

**Bridgewater City Council Regular Meeting Minutes
December 11, 2018 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on Tuesday - 12/11/2018. The meeting was called to order at 7:00 pm by Mayor Michael Damm. Answering roll call were Bob Anderson, Mayor Damm, Dallas Furgeson, Jessica Liesinger, Alicen Strombeck, and Lacey Weber. Travis Holthaus arrived at 7:05. Others present: Finance Officer-Joan Julson, Maintenance–Todd Letcher, Bar Manager-Jackie Luikens, Core & Main (Charles Bausch & Chad Hanson), Gabe Laber (DGR Engineering) and Sandi Tschetter.

Pledge of Allegiance was recited.

The minutes of last month's meeting were sent to the council for reading prior to the meeting. Motion by Anderson, second by Liesinger to approve the November 5th regular meeting minutes. Motion carried.

The November Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Liesinger, second by Anderson to approve the November Financial Statement. Motion carried. Motion by Anderson, second by Holthaus to pass Resolution 18-1211A – Contingency Transfer. All present voted aye. Motion carried.

**City of Bridgewater
Resolution #18-1211A**

RESOLUTION APPROVING CONTINGENCY TRANSFER

THEREFORE BE IT RESOLVED, that the Bridgewater City Council authorizes the following transfer in the General Fund of \$1250.00 from Contingency with \$500 going to Council and \$750 to Storm Sewer to finance the additional expenses incurred during the year.

Dated this 11th day of December, 2018.

Resolution passed: 6 votes in favor; 0 votes opposed; 0 absent.

Michael Damm

Mayor

ATTEST:

Joan M Julson

Finance Officer

(SEAL)

The bills for the month of November were reviewed. A motion was made by Weber, second by Liesinger to approve the November bills. Motion carried.

Public Input: No public comments

Streets & Alleys: Gabe Laber with DGR Engineering discussed a couple of items that are left yet to take care of on the Juniper & 4th St projects. Due to the wet & cold weather, some of the seeding hasn't been taken care of yet and some of the asphalt of Juniper needs repair. It was discussed if we should give Rexwinkle some of the \$13,000 project retainage. He has around \$2000 left of work to do yet on the punch list. Motion by Weber, second by Holthaus to reduce the retainage by \$10,000. Motion carried.

It was noted that we received \$765,000 (\$15,000 goes to SECOG administrative costs) CDBG grant from the State and \$258,000 SDDOT grant for wastewater and storm sewer infrastructure project. Moving forward the next step will be to go to the DENR for grant/loan or some combination of the two for the rest of the project.

Water & Sewer: Chad Hanson and Charles Bausch with Core & Main were here to go over again with the council the Sensus meter system that we are looking at – making sure everyone is on the same page and to answer any more questions that the council would have. They went over their bid proposal for the water meter equipment. Items gone over were: antenna mounting, meter mapping, leak detection, meter reading support, meters & equipment warranties, and individuals water usage reporting. After discussion a motion was made by Holthaus, second by Strombeck to accept the bid proposal minus the mapping and pending the funding agency approval for a total of \$112,042.00. All present voted aye. Motion carried. It was noted that this part of the project does not have to be bid since it is technology. The installation will have to be bid though. We also have to purchase the Banyon utility billing module also, which will coincide with our fund accounting program.

Holthaus attended the Vermillion Basin Water Dev District meeting at the McCook County courthouse on Nov 16th. He went over what he learned at the meeting. They are a taxing district. They help cities with funding for water related projects. They would like to include McCook county in this Vermillion Basin Water Dev District. Motion by Holthaus, second by Weber to pass Resolution 18-1211B. All present voted aye. Motion carried.

City of Bridgewater
Resolution #18-1211B

IN SUPPORT OF EXPANSION OF THE VERMILLION BASIN WATER DEVELOPMENT DISTRICT

WHEREAS, the Bridgewater City Council realizes the benefits of the Vermillion Basin Water Development District,

NOW THEREFORE BE IT RESOLVED, that the Bridgewater City Council supports the expansion of the Vermillion Basin Water Development District to include Lake, Kingsbury, Miner and McCook Counties.

City Councilperson Holthaus motioned to adopt the foregoing Resolution, seconded by City Councilperson, Weber.

Vote of the Council: Bob Anderson: aye, Dallas Furgeson: aye, Travis Holthaus: aye, Jessica Liesinger: aye, Alicen Strombeck: aye, Lacey Weber: aye.

Upon which voting the resolution was declared passed and adopted.

Dated at Bridgewater, SD this 11th day of December, 2018.

Michael Damm

Mayor

ATTEST:

Joan M Julson

Finance Officer

(SEAL)

Public Hearing was opened for Potter Tire & Service LLC malt beverage package off sale license & SD Farm Wine. No one present had any comments. Motion by Holthaus, second by Liesinger to grant the malt beverage license to Potter Tire & Service LLC. All present voted aye. Motion carried.

Letcher gave maintenance report. Storm sewer line running through Jerry Paweltzki land has a break in it. There is an easement to go through the land but the attorney will be contacted first.

Health & Landfill: Motion by Weber, second by Holthaus to continue the process for the dump for a State General Permit for Restricted Use Solid Waste Disposal Facilities under the SD Waste Management Program since we take grass clippings & leaves. Motion carried.

Government Buildings/Municipal Liquor Store: A quote was received from Mayor Damm for painting inside the bar. He wouldn't be able to do it until January. It was discussed that since Duel Shape is home for the Christmas break that he could also paint. Olinger will be laying the carpet on Monday the 17th. Motion by Liesinger second by Weber to have Duel Shape paint the bar. Motion carried. Motion by Weber, second by Liesinger to surplus the bar fryer as it doesn't fit in the kitchen. Motion carried. Council decided that since the café is now open again, we will not be open for lunches any longer and will start opening at 5 pm. The proposals for a POS system for the bar was gone over. This was tabled for more information.

Parks & Rec: It was noted that we received a denial from the SD Game, Fish & Parks for grant assistance on the playground project.

Planning & Zoning: Motion by Liesinger, second by Weber to approve a building permit from Alicen Strombeck. Motion carried.

Motion by Anderson, second by Liesinger to approve animal control services agreement with the Sioux Falls Area Humane Society. Motion carried.

Motion by Weber, seconded by Strombeck to set aside in reserves - \$500 to sewer repair & maintenance, \$5000 in ambulance, and \$5000 for firetruck. All present voted aye. Motion carried.

Motion by Liesinger, second by Strombeck to allow DGR to use our projects for promotional purposes. Motion carried.

Motion by Liesinger, second by Weber to go into Executive Session for Employee Reviews & Negotiations (SDCL 1-25-2.4). Motion Carried. Time 9:10 pm Mayor Damm declared Executive Session over at 9:45 pm.

Motion by Liesinger, second by Holthaus to give a \$2.50 per hour increase for Julson and Letcher effective 1/1/19. Motion carried. Council explained that this is a "catch up" to bring them closer to market pay rates.

Motion by Liesinger, second by Anderson to adjourn. Motion carried. Time 9:55 pm.

Next regular meeting is January 7, 2019.

Michael Damm – Mayor

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 3300.55; Dump 25.19; Finance Office 566.81; Liquor 7403.82; Parks 188.90; Sewer 1156.87; Streets 1131.25; Water 834.79; EFTPS-Nov payroll taxes, 4802.89; SD Retirement System-employee & city match, 1062.90.

Supplies: AED Market–LIFEPAK 12 Mount for ambulance, 495.00; Bob’s Candy Service–bar food items, 3220.17; Campbell’s–saw blades, 41.51; CHS Farmers Alliance–shop propane, 532.15; Chesterman Company–Coke products for bar, 227.50; Colonial Research–chemical supply, 186.04; Country Pride–bar fuel oil & propane, 512.99; Fensel’s Plumbing & Electric–bar supply, 28.96; Kaylor Locker–bar chislic, 625.00; Luikens, Jackie–bar supply, 533.78; Mac’s Hardware, 81.14; Maxwell Food Equipment–fryer for bar, 1230.25; Menards–bar & shop supply, 98.84; Potter Tire & Service–Oct & Nov gas, diesel & supply, 1265.90; Stern Oil–Legion Hall propane, 318.75; Sturdevant’s–shop supply, 319.06; Walts Homestyle Foods Inc–bar pizza etc, 243.75; Zabel Steel–mostly aluminum for Sparky’s, 679.60.

Repairs & Maintenance: Bob Berg Electric–furnaces at Legion, 71.40; Meyer Motor–ambulance repairs, 87.50; Rexwinkel Concrete Inc–Payment #3 on Juniper & 4th St project, 128,792.96; Superior Hood Steamers Inc–hood & vent cleaning at bar, 595.00.

Beer and Liquor: (paid in November) Beal Distributing, Inc., 2369.15; Dakota Beverage, 1718.35; Johnson Brothers Famous Brands, 1328.62; Republic National Dist, 1208.24; Southern Glazers of SD, 170.78.

Miscellaneous: A&B Business Inc–Maintenance contract, 68.74; ASCAP-2018 music license for Sparky’s, 448.80; Bridgewater Development Corp–monthly donation, 100.00; Bridgewater Tribune (Salem Special)–November publishing, 175.95; Cokens, Harry-11/24/18 Karaoke @ Sparky’s, 350.00; D&E Music & Vending-pool & dart league fees, 196.00; Gakin, Curtis–water deposit return, 44.98; Humbolt Fire & Ambulance Service–amb ALS assist, 150.00; Julson, Jim–bar supply, 152.07; McCook County–Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals–January rent (Payable 1/1/19), 350.00; Petty Cash–bar supply & postage, 130.55; RBS Sanitation-November garbage pick-up for 190 households 2563.75; RBS Sanitation-November dumpster fees (Legion Hall, bar, firehall, shop), 224.18; Red Rider-11/30/18 Karaoke @ Sparky’s, 350.00; SD Dept of Revenue-wastewater & water testing, 86.00; SD One Call-7 faxed locates for Oct, 7.84; SD State Treasurer–Nov garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.49), 229.10; SD State Treasurer–Nov bar sales tax (We received a 1.5% allowance for timely payments - \$15.62), 1026.03; Thaler, Barb-EMT class training & mileage, 133.00.

Utilities (Paid in November): Golden West, 433.29; Hanson Rural Water, 4951.60; Xcel Energy, 2450.42.

Insurance: AFLAC-reimbursed by employees, 200.96; Health Pool of SD, 3141.70.

Professional: DGR Engineering-4th St Improvements 983.50; Eich Law Office, Prof. LLC-November statement, 87.50.

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