

**Bridgewater City Council Regular Meeting Minutes**  
**July 09, 2018 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 07/09/2018. The meeting was called to order at 7:00 pm by Mayor Michael Damm. Answering roll call were Mayor Damm, Travis Holthaus, Jessica Liesinger, Alicen Strombeck, and Lacey Weber. Absent was Bob Anderson and Jesse Sutton. Others present: Finance Officer-Joan Julson, Trent Bruce-DGR, Dean & Jamie Schryvers, Sherriff Mark Norris, Steve Krier, Jerry Paweltzki, and Sandi Tschetter.

Pledge of Allegiance was recited.

Resignation was received from Jesse Sutton. Motion by Holthaus, second by Weber to accept the resignation of councilperson Jesse Sutton. Motion carried. Mayor Damm will ask around for anyone from Ward II willing to serve until our next election.

The minutes of last month's meeting was sent to the council for reading prior to the meeting. Motion by Liesinger, second by Weber to approve the June 11<sup>th</sup> regular meeting minutes. Motion carried.

The June Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Holthaus, second by Weber to approve the June Financial Statement. Motion carried. 2<sup>nd</sup> reading of Supplemental Budget Ordinance #A-103 was done. Motion by Holthaus, second by Liesinger to approve Supplemental Budget Ordinance #A-103. All present voted aye. Motion carried.

The bills for the month of June were reviewed. A motion was made by Liesinger, second by Holthaus to approve the June bills. Motion carried.

Maintenance Report by Letcher was read.

- SD Federal Surplus in Huron has a Roller Packer for \$9500. Anderson & Letcher went to check it out and thought it was in good shape but the batteries were dead and their mechanic was gone at that time to hear it run. The guy in Huron said it was a good machine. It is on hold for us if we decide we want it but we would need to let them know right away. To rent a packer for a week is \$4000 to \$6000 a week depending on size. Motion by Weber, second by Holthaus to purchase roller packer as long as it runs well from SD Federal Surplus in Huron. Motion carried.
- Working on cleaning gutters & spraying weeds and working at lagoon
- Upcoming street work with CMC

Streets & Alleys: went over notes from Preconstruction meeting for 4<sup>th</sup> St & Juniper street project. Project start should be around next Wednesday. Trent Bruce with DGR gave updates on the 2 requested change order items with Rexwinkel. These 2 items that were looked at after the Preconstruction meeting are landscape curb around the historic marker and the 75' of curb & gutter by the storm sewer inlet on 4<sup>th</sup> street between Spruce and Cedar. Costs from Rexwinkel came back at \$1000 to install the landscape curb around the historic marker and \$3400 for remove the existing 75' of curb and gutter and asphalt and install new. Motion by Holthaus, second by Weber to accept the \$1000 quote to install the landscape curb around the historic marker pending permit approval from the SD DOT. All present voted aye. Motion carried. Motion by Holthaus, second by Liesinger to accept the \$3400 quote to remove the existing 75' of curb and gutter and asphalt and install new on 4<sup>th</sup> street. All present voted aye. Motion carried. Formal change order will be done at the August meeting.

Motion by Weber, second by Liesinger to authorize the Mayor to sign the Community Access Grant Agreement between the SD DOT & the City for the 4<sup>th</sup> & Juniper Project. All present voted aye. Motion carried.

Council discussed the Storm Water Drainage Project with Trent Bruce (DGR Engineering). Council feels something needs to be done especially in those areas that still get storm water in their basements during a heavy rain event. Mr Bruce went over the funding timeline: 1) July 15<sup>th</sup> - Community Access Grant – 80/20 split with the max of \$600,000. 2) October 1<sup>st</sup> - Community Development Block Grant (CDBG) Application – has a max of \$800,000. 3) January 2019 – DENR SRF loan for balance of funding. 4) Project completion in 2020. We do have the option to delay this project if we don't receive grant money. A motion was made by Holthaus, second by Liesinger to approve Resolution 18-0709. Roll call vote: all present voted aye. Motion carried.

**Resolution: 18-0709**

**CITY OF BRIDGEWATER, SOUTH DAKOTA**  
**RESOLUTION OF COMMITMENT**  
**FOR THE SDDOT COMMUNITY ACCESS GRANT APPLICATION**

*WHEREAS, the City of Bridgewater is desirous of requesting assistance from the South Dakota Department of Transportation Community Access Grant Program for the purpose of completing the proposed street reconstruction and improvement project along sections of Main Avenue, 6<sup>th</sup> Street and Poplar Avenue; and*

*WHEREAS, the City of Bridgewater does hereby commit to the continued maintenance of the project; and*

*WHEREAS, the City of Bridgewater makes a firm financial commitment to cover the costs of the engineering and the local match for the project, and*

*WHEREAS, the City of Bridgewater acknowledges its responsibility to secure any needed right-of-way or easements for construction.*

*NOW, THEREFORE, BE IT RESOLVED that the City of Bridgewater does hereby adopt this resolution authorizing the filing of the grant application, including all understandings and assurances contained therein, for the South Dakota Department of Transportation Community Access Grant Program, and does hereby authorize the Mayor to act in connection with the application and to provide such additional information as may be required.*

*Dated this 9<sup>th</sup> day of July, 2018.*

*Michael Damm, Mayor*

**ATTEST:**

*Joan Julson, Finance Officer*

Motion by Holthaus second by Weber to approve and sign the Application for Community Access Grant Funds. Roll Call vote: all present voted aye. Motion carried.

Public Input: Steve Krier asked about “putting up a sign/banner” information on or by a building.

Water & Sewer: Mr Bruce spoke on where we are with the water meter replacement project. We’re waiting on funding paperwork from bond counsel. We’ve met previously with Core & Main on Sensus Meters. We need to get the paperwork ready for the plumbing work bids.

Nothing has been heard from Premier with the water project completion.

Health & Landfill: Finance Officer presented an Ordinance for our Yard Waste Disposal Site. This is information that has been gathered from the DENR Permit that we will need since we are collecting grass clippings and leaves and will need to compost those items, and what the county wanted to see in a plan. 1<sup>st</sup> Reading of Ordinance 2018-1 – Yard Waste Disposal Site was done.

Mayor Damm commented on a letter sent from our attorney Robin Eich to Jerry Paweltzki concerning the mowing at the dump. It stated that his mowing services were no longer needed and that we appreciated his past services with the dump mowing. Jerry expressed his opinions about this letter sent. Mayor instructed him to call the attorney for any problems or questions with the letter.

Government Buildings/Municipal Liquor Store: Motion by Holthaus, second by Weber to hire Rhonda Vargas, Jaqueline Luikens, and Melissa Klockman as part-time bartenders at \$9.50 per hour. Motion carried.

New information was received about the bar door. Motion by Holthaus, second by Strombeck to rescind their motion from the June meeting to purchase a new frame for the door. Motion carried. Finance Officer has found out that there is only 4% depreciation on the door to replace. Motion was made by Weber, second by Strombeck to replace the bar door and frame. Motion carried.

Motion by Weber, second by Holthaus to surplus the old keg cooler as it is no longer useable for intended purpose. Motion carried.

Motion by Holthaus, second by Liesinger to have Jamie Schryvers take the ServSafe course. Motion carried.

Bar fryers are not working properly.

No information yet for the Letter of Intent to lease the bar.

Law Enforcement: June report so noted. Sheriff Norris was here to answer any questions.

Fire: Fire Dept, Rural Fire Dist and city council discussed the fire department changing to a Fire District. More information to follow.

Parks & Recreation: Council discussed that the school is adding bleachers to the east side of the track. Options were discussed since this will encroach on the city property. Nothing done at this time. Discussed the ash trees in the park.

Code Enforcement: Citizen complaint of an abandoned car on the street.

Planning & Zoning: Motion by Strombeck, second by Weber to approve the building permit for Wildcat Inn/Greg Mielke. Motion carried. Building permit for Steven Svancara was tabled for more information.

Council spoke briefly about how to get the community involved in community service projects.

Motion by Liesinger, second by Weber to go into executive session for Employee Reviews & Negotiations (SDCL 1-25-2.4) and for reviewing communications from legal counsel about proposed or pending litigation or contractual matters (SDCL 1-25-2.3). Motion carried. Time 9:20. Mayor declared over at 10:10 pm

Motion by Holthaus, second by Liesinger to accept the agreement proposed by the attorney to the Sievers regarding the abatement of the nuisance at the lumberyard. Motion carried.

Motion by Liesinger, second by Weber to adjourn. Motion carried. Time 10.10 pm.

Next regular meeting is August 6, 2018.

Michael Damm – Mayor

Joan M Julson – Finance Officer

**Claims:**

Payroll by Dept.: Ambulance 3364.46; Animal Control 2.63; Finance Office 549.09; Fire 63.00; Gov't Bldg 7.88; Liquor 3681.97; Mosquito 108.12; Parks 1218.47; Sewer 754.75; Streets 2228.70; Water 600.89; EFTPS-June payroll taxes, 2837.82; SD Retirement System-employee & city match, 604.40; SD Unemployment Ins Div-2<sup>nd</sup> Q Unemployment 99.78.

Supplies: Bob's Candy Service–bar food items, 1986.24; Chesterman Company–Coke products for bar, 200.00; Heritage Pharmacy–FO supply, 2.49; Kaylor Locker–bar chislic, 625.00; Menards-mostly bar & parks supply, 234.32; Meyer, Cate-summer rec supply, 130.97; Niewohner, Mark–BeverageAir Keg cooler for Sparky's, 1530.00; Potter Tire & Service–gas, diesel & supply, 874.77; Schryvers, Jamie–bar supply, 382.28; Sturdevant's–shop supply, 172.69; Total Stop–bar supply, 8.35; Walts Homestyle Foods Inc–bar pizza etc, 231.50; Zabel Steel–aluminum for bar counter, 48.00.

Repairs & Maintenance: Anderson Trucking–25 loads of gravel, hauling 25 loads of gravel, Payloader & trk loading & hauling millings to Park road and 1<sup>st</sup> st, 14050.00; Meyer Motor-annual fire trucks maintenance, 1007.38; Superior Hood Steamers Inc-hood & vent cleaning at Sparky's, 595.00.

Beer and Liquor: (paid in June) Beal Distributing, Inc., 651.95; Dakota Beverage, 868.50; Johnson Brothers Famous Brands, 351.50; Republic National Dist, 415.19.

Miscellaneous: A&B Business Inc–Maintenance contract, 62.48; Bridgewater Development Corp–monthly donation, 100.00; Bridgewater Tribune (Salem Special)–June publishing, 260.30; DENR-annual drinking water fee, 220.00; Julson, Joan-mileage to FO school, 32.59; Lew's Fireworks, Inc-firework display, 2506.40; McCook County–Contracted Law Enforcement monthly payment, 2112.50; Miller, Loren–Karoake, 225.00; Nordwald Rentals–August rent (Payable 8/1/18), 350.00; Petty Cash–bar supply & postage, 24.45; RBS Sanitation-May garbage pick-up for 190 households, 2565.00; RBS Sanitation-May dumpster fees (Legion Hall, bar, firehall, shop), 224.18; RBS Sanitation-city wide cleanup dumpsters, 750.00; SD Dept of Revenue-wastewater testing, 96.00; SD Federal Property-mostly shop supply, 130.00; SD State Treasurer–June garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.55), 232.84; SD State Treasurer–June bar sales tax (We received a 1.5% allowance for timely payments - \$12.62), 828.58; Sign-Pro-remove old & replace FO window decal, 168.70; Thales, Barb-EMT instructor & mileage, 133.00; US Bank-2 Sewer SRF loans, 8834.09.

Utilities (Paid in June): Golden West, 428.25; Hanson Rural Water, 8084.50; Xcel Energy 2236.82.

Insurance: AFLAC-reimbursed by employees, 200.96; Health Pool of SD, 3141.70; SD Public Assurance Alliance-liability & property insurance, 12924.69.

Professional: Eich Law Office, Prof. LLC-June statement, 105.00; Fink Law Office,PC–June statement, 53.89.

**CITY OF BRIDGEWATER  
ORDINANCE NO. A-103  
2018 SUPPLEMENTAL APPROPRIATIONS ORDINANCE**

**Be it ordained by the City of Bridgewater that the following sum is supplementally appropriated to meet the obligations of the municipality.**

**Tax Supported Funds**

101	General Fund		
	41300	Elections	
		42900	Other Current Expense
			\$70.00
	41920	Government Buildings	
		42500	Repairs & Maintenance
			\$3,500.00
		43400	Machinery & Equipment
			\$1,800.00
	43150	Storm Sewer	
		Professional Services &	
		42200	Fees
			\$12,500.00
		42500	Repairs & Maintenance
			\$30,000.00
	44140	City Wide Clean-up	
		42900	Other Current Expense
			\$2,500.00
102	Ambulance		
	44600	Ambulance	
		43400	Machinery & Equipment
			<u>\$2,500.00</u>
Total Appropriations			<u><u>\$52,870.00</u></u>

**Source of Funding**

101	General Fund		
		Undesignated Fund Balance	\$50,370.00
102	Ambulance		
		36700	Contributions/Donations/Private
			<u>\$2,500.00</u>
Total Means of Finance			<u><u>\$52,870.00</u></u>

First Reading	<u>June 11, 2018</u>
Second Reading	<u>July 9, 2018</u>
Publication	<u>July 19, 2018</u>
Effective	<u>August 8, 2018</u>

Michael Damm	7/09/2018
Mayor	Date

ATTEST: Joan M Julson

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Finance Officer

(SEAL)

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