

Bridgewater City Council Regular Meeting Minutes
May 10, 2021 7:00 pm

Due to the COVID-19 pandemic, the City Council of the City of Bridgewater met in the Council Room and via Zoom (teleconference) for their regular meeting on Monday 05/10/2021. The meeting was called to order at 7:00 pm by President Travis Holthaus. Answering roll call were Bob Anderson (arrived at 7:15), Tony Hofer, Travis Holthaus, Alicen Strombeck, and Mark Vondra. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Cody Northern, Ethan Roebuck, Sarity Bickett, and DGR Engineer-Trent Bruce.

Pledge of Allegiance was recited.

The minutes of last month's meetings were sent to the council for reading prior to the meeting. Motion by Vondra, second by Strombeck to approve the April 5th regular meeting. All voted aye. Motion carried.

The April Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Hofer, second by Vondra to approve the April Financial Statement. All voted aye. Motion carried.

The bills for the month of April were reviewed. A motion was made by Strombeck, second by Vondra to approve the April bills. All voted aye. Motion carried.

As there was no more old business, a motion was made by Hofer, second by Strombeck to adjourn as old council. Motion carried. Time 7:14 pm.

Anderson arrived at this time.

Oaths of Office were taken by Travis Holthaus – Ward I, Mark Vondra – Ward II, and Tony Hofer – Ward III. Mayor & Ward III council seat are vacant at this time. The meeting was called to order at 7:15 by Travis Holthaus. Answering roll call were: Bob Anderson, Tony Hofer, Travis Holthaus, Alicen Strombeck, and Mark Vondra.

Motion by Strombeck, second by Vondra to nominate Travis Holthaus for Council President. Roll call vote – all voted aye. Motion carried. Motion by Strombeck, second by Anderson to nominate Vondra for Vice President. Roll call vote – all voted aye. Motion carried.

Motion by Vondra, second by Hofer to approve 2021-2022 Council Committees as discussed. All voted aye. Motion carried.

2021-2022 Council Committees:

Law enforcement: Entire council

Health & Landfill: Entire council

Ambulance: Vondra-chair, Hofer, Holthaus

Government Buildings/Liquor store: Vondra-chair, Hofer, Holthaus

Parks & Recreation: Strombeck-chair, Holthaus, Anderson

Streets & Alleys: Anderson-chair, Holthaus, Hofer

Water & Sewer: Anderson-chair, Holthaus, Strombeck

Code Enforcement: Entire council

Other Boards:

Firehall Board: Anderson, Vondra

Planning & Zoning: Strombeck, Vondra

Motion by Hofer, second by Vondra to approve Resolution 21-0510. Roll call vote – all voted aye. Motion carried.

CITY OF BRIDGEWATER

Resolution #21-0510

**RESOLUTION AUTHORIZING THE CITY OF BRIDGEWATER,
TO APPROVE MAYORAL/COUNCIL PRESIDENT APPOINTMENTS OF
FINANCE OFFICER and MAINTENANCE SUPERINTENDENT**

WHEREAS, President Travis Holthaus, of the City of Bridgewater appoints Joan M. Julson as Finance Officer and Todd Letcher as Maintenance Superintendent, from May 2021 to the first regular meeting in May 2022; and

WHEREAS, Joan M. Julson and Todd Letcher have accepted each respective appointment until the appointment and qualifications of successors;

NOW THEREFORE BE IT RESOLVED, that the City of Bridgewater approves the appointments by President Travis Holthaus of Joan M. Julson as Finance Officer and Todd Letcher as Maintenance Superintendent all pursuant to Section 1.0101 of the Revised Ordinances of the City of Bridgewater South Dakota.

PASSED AND APPROVED this 10th day of May, 2021, by the City Council of the City of Bridgewater, South Dakota by the following vote:

Ayes: 5

Nays: 0

Absent: 0

City of Bridgewater
By: Travis Holthaus
Its Council President

ATTEST:

Joan M Julson
City Finance Officer
(SEAL)

Maintenance Report by Letcher. 1) working at city park 2) repaired lagoon pump and we are in need of a back-up pump – cost is around \$4500 3) potholes 4) received spruce trees (18) for city park Motion by Anderson, second by Hofer to spend up to another \$300 for trees at city park. All voted aye. Motion carried. Park committee will help decide where to put them. 5) checking on lagoon out fall line possible collapse 6) BQM doors are open.

Public Input: No one here with comments or concerns.

Government Buildings/Municipal Liquor Store: Motion by Anderson, second by Vondra to renew the Bar Operating Lease Agreement renewal with Cody Northern. Term for 1 year until the 2022 May council meeting. All voted aye. Motion carried.

Storm Sewer Project: Motion by Vondra, second by Strombeck to authorize President Holthaus to sign the Amendment for Community Access Agreement time extension. All voted aye. Motion carried.

Trent Bruce-DGR Engineer reported that Roto Rooter is coming out to clean the storm sewer lines in the bottom of the retention pond checking to see why it's holding some water. Going thru checklist for concrete cracks etc that need to be repaired and also asphalt should be getting 2nd layer in a week or so. Going over the options for the \$10,000 of unused project money - maybe put it towards Ash Street by the city park or 5th street between Poplar & Cherry.

Our 8:00 Public Hearing was held at 8:10 for the Conditional Use Permits. Motion by Strombeck, second by Vondra to recess council and reconvene as Board of Adjustment. Roll call vote – all voted aye. Motion carried.

The following conditional use permits were discussed. A motion was made by Anderson, second by Vondra to approve #068 Forrest & Paul Richards – ag/crops; #069 Richards Development Inc – ag/crops; #070 Ed Meyer – haying; #071 Bridgewater Nursing Home Corp – haying; #072 Marvin Rempfer – haying; #073 Debra Cossairt/Charles Purdie – haying; #074 Larry Paweltzki – haying; #075 Steven Svancara – haying; #076 Sean Luke – haying; #077 Mary Ann Smith c/o Rhonda Smith – haying permits with the condition that the weeds and trees are kept trimmed and the property kept free from branches & debris. Permits are good for one (1) year. Roll call vote – all voted aye. Motion carried. Motion by Strombeck, second by Vondra to approve permit #078 Ethan Roebuck & Rose Bickett – ag activities (chickens & ducks) to allow up to 10 chickens (no ducks or other fowl) and any complaint, the permit will be revisited. Permit will also be good for only 1 year if these conditions are met. Roll call vote – all voted aye. Motion carried.

Motion by Strombeck, second by Hofer to adjourn as the Board of Adjustment and reconvene as Council. Motion carried. Time 8:30 pm

Parks & Rec: no applicants received for the Summer Rec job. Discussed the doors on the city park bathroom. Motion by Strombeck, second by Anderson to set the pay for Jerico Shape – summer part time maintenance help at \$11.50 per hour. All voted aye. Motion carried.

Law Enforcement: monthly report for April was noted.

Code Enforcement: complaint received about people letting their garbage blow around and into other homeowners yards.

Planning & Zoning: Motion by Hofer, second by Vondra to approve the building permit for Terri Shape. All voted aye. Motion carried.

Motion by Strombeck, second by Anderson to renew the malt beverage licenses for Potter Tire & Service and Bridgewater Café. All voted aye. Motion carried.

Motion by Hofer, second by Strombeck to allow the Finance Officer to attend Finance Officer schooling June 9-11 in Pierre. All voted aye. Motion carried.

Motion by Strombeck, second by Vondra to go with the same fireworks package with Lew's Fireworks for 4th of July. All voted aye. Motion carried.

A Thank-You from the Good News Club for the use of the firehall was noted.

There being no further business, a motion was made by Anderson, second by Hofer to adjourn. Motion carried. Time 9:09 pm.

Next regular meeting is Monday June 7, 2021.

Travis Holthaus – Council President

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 3134.26; Council 4500.00; Dump 120.89; Finance Office 1082.68; Liquor 233.27; Parks 777.00; Sewer 1223.51; Streets 1600.71; Water 1086.14; EFTPS-April payroll taxes, 2626.57; SD Retirement System-employee & city match, 790.26.

Supplies: Farmers Alliance–shop propane, 360.00; Menards–park & shop supply, 600.16; Post Master–water/sewer/garbage bill stamps, 72.00; Potter Tire & Service–April gas & diesel supply, 401.79; Riteway Business Forms-utility bill forms, 178.50; Runnings–trailer fenders & shop supply, 479.93; Stern Oil–Legion Hall propane, 478.50; Sturdevant's-shop supply, 13.99.

Repairs & Maintenance: C&B Operations-JD tractor repairs, 638.35; Dakota Pump-lagoon pump repairs, 2898.22.

Beer and Liquor (paid in April & reimbursed by The North 40): Beal Distributing Inc, 875.95; Dakota Beverage, 274.80; Johnson Brothers Famous Brands, 538.15; Republic National Distributing Co, 393.95.

Miscellaneous: A&B Business Inc–copier lease agreement, 75.32; Bridgewater Development Corp–monthly donation, 200.00; Bridgewater Tribune (New Century Press)–April publishing, 113.01; Julson, Joan-monthly Zoom mtg plan, 15.96; McCook County–Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals–June rent (Payable 06/01/21), 350.00; Petty Cash-amb wash, 6.00; RBS Sanitation-April garbage pick-up, 2565.00; RBS Sanitation-April dumpster fees (Legion Hall, firehall, shop), 150.36; Reece James (William)-balance of water deposit, 43.29; SD 811- 2 faxed locates for Mar, 2.24; SD Dept Public Health Lab-water testing for Mar, 15.00; SD Governmental FO Assoc-conference registration, 75.00; SD State Treasurer–April garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$4.03), 264.53; SEFP-2021 contribution, 1968.00; US Bank-2 SRF water loan payments, 6922.35.

Utilities (Paid in April): Golden West, 318.06; Hanson Rural Water, 4036.80; Xcel Energy, 1964.03.

Insurance: AFLAC-reimbursed by employees, 200.96; American Continental/Aetna-Medicare, 231.66; Cigna-Medicare Part D, 45.80; Health Pool of SD, 1930.39.

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