

**Bridgewater City Council Regular Meeting Minutes**  
**April 5, 2021 7:00 pm**

Due to the COVID-19 pandemic, the City Council of the City of Bridgewater met in the Council Room and via Zoom (teleconference) for their regular meeting on Monday 04/05/2021. The meeting was called to order at 7:00 pm by President Travis Holthaus. Answering roll call were Bob Anderson, Tony Hofer, Travis Holthaus, Alicen Strombeck, and Mark Vondra. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Cody Northern, and DGR Engineer-Trent Bruce.

Pledge of Allegiance was recited.

No one came forward to be appointed for the open Mayor position or living in Ward III to be appointed to fill the open council position.

The minutes of last month's meetings were sent to the council for reading prior to the meeting. Motion by Anderson, second by Vondra to approve the March 8<sup>th</sup> regular meeting & March 15<sup>th</sup> Board Of Equalization meeting minutes. All voted aye. Motion carried.

The March Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Hofer, second by Anderson to approve the March Financial Statement. All voted aye. Motion carried.

The bills for the month of March were reviewed. A motion was made by Anderson, second by Vondra to approve the March bills. All voted aye. Motion carried.

Maintenance Report. 1) filling potholes 2) cleaned up tree pile at the dump 3) front end of the tractor may need some work 4) fence at the park discussed.

Storm Sewer Project: Trent Bruce-DGR Engineering informed the council that we will have about \$430,000 of grant money left to put towards additional work within the scope of our project. Areas talked about would be Poplar from 3<sup>rd</sup> to 4<sup>th</sup>, south half of 5<sup>th</sup> street at Poplar, and Ash Ave by the park that got so tore up with the dirt hauled out to the park. Also talked about reseeding the park.

At 7:25pm, President Holthaus opened up the Public Hearing for the 1-day Malt Beverage License on April 24<sup>th</sup> for the Fire Dept. No one here to express any complaints or concerns. Motion was made by Hofer, second by Vondra to grant the 1 day malt beverage license for the fire dept for the bean bag tournament at the Legion Hall on April 24<sup>th</sup>. All voted aye. Motion carried. Hearing closed by President Holthaus.

Public Input: No one here with comments or concerns.

Streets & Alleys: Vondra brought up the golf carts being recklessly driven around town. We need to remind people that they need to be licensed with the city, insured and driven only by a licensed driver. Notices will be hung around town & on Facebook page.

Water & Sewer Rates: Our water rates were discussed. In order to comply with our water SRF loan contracts we need to make sure our Net Revenues available for Debt Service equals 110% for each fiscal year. In 2020 this figure is at 68% (short approximately \$15375) due to not doing a rate change for the water meter project that we started paying on in 2020. The last base rate change was done in 2018 when the Main Street water project was done. Now we need to do one for the Water Meter Project. Motion by Strombeck, second by Anderson to approve Resolution #21-0405 to amend the water rates. Roll Call vote – all voted aye. Motion carried.

**CITY OF BRIDGEWATER**

**Resolution #21-0405**

***A Resolution of the City of Bridgewater to amend Section 8.0115 - Rates for Water Service of the 2005 Revised City of Bridgewater Ordinances.***

***WHEREAS***, the City of Bridgewater currently operates a system of waterworks for the purpose of providing water and water supply for municipal, business, and domestic purposes and has determined that improvements to the waterworks are necessary for the conduct of its governmental programs and qualifies as an improvement to its waterworks system; and

**WHEREAS**, the City has determined to issue its revenue bonds to finance the improvements to its waterworks system and has applied to the South Dakota Conservancy District for a Drinking Water State Revolving Fund Loan to finance the improvements; and

**WHEREAS**, the City shall ensure that its Net Revenues Available for Debt Service will equal at least 110% of its System Debt Service for each fiscal year; and

**WHEREAS**, Section 8.0115 – Rates for Water Service states that rates may be adjusted by the City Council, from time to time, by resolution.

**NOW, THEREFORE BE IT RESOLVED**: that effective May 2021 billing cycle, the water rate shall be as follows: the minimum monthly base rate will be \$14.50. In addition, for metered water the charge will be \$6.90 per 1000 gallons.

**PASSED AND APPROVED** this 5<sup>th</sup> day of April, 2021, by the City Council of the City of Bridgewater, South Dakota by the following vote:

Ayes: 5

Nays: 0

Absent: 0

City of Bridgewater

By: Travis Holthaus

Title: Council President

ATTEST:

Joan M Julson

City Finance Officer

SEAL

Government Buildings/Municipal Liquor Store: Cody Northern discussed with the council the need for a new gas valve to shut the gas off to the ansul system in the event of a fire. When Justice Fire & Safety did the inspection this year it was written up as non-compliant. It has been written up on the inspection reports since 2018 as needing done but never non-compliant when the city ran the bar. Motion by Anderson, second by Hofer to update & pay for the ansul system upgrade as required to be compliant. All voted aye. Motion carried.

Fire: Anderson brought up the burning on site of the home at 820 E 4<sup>th</sup> St. He was also going to speak with the fire dept. & neighbors. Motion by Holthaus, second by Strombeck to give permission to do a control burn at 820 E 4<sup>th</sup> Street (Dusten Zimmer) coordinating with the neighbors and fire department. Roll Call vote: Anderson–abstained, Hofer–aye, Holthaus–aye, Strombeck–aye, Vondra–aye. Motion carried.

Parks & Rec: no applicants received for the Summer Rec job.

Law Enforcement: monthly report for March was noted.

Code Enforcement: Complaint received on chickens and ducks in town. Letter will go out to apply for conditional use permit.

Planning & Zoning: No building permits.

Finance Officer discussed with the council how “shop” expenses are paid. How or who came up with the formula (30% streets, 30% water, 20% sewer, 20% parks) isn’t known but it’s never been updated in 20+ years. According to Letcher, streets are probably the biggest expense item for “shop expenses”. After discussion, a motion was made by Anderson, second by Hofer to change the allocation of shop expenses to 40% streets, 20% water, 20% sewer, 20% parks. All present voted aye. Motion carried.

There being no further business, a motion was made by Vondra, second by Hofer to adjourn. Motion carried. Time 8:22 pm.

Next regular meeting is Monday, May 10, 2021.

Travis Holthaus – Council President

Joan M Julson – Finance Officer

**Claims:**

Payroll by Dept.: Ambulance 3855.88; Dump 109.90; Finance Office 1082.67; Govt Bldg 43.96; Liquor 240.92; Parks 341.79; Sewer 1320.61; Streets 1875.45; Water 1159.06; EFTPS-March payroll taxes, 2140.74; SD Retirement System-employee & city match, 795.98; SD Unemployment Ins Div-1<sup>st</sup> Q payment, 105.08.

Supplies: Farmers Alliance-shop & firehall propane, 1391.31; Golder, Jason-1998 Felling 7X18 trailer, 1000.00; Johnstone Supply-blower motor for shop furnace, 101.83; Mac's/Capital One Trade Credit-shop supply, 105.29; Matheson-shop welding wires & oxygen for torch tank, 119.92; McLeod's-deposit books, 79.90; Menards-2 firehall vacuums & misc supply, 397.01; Meyer Motor-fire truck supply, 48.16; Post Master-water/sewer/garbage bill stamps, 72.00; Potter Tire & Service-March gas, diesel supply & trailer tires, 1076.56; Runnings-trailer lights & misc supply, 222.89; Scott Supply-skidsteer parts, 218.43; Stern Oil-Tank fill & pkup fill, 301.02; SD Federal Property Agency-shop supply, 21.00; Sturdevant's-shop supply, 122.99; Total Stop-firetruck gas, 42.13; Zabel Steel-steel, 66.00.

Repairs & Maintenance: Anderson, Matt-fire rescue truck repair, 666.25; Heiman Inc-fire dept extinguisher service & recharge, 132.00.

Beer and Liquor (paid in March & reimbursed by The North 40): Beal Distributing Inc, 989.60; Dakota Beverage, 322.40; Republic National Distributing Co, 350.96.

Miscellaneous: A&B Business Inc-copier lease agreement, 75.32; Banyon Data Systems-Fund Acctg & Payroll Annual Support, 1590.00; Bridgewater Development Corp-monthly donation, 200.00; Bridgewater Tribune (New Century Press)-March publishing, 309.14; Julson, Joan-monthly Zoom mtg plan, 15.96; McCook County-Contracted Law Enforcement monthly payment, 2112.50; McCook Co Treas-title, plate & mailing for 1998 Felling trailer, 21.20; Medicare Part B-overpayment for ambulance patient, 237.12; Nordwald Rentals-May rent (Payable 05/01/21), 350.00; Petty Cash-postage & amb gas, 106.00; RBS Sanitation-Mar garbage pick-up, 2565.00; RBS Sanitation-Mar dumpster fees (Legion Hall, firehall, shop), 150.36; SD 811- 1 faxed locate for Feb, 1.12; SD Dept Public Health Lab-water testing for Feb, 15.00; SD State Treasurer-Mar garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.68), 241.43; Thaler, Barb-EMT training & mileage, 133.00; US Bank-2 SRF sewer loan payments, 8834.09.

Utilities (Paid in Mar): Golden West, 302.85; Hanson Rural Water, 3511.80; Xcel Energy, 2129.24.

Insurance: AFLAC-reimbursed by employees, 200.96; American Continental/Aetna-Medicare, 231.66; Cigna-Medicare Part D, 45.80; CMS Medicare Ins-4/1 to 6/30 premium, 891.00; Health Pool of SD, 1930.39; SDML Work Comp-2020 audited billing, 266.00.

Professional: Eich Law Office-March statement, 300.00; SECOG-Admin Assistance for CDBG for Storm Sewer Project, 3333.50

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