

**Bridgewater City Council Regular Meeting Minutes
January 7, 2019 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 01/07/19. The meeting was called to order at 7:00 pm by Mayor Michael Damm. Answering roll call were Bob Anderson, Mayor Damm, Dallas Furgeson, Travis Holthaus, Jessica Liesinger, Alicen Strombeck, and Lacey Weber. Others present: Finance Officer-Joan Julson, Maintenance–Todd Letcher, Bar Manager-Jackie Luikens, Veryl Haynes, Sheriff Mark Norris, Gabe Laber (DGR Engineering) and Sandi Tschetter.

Pledge of Allegiance was recited.

The minutes of last month’s meeting were sent to the council for reading prior to the meeting. Motion by Weber, second by Liesinger to approve the December 11th regular meeting minutes. Motion carried.

The December Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Holthaus, second by Liesinger to approve the December Financial Statement. Motion carried.

The bills for the month of December were reviewed. A motion was made by Holthaus, second by Liesinger to approve the December bills. Motion carried.

Maintenance Report given by Letcher. He’s been mostly working with the bar remodel, moving snow and fixing stuff around the shop.

Public Input: Veryl Haynes thanked Letcher and Anderson for the good job on the snow removal. He also commented on a councilperson speeding in town. Sandi Tschetter asked if the slush couldn’t be cleared from the streets.

Streets & Alleys: Discussed with Letcher the drainage by the Lumber yard. We were going to bore under the highway before the building was taken down. Now that the building is down it can be run over to a culvert by the Seed Mill and that will drain it into the storm sewer system. CMC will be contacted.

Ambulance: Motion by Weber, second by Liesinger to allow Julson & Rinehart to attend the SD Amb Assoc conference Feb 9 & 10 in Pierre. Motion carried.

Law Enforcement: Sheriff Norris here to answer any questions and council noted the December Law Enforcement Report.

Planning & Zoning: No permits

Motion by Liesinger, second by Weber to set April 9th as our Election date. Motion carried. Seats up this year: 2 yr – Mayor & Council seats – Ward I, II, III (Damm, Holthaus, Furgeson, Liesinger).

Motion by Liesinger, second by Furgeson to pass Resolution #19-0107–Salary List. All present voted aye. Motion carried.

**City of Bridgewater
Resolution #19-0107**

WHEREAS, in compliance with SDCL 6-1-10, which states that a complete list of all salaries paid to all city officials and employees be established by resolution and published in the minutes of the first meeting of the fiscal year and thereafter published monthly by department;

WHEREAS, all volunteers of the ambulance and the fire department are covered under the City of Bridgewater’s work comp;

NOW THEREFORE BE IT RESOLVED, that the following is a list of all said salaries:

FISCAL YEAR 2019

GROSS ANNUAL WAGE:

NAME	Position	Salary	Per Meeting Attended
Michael Damm	Mayor	\$750.00	\$75.00
Bob Anderson	Councilperson	\$600.00	\$75.00
Dallas Furgeson	Councilperson	\$600.00	\$75.00
Jessica Liesinger	Councilperson	\$600.00	\$75.00
Travis Holthaus	Council President	\$600.00	\$75.00
Alicen Strombeck	Councilperson	\$600.00	\$75.00
Lacey Weber	Council Vice-President	\$600.00	\$75.00

HOURLY WAGE:

NAME	Position	Per Hour
Julson, Joan	Finance Officer	\$17.38
Letcher, Todd	Utility/Maintenance Supervisor	\$20.13
Shape, Duel	Seasonal/Part-time Maintenance	\$10.50
Hofer, Tony	Seasonal/Part-time Maintnence	\$10.50
Eich Law Office	Attorney & Assistant	\$175.00 / \$75.00
Luikens, Jaqueline	Bar Manager	\$15.00
Lehrman, Cassidy	Part-time Bar Employee	\$11.00
Henning, Victoria	Part-time Bar Employee	\$10.50
Hoffman, Deanna	Part-time Bar Employee	\$9.50
Kessler, Courtney	Part-time Bar Employee	\$9.50
Shape, Terri	Part-time Bar Employee	\$9.50
Luikens, Michael	Part-time Bar Employee	\$9.50
Riedl, Fallon	Part-time Bar Employee	\$9.50
Rother, Tanya	Part-time Bar Employee	\$9.50
Golder, Janie	Part-time Bar Employee	\$9.50
Klockman, Melissa	Part-time Bar Employee	\$9.50

AMBULANCE:

NAME	Position	<u>Per Trip</u>	<u>Carrying Pager per Hour</u>
Hofer, Roger	EMT	\$60.00	\$1.00
Rinehart, Susan	EMT	\$60.00	\$1.00
Gilbert, Doug	EMT	\$60.00	\$1.00
Julson, Jim	EMT	\$60.00	\$1.00
Duerksen, Christine	RN	\$60.00	\$1.00
Hofer, Robin	EVOC	\$50.00	\$1.00
Johnston, Roger	EVOC	\$50.00	\$1.00
Pollman, Jeff	EVOC	\$50.00	\$1.00
Sorenson, Dan	EVOC	\$50.00	\$1.00
Watters, Ryan	EVOC	\$50.00	\$1.00
Weber, Alyssa	EVOC	\$50.00	\$1.00
Appletoft, Zac	EVOC	\$50.00	\$1.00

Both EMT's & EVOC drivers are paid \$15.00 for No Transport w/ No Treatment calls and \$30.00 for No Transport w/Treatment calls.

Volunteer Fire Dept: Chief – Craig Meyer, Asst. Chief – Todd Letcher, Sec./Treas. - Jeff Pollman, Training Officer – Chad Addy. Other members: Doug Weber, Ed Meyer, Brian Cable, Marv Rempfer, Zach Guenthner, Roger Hofer, Chuck Addy, John Paweltzki, Jalen Weber, Troy Hofer, Kenny Weber, Matt Anderson, Scott Hofer, Seth McGregor, Doug Gilbert, Ryan Watters, and Matt Kroeger.

Planning & Zoning Committee: Mike Damm, Allison Strombeck, Zac Appletoft, Kurt Potter, and Sandi Tschetter.

Dated this 7th day of January 2019 in Bridgewater, South Dakota.

Michael Damm
Mayor

ATTEST:

Joan M Julson
Finance Officer
SEAL

Motion by Holthaus, second by Anderson to designate the Bridgewater Tribune as the official newspaper for 2019. Motion carried.

Motion by Anderson, second by Strombeck to designate Rivers Edge Bank as the official depository for 2019. Motion carried.

Council discussed the donation to the Bridgewater Development Corporation. Motion by Weber, second by Strombeck to continue and increase monthly donation to \$200 to the Bridgewater Development for 2019. Motion carried.

Council discussed the opening of the café and the need for all the towns people to support it for it to keep going and be successful.

Water & Sewer: Gabe Laber of DGR Engineering discussed the meter project with the council. Mayor signed the Notice of Award for meters with Core & Main. The water meter equipment bid opening date will be Jan 22nd at 10:30 am in the Council Chambers. Council does not have to be in attendance. Motion by Holthaus, second by Strombeck to use the typical insurance requirements & DOT table for liquidated damages value for the meter project. Motion carried. We are looking at April 1st as a completion date for the meter project. Motion by Liesinger, second by Holthaus to purchase the Banyon Utility billing software with the modules for direct payments ACH and meter device interface added on later. Motion carried.

Government Buildings/Municipal Liquor Store: Council discussed with bar manager Luikens (food, liquor, beer) costs and POS system.

Motion by Liesinger, second by Furgeson to go into Executive Session for Employee Reviews & Negotiations (SDCL 1-25-2.4). Motion Carried. Time 8:29 pm Mayor Damm declared Executive Session over at 9:05 pm.

Motion by Liesinger, second by Weber to raise Janie Golder bar pay to \$11.00 effective 1/7/2019. Motion carried.

Bar Manager Luikens benefits will be continued next month.

Motion by Anderson, second by Weber to adjourn. Motion carried. Time 9:07 pm.
Next regular meeting is February 11, 2019.

Michael Damm – Mayor

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 4400.09; Finance Office 570.35; Govt Bldg 10.50; Liquor 7174.10; Parks 96.55; Sewer 1040.45; Streets 591.85; Water 645.88; EFTPS-Dec payroll taxes, 3376.62; SD Retirement System-employee & city match, 898.36; SD Unemployment Ins Div – 4th Q unemployment, 85.80.

Supplies: Bob's Candy Service–bar items, 1957.48; Campbell's–18V battery & bits, 128.99; CHS Farmers Alliance–shop & firehall propane, 1776.32; Chesterman Company–Coke products for bar, 220.50; Country Pride–bar fuel oil & propane, 418.23; Freeman Regional Health Services–amb oxygen sensors, 363.20; Heisinger, Duane–bar supply, 145.00; Heritage–bar supply, 4.69; Kaylor Locker–bar chislic, 312.50; Luikens, Jackie–bar supply, 259.59; Mac's Hardware, 25.72; MARC–lagoon chemicals, 4474.90; Matheson Tri-Gas–amb oxygen, 139.97; McLeod's Printing & Office Supply–Deposit books, 74.80; Menards–bar & shop supply, 1154.22; Olinger Carpet Service/Matt Schulte–bar carpet, installation & extra tiles, 3900.00; Potter Tire & Service–Dec gas, diesel & supply, 1366.66; Stern Oil–Legion Hall propane, 562.50; Total Stop–bar supply, 8.53; Walts Homestyle Foods Inc–bar pizza etc, 120.25; Zabel Steel–mostly aluminum for Sparky's, 129.50.

Dues & Fees: Bridgewater Development Corp–2019 annual dues, 100.00; SD Assoc of Rural Water Systems–2019 dues, 370.00; SD DENR–2019 wastewater fee, 450.00; SD DENR–2019 water & wastewater certificate renewal for Letcher, 18.00; SECOG–2019 Dues, 742.00; SD Municipal League–2019 Dues, 551.11; SD Governmental Finance Officers Assoc–2019 Dues, 40.00.

Repairs & Maintenance: Anderson Trucking–12/2, 12/28, 1/1/19 snow removal, 3000.00; Meyer Motor–fire equip trk & grass unit repairs, 680.05; Rexwinkel Concrete Inc–Payment on retainage withheld, 10000.00.

Beer and Liquor: (paid in December) Beal Distributing, Inc., 1736.55; Dakota Beverage, 961.50; Johnson Brothers Famous Brands, 1194.88; Republic National Dist, 1132.19.

Miscellaneous: A&B Business Inc–Maintenance contract, 68.74; Baker, Rachel–water deposit return, 70.75; Bridgewater Development Corp–monthly donation, 100.00; Bridgewater Tribune (Salem Special)–December publishing, 184.88; McCook County–Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals–February rent (Payable 2/1/19), 350.00; Petty Cash–bar supply, 25.47; RBS Sanitation–December garbage pick-up for 190 households 2565.00; RBS Sanitation–December dumpster fees (Legion Hall, bar, firehall, shop), 224.18; SD Dept of Revenue–wastewater & water testing, 228.00; SD Dept of Revenue–2019 license plates for 12 vehicles, 81.55; SD One Call–1 faxed locate for Nov, 1.12; SD State Treasurer–Dec garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.50), 230.04; SD State Treasurer–Dec bar sales tax (We received a 1.5% allowance for timely payments - \$14.17), 930.42; Siouxland Comedy–Sparky’s 12/22/18 entertainment–450.00; US Bank–2 Sewer SRF loan payments, 8834.09.

Utilities (Paid in December): Golden West, 423.84; Hanson Rural Water, 4412.00; Xcel Energy, 2359.68.

Insurance: AFLAC–reimbursed by employees, 200.96; Health Pool of SD, 3141.70.

Professional: Meierhenry Sargent LLP–bond counsel for Drinking Water Revenue Bond, 2430.00.

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