continental/Aetna-Medicare, 252.57; Health Pool of SD, 2107.60, Julson, Joan-monthly Medicare & Part D reimbursement, 344.80.

Professional: DGR Engineering–Professional Services thru 2/28/23, 72000.00; Eich Law Office–April statement, 80.00; Meierhenry Sargent LLP–legal preparation on \$666,119 Storm Sewer Phase 2, 6661.19.

Published at the approximate cost of \$132.89