

**Bridgewater City Council Regular Meeting Minutes
December 7, 2020 7:00 pm**

Due to the COVID-19 pandemic, the City Council of the City of Bridgewater met in the Council Room and via Zoom (teleconference) for their regular meeting on Monday 12/07/2020. The meeting was called to order at 7:00 pm by President Travis Holthaus. Answering roll call were Bob Anderson, Tony Hofer, Travis Holthaus, Alicen Strombeck, and Mark Vondra. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Matt & Rachel Sutter, and DGR Engineer-Trent Bruce.

Pledge of Allegiance was recited.

No one living in Ward III came forward to be appointed to finish the term of Lacey Weber.

The minutes of last month's meetings were sent to the council for reading prior to the meeting. Motion by Anderson, second by Hofer to approve the Nov 9th regular meeting. All voted aye. Motion carried.

The November Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Vondra, second by Strombeck to approve the November Financial Statement. All voted aye. Motion carried. 2nd reading of Supplemental Appropriations Ord # A-112 was done. Finance Officer noted that the Federal Grant money received for COVID related items has been added to this Supplemental Appropriations Ordinance to offset those COVID related expenses. Motion by Hofer, second by Anderson to pass and adopt Supplemental Budget Ordinance #A-112. All voted aye. Motion carried. (This Supplemental Budget Ordinance #A-112 was printed in the 12/10/20 Bridgewater Tribune)

The bills for the month of November were reviewed. A motion was made by Anderson, second by Strombeck to approve the November bills. All voted aye. Motion carried. Finance Officer noted to the council that we have received about \$24,000 for COVID reimbursements and have about another \$27,000 authorized/recommended for approval so far.

Letcher gave the Maintenance Report. 1) pothole patching and trying to get some of the streets cleaned up 2) finishing up on the project for the year 3) Anderson reported that since the patch mix is fresh, we are in need of another load of patch mix so we have for next spring.pothole repairs.

Storm Sewer Project: Trent Bruce-DGR Engineering did report that the project is mostly complete for this year. Curb & gutter will be getting back-filled. No seeding this year but stabilization will be put down on those areas for the winter to control erosion. Punch list is getting put together. He also brought up how we are sitting with our grant dollars (CDBG & Community Access grants) and that we want to make sure that all of that grant money is utilized.

Also discussed the 4th & Juniper St project and the unfinished warranty work punch list. A letter was written to Rexwinkle Concrete asking for an answer within 2 weeks.

Pay Request #6 was discussed with Trent Bruce-DGR Engineering. This is for all work done by First Rate Excavate Inc up to November 27th. The amount due is \$2,203,584.54 less previous payment of \$1,708,783.92 and \$220,358.45 (10% retainage) which equals \$274,442.17 for Pay Request #6. Motion by Vondra, second by Strombeck to approve Application for Payment #6 of \$274,442.17 to First Rate Excavate Inc. All voted aye. Motion carried.

Motion by Hofer, second by Vondra to approve Council President Holthaus to sign the SRF loan reimbursement request #7 for \$61,084.00. All voted aye. Motion carried.

Motion by Hofer, second by Strombeck to approve Council President Holthaus to sign the CDBG Payment Request #6 for \$154,419.48. All voted aye. Motion carried.

Public Input: Vondra brought up that he had been asked to make sure that the old Bridgewater Tribunes are not destroyed, but preserved somehow. Finance Officer will call Troy Schwans about their plans for the prior years Bridgewater Tribunes. No other public input and council moved on.

Ambulance: Motion by Vondra, second by Anderson to write off uncollectible ambulance bills (Medicare/Medicaid/Insurance Assignment) of \$21,995.38. All present voted aye. Motion carried. (Total charges were \$63,989.80 less payments of \$41,994.42 leaving an assignment balance of \$21,995.38. (It was noted that in accepting payment from Medicare or Medicaid we have to accept

what Medicare or Medicaid says the bill should be. In turn for getting paid by Medicare and/or Medicaid, we must also agree not to charge these amounts to the patient and consequently have to write these amounts off.)

Law Enforcement: monthly report for November was noted.

Code Enforcement: complaint of items by garage that are attracting animals (mainly possum). Letter will be sent for clean-up.

Planning & Zoning: Motion by Vondra, second by Strombeck to approve Brock Campbell building permit. All voted aye. Motion carried.

Motion by Hofer, second by Strombeck to approve animal control services agreement with the Sioux Falls Area Humane Society. All voted aye. Motion carried.

Motion by Hofer, seconded by Vondra to set aside in reserves - \$500 to sewer repair & maintenance and \$5000 for firetruck. All voted aye. Motion carried.

Motion by Strombeck, second by Hofer to go into Executive Session for Employee Reviews & Negotiations (SDCL 1-25-2.4). Motion Carried. Time 7:54 pm. President Holthaus declared Executive Session over at 8:08 pm.

Motion by Vondra, second by Anderson to give a 4% per hour increase for Julson and Letcher effective 1/1/21. All voted aye. Motion carried.

There being no further business, a motion was made by Hofer, second by Strombeck to adjourn. Motion carried. Time 8:15 pm.

Next regular meeting is Monday, January 11, 2021.

Travis Holthaus - President

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 3669.80; Finance Office 1034.79; Fire 31.70; Liquor 242.43; Parks 375.06; Sewer 1063.93; Storm Sewer 517.67; Streets 1516.10; Water 1116.76; EFTPS-Nov payroll taxes, 2914.69; SD Retirement System-employee & city match, 761.20.

Supplies: Campbell's/Runnings–street supply, 266.71; Concrete Materials–patch mix, 2728.69; Farmers Alliance–shop propane, 292.62; Fensel's Electrical Supply–shop supply, 274.91; Julson, Joan–FO laptop, mic, webcam, internet security, Microsoft office (COVID reimbursement), 1329.96; M&T Fire & Safety–fire dept masks (COVID reimbursement), 15585.00; McKesson–amb supply, 137.05; Menards–shop, FO & Legion Hall supply, 227.29; Post Master–water/sewer/garbage bill stamps, 70.00; Potter Tire & Service–Nov gas, diesel supply (mostly tires), 1277.79; Quill–FO & fire dept supply, 95.96; Scott Supply–skidsteer heater parts, 405.00; Sturdevant–shop supply, 443.54; Vantek Communications–6 portable radios for fire dept, 2400.00.

Repairs & Maintenance: First Rate Excavate Inc-payment #5, 349,784.34; Meyer Motor-grass unit & tanker repair, 115.04.

Beer and Liquor (paid in November & reimbursed by The North 40): Beal Distributing Inc, 953.85; Dakota Beverage, 185.00; Johnson Brothers, 128.20; Republic National Dist Co, 509.02.

Miscellaneous: A&B Business Inc–copier lease agreement, 75.32; Bridgewater Development Corp–monthly donation, 200.00; Bridgewater Tribune (New Century Press)–November publishing, 111.83; Julson, Joan–monthly Zoom mtg plan, 15.96; McCook County–Contracted Law Enforcement monthly payment, 2112.50; McCook Co Treasurer-2002 Fire Equipment trk application for title & registration, 15.00; Nordwald Rentals–Jan rent (Payable 01/01/21), 350.00; Petty Cash-postage, FO, fire, amb & storm sewer, 33.25; RBS Sanitation-Nov garbage pick-up, 2565.00; RBS Sanitation-Nov dumpster fees (Legion Hall, firehall, shop), 150.36; SD Dept Public Health Lab-water testing for Oct, 15.00; SD One Call-28 fax locates for Oct, 31.36; SD State Treasurer–Nov garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$9.02), 592.36; Thaler, Barb-EMT training & mileage, 133.00.

Utilities (Paid in Nov): Golden West, 322.38; Hanson Rural Water, 5091.00; Xcel Energy, 1855.59.

Insurance: AFLAC-reimbursed by employees, 200.96; American Continental/Aetna-Medicare, 231.66; Cigna-Medicare Part D, 44.40; Health Pool of SD, 1868.86.

Professional: DGR Engineering–Project Services for Oct, 19157.55; GeoTek Engineering & Testing Services–Storm Sewer project testing, 1096.00.

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