

**Bridgewater City Council Regular Meeting Minutes**  
**November 5, 2018 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 11/05/2018. The meeting was called to order at 7:00 pm by Mayor Michael Damm. Answering roll call were Bob Anderson, Mayor Damm, Dallas Furgeson, Travis Holthaus, Jessica Liesinger, Alicen Strombeck, and Lacey Weber. Others present: Finance Officer-Joan Julson, Bar Manager-Jackie Luikens, Jim Julson, Jerry Paweltzki and Gabe Laber (DGR Engineering).

Pledge of Allegiance was recited.

The minutes of last month's meeting were sent to the council for reading prior to the meeting. Motion by Holthaus, second by Anderson to approve the October 9<sup>th</sup> regular meeting minutes. Motion carried.

The October Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Anderson, second by Weber to approve the October Financial Statement. Motion carried. 2<sup>nd</sup> Reading of Supplemental Budget Ordinance A-105 was done. Motion by Weber, second by Holthaus to pass Supplemental Budget Ordinance A-105. Roll Call Vote - All voted aye. Motion carried. (Printed in the November 8<sup>th</sup> Bridgewater Tribune)

The bills for the month of October were reviewed. A motion was made by Weber, second by Liesinger to approve the October bills. Motion carried.

No maintenance report given.

**Public Input:** Jerry Paweltzki had comments on the Jerry Paweltzki vs City of Bridgewater dumpground issue.

**Health & Landfill:** Anderson, Strombeck & Mayor Damm attended the Public Hearing for the Conditional Use permit for the dump area at the county on Oct 23<sup>rd</sup>. A road haul agreement with the township was drawn up. After discussion, a motion was made by Holthaus, second by Weber to agree to the haul road restoration agreement as presented contingent upon agreement by the Bridgewater township. All voted aye. Motion carried.

**Government Buildings/Municipal Liquor Store:** Motion by Holthaus, second by Liesinger to hire Michael Luikens, Tonya Rother, Cheri Wollman and Fallon Riedl as a part-time bartenders at \$9.50 per hour. Motion carried. It was noted that as long as someone works they need to be listed but that doesn't necessarily mean that they continued to work.

A quote for carpet tiles and regular carpet at the bar was received from Olinger Carpet Service, Inc and gone over. After discussion, a motion was made by Holthaus, second by Liesinger to go with the bid for 120 yds of carpet tile with installation and floor prep at \$3600 from Olinger Carpet Service, Inc. Carpet tiles color 1914 Wedge with 15% extra back stock for any future repairs. All voted aye. Motion carried. Mayor Damm will check to see what excess paint he would have to also do some painting especially in the back hallway. Council also asked Mayor Damm to come up with a painting bid for the next meeting. Council discussed what to do with the carpeted sides of the bar counter. Motion by Weber, second Holthaus to do diamond plating & also foot rail/rest. Motion carried. Luikens brought up that we've been having trouble with the fryers shutting off constantly. Motion by Furgeson, second by Liesinger to spend up to \$1500 for a new fryer at the bar. Motion carried. Luikens also reported that the Halloween Raffles brought in a little over \$100 to be put towards any flooring. Sam's card, drink chips, credit card machine, Point of Sale(POS) system, event prizes, and lunches were also discussed. Updated Rules and Regulations for bar employees were gone over. Motion by Liesinger, second by Furgeson to adopt the Updated Rules and Regulations for the bar employees. Motion carried. Bar lunches revisited. Motion by Liesinger, second by Holthaus to close on Thursdays for lunch. Motion carried.

**Streets & Alleys:** Gabe Laber reported that the 4<sup>th</sup> & Juniper project just has a few punch list items left to do yet.

**Water & Sewer:** Gabe Laber reported that the water meter project is coming along and soon the money will be available for using. Need a few more meter questions answered. Next meeting may have Core & Main come to give a final overview on meters. Bids for a plumber will also need to be done to contract with to do the check valves and expansion tanks for all the new meters.

Final payment for the main street water project with Premier Contracting was discussed.

**Ambulance:** Council congratulated the Ambulance members on their award as “SD EMS Emergency Service of the Year Award” received at the SDEMSA Convention. Jim Julson discussed with the council about purchasing a bracket to hold down the Lifepak machine to keep the machine from flying in the event of an accident or sudden stop. Motion by Holthaus, second by Weber to purchase a holding bracket up to \$1000 for the Lifepak machine. Motion carried.

**Law Enforcement:** October report so noted.

**Planning & Zoning:** Motion by Strombeck, second by Anderson to approve a building permit from Mike Damm. Motion carried.

Dallas Furgeson & Mayor Damm will attend the final Pre-Disaster Mitigation Planning Team meeting in Salem on Nov 29<sup>th</sup> in Salem.

Motion by Anderson, second by Holthaus to renew the employee’s health insurance with the SD Health Pool. Motion carried. It was noted that there is no rate increase for 2019.

There will be a Vermillion Basin Water District meeting Nov 16<sup>th</sup> 10am at the Courthouse in Salem. Holthaus will try to attend.

Motion by Liesinger, second by Anderson to go into Executive Session for Employee Reviews & Negotiations (SDCL 1-25-2.4). Motion Carried. Time 8:45 pm Mayor Damm declared Executive Session over at 9:09 pm.

Full time benefits were discussed with bar manager Jackie Luikens. Finalization for her will be at the December meeting. Motion by Holthaus, second by Furgeson to give a 5% salary increase for Julson and Letcher effective 1/1/19. Motion carried.

Motion by Liesinger, second by Anderson to adjourn. Motion carried. Time 9:36 pm.

Next regular meeting is December 10, 2018.

Michael Damm – Mayor

Joan M Julson – Finance Officer

### **Claims:**

Payroll by Dept.: Ambulance 4157.09; Council 5275.00; Dump 167.90; Finance Office 559.73; Fire 83.95; Liquor 5586.72; Parks 272.34; Sewer 743.74; Streets 1353.70; Water 676.59; EFTPS-Oct payroll taxes, 3297.03; SD Retirement System-employee & city match, 595.58; Office of Child Support Enforcement, 109.15.

Supplies: Bob’s Candy Service–bar food items, 4416.24; Campbell’s–bar keys, 18.83; Chesterman Company–Coke products for bar, 281.00; Colonial Research–chemicals, 350.44; James Valley Nursery, Inc–river rock by historical sign on south main, 674.92; Kaylor Locker–bar chislic, 750.00; Luikens, Jackie–bar supply, 320.82; Matheson–amb oxygen, 153.89; McLeod’s Printing & Office Supply–receipt books & 1000 laser checks, 365.23; Menards–mostly bar vacuum, mat for in front of fryers, firehall water heater & misc supply, 1016.29; Meyer Motor–ambulance battery & FO keys, 378.29; Moore Medical–ambulance supply, 315.42; Schryvers, Jamie–commercial fryer & food supply, 425.52; Sturdevant’s–shop supply, 252.89; Walts Homestyle Foods Inc–bar pizza etc, 467.50.

Repairs & Maintenance: Anderson Trucking-gravel & hauling Omega Mix from Mitchell, 2118.00; CMC Excavation Inc-8<sup>th</sup> & Poplar clean out catch basin & drain pipe, 242.35; G&D Viking Glass–change out bar door lock, 142.86; Floor Tec-carpet cleaning in firehall & step area of Legion Hall, 454.46; Rexwinkel Concrete Inc–Payment #2 on Juniper & 4<sup>th</sup> St project, 102607.01; Tessier’s Inc–ice machine in Sparky’s repair, 198.91; Two-Way Solutions Inc–ambulance pager repairs, 229.98.

Beer and Liquor: (paid in October) Beal Distributing, Inc., 879.20; Dakota Beverage, 358.50; Johnson Brothers Famous Brands, 941.12; Republic National Dist, 434.72.

Miscellaneous: A&B Business Inc–Maintenance contract, 68.74; Bridgewater Development Corp–monthly donation, 100.00; Bridgewater Tribune (Salem Special)–October publishing, 124.83; Damm, Michael–mileage to 4 mtgs in Salem, 63.84; Julson, Jim–mileage to SD EMS Convention, 65.94; McCook County–Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals–December rent (Payable 12/1/18), 350.00; Paweltzki, Jerry–historical pictures, 100.00; Petty Cash–bar supply & postage, 119.53; RBS Sanitation-October garbage pick-up for 190 households 2565.00; RBS Sanitation-October

dumpster fees (Legion Hall, bar, firehall, shop), 224.18; SD Dept of Revenue-water testing, 15.00; SD EMS Association-annual conference and dues for 2 amb people, 360.00; SD One Call-1 faxed locate for Sept, 1.12; SD State Treasurer–Oct garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.90), 256.40; SD State Treasurer–Oct bar sales tax (We received a 1.5% allowance for timely payments - \$17.12), 1124.22; Tessier's Inc-maintenance contract for Sparky's, 327.60;US Bank-water SRF loans, 1389.37.

Utilities (Paid in October): Golden West, 444.49; Hanson Rural Water, 5145.40; Xcel Energy 2627.84.

Insurance: AFLAC-reimbursed by employees, 200.96; Health Pool of SD, 3141.70; SDML Work Comp Fund-2019 Renewal, 2849.00.

Professional: DGR Engineering-4<sup>th</sup> St Improvements 2726.05; Eich Law Office, Prof. LLC-October statement, 362.50.

Published once at the approximate cost of \$ 92.00