

Bridgewater City Council Regular Meeting Minutes
October 7, 2019 7:00 pm

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 10/07/19. The meeting was called to order at 7:00 pm by President Travis Holthaus. Answering roll call were Bob Anderson, Travis Holthaus, Lacey Weber, Alicen Strombeck, and Mark Vondra. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Matt Kroger, Tony Hofer, and Sandi Tschetter.

Pledge of Allegiance was recited.

At this time President Holthaus commented that he has had several complaints from various council members that we are getting too lax about public comment all throughout the meeting. He stated that no one should take it personal, but public comments will be heard during the Public Input/Comment section during the meeting and that he probably won't allow comments at other times unless there would be a good argument for the comment.

Tony Hofer stated that he was interested in finishing the Ward III council member position previously held by Jessica Liesinger until the next election. After discussion, a motion was made by Vondra, second by Anderson to appoint Tony Hofer to finish out the Ward III vacant council position until the next municipal election. All members present voted aye. Motion carried. Hofer was seated at the council table.

The minutes of last month's meetings were sent to the council for reading prior to the meeting. Motion by Weber, second by Strombeck to approve the September 9th regular meeting minutes with a number correction to Resolution #19-10909C "Resolution authorizing the City of Bridgewater to change the Liquor Fund from a Proprietary Fund to a Governmental Fund" changing the number to Resolution #19-0909D. All present voted aye. Motion carried.

The September Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Anderson, second by Weber to approve the September Financial Statement. All present voted aye. Motion carried. 2nd reading of Supplemental Budget Ordinance A-107 was done. Motion by Anderson, second by Weber to approve Supplemental Appropriations Ordinance A-107. Roll call vote: all present voted aye. Motion carried. (Printed below the minutes & bills)

The bills for the month of September were reviewed. A motion was made by Anderson, second by Vondra to approve the September bills. All present voted aye. Motion carried.

Maintenance report by Letcher.

- Lagoon sampling due to the flooding
- Dealt with the flooding in September. DGR was here the day after the flooding to look things over. They commented that the sewer manhole in the area east of the cemetery could be raised so that the flood water that collected in the area doesn't run into the sanitary system. During the storm sewer project, they'd also like to check to see if there are still more areas of sanitary & storm sewer connected.
- Trimming trees out of right of way on streets.
- Would like some pothole (upm) mix on hand
- Working on slowly getting the city park drained.

The 7:10 Public Assessment Roll Hearing was opened by President Holthaus at 7:15 pm. No one present with questions or comments. A motion was made by Weber, second by Vondra to approve Resolution 19-1007A. Roll call vote: all present voted aye. Motion carried.

City of Bridgewater
Resolution 19-1007A

WHEREAS, the City of Bridgewater has proposed a Proposed Resolution of Necessity #19-0909C for improvements to 4th Street from Poplar Ave to Walnut Ave: and

WHEREAS, the City of Bridgewater has published and mailed said notices as required by the South Dakota Codified Laws; and

WHEREAS, the City of Bridgewater has adopted Resolution #19-0909C, a Resolution of Necessity, on September 9, 2019 to assess substantial improvements to 4th Street from Poplar Ave to Walnut Ave., all within the City of Bridgewater, South Dakota; and

WHEREAS, the City has completed the projects and again declares the necessity to make the improvements; and

WHEREAS, the assessment roll has been filed in the office of the Municipal Finance Officer on October 7, 2019; and

WHEREAS, the City Council of the City of Bridgewater has reviewed the assessment roll and found it to be correct and has held the required public hearing prior to the adoption of this resolution;

THEREFORE BE IT RESOLVED that the assessment roll for the 4th Street from Poplar Ave to Walnut Ave Improvement Project is approved and that the assessments may be paid without interest to the Municipal Finance Officer at any time within 30 days after the approval of the assessment roll. The assessments will be collected under Plan One and will become due and payable at the office of the county treasurer in ten installments, together with interest at 3.5 percent per annum, with the general taxes and will be payable at the county treasurer's office on January 1, 2020; the remaining installments with interest at 3.5 percent annum will become due and payable on an annual basis at the county treasurer's office on January 1, of each following year until the total assessment, with interest is paid in full. All installments paid before their respective due dates shall be paid in inverse order of their due dates.

Dated this 7th day of October, 2019.

Ayes: 6 Nays: 0 Absent: 0

Travis Holthaus – Council President

ATTEST:

Joan M Julson, Municipal Finance Officer

SEAL

President Holthaus declared Public Hearing over. Time 7:17pm

Public Input: Anderson brought up that Clyde Ludwig was asking about his sidewalk from the 4th Street Project. Letcher will get ahold of DGR to check on it. President Holthaus moved on as there being no other public input.

Water & Sewer: Holthaus discussed with council about a meeting with Larry Eilts discussing a drain in the north area of town. Council would like Letcher to have DGR Engineering look at this. Council discussed a couple of bills for dumpsters for sanitary sewer flooded basements. Motion by Weber, second by Anderson to pay the roll-off bills for flood clean-up for Matt Kroger-\$505.94 & Janice Heiberger- \$475.69. All present voted aye. Motion carried.

Motion by Weber, second by Strombeck to get a couple of dumpsters for a city-wide clean-up sometime in October. All present voted aye. Motion carried. (Please Note that after talking with RBS Sanitation, clean-up will be Friday October 25th until dumpster is full).

Government Buildings/Municipal Liquor Store: Motion by Weber, second by Vondra to renew city liquor license. All present voted aye. Motion carried.

Law Enforcement: September Law Enforcement report so noted.

Code Enforcement: No information on nuisance issues on Poplar and Oak. The 551 E 2nd property looks to have been cleaned up after letter was sent.

Motion by Anderson, second by Weber to approve the following building permits: BNSF Railroad, Matt Kroger, and Mary Gemar. All present voted aye. Motion carried. Permit for Todd Letcher will need a variance hearing done at the November meeting.

Motion by Weber, second by Vondra to set November meeting for the 4th since the regular meeting would have been on Veteran's Day. All present voted aye. Motion carried.

Motion by Weber, second by Strombeck to add the Mayor or President to the Schedule E – Authorized Representatives for our ACH Agreement for the water/sewer/garbage bills. All present voted aye. Motion carried.

Changes to the 2019-2020 Council Committees are as follows:

Law enforcement: Entire council

Health & Landfill: Entire council

Ambulance: Vondra-chair, Hofer, Weber

Government Buildings/Liquor store: Vondra-chair, Hofer, Holthaus

Parks & Recreation: Weber-chair, Strombeck, Holthaus

Streets & Alleys: Anderson-chair, Holthaus, Hofer
Water & Sewer: Anderson-chair, Holthaus, Strombeck
Code Enforcement: Entire council

Other Boards:

Firehall Board: Anderson, Weber
Planning & Zoning: Strombeck, Vondra

Finance Officer reported that the auditors will be here to audit 2017 & 2018 starting November 7th.
Motion by Weber, second by Hofer to adjourn. Motion carried. Time 8:07 pm.

Next regular meeting is November 4, 2019.

Travis Holthaus - President

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 3849.80; Finance Office 964.61; Fire 20.13; Gov't Bldg 20.13; Liquor 217.25; Mosquito 312.02; Parks 764.88; Sewer 1584.47; Streets 1580.61; Water 774.17; EFTPS-Sept payroll taxes, 2644.72; SD Retirement System-employee & city match, 784.20; SD Unemployment Ins Div-3rd Q payment, 50.67.

Supplies: Campbell Supply–mosquito spray & trash pump parts, 876.94; Colonial Research-lagoon chemical, 586.94; Freeman Lumber, 325.20; Menards–shop & FO supply, 14.45; Office Depot–mostly printer ink & paper, 141.43; Post Master–water/sewer/garbage bill stamps, 70.00; Potter Tire & Service–September gas, diesel supply, fuel for water pumping, 1311.64; SD Federal Property–mostly shop supply, 643.90; Sioux Valley Environmental- water & sewer testing kits, 215.00; Stan Houston–pump rental for flooding, 740.00; Sturdevant's–shop supply, 140.83; Van Diest Supply–mosquito spray, 2260.00.

Repairs & Maintenance: Meyer Motor LLC–mostly firetrk repairs, 215.95; Two Way Solutions–amb radio & pager repairs, 338.48.

Beer and Liquor: (paid in September): Beal Distributing Inc – 2583.80.

Miscellaneous: A&B Business Inc–Maintenance contract, 72.81; Bridgewater Development Corp–monthly donation, 200.00; Bridgewater Tribune (Salem Special)–September publishing, 325.60; Humbolt Fire & Ambulance-ALS assist 9/21/19, 150.00; McCook County–Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals–November rent (Payable 11/1/19), 350.00; Petty Cash–Council postage, after hours gas during flooding & FO supply, 85.28; RBS Sanitation-Sept garbage pick-up, 2565.00; RBS Sanitation-Sept dumpster fees (Legion Hall, firehall, shop), 150.36; RBS Sanitation-rolloff dumpster for flood damaged items, 384.86; SD Dept Public Health Laboratory-water & wastewater testing, 298.00; SDEMS Assoc-registration for 2 EMTs, 395.00; SD State Treasurer–Sept garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.35), 219.90; US Bank- 2 SRF sewer loans, 8834.09; Weber, Lacey-Letcher gift card, 50.00 .

Utilities (Paid in September): Golden West, 192.73; Hanson Rural Water, 5812.45; Xcel Energy, 2003.17.

Insurance: AFLAC-reimbursed by employees, 200.96; Health Pool of SD, 3141.70.

Professional: DGR Engineering-4th St Admin, 622.00; Eich Law Office-September statement, 407.30; Frieberg, Nelson, & Ask LLP-Sept statement, 30.00.

**CITY OF BRIDGEWATER
ORDINANCE NO. A-107
2019 SUPPLEMENTAL APPROPRIATIONS ORDINANCE**

**Be it ordained by the City of Bridgewater that the following sum is
supplementally appropriated to meet the obligations of the
municipality.**

Tax Supported Funds

101	General Fund		
	43150	Storm Sewer	
		42500	Repairs & Maintenance
			\$7,000.00
	45200	Parks	
		43400	Machinery & Equipment
			<u>\$8,000.00</u>
		Total Appropriations	<u><u>\$15,000.00</u></u>

Source of Funding

101	General Fund		
		Undesignated Fund Balance	<u>\$15,000.00</u>
	Total Means of Finance		<u><u>\$15,000.00</u></u>

First Reading	<u>September 9, 2019</u>
Second Reading	<u>October 7, 2019</u>
Publication	<u>October 17, 2019</u>
Effective	<u>November 6, 2019</u>

<u>Travis Holthaus</u>	<u>10/7/2019</u>
Council President	Date

ATTEST: Joan M Julson
Finance Officer

(SEAL)