

**Bridgewater City Council Regular Meeting Minutes
November 4, 2019 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 11/04/19. The meeting was called to order at 7:00 pm by President Travis Holthaus. Answering roll call were Bob Anderson, Tony Hofer, Travis Holthaus, Lacey Weber, Alicen Strombeck, and Mark Vondra. Others present: Finance Officer-Joan Julson, Sheriff Mark Norris, Jim Julson, Trent Bruce (DGR Engineering), and Sandi Tschetter.

Pledge of Allegiance was recited.

The minutes of last month's meetings were sent to the council for reading prior to the meeting. Motion by Weber, second by Hofer to approve the October 7th regular meeting minutes. All present voted aye. Motion carried.

The October Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Weber, second by Vondra to approve the October Financial Statement. All present voted aye. Motion carried. 1st reading of Supplemental Budget Ordinance A-108 was done.

The bills for the month of October were reviewed. A motion was made by Anderson, second by Strombeck to approve the October bills. All present voted aye. Motion carried.

No Maintenance report – Letcher absent.

Public Input: Jim Julson spoke with the council on his findings from the conference on an updated ambulance. Our current ambulance is a 2002 and starting to have little issues which could start affecting its reliability. He also discussed the need for EMT's. Council talked about putting ads in the paper & social media. President Holthaus moved on as there being no other public input.

Streets & Alleys: Governor's Office of Economic Development is asking for this acceptance of work to be signed so they can close out their paperwork on the Main Street Project. After discussion, a motion was made to approve Resolution #19-1104 by Anderson, second by Hofer. Roll call vote. All present voted aye. Motion carried

**CITY OF BRIDGEWATER
Resolution # 19-1104
ACCEPTANCE OF WORK**

Whereas, the City has received a Community Development Block Grant 1516-107 from the Governor's Office of Economic Development, for the Main Street Water Systems Improvement Project; and

Whereas, the Project Engineer has reviewed the work completed by the Contractor, and has determined the work has been completed in accordance with the plans and specifications; and

Whereas, the project has been completed to the satisfaction of the City Council;

Therefore, be it resolved the City hereby accepts the work on the project as completed.

Adopted this 4th day of November, 2019.

ATTEST:

Travis Holthaus, Council President

Joan Julson, Finance Officer

Council discussed having the American flags taken down after Veteran's Day before any bad weather would hit and cause damage to them.

Water & Sewer: Trent Bruce – DGR informed the council that All Star Plumbing has completed all the work related to the water meter project in accordance with the Contract Documents. He is submitting the following final Construction Contract documents for our review and approval:

- Change Order #4 The final that represents changes in project quantities to reflect the as-built quantities. Motion by Strombeck, second by Weber to accept & sign Change Order #4. All present voted aye. Motion carried.
- Certificate for Payment #6 This represents the final payment of \$1000.00 to All Star Plumbing for the construction work in the water meter project. Motion by Weber, second by Vondra to accept the final project quantities and final construction costs and sign the certificate for Payment #6 –

Final. All present voted aye. Motion carried.

- Certificate of Contractor and Indemnity Agreement was received from Jeff Stricherz – All Star Plumbing and noted by the council.
- Engineer's Statement of Final Completion and Owner's Acceptance of Contract Construction This form states that to the best of our knowledge, based on observations made by DGR and City representatives during the construction, the project work was completed in compliance with the Construction Contract. Motion by Weber, second by Hofer to accept the project and make final payment to All Star Plumbing. All present voted aye. Motion carried.

Motion by Strombeck, second by Weber to sign the final SRF loan reimbursement request for \$4968.81 in finishing out the water meter project. All present voted aye. Motion carried.

Council also discussed the storm sewer project with Trent Bruce – DGR. Several council members discussed how important it was for an engineer to be on the project at all times. As with our previous experience, too much slips by when the engineer isn't around or watching closely. Council also decided to begin the storm sewer surcharge of \$24.45 on the Jan 2020 water bills.

Law Enforcement: October Law Enforcement report so noted. Sheriff Norris was here for any questions.

Code Enforcement: Council received attorney information on nuisance issues on Poplar and Oak. Motion by Vondra, second by Weber to proceed with both cases. All present voted aye. Motion carried.

Motion by Anderson, second by Vondra to go into Executive Session for Employee Reviews & Negotiations (SDCL 1-25-2.4). Motion Carried. Time 8:26 pm. President Holthaus declared Executive Session over at 8:53 pm.

Motion by Hofer, second by Weber to give a \$1.00 per hour increase for Julson and Letcher effective 1/1/20. Motion carried.

Motion by Vondra, second by Anderson to adjourn. Motion carried. Time 8:56 pm.
Next regular meeting is December 9, 2019.

Travis Holthaus - President

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 4437.83; Council 4925.00; Dump 85.56; Finance Office 986.33; Liquor 221.61; Parks 576.24; Sewer 1350.85; Streets 1351.01; Water 1036.08; EFTPS-Oct payroll taxes, 2182.88; SD Retirement System-employee & city match, 723.48.

Supplies: Anderson Trucking–hauling cold mix from Sioux Falls, 200.00; Concrete Materials–15.27 T UPM high performance cold mix, 2519.55; Heritage Pharmacy–amb supply, 34.99; MARC–lagoon & street chemicals, 4611.65; McLeod's Printing & Office Supply-1000 checks, 158.83; Menards–supply, 611.92; Post Master–water/sewer/garbage bill stamps, 70.00; Potter Tire & Service–October gas, diesel supply, 404.88; Schmidt Country–chain saw bar, 45.99; Wilbur-Ellis-lagoon spray, 254.70; Zabel Steel–shop supply, 215.90.

Repairs & Maintenance: Meyer Motor, LLC–amb repairs, 443.00; Weber Concrete–concrete work at 4th & Juniper park, 2504.10.

Beer and Liquor: (paid in October): Beal Distributing Inc–2788.10

Miscellaneous: A-OX Welding Supply-1yr lease of S cylinder, 50.45; A&B Business Inc–Maintenance contract, 72.81; Bridgewater Development Corp–monthly donation, 200.00; Bridgewater Tribune (Salem Special)–October publishing, 194.04; Heiberger, Janice-dumpster, 475.69; Julson, Jim-mileage to Aberdeen for amb conference, 167.16; Kroger, Matt-dumpster, 505.94; McCook County–Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals–December rent (Payable 12/1/19), 350.00; Petty Cash– postage, 19.00; RBS Sanitation-Oct garbage pick-up, 2565.00; RBS Sanitation-Oct dumpster fees (Legion Hall, firehall, shop), 150.36; RBS Sanitation-rolloff dumpster for fall clean-up, 1000.00; Ramkota Hotel in Aberdeen-amb 2 rooms for 3 nights, 671.94; SD Dept Public Health Laboratory-water & wastewater testing, 253.00; Sd One Call- 3 fax locates for September, 3.36; SD

State Treasurer–Oct garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.62), 237.79; Thaler, Barb-EMT class training & mileage, 133.00; US Bank-SRF water loan, 1389.37.
Utilities (Paid in October): Golden West, 319.07; Hanson Rural Water, 4943.45; Xcel Energy, 2061.00.
Insurance: AFLAC-reimbursed by employees, 200.96; Health Pool of SD, 3141.70; SDML Workers Compensation Fund-2020 Renewal, 2336.00.
Professional: DGR Engineering-Storm Sewer Professional Services thru 9/30/19, 31400.00.

Published once at the approximate cost of \$82.76