

Bridgewater City Council Regular Meeting Minutes
April 6, 2020 7:00 pm

Due to the COVID-19 pandemic, the City Council of the City of Bridgewater met via Zoom (teleconference) for their regular meeting on Monday 4/06/2020. The meeting was called to order at 7:00 pm by President Travis Holthaus. Answering roll call were Bob Anderson, Tony Hofer, Travis Holthaus, Lacey Weber, Alicen Strombeck, and Mark Vondra. Others attending via Zoom: Finance Officer-Joan Julson, DGR Engineers–Trent Bruce & Scott LaVoy, Michael Heiberger, Margie Peters, Paul Claggett, Jim Julson, and Michael Damm.

Since this is a teleconference meeting, all motions will be done with a roll call vote.

At 7:00 pm, President Holthaus opened the meeting with a Public Hearing for the Proposed Resolution of Necessity #20-0406 for curb and gutter assessments for the storm sewer project. DGR Engineering gave an overview of the upcoming storm sewer project. This included that assessments for the sidewalks and curb & gutter right now have an estimated cost of \$25 per foot and costs would not be finalized until the end of the project in 2021. Holthaus opened the Public Hearing up for questions and comments from the public. Questions were asked concerning costs for those retired on a fixed income, retention pond concerns for the properties in that area and not upsizing the outflow line, (DGR did note that analysis shows that this project should not have a negative impact on any of those properties), comments on the improvements (sidewalks, curb & gutter) are great it's just that due to the pandemic the timing is not. There being no other concerns, questions or comments. A motion was made by Anderson, second by Weber to pass Resolution #20-0406 – Proposed Resolution of Necessity. Roll call vote – all voted aye. Motion carried.

CITY OF BRIDGEWATER
RESOLUTION #20-0406
PROPOSED RESOLUTION OF NECESSITY

BE IT RESOLVED by the City Council of the City of Bridgewater, South Dakota, at a regular meeting thereof, held at the Community Room-Bridgewater Firehall at 331 N Main Street at 7:00 pm on the 6th Day of April, 2020 that the convenience and necessity had arisen to substantially improve 4th Street from Spruce Avenue to Cedar Avenue; Cedar Avenue from 4th Street to 5th Street; 5th Street from Cedar Avenue to Juniper Avenue; Juniper Avenue from 5th Street to 6th Street; 6th Street from Juniper Avenue to ½ Block east of Poplar Avenue, Main Avenue from 6th Street to ½ Block North of 7th Street; and Poplar Avenue from 6th Street to ½ Block South of 5th Street within the City of Bridgewater, McCook County, South Dakota, by the addition of new asphalt pavement, curb and gutter and storm sewer improvements. Such properties affected being hereinafter named:

1. LOTS 1 THROUGH 3 BLK 9 OT
2. LOT 6 BLK 10 OT
3. LOTS 1 THROUGH 3 BLK 6 OT
4. LOTS 7 THROUGH 12 BLK 6 OT
5. LOTS 1 THROUGH 10 BLK 5 OT
6. LOT 18 BLK 4 OT
7. E170' OF W245' OF S150' LOT 58A BLK MISC NW 13
8. EX W75' OF S150' EX E170' OF W245' OF S150' LOT 58A BLK MISC NW 13
9. EX PARTLOT 58A BEGINNING AT A POINT 485' E & 330' N OF SW CORNER OF LOT61A LOT 61A BLK MISC NW 13
10. W110' LOT 63A BLK MISC NW 13
11. EX E62' LOT 3A OF SUBD 56A BLK MISC NW 13
12. LOT 3B OF SUBD 56A BLK MISC NW 13
13. E62' LOT 3A OF SUBD 56A BLK MISC NW 13

14. LOT 2 OF SUBD 56A BLK MISC NW 13
15. LOT 1 OF SUBD 56A BLK MISC NW 13
16. EX N120' OF E100' & EX A TR OF LAND ADJOINING LOTS 2 & 3 IN SUBD OF LOT 57A & EXTENDING FROM SW CORNER OF LOT 4 OF SUBD 57A BLK MISC NW 13
17. LOT 55A BLK MISC NW 13
18. LOT 52A BLK MISC NW 13
19. N56' LOT 56A BLK MISC NW 13
20. W1/2 S1/2 LOT 51A BLK MISC NW 13
21. E1/2 OF S75' LOT 51A BLK MISC NW 13
22. N1/2 EX W140' LOT 51A BLK MISC NW 13
23. S75' OF E200' LOT 50A BLK MISC NW 13
24. LOT 1 OF 50A BLK MISC NW 13
25. LOT A OF 49A BLK MISC NW 13
26. N75' OF S150' OF E150' LOT 49A BLK MISC NW 13
27. LOT D OF 49A MISC NW 13
28. N12.5' OF S162.5' OF E150' LOT 49A BLK MISC NW 13
29. LOT 20A BLK MISC NW 13
30. N1/2 LOT 21A BLK MISC NW 13
31. EX N1/2 LOT 21A BLK MISC NW 13
32. LOT 64A BLK MISC NW 13
33. LOT 31A BLK MISC NW 13
34. W175' LOT 32A BLK MISC NW 13
35. W1/2 LOT 33A BLK MISC NW 13
36. E1/2 LOT 33A BLK MISC NW 13
37. S1/2 LOT 30A BLK MISC NW 13
38. W50' OF N150' & 1/2 VACATED ALLEY LOT 73A BLK MISC NW 13
39. WOLLMAN TR#1
40. W72' OF N1/2 LOT 42A BLK MISC NW 13
41. SCHOOL HOUSE ADDITION SE1/4 NW1/4
42. W1/2 LOT 5 BLK 2
43. LOT 6 BLK 2
44. LOTS 1 THROUGH 4 BLK 3 OT
45. VACATED 5TH STREET LYING N OF LOT 1 OF BLK 3
46. LOTS 37, 38, 39, 40, 41A BLK MISC NW 13

BE IT FURTHER RESOLVED that the material to be used in the project shall be according to plans and specifications prepared by DGR Engineering for the City of Bridgewater, which are on file in the office of the Municipal Finance Officer and are open to public inspection and incorporated hereby.

BE IT FURTHER RESOLVED that the cost of \$25.00 per foot shall be assessed against all assessable lots and tracts of land fronting or abutting thereon to each of such lots or tracts above stated receiving new concrete curb and gutter in conjunction with the proposed improvements. The total costs shall include the contract price and all engineering, inspection, publication, fiscal, legal and all other expenses incidental thereto. The costs of the concrete curb and gutter and all other expenses incidental thereto shall be assessed against all assessable lots and tracts of land fronting or abutting thereon to each of such lots or tracts above stated, according to the provisions of SDCL 9-43-79 and shall be assessed based on the number of feet fronting or abutting the concrete curb and gutter improvements.

BE IT FURTHER RESOLVED, that the assessments will be divided into 10 equal installments which shall be payable under Plan One, collection by the County Treasurer, as set forth in SDCL 9-43-102 and that all deferred installments shall bear interest at such rate as shall be determined by the City Council, but not in excess of seven percent (7%) per annum.

BE IT FURTHER RESOLVED; that the contractors who performed the work of construction herein provided for will be paid in cash from City funds or borrowed funds.

Dated this 6th Day of April, 2020

ATTEST:
Joan M Julson, Finance Officer

Travis Holthaus, Council President

Public Hearing was declared over at 7:32 pm by President Holthaus.

Storm Sewer Project: DGR reported that the project bid letting will be April 22nd at 2 pm. with council making a decision at the May 11th meeting.

The minutes of last month's meetings were sent to the council for reading prior to the meeting. Motion by Hofer, second by Anderson to approve the March 9th regular meeting and March 16th BOE meeting minutes. Roll call vote – all voted aye. Motion carried.

The March Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Vondra, second by Anderson to approve the March Financial Statement. Roll call vote – all voted aye. Motion carried.

The bills for the month of March were reviewed. A motion was made by Anderson, second by Hofer to approve the March bills. Roll call vote – all voted aye. Motion carried.

Maintenance report was read by President Holthaus. 1) A storm drain & line over by the city park on 3rd street by Ash Ave needs to be replaced as it is collapsed. It is about a block long. He's asked CMC Excavation to give us a price quote on line replacement. 2) Letcher talked with the State about the fence around the lagoon and it is in our best interest to repair it. It also was noted that Jerry Paweltzki had complained to the State about the fence and in talking with the State they recommended just getting it repaired. 3) cleaning gutters and pumping /discharging at the lagoon which looks better as the level is lowering.

Weber brought up the need for a credit card especially in purchasing gas and such during this pandemic. Motion was made by Vondra, second by Hofer to get a credit card for maintenance usage for items such as gas, some supplies etc. with a limit of \$2500.00. After discussion a Roll call vote – all voted aye. Motion carried.

Motion by Anderson, second by Strombeck to continue employing Jerico Shape as maintenance help at \$10.50 per hour. Roll call vote – all voted aye. Motion carried.

A quote was received from CMC Excavation to replace approximately 375 feet of 8" storm sewer & area inlet on 3rd street east of Ash Ave that was talked about in the Maintenance report above. This would tie onto the existing 8" storm sewer by replacing 375' of 8" clay tile storm sewer with an 8" dual wall HDPE pipe bedded with sand. The existing brick manhole/inlet at the east end will be replaced with a new concrete inlet. This all ties into the line coming from the city park. Cost \$12,235.00. There is also a couple of different options included for the pipe: 1) HDPE pipe can be perforated to help with ground water along 3rd St – add \$150.00 2) Use 8" SDR 35 PVC pipe instead of dual wall HDPE – add \$550.00. After discussion a motion was made by Anderson, second by Hofer to accept the quote from CMC for \$12,235.00 with maintenance deciding on pipe options. Roll call vote – all voted aye. Motion carried.

Public Input: Mike Damm brought up that there has been problems with burning other than the small twigs & branches. Council decided to put notice in the paper concerning burning. President Holthaus moved on as there being no other public input.

Streets & Alleys: Motion by Anderson, second by Vondra to contact Wiemans Auction and get the surplus 1968 Cat Motor Grader on the next auction. Roll call vote – all voted aye. Motion carried.

Government Buildings/Municipal Liquor Store: an email was received from the Northerns asking to consider suspending the rent payment since the bar is closed due to the COVID-19 pandemic. After discussion, a motion was made by Hofer second by Strombeck to suspend the North 40 lease payment/rent until recommendations for social distancing are lifted. Roll call vote – all voted aye. Motion carried.

Ambulance: Jim Julson asked about diesel fuel purchases for ambulance since PTS is temporarily closed and the diesel pump doesn't accept credit cards. Motion by Vondra, second by Strombeck to add the ambulance onto the credit card for gas purchases. Roll call vote – all voted aye. Motion carried.

Julson also spoke with the council about having issues with the ambulance starting again. This has been going on for the past couple years. Meyer Motor keeps checking on it but it seems that it might be something electrical and just can't pinpoint what is wrong with it. It's getting to the point that it's not reliable. He did give the council a quote from Arrow Ambulances in Rock Rapids IA for a 2021 Ford E450 Type 3 Arrow for \$139,900. He also wanted to check on the cost on a couple extra options. This quote also did not include any striping/graphics and trade in allowance. After discussion a motion by Weber, second by Vondra to approve the purchase estimated at \$145,000 with the recommendation of Jim Julson – ambulance co-director and full support of the ambulance committee. Roll call vote – all voted aye. Motion carried.

Law Enforcement: March Law Enforcement report so noted.

Code Enforcement: Complaint was received on sidewalk in poor shape after water line work was done. Finance Officer will email them on their intentions for sidewalk replacement.

Motion by Anderson, second by Weber that due to the COVID-19 pandemic the Finance Office & Maintenance Shop will be closed to walk-in traffic until further notice. Roll call vote – all voted aye. Motion carried.

Motion by Anderson, second by Hofer to continue and sign the warning siren agreement with Frontline. Roll call vote – all voted aye. Motion carried.

Motion by Anderson, second by Weber to send out flyers to all the residents for spring clean-up day on April 25th. Roll call vote – all voted aye. Motion carried.

There being no further business, a motion was made by Hofer, second by Anderson to adjourn. Motion carried. Time 8:58 pm.
Next regular meeting is May 11, 2020.

Travis Holthaus - President

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 2964.96; Finance Office 1032.05; Liquor 226.45; Parks 200.74; Sewer 1592.72; Storm Sewer 84.52; Streets 2480.70; Water 892.77; EFTPS-Mar payroll taxes, 2470.73; SD Retirement System-employee & city match, 783.56; SD Unemployment Ins Div-1st Q.payment, 127.84

Supplies: Campbell's/Runnings–mostly shop supply, 273.25; Dakota Pump–supply, 54.46; Farmers Alliance–shop propane, 327.24; Julson, Jim–amb diesel, 48.00; Mac's–shop supply, 42.96; McKesson Medical–amb supply, 81.86; Menards–shop supply, 42.37; Post Master–water/sewer/garbage bill stamps, 35.00; Potter Tire & Service–Mar gas, diesel supply, 309.71; SD Federal Property Agency–shop tools, 504.25; Sturdevant's–shop supply, 106.06; Zabel Steel–lagoon supply, 112.64.

Repairs & Maintenance: Benders–sewer & storm sewer lines cleanout, 3309.50; CMC Excavation Inc–curb stop work at 630 E 1st St & sink hole on Dakota St & storm sewer inlet on 3rd street, 2889.53; Floor Tec–firehall carpet cleaning, 412.02; KW Electric–light repair at firehall, 77.52.

Beer and Liquor: (paid in March & reimbursed by The North 40): Beal Distributing Inc, 1052.60.
Miscellaneous: A&B Business Inc—copier lease agreement, 72.81; Banyon Data Systems-Fund acct & payroll support, 1590.00; Bridgewater Development Corp—monthly donation, 200.00; Bridgewater Tribune (Salem Special)—March publishing, 352.65; Frontline Plus-annual siren contract service agreement, 250.00; Julson, Joan-Zoom mtg plan, 15.96; McCook County—Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals—May rent (Payable 05/01/20), 350.00; Petty Cash-amb supply, stamps, 27.03; RBS Sanitation-Mar garbage pick-up, 2565.00; RBS Sanitation-Mar dumpster fees (Legion Hall, firehall, shop), 150.36; SD DENR-permit for construction stormwater discharge, 250.00; SD State Treasurer—Mar garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.46), 227.43; US Bank- 2 Sewer SRF loans, 8834.09.
Utilities (Paid in February): Golden West, 306.72; Hanson Rural Water, 4078.40; Xcel Energy, 2061.76.
Insurance: AFLAC-reimbursed by employees, 200.96; Health Pool of SD, 3311.12.
Professional: Eich Law Office-Feb/Mar statement, 160.00; DGR Engineering-professional Services for Jan & Feb, 86350.00.

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