

**Bridgewater City Council Regular Meeting Minutes  
October 5, 2020 7:00 pm**

Due to the COVID-19 pandemic, the City Council of the City of Bridgewater met in the Council Room and via Zoom (teleconference) for their regular meeting on Monday 10/05/2020. The meeting was called to order at 7:00 pm by President Travis Holthaus. Answering roll call were Bob Anderson, Tony Hofer, Travis Holthaus, Alicen Strombeck, and Mark Vondra. Absent – Lacey Weber (moved out of Ward). Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Leslie Mastroianni (SECOG) via Zoom, Christa Tusha (Zion Lutheran Church rep), Jim Julson, and DGR Engineer–Trent Bruce.

Pledge of Allegiance was recited.

Last month's verbal notification from Lacey Weber that she would be moved out of Ward III was addressed. A motion was made by Vondra, second by Anderson to recognize that a vacancy now exists in Ward III due to the moving of Weber out of Ward III. All present voted aye. Motion carried. A Ward III notice of a vacant position to be filled by appointment until the next municipal city election will be put in the paper. Anyone from Ward III wishing to be appointed should appear at the November meeting.

A new vice-president is needed to be elected to replace Weber. Motion by Vondra, second by Hofer to nominate Strombeck as council vice-president. All present voted aye. Motion carried. It was noted that Strombeck will replace Weber on the bank signature cards.

The minutes of last month's meetings were sent to the council for reading prior to the meeting. Motion by Vondra, second by Hofer to approve the Sept. 8<sup>th</sup> regular meeting. All voted aye. Motion carried.

The Sept. Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Hofer, second by Strombeck to approve the September Financial Statement. All voted aye. Motion carried. 2<sup>nd</sup> Reading of Supplemental Appropriations Ord # A-111 was gone over and done. Motion by Strombeck, second by Anderson to approve Supplemental Appropriations Ord #A-111. All present voted aye. Motion carried. (Printed in the Oct 8<sup>th</sup> Bridgewater Tribune)

The bills for the month of September were reviewed. A motion was made by Anderson, second by Hofer to approve the September bills. All voted aye. Motion carried.

Ambulance: Jim Julson discussed with the council a conversation he had with BJ Stiefvater on Active 911 for the ambulance and fire dept services. This is a program that uses the amb & fire depts cell phones along with their pagers for notification. The amb is currently signed up, since 2017, with a text paging program that Parkston administers which at that time they paid \$100 to sign up. The only difference would be that Active 911 does tell you who, from your service, is responding to the call. Council decided to wait for more information from Stiefvater and cost figures.

At 7:15 pm President Holthaus opened the Public Progress Hearing for our Community Development Block Grant (CDBG) on the Storm Sewer Project. As part of the requirements for our CDBG, Leslie Mastroianni with SECOG spoke via Zoom on the financial portion of this project. The original cost of the project was projected to be \$2,835,178.78. A Community Block Grant (CDBG) was secured or \$765,000 for construction and administration costs. The balance of the funding for the project consists of a \$1,760,000 Clean Water SRF Loan and a \$310,000 Community Access Grant. To date \$413,245.75 of CDBG funds have been drawn leaving a remaining balance of \$351,754.25. She asked if anyone present had any questions. No questions were asked or comments made. President Holthaus thanked her and at 7:23 the Public Hearing was declared over.

Ambulance cont.: Jim Julson continued his ambulance discussion with the council. He received a letter from the SD Dept of Health that they would provide, free of charge, 2 CleanSpace HALO Respirators, 2 full face masks (one small & one med/large), filter pack, charger, fit test adaptor, and cleaning & storage plug set to each ground ambulance service. To receive these devices, a Hold Harmless Agreement indemnifying and holding the State, its

officers and employees harmless from and against all actions, suits, damages, liability or other proceedings that may arise as a result of the service's use of this equipment. Motion by Hofer, second by Vondra to receive the 2 CleanSpace HALO Respirators, 2 full face masks and sign the Hold Harmless Agreement with the State. All present voted aye. Motion carried.

Letcher gave the Maintenance Report. 1) reported that during the project they have found 2 sanitary sewers still hooked into the storm sewer which have been corrected 2) need more black dirt out at the park.

Public Input: Christa Tusha representing the Zion Lutheran Church discussed with the council a judgement that the city has on the property (831 N Main Ave) that the church has now acquired. Finance Officer will visit with Fink Law to get more information on this judgement for the November meeting. No other Public input President Holthaus continued on.

Storm Sewer Project: Trent Bruce-DGR Engineering did report that the project is moving along well except for the concrete. They are slow and behind at this point. They have hired T&M Concrete to do the sidewalks and hopefully will be caught up soon. Rewinkle Concrete should be in town soon again to finish the curb & gutters and approaches that are left to do. Storm sewer work should be done in a couple of weeks. First lift of asphalt will be done soon too with second lift getting done next year after sitting through the winter. Main Ave, being a truck route, may be getting both lifts done this fall as council is concerned with the heavier trucks traveling on it during the winter.

Pay Request #4 was discussed with Trent Bruce-DGR Engineering. This is for all work done by First Rate Excavate Inc up to September 25<sup>th</sup>. The amount due is \$1,509,999.53 less previous payment of \$962,371.87 and \$150,999.95 (10% retainage) which equals \$396,627.71 for Pay Request #4. Motion by Hofer, second by Vondra to approve Application for Payment #4 of \$396,627.71 to First Rate Excavate Inc. All voted aye. Motion carried.

Motion by Hofer, second by Strombeck to approve Council President Holthaus to sign the SRF loan reimbursement request #5 for \$246,111.00. All voted aye. Motion carried.

Motion by Hofer, second by Vondra to approve Council President Holthaus to sign the CDBG Payment Request #4 for \$109,032.96. All voted aye. Motion carried.

Council had questions for Trent on the cost of asphaltting Poplar from 3<sup>rd</sup> to 4<sup>th</sup> St. and cost of crushing the asphalt from the project. Trent reported that asphaltting cost for one block is around \$35,000. And he didn't have a cost for the crushing.

Strombeck brought up information she had found out about Rural Development grants for help with improvements in town. Trent gave feedback on what he knew about Rural Development grants. She was also told that SECOG is a great source for grant information.

Law Enforcement: monthly report for September was noted.

Parks & Rec.: Motion by Vondra, second by Strombeck to rescind the motion "to use up to \$15,000 to match purchase and install of playground equipment". All present voted aye. Motion carried. The bathrooms at the city park were discussed as they are in very poor condition. Also discussed the old tennis courts and surplus light poles at the city park.

Motion by Hofer, second by Vondra to sign the Local Government COVID Recovery Fund Reimbursement Agreement. All present voted aye. Motion carried.

There being no further business, a motion was made by Vondra, second by Strombeck to adjourn. Motion carried. Time 8:44 pm.

Next regular meeting is Monday, November 9, 2020.

Travis Holthaus - President

Joan M Julson – Finance Officer

**Claims:**

Payroll by Dept.: Ambulance 3325.72; Finance Office 1038.48; Fire 21.13; Govt Bldg 248.28; Liquor 233.43; Parks 881.13; Sewer 1007.68; Storm Sewer 950.82; Streets 571.58; Water

1036.20; EFTPS-Sept payroll taxes, 2254.13; SD Retirement System-employee & city match, 772.14; SD Unemployment Ins Div-3<sup>rd</sup> quarter, 46.69.

Supplies: Bridgewater Fire Dept–reimburse diesel fuel payments, 105.89; Campbell’s/Runnings–shop supply, 137.59; Fastenal, 605.01; Fensel’s–lights for Legion Hall, 291.40; McKesson–amb supply, 155.94; Menards–Legion Hall, shop, firehall supply, 248.54; Post Master–wtr/swr/garb bill stamps, 70.00; Potter Tire & Service–Sept gas, diesel supply, 520.42; Sturdevant–shop supply, 24.46.

Repairs & Maintenance: CMC Excavation Inc-9/18 water leak repair by 4<sup>th</sup> & Spruce, 1074.11; First Rate Excavate Inc–Payment #3, 264,201.91; Schmit Pumping-camera inspection at 550 E 6<sup>th</sup> St, 125.00.

Beer and Liquor: (paid in September & reimbursed by The North 40): Beal Distributing Inc, 1179.80; Dakota Beverage, 238.10; Johnson Brothers, 237.80; Republic National Dist Co, 271.25.

Miscellaneous: A&B Business Inc–copier lease agreement, 75.32; Bridgewater Development Corp–monthly donation, 200.00; Bridgewater Fire Dept-Fireman’s Ball donation, 1500.00; Bridgewater Tribune (Salem Special)–September publishing, 253.12; Humbolt Fire & Ambulance Services-ALS assist, 150.00; Julson, Joan-monthly Zoom mtg plan, 15.96; McCook County–Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals–Nov rent (Payable 11/01/20), 350.00; Petty Cash-postage, FO & shop supply, 39.20; RBS Sanitation-Sept garbage pick-up, 2565.00; RBS Sanitation-Sept dumpster fees (Legion Hall, firehall, shop), 150.36; SD Dept Public Health Lab-water testing for July, 196.00; SD One Call-26 fax locates for Aug, 29.12; SD State Treasurer–Sept garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$7.02), 460.70, SDEMSEA- annual membership dues for 2 people, 60.00; Thaler, Barb-EMT training & mileage, 133.00; US Bank-2 Sewer SRF loans, 8834.09.

Utilities (Paid in Sept): Golden West, 297.72; Hanson Rural Water, 6531.60; Xcel Energy, 1944.77.

Insurance: AFLAC-reimbursed by employees, 200.96; American Continental, 271.66; Cigna-Sept & Oct Med Part D, 88.80; Health Pool of SD (includes Julson reimbursements), 426.60

Professional: DGR Engineering–Project Services for July & Aug, 62491.76; GeoTek Engineering & Testing Services–Storm Sewer project testing, 4528.00; Eich Law Office–Aug/Sept statement, 894.70.

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