

**Bridgewater City Council Regular Meeting Minutes**  
**May 6, 2019 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 05/06/19. The meeting was called to order at 7:00 pm by Mayor Michael Damm. Answering roll call were Bob Anderson, Mayor Damm, Dallas Furgeson, Travis Holthaus, Jessica Liesinger, Alicen Strombeck, and Lacey Weber. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Bar Manager-Jackie Luikens, Gabe Laber (DGR Engineering), Jim Julson, Verlyn Hudson, Zac Appletoft, Steve Sievers, Sheriff Mark Norris, Kristen Benidt (SECOG), Chad Addy, Doug Weber, Merlin Wollman, Veryl Haynes, and Sandi Tschetter.

Pledge of Allegiance was recited.

Motion by Strombeck, second by Holthaus to move the following items to the Old Business section of the meeting - Storm Sewer project update, Water meter project progress, nuisance complaints, building permits, and final disaster mitigation meeting. Motion carried.

Old Business:

The minutes of last month's meetings were sent to the council for reading prior to the meeting. Motion by Weber, second by Holthaus to approve the April 8<sup>th</sup> regular meeting minutes. Motion carried.

The April Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Weber, second by Furgeson to approve the April Financial Statement. Motion carried.

The bills for the month of April were reviewed. A motion was made by Holthaus, second by Liesinger to approve the April bills. Motion carried.

The April law enforcement report was noted. Sheriff Norris was here to answer any questions.

The final disaster mitigation meeting in Salem will be on wed May 8<sup>th</sup>. Finance Officer will attend. Mayor Damm also reported that he's been in contact with the state on getting some disaster funds for our streets. At this point it isn't very promising, it's his understanding that FEMA only pays for washouts of roads not any breakups. There is nothing at this time for city streets.

At 7:10 the Public Hearing for the Bridgewater Comprehensive Plan was opened by Mayor Damm. Kristen Benidt from SECOG gave an overview of the Comprehensive Plan. This is a 20-year plan that attempts to capture the vision for the community, and future actions by the city and land owners and change the details of this vision over time, with the Comprehensive Plan as a framework to guide them. It is a guide for specific anticipated land use and growth management policies and recommendations. With no further questions or comments from the public, a motion was made by Strombeck, second by Weber to accept the new Comprehensive Plan as recommended by the Planning and Zoning Committee. All present voted aye. Motion carried.

**CITY OF BRIDGEWATER**  
**RESOLUTION NO. 19-0506C**

**A RESOLUTION ADOPTING A COMPREHENSIVE PLAN**

**FOR THE CITY OF BRIDGEWATER AS PROVIDED FOR IN SDCL CHAPTER 11-6.**

**WHEREAS**, Chapter 11-6 of South Dakota Codified Law has empowered the Planning Commission and City Council of Bridgewater to prepare a Comprehensive Plan for the development of the City and the surrounding area; and

**WHEREAS**, the Bridgewater Planning Commission has developed a Comprehensive Plan, has held the required Public Hearing, and has made a recommendation for adoption of the Plan to the City Council; and

**WHEREAS**, the Bridgewater City Council has received the recommendation of the Planning Commission and has held the required Public Hearing; and

**WHEREAS**, the adoption of the Comprehensive Plan would enhance the responsible development of Bridgewater and the surrounding area.

**NOW THEREFORE, BE IT RESOLVED** by the City of Bridgewater, South Dakota that the Comprehensive Plan for the City of Bridgewater be hereby adopted and effective upon twenty days after publication of the notice of adoption.

Dated this 6<sup>th</sup> day of May, 2019.

Michael Damm  
Mayor

ATTEST:

Joan M Julson  
Finance Officer

SEAL

Publication Date: 5/16/19

Effective Date: 6/5/19

Mayor closed Public Hearing. Time 7:16 pm.

It was also discussed that SECOG can help us update our 2005 Municipal Ordinances. This would require a breakdown of each section, reviewing and updating them. Motion by Liesinger, second by Weber to update our municipal ordinances. Motion carried. SECOG will assist.

Mayor Damm brought up funding for transportation alternatives (trails, walking paths, etc). Council will discuss further at a later date.

The Hanson Rural Water July 2019 rate increase of \$.15 per thousand gallons was discussed. Motion by Holthaus, second by Furgeson to pass Resolution #19-0506B. All present voted aye. Motion carried.

**CITY OF BRIDGEWATER**  
**Resolution #19-0506B**

***A Resolution of the City of Bridgewater to amend Section 8.0115 - Rates for Water Service of the 2005 Revised City of Bridgewater Ordinances.***

**WHEREAS**, Hanson Rural Water has completed a rate review and will be implementing a \$.15 per thousand gallons rate increase because B-Y has increased the cost of water to them effective July 2019; and

**WHEREAS**, Section 8.0115 – Rates for Water Service states that rates may be adjusted by the City Council, from time to time, by resolution.

**NOW, THEREFORE BE IT RESOLVED**: that effective July 1, 2019 the water rate shall be as follows: the minimum monthly rate will be \$9.50. In addition, for metered water the charge will be \$6.65 per 1000 gallons.

**PASSED AND APPROVED** this 6<sup>th</sup> day of May, 2019, by the City Council of the City of Bridgewater, South Dakota by the following vote:

Ayes: 6

Nays: 0

Absent: 0

City of Bridgewater  
By: Michael Damm  
Title: Mayor

ATTEST:

Joan M Julson  
City Finance Officer

SEAL

Gabe Laber (DGR Engineering) spoke on the water meter project update. They are getting in the majority of the meters, but having trouble contacting a few people. Finance Officer will assist with the contacting. Motion by Holthaus, second by Liesinger authorizing payment #3 to All Star Plumbing in the amount of \$33,041.48. All present voted aye. Motion carried. Mayor Damm also signed the SRF Reimbursement request.

Storm Sewer Project: it was noted that the area by 3<sup>rd</sup> & Oak corner was discussed as an add on to this project. Gabe will look into the cost & possibility of this as an add on or alternate to the Storm Sewer Project.

4<sup>th</sup> Street Project – couple of cleanup items were noted. Rexwinkle will be contacted to come back to cleanup.

Drainage by the Lumberyard was discussed with Steve Sievers. Motion by Anderson, second by Furgeson to have DGR Engineering get the elevations for the Lumberyard to see what can be done with the drainage. Motion carried.

Nuisances: Motion by Anderson, second by Weber to begin nuisance action on Poplar Ave by the school. Motion carried. Two houses on Oak were discussed and need to be addressed.

Motion by Holthaus, second by Anderson to approve the following building permits: Alicen Strombeck, George Snaza, Mark Vondra, and Genny Houston. Motion carried.

Executive Session was moved until the end of the meeting for the Frye small claims lawsuit. Mayor Damm was asked to stay and attend.

As there was no more old business, a motion was made by Holthaus, second by Weber to adjourn as old council. Motion carried. Time 8:12 pm. Mayor Damm thanked the council and was thanked for his time on the council.

Oaths of Office were taken by Travis Holthaus – Ward I, Dallas Furgeson – Ward II, and Jessica Liesinger – Ward III. Mayor seat is vacant at this time. The meeting was called to order at 8:13 by Travis Holthaus. Answering roll call were: Bob Anderson, Dallas Furgeson, Travis Holthaus, Jessica Liesinger, Alicen Strombeck, and Lacey Weber.

Motion by Weber, second by Liesinger to nominate Travis Holthaus for Council President. All present voted aye. Motion carried. Motion by Strombeck, second by Liesinger to nominate Weber for Vice President. All present voted aye. Motion carried. Motion by Liesinger, second by Strombeck to add the Vice President as a signer at the Rivers Edge Bank in the absence of a Mayor. Motion carried.

Changes to the 2019-2020 Council Committees are as follows:

Law enforcement: Entire council

Health & Landfill: Entire council

Ambulance: Furgeson-chair, Liesinger, Weber

Government Buildings/Liquor store: Weber-chair, Furgeson, Holthaus

Parks & Recreation: Furgeson-chair, Strombeck, Liesinger

Streets & Alleys: Anderson-chair, Holthaus, Furgeson

Water & Sewer: Anderson-chair, Holthaus, Strombeck

Code Enforcement: Entire council

Other Boards:

Firehall Board: Anderson, Weber

Planning & Zoning: Strombeck, Furgeson

Motion by Liesinger, second by Weber to pass Resolution #19-0506. All present voted aye. Motion carried.

### **CITY OF BRIDGEWATER**

#### **Resolution #19-0506**

### **RESOLUTION AUTHORIZING THE CITY OF BRIDGEWATER, TO APPROVE APPOINTMENTS OF FINANCE OFFICER and MAINTENANCE SUPERINTENDENT**

**WHEREAS**, President Travis Holthaus, of the City of Bridgewater appoints Joan M. Julson as Finance Officer and Todd Letcher as Maintenance Superintendent, from May 2019 to the first regular meeting in May 2020; and

**WHEREAS**, Joan M. Julson and Todd Letcher have accepted each respective appointment until the appointment and qualifications of successors;

**NOW THEREFORE BE IT RESOLVED**, that the City of Bridgewater approves the appointments by Mayor Michael Damm of Joan M. Julson as Finance Officer and Todd Letcher as Maintenance Superintendent all pursuant to Section 1.0101 of the Revised Ordinances of the City of Bridgewater South Dakota.

**PASSED AND APPROVED** this 6<sup>th</sup> day of May, 2019, by the City Council of the City of Bridgewater, South Dakota by the following vote:

Ayes:6

Nays: 0  
Absent: 0

City of Bridgewater  
By: Travis Holthaus  
Its President

ATTEST:

Joan M Julson  
City Finance Officer  
(SEAL)

Maintenance Report – Letcher reported that there is evidently still too many sump pumps running in the sanitary sewer system as he pumps the lagoon down and over the weekend its full again. Council decided to put notice on Facebook page. If that doesn't help other remedies will be done to make sure they aren't going down the sanitary system. He also asked whether he should be mowing the railroad property by the ball field or let it go tall. Council decided to mow as it keeps the mosquitos down and looks much better.

**Public Input:** Verlyn Hudson discussed with the council that she's having trouble with sewer backing up into her basement. It appears that the sewer line in that area is too shallow, from a sewer main that isn't very deep, and the line sags in areas consequently the line has been freezing. Council decided to have CMC look at it for the best solution. Comments on the garbage pickup. Steve Sievers commented on the storm sewer project.

**Street & Alleys:** Motion by Liesinger, second by Weber to hire Ernest LittleThunder as temporary part time summer maintenance help at minimum wage. Motion carried. Complaints about long term truck parking on the city streets was discussed.

**Fire:** Fire dept (Chief Doug Weber and Chad Addy) was here to see about getting a new tanker. The current one has a top speed of 30 mph and is on its "last legs". Last year when they checked the cost was in that \$230,000 range with the city paying ½. City has \$37,000 in firetruck reserves and will have to look into means of financing the remainder of their half.

**Government Buildings/Municipal Liquor Store:** Motion by Weber, second by Furgeson to add Matt Glanzer as a temporary part time bartender at \$9.50 per hour. Motion carried. Council decided not to renew the Tessiers inspections agreement.

**Ambulance:** Motion by Anderson, second by Furgeson to add Deb Potter RN on as EMT. Motion carried. Jim Julson commented that there are fall classes for anyone that would like to take the EMT course. They are in dire need of more EMT's.

**Water & Sewer:** it was noted that the lagoon fence needs repair and ravine needs cleaning out. Letcher will check on this.

Motion by Weber, second by Furgeson to allow the Finance Officer to attend FO School June 12-14 in Pierre. Motion carried.

Motion by Liesinger, second by Furgeson to purchase fireworks for \$2591.00 contingent upon the fire dept shooting them off. Motion carried.

Motion by Liesinger, second Strombeck to approve 2018 Annual Report. Motion carried.

Motion by Liesinger, second by Weber to go into Executive Session for Legal Litigation SDCL 1-25-2.3) and pricing strategies for the liquor store (SDCL 1-25-2.5). Motion Carried. Time 9:39 pm President Holthaus declared Executive Session over at 10:07 pm.

Motion by Liesinger, second by Anderson to adjourn. Motion carried. Time 10:10 pm.  
Next regular meeting is June 10, 2019.

Travis Holthaus - President

Joan M Julson – Finance Officer

**Claims:**

Payroll by Dept.: Ambulance 2792.55; Council 6375.00; Dump 35.23; Finance Office 747.35; Liquor 5195.40; Parks 317.05; Sewer 1473.91; Streets 1733.72; Water 1094.99; EFTPS-April payroll taxes, 3146.70; SD Retirement System-employee & city match, 995.98.

Supplies: Bob's Candy Service–bar items, 2446.10; C&B Operations LLC-tractor starter, 400.39; CHS Farmers Alliance–bar grill propane & Shop propane, 356.87; Chesterman Company–Coke products for bar, 201.00; Luikens, Jackie–bar supply, 209.93; Maximum Promotions–US flags & poles, 1274.08; McKesson–amb supply, 81.25; Menards–bar, parks & shop supply, 152.99; Office Max–mostly ink supply, 127.82; Parkston Food Center–bar supply, 216.97; Potter Tire & Service–April gas, diesel & supply, 322.72; Riteway–utility bill forms, 175.50; Signarama–½ down on street banners, 1580.40; Stern Oil–Legion Hall propane, 345.00; Sturdevant's–Shop, Firehall & Legion Hall supply, 223.12; Total Stop–bar supply, 76.21; Walts Homestyle Foods Inc–bar pizza etc, 267.50.

Repairs & Maintenance: Anderson Trucking–snow removal 4/11 & 4/14, 300.00; Bender's– sanitary & storm sewer jetting & clean outs, 1119.00; CMC-fixed sewer problem on 5<sup>th</sup> & Juniper & installed new storm sewer box, disconnecting from sewer, 4556.31; Tessier's Inc–ice machine repair, 818.57.

Water Meter Project: All Star Plumbing–Payment #1 (paid in March), 6601.55; All Star Plumbing–Payment #2 (paid in April), 20821.62; Banyon Data Systems–utility billing & extra modules w/ support & training, 4475.00; Core & Main–117 meters, VGB w/laptop & software, scanner, autoread software, GPD/barcode scanner, annual support, misc., 48560.00; DGR Engineering-engineering project, 7500.00.

Beer and Liquor: (paid in April) Beal Distributing, Inc., 1635.64; Johnson Brothers Famous Brands, 19.50; Republic National Dist, 908.82.

Miscellaneous: A&B Business Inc–Maintenance contract, 68.74; Bridgewater Development Corp–monthly donation, 200.00; Bridgewater Tribune (Salem Special)–April publishing, 216.88; Golder, Janie–return of Legion Hall cleaning deposit, 150.00; Hernandez, Joseph–water deposit return, 16.37; McCook County–Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals–June rent (Payable 6/1/19), 350.00; Petty Cash–bar supply, stamps, 101.60; RBS Sanitation-April garbage pick-up, 2565.00; RBS Sanitation-April dumpster fees (Legion Hall, bar, firehall, shop), 224.18; SD One Call-1 fax locate, 1.05; SD Dept Public Health Laboratory-water & wastewater testing, 356.00; SD State Treasurer–April garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.37), 221.07; SD State Treasurer–April bar sales tax (We received a 1.5% allowance for timely payments - \$16.19), 1063.46; SDRA-ServSafe course for Luikens, 175.00; SF Area Humane Society-animal control, 154.40; US Bank-SRF water loan payments, 1389.37.

Utilities (Paid in March): Bridgewater Fire Dept-reimburse Golden West bill, 47.69; Golden West, 393.53; Hanson Rural Water, 4856.60; Xcel Energy, 2414.70.

Insurance: AFLAC-reimbursed by employees, 200.96; Health Pool of SD, 3141.70.

Professional: Eich Law Office-April statement, 1121.25.

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