

**Bridgewater City Council Regular Meeting Minutes
November 9, 2020 7:00 pm**

Due to the COVID-19 pandemic, the City Council of the City of Bridgewater met in the Council Room and via Zoom (teleconference) for their regular meeting on Monday 11/09/2020. The meeting was called to order at 7:00 pm by President Travis Holthaus. Answering roll call were Bob Anderson, Tony Hofer, Travis Holthaus, Alicen Strombeck, and Mark Vondra. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Rebecca Swift & Thomas, Paula Kroger, Chad Addy, Christa Tusha-Zion Lutheran Church (via phone) and DGR Engineer-Trent Bruce.

Pledge of Allegiance was recited.

No one living in Ward III came forward to be appointed to finish the term of Lacey Weber.

Since COVID infections are on the rise, items, that any public was here for, were discussed first so that they were able to leave if they wanted to.

Public Input was held first due to a small child present. Rebecca Swift complimented council on the street improvements with the storm sewer project, but was inquiring about any financial help with her assessment. Finance Officer will talk with SECOG and attorney for any options available. Paula Kroger gave the council information on trees through the McCook County Conservation District that could be purchased to replace some of those taken down during the storm sewer project.

Storm Sewer Project: Trent Bruce-DGR Engineering did report that the project is moving along well - asphalt paving is done except for some touch up & patching. The two lifts were done on the portion of Main Ave due to the heavier traffic. The second lift of asphalt on other streets will be the big item left for spring. Any soft spots will be fixed in the spring before second lift of asphalt is done. Back fill of the curb & gutter is getting done. Driveways are at the top of the list to get done also for over the winter. Sidewalks will also be getting done depending on the weather. Punch list is getting put together.

Change Order #2 was for reduction in costs for the gravel that didn't meet specs. This was a \$3 per ton deduct which equalled \$10,941.00. Motion by Vondra, second by Strombeck to sign Change Order #2 decreasing the aggregate base cost by \$3 per ton which equalled \$10,941.00. All voted aye. Motion carried.

Pay Request #5 was discussed with Trent Bruce-DGR Engineering. This is for all work done by First Rate Excavate Inc up to October 31st. The amount due is \$1,898,648.80 less previous payment of \$1,358,999.58 and \$189,864.88 (10% retainage) which equals \$349,784.34 for Pay Request #5. Motion by Hofer, second by Vondra to approve Application for Payment #5 of \$349,784.34 to First Rate Excavate Inc. All voted aye. Motion carried.

Motion by Anderson, second by Hofer to approve Council President Holthaus to sign the SRF loan reimbursement request #6 for \$291,337.00. All voted aye. Motion carried.

Motion by Strombeck, second by Hofer to approve Council President Holthaus to sign the CDBG Payment Request #5 for \$74,543.67. All voted aye. Motion carried.

Finance Officer Julson reported that the payment from the Community Access Grant has been applied for and approved by the State. We are just waiting for the money.

Hofer asked about 5th street from Poplar to Cherry. With the construction traffic those chip & seal roads did get tore up. We'll see what they are like over the winter and address in the spring as what we should do with them.

Fire Dept: Chad Addy reported to the council that the fire department purchased a 2002 rescue truck to replace the 1977 GMC Equipment truck. Motion by Anderson, second by Hofer to declare the 1977 GMC Equipment Trk as surplus. All voted aye. Motion carried. This will be getting added to the insurance vehicle schedule when paperwork is received. Fire Dept will take care of selling the 1977 GMC. He also discussed the need for a new tanker truck and how the city would be able to pay their share. Also talked about new masks that could possibly be paid for with the COVID Recovery Fund.

The minutes of last month's meetings were sent to the council for reading prior to the meeting. Motion by Strombeck, second by Anderson to approve the Oct 5th regular meeting. All voted aye. Motion carried.

The Oct. Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Vondra, second by Hofer to approve the October Financial Statement. All voted aye. Motion carried. 1st Reading of Supplemental Appropriations Ord # A-112 was done.

The bills for the month of October were reviewed. A motion was made by Hofer, second by Vondra to approve the October bills. All voted aye. Motion carried. Finance Officer noted to the council that we have received \$880 in West Nile control grant and also a little over \$12,000 for COVID reimbursements so far.

Letcher gave the Maintenance Report. 1) reported that now that the project has pretty much been completed, he can work on other items and get caught up 2) skidsteer drive motor is leaking oil and he'll need to take in to get repaired since he isn't able to fix.

Public Input: After council discussion about the 831 N Main judgement, council informed Christa Tusha (via phone) representing Zion Lutheran Church that the judgement will need to be paid before the city will release the \$1672.64 judgement. No other Public input President Holthaus continued on.

Government Buildings/Municipal Liquor Store: Motion by Anderson, second by Vondra to renew city liquor license. All present voted aye. Motion carried.

Ambulance: Council expressed their congratulations to Sue Rinehart as being recognized as the recipient of the SD Emergency Medical Services Association District 2 EMT of the year at the SD EMS Association state virtual conference on Oct 22-25th.

Law Enforcement: monthly report for October was noted.

Planning & Zoning: Motion by Vondra, second by Strombeck to approve Jeanette Ross building permit. All voted aye. Motion carried.

Motion by Anderson, second by Vondra to renew the employee's health insurance with the SD Health Pool. All voted aye. Motion carried.

Employee reviews were tabled for December.

Council gave the finance officer permission to, due to COVID and having to use Zoom, look for a laptop computer, external camera, and mic trying to keep the amount around \$1500. This will be reimbursed by the COVID recovery fund.

There being no further business, a motion was made by Anderson, second by Hofer to adjourn. Motion carried. Time 8:47 pm.

Next regular meeting is Monday, December 7, 2020.

Travis Holthaus - President

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 3597.67; Council 4300.00; Dump 42.26; Finance Office 1029.74; ; Govt Bldg 52.83; Liquor 245.74; Parks 665.59; Sewer 1056.06; Storm Sewer 1199.15; Streets 544.10; Water 1029.66; EFTPS-Oct payroll taxes, 2294.68; SD Retirement System-employee & city match, 756.68.

Supplies: Anderson Trucking–1 load of gravel, 291.00; Campbell's/Runnings–parks & shop supply, 370.63; Menards–shop, parks, firehall supply, 93.11; Post Master–water/sewer/garbage bill stamps, 70.00; Potter Tire & Service–Oct gas, diesel supply, 543.80; Quill–3 touchless hand sanitizers, FO & fire dept supply, 203.75; SD Federal Property Agency–plasma cutter & misc shop supply, 560.50; Stamp Fulfillment Services–1000 stamped self-addressed window envelopes, 634.45; Stern Oil– Legion Hall propane, 114.46; Sturdevant–shop supply, 135.38; Van Diest Supply–mosquito spray Insectrin X & defoamer, 882.66; Vantek Communications–3 VP200 Pro pagers for fire dept, 1350.00.

Repairs & Maintenance: Anderson Trucking-9/19 dozer work at ball field, 225.00; CMC Excavation Inc-curb stop & riser repair/replace at 3 locations, 823.98; Firest Rate Excavate Inc-payment #4, 396,627.71; Meyer Motor-grass unit repair, 113.50.

Beer and Liquor: (paid in October & reimbursed by The North 40): Beal Distributing Inc, 1580.65; Dakota Beverage, 651.60; Johnson Brothers, 343.50; Republic National Dist Co, 250.98.

Miscellaneous: A&B Business Inc-copier lease agreement & extra copies, 78.47; A-OX Welding Supply-shop S cylinder 1 yr lease, 50.45; Bridgewater Development Corp-monthly donation, 200.00; Bridgewater Tribune (Salem Special)-October publishing, 202.10; Julson, Joan-monthly Zoom mtg plan, 15.96; McCook County-Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals-Dec rent (Payable 12/01/20), 350.00; Petty Cash-postage, FO, fire, amb & shop supply, 48.73; RBS Sanitation-Oct garbage pick-up, 2565.00; RBS Sanitation-Oct dumpster fees (Legion Hall, firehall, shop), 150.36; SD Dept Public Health Lab-water testing for Sept, 165.00; SD One Call-25 fax locates for Sept, 28.00; SD State Treasurer-Oct garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$6.77), 444.36; US Bank-2 water SRF loans, 6922.35.

Utilities (Paid in Oct): Golden West, 312.44; Hanson Rural Water, 5943.60; Xcel Energy, 1957.13.

Insurance: AFLAC-reimbursed by employees, 200.96; American Continental/Aetna-Medicare, 231.66; Cigna-Medicare Part D, 44.40; Health Pool of SD, 1868.86; SDML Work Comp-2021 renewal, 2349.00.

Professional: DGR Engineering-Project Services for Sept, 28589.43; GeoTek Engineering & Testing Services-Storm Sewer project testing, 4044.00; Eich Law Office-Oct statement, 71.10.

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