

**Bridgewater City Council Regular Meeting Minutes
February 6, 2023 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on Monday 02/06/2023. The meeting was called to order at 7:00 pm by President Travis Holthaus. Answering roll call were Bob Anderson, Luke Burger, Tony Hofer, Travis Holthaus, Alicen Strombeck, and Mark Vondra. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Ladine Dolezal, Steve & Deana Prater, and Larry Hunt—Commander of Solem American Legion Post III.

Pledge of Allegiance was recited.

No appointments for Mayor. President Holthaus continued on with meeting.

The minutes of last month's meetings were sent to the council for reading prior to the meeting. Motion by Vondra, second by Anderson to approve the January 9th regular meeting minutes. All voted aye. Motion carried.

The January Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Anderson, second by Burger to approve the January Financial Statement. All voted aye. Motion carried.

The bills for the month of January were reviewed. A motion was made by Strombeck, second by Burger to approve the January bills. All voted aye. Motion carried. A bill for \$175 plus tax was presented from Matt Kroger for his sewer clean out when the sewer line backed up at 6th & Juniper in January due to a band from the manhole falling in the sewer line backing it up. Letcher reported that Matt Kroger had let him know of the sewer back they had there also. Motion by Anderson, second by Vondra to pay the sewer cleaning bill for Matt Krogers due to the sewer line back up from the manhole band causing the back up. All present voted aye. Motion carried.

Maintenance Report by Letcher. 1) snow removal 2) skid steer needing some repair work 3) talked about declaring the 1969 Chev tanker surplus 4) sewer line back up by 6th & Juniper.

Public Input: Ladine Dolezal questioned why the snow removal on north main is not curb to curb. She is having trouble with the postal delivery. Council answered that only the downtown main area and by the school is curb to curb due to the cost of hauling the snow away. They will check into this area for her to see what can be done. Larry Hunt—Commander of Solem American Legion Post III spoke to the council about the Legion rent for 2022, main street flags, and the cost for girls & boys states. He will bring more information next month. No further input, Council President Holthaus moved on.

Storm Sewer Phase 2: Council members (street committee) present for Design Meeting with DGR went over project changes discussed to stay within project budget.

Motion by Strombeck, second by Hofer to pass Resolution 23-0206B – Service charge adjustment for Phase 2 project. All present voted aye. Motion carried.

**CITY OF BRIDGEWATER
RESOLUTION # 23-0206B**

A RESOLUTION OF THE CITY OF BRIDGEWATER TO AMEND SECTION 8.0208A SEWER USER FEE SCHEDULE AND PROCESS (FLAT RATE STRUCTURE).

WHEREAS SDCL 9-48-26 provides for the sewer rates to apply to all users, including but not limited to residential including apartments, public, and commercial users: and

WHEREAS the City of Bridgewater sewer charges shall fall due on the first day of each month and payable before 15 days after: and

WHEREAS the City of Bridgewater did pass Resolution 11-1005B - A Resolution of the City of Bridgewater to amend Section 8.0208A Sewer User Fee Schedule and Process (flat rate structure) to establish the minimum monthly sewer rate of \$22.75 plus \$.015 times the cubic feet of water used based on the average monthly usage during the six winter months: and

WHEREAS the City of Bridgewater did pass Resolution #19-1210D – A Resolution Segregating the Surcharge for Improvements to the City of Bridgewater Wastewater System, for Payment of a Revenue Borrower Bond and Yearly Review of Rate: and

WHEREAS the City of Bridgewater did pass Resolution #20-0309A - A Resolution of the City of Bridgewater to amend Section 8.0208A Sewer User Fee Schedule and Process (flat rate structure) to establish a storm sewer debt service surcharge of \$24.45 payable by each customer of its system who receives or benefits from the services of the project financed by the CW-04 loan with the Borrower Bond Series 2020: and

WHEREAS the City of Bridgewater did pass Resolution #23-0109C - a Resolution of the City of Bridgewater to amend Section 8.0208A Sewer User Fee Schedule and Process (flat rate structure) to establish an additional storm sewer debt service surcharge of \$10.00 payable by each customer of its system who receives or benefits from the services of the project financed by the CW-05 loan with the Borrower Bond: and

THEREFORE BE IT RESOLVED the City of Bridgewater amends the additional storm sewer debt service surcharge of \$10.00 to \$10.30 payable by each customer of its system who receives or benefits from the services of the project financed by the CW-05 loan financed with the Borrower Bond. The collection of the CW-05 surcharge of \$10.30 shall start on February 1, 2023 payable in March 2023. The surcharge shall remain in effect until such time as the CW-05 Borrower Bond is paid in full, it shall be collected at the same time as other charges of the system, and establish a surcharge account (Storm Sewer Debt Service Account – Phase 2) to segregate the income from other system income for bookkeeping purposes to be pledged to the South Dakota Conservancy District. The surcharge shall be reviewed from year to year and modified in order to provide the required 110 percent debt coverage.

PASSED AND APPROVED this 6th day of February, 2023, by the City Council of the City of Bridgewater, South Dakota by the following vote:

Ayes: 6 Nays: 0 Absent: 0

City of Bridgewater

By: Travis Holthaus

Its Council President

ATTEST:

Joan M Julson

Municipal Finance Officer

(SEAL)

Law Enforcement: January report noted.

Parks & Recreation: The passing of Resolution 23-0206C – LWCF grant was tabled until the March meeting.

Planning & Zoning: Planning & Zoning tabled the John Brumlik building permit for more information.

Motion by Anderson, second by Vondra to pass Resolution 23-0206 – Updating the Holidays in Personnel Manual. All present voted age. Motion carried.

CITY OF BRIDGEWATER

Resolution 23-0206

RESOLUTION OF THE CITY OF BRIDGEWATER TO AMEND

SECTION 7.11- PUBLIC RELATIONS - HOLIDAYS IN THE PERSONNEL MANUAL

WHEREAS, the City of Bridgewater does offer the benefit of paid holidays to its eligible employees; and NOW THEREFORE BE IT RESOLVED, that the City of Bridgewater shall be authorized to amend Articles 7.11 – Public Relations - Holidays in the City of Bridgewater Personnel Manual as follows:

7.11 Holidays: The City of Bridgewater recognizes and observes the following ~~as paid holiday~~ ~~ten~~ eleven legal holidays plus any other day proclaimed as a holiday by the Governor of South Dakota or the President of the United States as paid holidays for eligible employees:

New Year's Day	January 1
Martin Luther King, Jr Day	Third Monday in January
Presidents' Day	Third Monday in February
Memorial Day	Last Monday in May
Juneteenth	June 19
Independence Day	July 4
Labor Day	First Monday in September
Native Americans Day	Second Monday in October
Veterans' Day (Floating)	November 11 or employee choice
Thanksgiving Day	Fourth Thursday in November

Christmas Day

December 25

When a holiday falls on a Saturday, the preceding Friday is observed as the paid holiday for eligible municipal employees. If a holiday falls on a Sunday, it is observed on the following Monday.

Employees ineligible for paid holiday leave will be granted a day off without pay in observance of a holiday. Adopted this 6th day of February, 2023.

Ayes: 6

Nays: 0

Absent: 0

City of Bridgewater

Travis Holthaus

Council President

ATTEST:

Joan M Julson

Finance Officer

(SEAL)

Motion by Anderson, second by Burger to sign the engagement letter for Schoenfish & Co to do our 2021-2022 audit. All present voted aye. Motion carried.

There being no further business, a motion was made by Vondra, second by Hofer to adjourn. Motion carried. Time 8:36 pm.

Next regular meeting is Monday, March 6, 2023.

Travis Holthaus – Council President

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 5368.38; Animal Control 51.71; Finance Office 1212.68; Liquor 273.62; Parks 212.94; Sewer 1053.11; Streets 3744.32; Water 909.26; EFTPS-January payroll taxes, 4032.37; SD Retirement System-employee & city match, 955.56.

Supplies: CHS/Farmers Alliance-shop & firehall propane, 2326.67; DSG–50 fire hydrant markers, 1523.24; Hofer, Robin-ambulance gas reimbursement (credit card statement), 235.00; Julson, Joan–shop gas reimbursement (credit card statement), 493.46; Post Master–8 coils water/sewer/garbage bill stamps, 352.00; Scott Supply–skidsteer pump & filter, 321.79; Stamp Fullfillment Services–1000 stamped window envelopes & 500 stamped envelopes & shipping, 1033.35; Stern Oil–Legion Hall propane, diesel tank fill, shop pkup fill, 985.99; Sturdevant’s Auto Value Salem–shop & streets supply, 119.71.

Repair & Maintenance: Anderson Trucking-snow removal Jan 5,6,7,9,12,17,19,20,30, 16800.00; Benders Sewer & Drain-cleanout sewer main at 6th & Juniper, 567.00; CMC Excavation, Inc.-assist with sewer main cleanout at 6th & Juniper, 974.49.

Beer and Liquor (paid in January & reimbursed by The North 40): Beal Distributing Inc, 1236.40; Dakota Beverage, 1153.25; Johnson Brothers Famous Brands, 259.25.

Miscellaneous: A&B Business Inc–copier lease agreement & extra copies, 84.15; Bridgewater Development Corp–monthly donation, 500.00; McCook County–Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals–March rent (Payable 03/01/23), 400.00; Petty Cash-postage & stamps, 92.69; RBS Sanitation-Jan. garbage pick-up, 2565.00; RBS Sanitation-dumpster fees (Legion Hall, firehall, shop), 150.36; SD Amb Assoc.-Conference Registration Medicare Cost Reporting session for FO & extra meal ticket, 50.00; SD State Treasurer–Jan. garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.32), 217.81; SD Dept of Public Health Laboratory-water testing for Dec, 15.00; Stahl, Daniel-return of firehall deposit for 6/24/23, 100.00; Strombeck, Colin-water deposit return, 100.00; Thaler, Barb-EMT training & mileage, 133.00; The Special/New Century Press-January publishing, 377.62; Two Way Solutions-radio license renewal for SPLT240, 299.00; US Bank-2 SRF water loan payments (#1 & #2) & SRF storm sewer loan (#CW-04), 25320.23.

Utilities (Paid in January): Golden West, 313.90; Hanson Rural Water 4389.60; Xcel Energy, 2168.27.

Dues & Fees: Banyon Data Systems-Annual support for Utility Billing, Direct Payment, & Meter Device, 1430.00.

Insurance: AFLAC-reimbursed by employees, 185.49; American Continental/Aetna-Medicare, 252.57; Health Pool of SD, 2107.60, Julson, Joan-monthly Medicare & Part D reimbursement, 344.80.

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