

**Bridgewater City Council Regular Meeting Minutes
September 10, 2018 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 09/10/2018. The meeting was called to order at 7:00 pm by Mayor Michael Damm. Answering roll call were Bob Anderson, Mayor Damm, Dallas Furgeson, Travis Holthaus, Jessica Liesinger, Alicen Strombeck, and Lacey Weber. Others present: Finance Officer-Joan Julson, Maintenance – Todd Letcher, Gabriel Laber-DGR, Sheriff Mark Norris, Leslie Mastroianni-SECOG, Attorney Robin Eich, Dean & Jamie Schryvers, Mike & Jackie Luikens, and Sandi Tschetter.

Pledge of Allegiance was recited.

The minutes of last month's meeting were sent to the council for reading prior to the meeting. Motion by Liesinger, second by Weber to approve the August 6th regular meeting minutes. Motion carried.

The August Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Holthaus, second by Liesinger to approve the August Financial Statement. Motion carried.

The bills for the month of August were reviewed. A motion was made by Weber, second by Liesinger to approve the August bills. Motion carried.

Maintenance Report by Letcher was read.

- Working on Poplar Ave between 3rd & 4th streets
- Working on street projects

Health & Landfill: Mayor Damm read Resolution 18-0910B. Motion by Anderson, second by Holthaus to pass Resolution 18-0910B. All present voted aye. Motion carried.

**City of Bridgewater
Resolution #18-0910B**

RESOLUTION AUTHORIZING THE CITY OF BRIDGEWATER,

TO SET THE HOURS OF OPERATION FOR THE MUNICIPAL YARD WASTE DISPOSAL SITE

WHEREAS, the City of Bridgewater did pass Ordinance 2018-1 authorizing the operation of a restricted use municipal yard waste disposal site at the August 6, 2018 regular council meeting; and
WHEREAS, Ordinance 2018-1 Chapter 3.0402 does state that the hours of operation will be set by resolution;

NOW THEREFORE BE IT RESOLVED, that the City Council, City of Bridgewater, sets the hours of operation to be by appointment only.

PASSED AND APPROVED this 10th day of September, 2018, by the City Council of the City of Bridgewater, South Dakota by the following vote:

Ayes: 6

Nays: 0

Absent: 0

City of Bridgewater

By: Michael Damm

Its Mayor

ATTEST:

Joan M Julson

City Finance Officer

(SEAL)

Government Buildings/Municipal Liquor Store: Motion by Holthaus, second by Liesinger to hire Janie Golder and Trevor Klockman as part-time bartenders at \$9.50 per hour. Motion carried.

At 7:15 a Public Hearing was held to discuss the proposed project, the proposed financing and the source of repayment of any loans for a storm sewer collections improvements project. Leslie Mastroianni from SECOG went over the 2 funding applications to help finance this Storm Sewer Improvement Project. Total cost of the project is \$2,770,000. One of the applications is to the Dept of Environment and Natural Resources (DENR). The funding request would be for \$1,405,000. The funds could be awarded

as a grant from the state Consolidated Water Facilities Construction Program, a loan (approx. 2.5% for 30 years) from the State Revolving Funds (SRF) Program, principal forgiveness or a combination of loan and grant funds. We would also submit an application to the Governor's Office of Economic Development (GOED) for grant funding through the Community Services Block Grant (CDBG). The request to GOED is \$765,000. These funds are provided as a grant and there is no required payback of the funds. She explained that the CDBG program works to ensure decent affordable housing, provides services to the most vulnerable in our communities, and creates jobs through the expansion and retention of businesses. CDBG is an important tool for helping local governments tackle serious challenges facing their communities. Bridgewater City meets one of the criteria for eligibility in that 52.59% of its residents have been determined low-and-moderate income by the US Dept of Housing and Urban Development and the US Census Bureau. CDBG funding also creates the opportunity for citizens of the community to engage and participate in the planning and implementation of CDBG funded activities in our community. With Storm Sewer Improvement being one of the priorities for Bridgewater City and its residents, other needs that have been addressed were inspections and enforcement of building codes, safe housing, effective nuisance abatement activities, prevention of neighborhood decline, identifying housing needs through a SDHDA-sponsored housing study, park and recreation improvements, street improvements, redevelopment possibilities of abandoned facilities within the city, participate in the Pre-disaster Mitigation Plan process, and update and/or revise the City's Comprehensive Plan. Being no more public comment or discussion, a motion was made by Weber, seconded by Liesinger to pass Resolution #18-0910A. All present voted aye. Motion carried.

CITY OF BRIDGEWATER
Resolution #18-0910A

WHEREAS, the City of Bridgewater has determined the need for the Storm Sewer Improvement project; and

WHEREAS, financial assistance will be necessary to enable the City to construct the project; and

WHEREAS, the City of Bridgewater wishes to request assistance from the Community Development Block Grant (CDBG) Program of the South Dakota Governor's Office of Economic Development; and

WHEREAS, the City is required to designate a Project Certifying Officer for the purpose of signing required documents pertaining to the grant; and

WHEREAS, the City is required to designate an Environmental Certifying Officer for the purpose of signing required environmental documents pertaining to the grant.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The City of Bridgewater hereby authorizes the filing of a Community Development Block Grant application with the South Dakota Governor's Office of Economic Development, including all understandings and assurances contained therein.
2. Be it further resolved that the City of Bridgewater hereby authorizes its Mayor to act as Project Certifying Officer and Environmental Certifying Officer in connection with the application and other required forms and to provide such additional information as may be required by the South Dakota Governor's Office of Economic Development. In the Mayor's absence, the Council President is authorized to act as Project Certifying Officer and Environmental Certifying Officer in connection with the application and other required forms and to provide additional information as may be required by the South Dakota Governor's Office of Economic Development.

Dated this 10th day of September, 2018.

Michael Damm, Mayor

ATTEST: Joan M Julson, Finance Officer

Public Input:

- Sandi Tschetter asked about the younger kids driving ATV's, 4 wheelers, and golf carts on the streets and sidewalks. Sheriff Norris did comment that if the drivers on the streets are not licensed or insured it's illegal.

Parks & Recreation: Weber reported that the Game, Fish and Parks has a matching grant (\$10,000 minimum) for replacing the playground equipment at the city park. Leslie with SECOG will put together the paperwork for this grant program. Tabled until the October Meeting.

Motion by Holthaus, second by Weber to go into Executive Session with Attorney Robin Eich for Employee Reviews & Negotiations (SDCL 1-25-2.4) and proposed or pending litigation or contractual matters (SDCL 1-25-2.3). Motion Carried. Time 7:52 pm At separate times, Jamie Schryvers and Jackie Luikens were asked to come into the executive session. Mayor Damm declared Executive Session over at 9:35 pm.

Government Buildings/Municipal Liquor Store con't: Mayor Damm announced that no action is taken at this time on the bar manager position. All positions are "status quo". Motion by Holthaus, second by Weber to have Melissa Klockman take the ServSafe course. Motion carried.

Streets & Alleys: Gabe Laber from DGR presented Pay Request #2 for the Juniper Ave & 4th St Improvements of \$102,607.01 (5% retainage (\$5400.36) is already included in this amount) for work & quantities done so far. Motion by Weber, second by Holthaus to approve Pay Request #2 for the Juniper Ave & 4th Street Improvements of \$102,607.01. Motion carried.

Water & Sewer: Gabe Laber spoke on the Water Meter project & the timeline. Weber also brought up the cash management program at the bank for paying water bills. Still working on details.

Still waiting on Premier with the 2017 water project completion.

Code Enforcement: couple nuisances discussed.

Law Enforcement: August report so noted. Sheriff Norris was here to answer any questions.

The Public Hearing was held to approve mowing assessments. No one came or submitted any comments. After council discussion, a motion was made by Anderson, second by Holthaus to approve the following assessments and instruct finance officer to submit these assessments to the McCook County Auditor. Roll Call vote: all present voted aye. Motion carried.

*Stjepanovic, Boro , 321 E 4th St, Bridgewater , SD 57319

Legal Description of Property: Lot 4 Blk 10 OT

Parcel #18.00.1004: Nuisance Property Cleanup: \$478.88

*Ruiz, Conrado, 651 E 6th St, Bridgewater, SD 57319

Legal Description of Property: N150' of E92' of Lot 4 3A Subdiv of NW4 13-1 01-56

Misc NW 13

Parcel #18.24.4304: Nuisance Property Cleanup: \$239.63

*Robocker, Mary Teresa Clarey, 630 N Juniper Ave, Bridgewater, SD 57319

Legal Description of Property: S 75' of W 100' of Lot 50A and W 140' of N½ of Lot 51A in Subdiv NW 4 13-101-56

Parcel #18.24.5005: Nuisance Property Cleanup: \$119.81

*Freeman, Joseph & Judy, 431 N Poplar Ave, Bridgewater, SD 57319

Legal Description of Property: S½ of Lot 3 & All of Lot 4 Blk 3 OT

Parcel #18.00.0304: Nuisance Property Cleanup: \$79.88

2nd Reading of 2019 Appropriations Budget was done. Motion by Anderson, second by Holthaus to adopt 2019 Appropriations Budget A-104. All present voted aye. Motion carried. (Printed in the 9/13/18 Bridgewater Tribune)

Motion by Anderson, second by Liesinger to accept the 312 N Main property from Ron Scharffenberg with a warranty deed. Motion carried.

Dallas Furgeson & Mayor Damm will go to the Pre-Disaster Mitigation Planning Team meeting in Salem on Sept 20th at 3 pm.

Council decided on Tuesday October 9th at 7 pm for the next regular council meeting since Monday is a holiday.

Planning & Zoning: Motion by Strombeck, second by Liesinger to approve a building permit from Lori Determan. Motion carried.

Info & discussion was received from Mayor Damm & Strombeck on the August 23rd Natural Gas meeting. It was noted that the Annual Conference will be Oct 2-5 in Pierre.

Motion by Holthaus, second by Liesinger to adjourn. Motion carried. Time 10:12 pm.

Next regular meeting is Tuesday, October 9, 2018.

Michael Damm – Mayor

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 3530.91; Dump 193.09; Finance Office 850.20; Fire 36.75; Gov't Bldg 26.25; Liquor 5549.42; Mosquito 135.38; Parks 1228.62; Sewer 1270.27; Streets 3479.57; Water 956.57; EFTPS-Aug payroll taxes, 4080.08; SD Retirement System-employee & city match, 949.96.

Supplies: Bob's Candy Service—bar food items, 2442.53; Chesterman Company—Coke products for bar, 480.00; Colonial Research—6 gal pail of Surge, 170.09; Country Pride—bar grill propane, 92.11; Cuka, Catherine (Ambill Assoc)—amb billing quick guide & postage, 43.52; Farmers Alliance—firehall & shop propane, 576.00; Kaylor Locker—bar chislic, 343.75; McLeod's Printing & Office Supply—deposit slips, 73.90; Menards—bar supply, 58.75; Meyer Motor—ambulance side light, 6.29; Office Depot—copy paper, 50.03; Potter Tire & Service—gas, diesel & supply, 1157.29; Schryvers, Jamie—bar supply, 265.54; Sturdevant's—skidsteer filters & radial seal, 51.45; Tomacellis Pizza—pizzas, 27.00; Total Stop—bar supply, 44.15; Walts Homestyle Foods Inc—bar pizza etc, 499.25.

Repairs & Maintenance: Anderson Trucking-8/3 & 8/13 payloader & trucks usage for 9 ½ hrs, 2325.00; Bender's—8/6 storm sewer line cleanout & video inspect, 2225.50.

Beer and Liquor: (paid in August) Beal Distributing, Inc., 1871.60; Dakota Beverage, 830.30; Johnson Brothers Famous Brands, 817.53; Republic National Dist, 734.44.

Miscellaneous: A&B Business Inc—Maintenance contract, 62.48; Bridgewater Development Corp—monthly donation, 100.00; Bridgewater Tribune (Salem Special)—August publishing, 324.20; McCook County—Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals—October rent (Payable 10/1/18), 350.00; Petty Cash—bar supply & postage, 42.90; RBS Sanitation-Aug garbage pick-up for 190 households 2565.00; RBS Sanitation-Aug dumpster fees (Legion Hall, bar, firehall, shop), 224.18; SD Dept of Revenue-water testing, 15.00; SD One Call-4 faxed locates for July, 4.48; SD State Treasurer—August garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.70), 243.08; SD State Treasurer—August bar sales tax (We received a 1.5% allowance for timely payments - \$13.13), 862.23.

Utilities (Paid in August): Golden West, 423.08; Hanson Rural Water, 6733.80; Xcel Energy 1883.62.

Insurance: AFLAC-reimbursed by employees, 200.96; Health Pool of SD, 3141.70.

Professional: DGR Engineering-4th St & Juniper Ave Improvements, 8261.05; Eich Law Office, Prof. LLC-August statement, 630.00; Frieberg, Nelson, & Ask LLP-nuisance issue, 150.71.

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