

**Bridgewater City Council Regular Meeting Minutes**  
**July 6, 2020 7:00 pm**

Due to the COVID-19 pandemic, the City Council of the City of Bridgewater met in the Council Room and via Zoom (teleconference) for their regular meeting on Monday 7/06/2020. The meeting was called to order at 7:00 pm by President Travis Holthaus. Answering roll call were Bob Anderson, Tony Hofer, Travis Holthaus, Lacey Weber, Alicen Strombeck (via Zoom), and Mark Vondra. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Cody Northern, and DGR Engineer-Trent Bruce.

Since we have council members joining by teleconference, all motions will be done with a roll call vote.

Pledge of Allegiance was recited.

The minutes of last month's meetings were sent to the council for reading prior to the meeting. Motion by Weber, second by Vondra to approve the June 8<sup>th</sup> regular meeting. Roll call vote – all voted aye. Motion carried.

The June Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Weber, second by Anderson to approve the June Financial Statement. Roll call vote – all voted aye. Motion carried. Second reading of Supplemental Appropriations Ordinance A-109 and motion by Weber, second by Hofer to adopt. Roll call vote – all voted aye. Motion carried. (Printed in the July 9<sup>th</sup> Bridgewater Tribune)

The bills for the month of June were reviewed. A motion was made by Weber, second by Vondra to approve the June bills. Roll call vote – all voted aye. Motion carried.

Letcher gave the Maintenance Report. 1) Mosquito spraying. 2) getting lagoon fence done. 3) working at city park with project excess material. 4) park road will need work after the hauling of the excess material is finished.

At 7:15, Council President Holthaus opened the Public Hearing for the Proposed Resolution of Necessity #20-0706 for curb and gutter assessments for an additional couple pieces of property, that were discovered after digging started, that need to be included in our curb & gutter assessment roll. No one came with any comments or concerns. A motion was made by Anderson, second by Weber to pass Resolution #20-0706 – Resolution of Necessity for Curb & Gutter Assessments. Roll call vote – all voted aye. Motion carried.

**CITY OF BRIDGEWATER**  
**RESOLUTION #20-0706**  
**PROPOSED RESOLUTION OF NECESSITY**

*BE IT RESOLVED by the City Council of the City of Bridgewater, South Dakota, at a regular meeting thereof, held at the Bridgewater City Finance Office in the Council Chambers at 232 N Main Street at 7:15 pm on the 6<sup>th</sup> Day of July, 2020 that the convenience and necessity had arisen to substantially improve 4<sup>th</sup> Street from Spruce Avenue to SD HWY 262 within the City of Bridgewater, McCook County, South Dakota, by the addition of new asphalt pavement, curb and gutter and storm sewer improvements. Such properties affected being hereinafter named:*

1. LOT 7 EX LOT H-1 & ALL LOTS 8 & 9 BLK 7 OT
2. LOTS 10 THRU 12 BLK 7 OT

*BE IT FURTHER RESOLVED that the material to be used in the project shall be according to plans and specifications prepared by DGR Engineering for the City of Bridgewater, which are on file in the office of the Municipal Finance Officer and are open to public inspection and incorporated hereby. BE IT FURTHER RESOLVED that the cost of \$25.00 per foot shall be assessed against all assessable lots and tracts of land fronting or abutting thereon to each of such lots or tracts above stated receiving new concrete curb and gutter in conjunction with the proposed improvements. The total costs shall include the contract price and all engineering, inspection, publication, fiscal, legal and all other expenses incidental thereto. The costs of the concrete curb and gutter and all other*

expenses incidental thereto shall be assessed against all assessable lots and tracts of land fronting or abutting thereon to each of such lots or tracts above stated, according to the provisions of SDCL 9-43-79 and shall be assessed based on the number of feet fronting or abutting the concrete curb and gutter improvements.

BE IT FURTHER RESOLVED, that the assessments will be divided into 10 equal installments which shall be payable under Plan One, collection by the County Treasurer, as set forth in SDCL 9-43-102 and that all deferred installments shall bear interest at such rate as shall be determined by the City Council, but not in excess of seven percent (7%) per annum.

BE IT FURTHER RESOLVED; that the contractors who performed the work of construction herein provided for will be paid in cash from City funds or borrowed funds.

Dated this 6<sup>th</sup> Day of July, 2020

ATTEST:

Travis Holthaus, Council President

Joan M Julson, Finance Officer

President Holthaus declared Public Hearing over at 7:19 pm

Storm Sewer Project: Under the advice of city attorney Robin Eich to wait with passing Change Order #1 from our June meeting, until our Resolution of Necessity was passed, a motion was made by Vondra, second by Weber to now pass Change Order #1. Roll call vote – all voted aye. Motion carried.

Pay Request #1 was discussed with Trent Bruce – DGR Engineering. This is for all work done up to June 26<sup>th</sup>. The amount due is \$230,692.00 less \$23,069.20 (10% retainage) which equals \$207,622.80 for Pay Request #1. Motion by Weber, second by Hofer to approve Application for Payment #1 of \$207,622.80. Roll call vote – all voted aye. Motion carried.

Fill dirt (not black dirt/top soil) from the project was discussed. A motion was made by Hofer, second by Weber to make the city fill dirt (no black dirt/top soil) material available for \$1 per cubic yard plus sales tax. This will be available only by talking with the street committee (Bob Anderson, Tony Hofer and Travis Holthaus) first. Roll call vote – Anderson abstained; all others voted aye. Motion carried.

Motion by Anderson, second by Hofer to approve Council President Holthaus to sign the SRF loan reimbursement request #2 for \$195,925.00. Roll call vote – all voted aye. Motion carried.

Motion by Hofer, second by Vondra to approve Council President Holthaus to sign the CDBG Payment Request #1 for \$92,883.06. Roll call vote – all voted aye. Motion carried.

Trent Bruce – DGR Engineering did report that the project is going well and on schedule.

Public Input: No one here to express any concerns. President Holthaus moved on.

Streets & Alleys: Second reading of Ordinance #2020-1 – Golf Cart licensing was done. Currently, unless it is allowed by the city, state law says that it is illegal to drive nonlicensed vehicles on city streets. This ordinance would give people the option to be legal on the city streets under state law. Motion by Vondra, second by Weber to adopt Ordinance #2020-1 – Golf Cart licensing. Roll call vote – all voted aye. Motion carried. (Ordinance #2020-1 printed in the July 9<sup>th</sup> Bridgewater Tribune)

Motion by Weber, second by Hofer to pass Resolution #20-0706 to set the golf cart permit fee at \$10. Roll call vote – all voted aye. Motion carried.

**CITY OF BRIDGEWATER  
Resolution #20-0706B**

**A Resolution of the City of Bridgewater to establish a permit fee in Section 7.0603- Golf Carts Insurance and Permit Required of the 2005 Revised City of Bridgewater Ordinances.**

**WHEREAS**, the City of Bridgewater has passed and approved Ordinance # 2020-1 – An Ordinance amending the Bridgewater Municipal Ordinances Title 7 – Traffic Code, by the addition of Chapter 7.06 – Golf Carts effective July 29, 2020; and

**WHEREAS**, Section 7.0603 – Insurance and Permit Required section B states that a fee for the permit shall be established by resolution of the city council.

**NOW, THEREFORE BE IT RESOLVED:** that effective July 29, 2020 the fee for the golf cart permit shall be as follows: \$10 for the period of time a person obtaining the permit owns the golf cart and a

subsequent owner of the golf cart must obtain a new permit prior to operating on the streets within the City of Bridgewater.

**PASSED AND APPROVED** this 6<sup>th</sup> day of July, 2020, by the City Council of the City of Bridgewater, South Dakota by the following vote:

Ayes: 6

Nays: 0

Absent: 0

City of Bridgewater  
By: Travis Holthaus  
Title: Council President

ATTEST:

Joan M Julson  
City Finance Officer  
SEAL

Code Enforcement: Mowing & dog complaints were addressed. Letters will be sent for abatement.

Building Permits: Motion by Hofer, second by Vondra to approve permit for Phil Heiberger. Roll call vote – all voted aye. Motion carried.

The Sioux Falls landfill has notified us that they will be available for city clean up days once again. In checking with RBS Sanitation, they couldn't do a clean-up weekend until late August. Motion by Anderson, second by Weber to get a total of 3 roll offs for city clean-up for Wednesday, July 22<sup>nd</sup>. Roll call vote – all voted aye. Motion carried.

It was noted that the Finance Office will be closed July 28<sup>th</sup> to 31<sup>st</sup> for vacation.

Motion by Weber, second by Hofer to go into Executive Session for contractual matters SDCL 1-25-2.3. and personnel matters SDCL 1-25-2.4. Roll call vote – all voted aye. Motion carried. Time 8:24 pm. President Holthaus declare Executive Session over at 8:51 pm.

There being no further business, a motion was made by Hofer, second by Vondra to adjourn. Motion carried. Time 8:52 pm.

Next regular meeting is August 10, 2020.

Travis Holthaus - President

Joan M Julson – Finance Officer

### Claims:

Payroll by Dept.: Ambulance 3701.14; Dump 190.17; Finance Office 1029.29; Fire 21.00; Liquor 236.18; Mosquito 190.10; Parks 1182.32; Sewer 2609.05; Storm Sewer 850.48; Streets 498.41; Water 899.40; EFTPS-June payroll taxes, 2638.58; SD Retirement System-employee & city match, 800.06; SD Unemployment Ins Div-2<sup>nd</sup> quarterly payment, 73.26.

Supplies: Anderson Trucking–2 loads of gravel, pushing trees at dump & work on dump driveway, 1407.00; Campbell's/Runnings–shop & lagoon fence supply, 255.09; Freeman Lumber–lagoon fencing supplies, 1391.05; Heritage Pharmacy–2 Epi-pens for amb supply, 700.00; Hofer, Roger-amb gas, 73.64; Lew's Fireworks-2569.40; Matheson TriGas Inc-amb oxygen, 108.65; McKesson Medical Supply–amb supply, 138.29; Menards – shop & FO supply, 190.24; Pheasantland Industries-100 golf cart license stickers, 97.11; Post Master–water/sewer/garbage bill stamps, 70.00; Potter Tire & Service–June gas, diesel supply, 661.40; Quill–shop, FO, amb supply (mostly ink, paper, amb supply, misc supply), 431.70; Stern Oil–firehall propane, 222.30; TrueNorth Steel–culverts for dump & lagoon, 3924.86; Wilbur-Ellis–Trimec, 309.40; Zabel Steel–lagoon fence bracing, 21.98

Repairs & Maintenance: Meyer Motor–firetruck maintenance, 519.46.

Beer and Liquor: (paid in June & reimbursed by The North 40): Beal Distributing Inc, 171.80.

Miscellaneous: A&B Business Inc–copier lease agreement, 72.81; Bridgewater Development Corp–monthly donation, 200.00; Bridgewater Tribune (Salem Special)–June publishing, 199.79; Julson, Joan-monthly Zoom mtg plan & mileage to Mitchell, 42.00; McCook County–Contracted

Law Enforcement monthly payment, 2112.50; Nordwald Rentals–Aug rent (Payable 08/01/20), 350.00; Petty Cash-stamps, 53.12; Premier Contracting-Payment #5 (Final on Main Ave Water Project), 4421.00; RBS Sanitation-June garbage pick-up, 2565.00; RBS Sanitation-June dumpster fees (Legion Hall, firehall, shop), 150.36; SD Dept Public Health Lab-water testing for May, 15.00; SD One Call-10 fax locates for May, 11.20; SD State Treasurer–June garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.95), 259.62; US Bank-SRF Sewer loans #2 & #3, 8834.09.

Utilities (Paid in June): Golden West, 289.89; Hanson Rural Water, 6645.90; Xcel Energy, 1860.63.

Insurance: AFLAC-reimbursed by employees, 200.96; Health Pool of SD, 3311.12

Professional: DGR Engineering – project services, 35780.53; SECOG-grant 1818-106 administration, 13333.00.

Published once at the approximate cost of \$123.12