

Bridgewater City Council Regular Meeting Minutes
August 10, 2020 7:00 pm

Due to the COVID-19 pandemic, the City Council of the City of Bridgewater met in the Council Room and via Zoom (teleconference) for their regular meeting on Monday 8/10/2020. The meeting was called to order at 7:00 pm by President Travis Holthaus. Answering roll call were Bob Anderson, Tony Hofer, Travis Holthaus, Alicen Strombeck, and Mark Vondra. Absent – Lacey Weber. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Brian & Andrea Cable, Jerry Paweltzki, and DGR Engineer–Trent Bruce.

Pledge of Allegiance was recited.

The minutes of last month's meetings were sent to the council for reading prior to the meeting. Motion by Anderson, second by Vondra to approve the July 6th regular meeting. All voted aye. Motion carried.

The July Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Vondra, second by Strombeck to approve the July Financial Statement. All voted aye. Motion carried.

The bills for the month of July were reviewed. A motion was made by Strombeck, second by Hofer to approve the July bills. All voted aye. Motion carried.

Letcher gave the Maintenance Report. 1) tree clean-up at park 2) getting lagoon work done. 3) various street pothole repairs 4) storm sewer project work.

Storm Sewer Project: Trent Bruce–DGR Engineering did report that the project is about a week and a half behind schedule but still not too bad. They are in a part of the project where the storm sewer line is a little deeper. They've been running into sanitary & water lines that were not where they were thought to be. Detention basin has been top soiled. The old line that runs under 220 E 4th St is being abandoned and filled in with flowable fill. This will be completed before the rest of the detention pond is done. They've been meeting with the school concerning school start and homecoming.

Pay Request #2 was discussed with Trent Bruce–DGR Engineering. This is for all work done up to July 31st. The amount due is \$775,744.40 less previous payment of \$207,622.80 and \$77,574.44 (10% retainage) which equals \$490,547.16 for Pay Request #2. Motion by Vondra, second by Anderson to approve Application for Payment #2 of \$490,547.16. Roll call vote – all voted aye. Motion carried.

Motion by Strombeck, second by Anderson to approve Council President Holthaus to sign the SRF loan reimbursement request #3 for \$384,349.67. Roll call vote – all voted aye. Motion carried.

Motion by Hofer, second by Vondra to approve Council President Holthaus to sign the CDBG Payment Request #2 for \$137,353.20. Roll call vote – all voted aye. Motion carried.

Trent Bruce did also bring up that now, by Oct 1st, would be the time for going after any funding for the next phase of this project. It is his opinion that we would like to hold off for the next phase of this project until we would be further along with this phase 1 of the project making sure it goes well. He has been talking with Leslie at SECOG and they don't feel that the Governor's Office of Economic Development (GOED) would grant us any more grant money since we already have grant money still out there. There is an April 1st deadline also that we could apply for in the spring if council would feel its necessary. Council all agreed that they would all like to "sit tight" and see how things go especially with the outfall line and hopefully wait for a couple years.

At 7:15, Council President Holthaus opened the Public Hearing for the Kurt & Deb Potter easement request. Brian & Andrea Cable visited with the council on the purpose of the easement and the conditions with the easement. No one else came with any comments or concerns. A motion was made by Hofer, second by Anderson to pass Resolution #20-0810A – Resolution for a Grant of Encroachment Easement. Roll call vote–all voted aye. Motion carried.

CITY OF BRIDGEWATER
RESOLUTION #20-0810A

WHEREAS, a request has been made by Kurt & Deb Potter, owners of real estate described in Attachment 1 hereto for a Grant of Encroachment Easement as to the real property described in Attachment 1, for the purposes therein contained, and good cause appearing,

IT IS HERBY RESOLVED that the Mayor or City Council President is directed to execute the easement contained in Attachment 1 and cause it to be filed with the McCook County Register of Deeds, all at the expense of the owners of the real estate.

Dated this 10th day of August, 2020.

5 Votes in favor 0 Votes opposed 1 Absent

CITY OF BRIDGEWATER

By: Travis Holthaus

Mayor or Council President

ATTEST:

Joan M Julson

Finance Officer

(SEAL)

President Holthaus declared Public Hearing over at 7:30 pm

Public Input: Jerry Paweltzki asked to keep a couple of the old sidewalk stamps like WPA etc. from the sidewalks being taken out in the project. Council didn't have a problem as long as there was no cost to the city. He also asked for some of the fill dirt from the project. Anderson will add his name to the list.

Streets & Alleys: the street by the park needs blading and redoing now that the hauling to the park is done.

Government Buildings/Municipal Liquor Store: Rent for the liquor store was discussed. Motion by Strombeck, second by Vondra to increase the rent to \$600 in September and back to the normal \$800 in October. All voted aye. Motion carried.

Ambulance: Sanford is starting an EMT online class August 25th. Also discussed was the \$500 signing on bonus for 1st person completing requirements. Also discussed current EMT/EVOC reimbursements. Tabled for more information.

Law Enforcement: monthly reports for June & July were noted.

Code Enforcement: Strombeck said she was asked about having chickens in town. It was discussed that we had allowed 2 homeowners a few chickens years ago and they both ended up having to get rid of the chickens. It was discussed that chickens can only be permitted through the Conditional Use permit process since they are not under a permitted use only a conditional use in Residential areas in town. It was also discussed that Conditional Use permits are not just automatically approved. There are conditions that may need to be met and can be pulled anytime if not met. General clean-up complaint was also addressed. Letter will be sent.

Building Permits: Motion by Vondra, second by Strombeck to approve permit for Tony Hofer. Hofer abstained. All voted aye. Motion carried. Motion by Anderson, second by Hofer to approve demo permit for Mark Gross. All voted aye. Motion carried.

Motion by Hofer, second by Vondra to pass Resolution #20-0810B Cares Act Funds for COVID-19. All voted aye. Motion carried.

CITY OF BRIDGEWATER

RESOLUTION #20-0810B

A RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTUAL DOCUMENTS WITH THE STATE OF SOUTH DAKOTA FOR THE RECEIPT OF CARES ACT FUNDS TO ADDRESS THE COVID-19 PUBLIC HEALTH CRISIS

WHEREAS, pursuant to section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020) (the "CARES Act"), the State of South Dakota has received federal funds that may only be used to cover costs that: (a) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (b) were not accounted for in the budget most recently approved as of March 27, 2020, for the State of South Dakota; and (c) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, the City of Bridgewater acknowledges that the State of South Dakota, in its sole discretion, may retain full use of these funds for the purposes delineated in the CARES Act; and **WHEREAS**, the City of Bridgewater acknowledges that in order to provide financial assistance to counties and municipalities in South Dakota, the State of South Dakota, in its sole discretion, may allocate CARES Act funds Act on a statewide basis to reimburse counties and municipalities as delineated herein; and

WHEREAS, the City of Bridgewater seeks funding to reimburse eligible expenditures incurred due to the public health emergency with respect to COVID-19; and

WHEREAS, the City of Bridgewater acknowledges that any request for reimbursement of expenditures will only be for expenditures that were not accounted for in the budget for the City of Bridgewater most recently approved as of March 27, 2020; and

WHEREAS, the City of Bridgewater acknowledges that it will only seek reimbursement for costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Bridgewater that the City Council President of Bridgewater may execute any and all documents as required by the State in order to receive CARES Act funds.

It is further **RESOLVED** that any request for reimbursement will be only for those costs authorized by the State that: (1) Are necessary expenditures incurred due to the public health emergency with respect to COVID-19; (2) Were not accounted for in the City budget most recently approved as of March 27, 2020; and (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

It is further **RESOLVED** that the City will not request reimbursement from the State under the CARES Act for costs for which the City previously received reimbursement, or for which the City has a reimbursement request pending before another source.

Approved and adopted this 10th day of August, 2020.

Travis Holthaus, Council President
City of Bridgewater, South Dakota

ATTEST:

Joan M Julson, Finance Officer
City of Bridgewater, South Dakota

Holthaus went over the changes to the AT&T cell tower lease. Motion by Anderson, second by Strombeck to sign the First Amendment to Communications Site Lease Agreement and Memorandum of Lease (SD-1309 Bridgewater City Ball Park) also known as the AT&T cell tower lease. All present voted aye. Motion carried.

1st Reading of 2021 Appropriations Budget was done.

Motion by Hofer, second by Vondra to approve Resolution #20-0810C Amending Article 6- Compensation in the personnel manual. All voted aye. Motion carried.

City Of Bridgewater

Resolution 20-0810C

RESOLUTION OF THE CITY OF BRIDGEWATER TO AMEND ARTICLE 6 – COMPENSATION IN THE PERSONNEL MANUAL

WHEREAS, the City of Bridgewater does offer the benefit of health insurance to its eligible employees;

WHEREAS, the City of Bridgewater desires to offer health insurance to its eligible employees, their spouses and children;

NOW THEREFORE BE IT RESOLVED, that the City of Bridgewater shall be authorized to amend Article 6.5.1 in the City of Bridgewater Personnel Manual as follows:

6.5.1 Health Insurance: Eligible employees are eligible to receive family health insurance *which does include Medicare Parts A, B, C, D, & Supplement* following a 30 day waiting period for new employees. New employee, their spouses and children coverage is effective

the first day of the month following the 30 day waiting period. Coverage terminates on the last day of the month in which the employee terminates employment.

Adopted this 10th day of August, 2020.

Ayes: 5

Nays: 0

Absent: 1

City of Bridgewater

Travis Holthaus

Council President

ATTEST:

Joan M Julson

Finance Officer

(SEAL)

Motion by Hofer, second by Vondra to change the September meeting to Tuesday September 8th due to Labor Day being on Monday the 7th of September. All voted aye. Motion carried.

There being no further business, a motion was made by Strombeck, second by Anderson to adjourn. Motion carried. Time 8:46 pm.

Next regular meeting is Tuesday, September 8, 2020.

Travis Holthaus - President

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 4497.77; Dump 137.34; Finance Office 1544.84; Fire 155.77; July 4th 52.83; Liquor 336.17; Mosquito 232.43; Parks 2658.85; Sewer 3336.89; Storm Sewer 797.66; Streets 820.73; Water 1123.60; EFTPS-June payroll taxes, 3750.29; SD Retirement System-employee & city match, 1183.84.

Supplies: Anderson Trucking–4 loads of 3” base to lagoon from Spencer, 1149.16; Campbell’s/Runnings–shop & lagoon fence supply, 505.97; Farmers Alliance/CHS–shop & firehall propane 925.58; Farmers Alliance/CHS–tank lease for shop & firehall, 2.00; Freeman Lumber–lagoon fencing supplies, 310.65; Matheson Tri-Gas Inc–amb oxygen, 31.75; Menards–firehall & park supply, 57.55; Post Master–water/sewer/garbage bill stamps, 70.00; Potter Tire & Service–July gas, diesel supply, 740.28; Riteway–1000 laser utility bill forms, 176.90; Scott Supply–skidsteer bucket blade, 343.00; Stern Oil–firehall propane, 222.30.

Repairs & Maintenance: CMC Excavation-dig out ditch & replace culverts at lagoon, 3408.17; First Rate Excavate Inc – project payment #1, 207,622.80; Fisk’s Heating & Cooling-air conditioner for firehall, 3571.44; Meyer Motor-amb windshield rock chip repair to be reimbursed by insurance, 55.00.

Beer and Liquor: (paid in July & reimbursed by The North 40): Beal Distributing Inc, 1798.60; Dakota Beverage, 473.70; Johnson Brothers, 404.70.

Miscellaneous: A&B Business Inc–copier lease agreement, 75.32; Bridgewater Development Corp–monthly donation, 200.00; Bridgewater Tribune (Salem Special)–July publishing, 268.37; Humbolt Fire & Ambulance Services-ALS assist, 150.00; Julson, Joan-monthly Zoom mtg plan, 15.96; McCook County–Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals–Sept rent (Payable 09/01/20), 350.00; Petty Cash-stamps, amb supply, mosquito sprayer gas, 33.65; Post Office-annual box rent, 94.00; RBS Sanitation-July garbage pick-up, 2565.00; RBS Sanitation-July dumpster fees (Legion Hall, firehall, shop), 150.36; SD Dept Public Health Lab-water testing for June, 15.00; SD One Call-11 fax locates for June, 12.32; SD State Treasurer–July garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.24), 212.97; Thaler, Barb-EMT training & mileage, 133.00; Solem American Legion-rent donation, 300.00; US Bank-SRF water loans #1 & #2, 6922.35.

Utilities (Paid in July): Golden West, 309.86; Hanson Rural Water, 6443.40; Xcel Energy, 1861.27.

Insurance: AFLAC-reimbursed by employees, 200.96; Health Pool of SD, 3311.12

Professional: DGR Engineering – project services, 31155.71; Eich Law Office-May/June statement, 521.35.

Published once at the approximate cost of \$ _____