

**Bridgewater City Council Regular Meeting Minutes
January 10, 2022 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on Monday 01/10/2022. The meeting was called to order at 7:00 pm by President Travis Holthaus. Answering roll call were Bob Anderson, Tony Hofer, Travis Holthaus, Alicen Strombeck, and Mark Vondra. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Heather Broehm (SEFP), Jerry Paweltzki, Ed Meyer, Trent Bruce (DGR Engineering), Noel Harter, and Jim Julson.

Pledge of Allegiance was recited.

No appointments for Mayor and Ward III.

The minutes of last month's meetings were sent to the council for reading prior to the meeting. Motion by Vondra, second by Strombeck to approve the December 6th regular meeting minutes. All present voted aye. Motion carried.

The December Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Anderson, second by Hofer to approve the December Financial Statement. All voted aye. Motion carried.

The bills for the month of December were reviewed. A motion was made by Anderson, second by Vondra to approve the December bills. All voted aye. Motion carried.

Maintenance Report by Letcher. 1) going to get info from county on doing some chip n seal for some of the streets this summer

Public Input: Heather Broehm – new facilitator with SEFP introduced herself to the council as she is taking over for Brenda Schulte who has retired. She explained what SEFP does and their goals for 2022. Ed Meyer spoke on behalf of the Bridgewater Development Corp. His main topic was on the daycare, its financial condition, and its importance in the community for keeping & drawing younger families to town. Jim Julson & Noel Harter gave an update on the Bridgewater City Cemetery and the need for help in doing the extra items needed to keep it up. No other comments. President Holthaus moved on.

Storm Sewer Project: Trent Bruce from DGR Engineering was here to update the council on the \$600 million ARPA funding that the State of SD is getting. The state has a formula for cities our size that they are using to allocate this money and we would be eligible for 80% of the project costs for the ARPA funding for infrastructure funding after using our allocation. We also would be eligible for the normal funding sources of CDBG grants and SRF loans. This ARPA funding is a one-time influx of funding that the state has that most cities are trying to use if they have these types of infrastructure projects. In talking with the state about our future storm water drainage project, they suggested that we should apply for the funding for any project we would be doing in the next years while the ARPA funding is still available. He wanted to inform the council of this information available. We would not have to spend the money right away. We could possibly wait until 2024 to even begin a project. The next funding application due date is April 1st for the ARPA and CDBG funding. Council discussed the need for a new outfall line out to the lagoon, as our current one is deteriorating, as being a top priority. This would also mean that our water & sewer rates would have to be at least \$55 each for water & sewer for 5000 gal of water usage per month to qualify. Council asked Trent to put some figures together for a couple different areas for the February meeting.

Government Buildings/Municipal Liquor Store: We are still waiting on the new rear door for the bar from Interstate Glass to replace the damaged rear entrance door. This door, due to its size, had to be specially made & is coming out of California.

Law Enforcement: December report so noted.

Planning & Zoning: No building permits. Motion by Anderson, second by Hofer to pass Resolution 22-0110B – Sievers' Addition Plat and have President Holthaus sign plat papers. All voted aye. Motion carried.

City Of Bridgewater

Resolution 22-0110B

RESOLUTION OF THE CITY OF BRIDGEWATER

WHEREAS, it appears from an examination of the plat of LOTS 1 AND 2, OF SIEVERS' ADDITION, A SUBDIVISION OF THE NW ¼ OF SECTION 24, T 101 N, R 56 W OF THE 5TH P.M., PORTIONS OF WHICH LIE IN THE CITY OF BRIDGEWATER, MCCOOK COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance

with the system of streets and alleys set forth in the Master Plan adopted by the City Council of the City of Bridgewater, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Bridgewater, South Dakota, that the plat of LOTS 1 AND 2, SIEVERS' ADDITION, A SUBDIVISION OF THE NW ¼ OF SECTION 24, T 101 N, R 56 W OF THE 5TH P.M., PORTIONS OF WHICH LIE IN THE CITY OF BRIDGEWATER, MCCOOK COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Travis Holthaus

Council President, City of Bridgewater, South Dakota

The undersigned does hereby certify that the forgoing resolution was passed by the City of Bridgewater, South Dakota, at a meeting held on the 10th day of January, 2022.

ATTEST:

Joan M Julson

Finance Officer

SEAL

It was noted that election date will be April 12th. Seats up this year: 2 yr – Mayor, Ward I, II, III Council seats (Strombeck, Anderson, & Ward III vacancy)

Motion by Anderson, second by Vondra to approve the 2022 Animal Control Services Agreement with the Sioux Falls Area Humane Society. All present voted aye. Motion carried.

Motion by Vondra, second by Strombeck to designate the Bridgewater Tribune as the official newspaper for 2022. All present voted aye. Motion carried.

Motion by Hofer, second by Vondra to designate Rivers Edge Bank as the official depository for 2022. Motion carried.

Motion by Strombeck, second by Vondra to continue & increase the Bridgewater Development monthly donation to \$500. All present voted aye. Motion carried. It was discussed that the extra \$300 is to help with the daycare expenses.

Motion by Strombeck, second by Vondra to sign the 2022 Agreement with Eich Law for city attorney. All present voted aye. Motion carried.

Motion by Strombeck, second by Hofer to go into Executive Session for Employee Reviews & Negotiations (SDCL 1-25-2.4). Motion Carried. Time 8:53 pm. President Holthaus declared Executive Session over at 9:28 pm.

Motion by Hofer, second by Vondra to give a \$1.00 per hour increase for Julson and Letcher effective 1/1/22. All voted aye. Motion carried.

Motion by Anderson, second by Hofer to raise the council annual base pay by \$100 and the meeting pay by \$25 effective 1/1/22. All voted aye. Motion carried. It was noted that the council pay has not been changed since 2015.

Motion by Hofer, second by Anderson to pass Resolution #22-0110A–Salary List. All present voted aye. Motion carried.

**City of Bridgewater
Resolution #22-0110A**

WHEREAS, in compliance with SDCL 6-1-10, which states that a complete list of all salaries paid to all city officials and employees be established by resolution and published in the minutes of the first meeting of the fiscal year and thereafter published monthly by department;

WHEREAS, all volunteers of the ambulance and the fire department are covered under the City of Bridgewater's work comp;

NOW THEREFORE BE IT RESOLVED, that the following is a list of all said salaries:

FISCAL YEAR 2022

GROSS ANNUAL WAGE:

NAME	Position	Salary	Per Meeting Attended
	Mayor	\$850.00	\$100.00
Bob Anderson	Councilperson	\$700.00	\$100.00
Mark Vondra	Councilperson	\$700.00	\$100.00

Tony Hofer	Councilperson	\$700.00	\$100.00
Travis Holthaus	Council President (Mayor pay)	\$850.00	\$100.00
Alicen Strombeck	Council Vice-President	\$700.00	\$100.00
	Councilperson	\$700.00	\$100.00

HOURLY WAGE:

NAME	Position	Per Hour
Julson, Joan	Finance Officer	\$20.12
Letcher, Todd	Utility/Maintenance Supervisor	\$22.98
Eich Law Office	Attorney & Assistant	\$200.00 / \$100.00

AMBULANCE:

NAME	Position	Per Trip	Carrying Pager per Hour
Hofer, Roger	EMT	\$100.00	\$1.50
Rinehart, Susan	EMT	\$100.00	\$1.50
Gilbert, Doug	EMT	\$100.00	\$1.50
Julson, Jim	EMT	\$100.00	\$1.50
Duerksen, Christine	RN	\$100.00	\$1.50
Hofer, Robin	EVOC	\$75.00	\$1.50
Johnston, Roger	EVOC	\$75.00	\$1.50
Pollman, Jeff	EVOC	\$75.00	\$1.50
Sorenson, Dan	EVOC	\$75.00	\$1.50

Both EMT's & EVOC drivers are paid \$15.00 for No Transport w/ No Treatment calls and \$30.00 for No Transport w/Treatment calls.

Volunteer Fire Dept: Chief – Doug Weber, Asst. Chief – Chad Addy, Sec./Treas. – Kenny Erickson, Training Officer – Scott Hofer. Other members: Ed Meyer, Craig Meyer, Todd Letcher, Brian Cable, Matt Kroger, Zach Guenther, Roger Hofer, Chuck Addy, John Paweltzki, Jalen Weber, Troy Hofer, Kenny Weber, Matt Anderson, Doug Gilbert, Ryan Watters, Mike Weber, Anthony Jaeger, Keith Heiberger, and Marv Rempfer (Ready Reserve).

Planning & Zoning Committee: Mike Damm, Alicen Strombeck, Zac Appletoft, Mark Vondra, and 1 vacant seat. Dated this 10th day of January 2022 in Bridgewater, South Dakota.

Travis Holthaus
Council President

ATTEST:

Joan M Julson
Finance Officer
SEAL

There being no further business, a motion was made by Vondra, second by Anderson to adjourn. Motion carried. Time 9:39 pm.

Next regular meeting is Monday, February 7, 2022.

Travis Holthaus – Council President

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 5453.20; Dump 230.79; Finance Office 1607.98; Fire 131.88; Gov't Bldg 38.47; Liquor 368.64; Parks 479.17; Sewer 1974.35; Streets 3172.83; Water 1584.20; EFTPS-December

payroll taxes, 3976.82; SD Retirement System-employee & city match, 1233.56; SD Unemployment Dev – 4th Q unemployment, 50.14.

Supplies: Arrow Manufacturing–amb door latch, 154.00; CHS/Farmers Alliance–shop & firehall propane, 2128.30; Hofer, Robin–amb gas reimbursement, 157.00; McKesson–amb supply, 108.35; McLeod’s Office Supply–deposit slips, 89.90; Mid-American Research Chemical–lagoon chemicals, 5168.58; Menards–shop & fire supply & FO rebate, 104.59; Post Master–water/sewer/garbage bill stamps, 80.00; Riteway–laser utility bills, 186.95; Runnings–plowtrk lightbar & oil, 135.97; Scott Supply–parts for skidsteer, 192.90; Stern Oil–gas & diesel for shop, 370.42; Sturdevants–street, skidsteer & pkup supply, 101.05; Total Stop–gas, 293.29.

Repairs & Maintenance: Arrow Manufacturing–install Stryker floor track & Power Load system, 2100.00; Anderson Trucking–12/12/21 snow removal, 1650.00; Floor Tex–firehall carpet cleaning, 448.20; Two Way Solutions Inc–amb pager repair, 123.97.

Beer and Liquor (paid in December & reimbursed by The North 40): Beal Distributing Inc, 1254.20; Dakota Beverage, 180.00; Johnson Brothers Famous Brands, 441.84; Republic National Distributing Co, 573.02.

Dues & Fees: Bridgewater Development Corp–2022 annual dues, 100.00; SD Amb Assoc–2022 dues, 75.00; SD Assoc of Rural Water Systems–2022 dues, 385.00; SD DANR–2022 Wastewater fee, 450.00; SECOG–2022 Dues, 769.00; SD Municipal League–2022 Dues, 783.28; SD Governmental Finance Officers Assoc–2022 Dues, 40.00.

Miscellaneous: A&B Business Inc–copier lease agreement, 78.08; Bridgewater Development Corp–monthly donation, 500.00; Bridgewater Tribune (New Century Press)–December publishing, 174.79; McCook County–Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals–February rent (Payable 02/01/22), 400.00; RBS Sanitation-Dec garbage pick-up, 2565.00; RBS Sanitation-Dec dumpster fees (Legion Hall, firehall, shop), 150.36; SD Amb Assoc.-conference registration for 2 people, 300.00; SD Dept Public Health Laboratory-water testing for Nov., 15.00; SD State Treasurer–Dec garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.39), 222.94; Stern Oil-tank lease, 50.00; US Bank-2 SRF sewer loans, 8834.09.

Utilities (Paid in December): Golden West, 309.69; Hanson Rural Water, 4851.60; Xcel Energy, 1939.70.

Insurance: AFLAC-reimbursed by employees, 185.49; American Continental/Aetna-Medicare, 231.66; Cigna-Medicare Part D, 60.40; Health Pool of SD, 2026.70; Julson, Joan-CMS Medicare Ins for 1/1/22 to 3/31/22, 1020.60.

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