

Bridgewater City Council Regular Meeting Minutes
March 5, 2018 7:00 pm

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 03/05/2018. The meeting was called to order at 7:00 pm by Mayor Michael Damm. Answering roll call were Bob Anderson, Mayor Damm, Travis Holthaus, Jerry Paweltzki, Jesse Sutton and Lacey Weber. Absent: Jessica Liesinger. Others present: Finance Officer-Joan Julson, Maintenance – Todd Letcher, and Jim Julson.

Pledge of Allegiance was recited.

The minutes of last month's meeting was sent to the council for reading prior to the meeting. Motion by Anderson, second by Weber to approve the Feb 5th regular meeting minutes with the following correction to the bills – US Bank-SRF water loan #1, \$1389.37. Motion carried.

The February Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Sutton, second by Holthaus to approve the February Financial Statement. Motion carried

The bills for the month of February were reviewed. A motion was made by Weber, second by Holthaus to approve the February bills. Motion carried.

Maintenance Report by Letcher.

- Burnt the tree pile at the dump
- Snow removal for this snowfall will be difficult due to the moisture in the snow. He will be staying away from the soft curb areas, so no plowing curb to curb.
- Frozen drains were discussed. He got some rock salt to help melt the ice to get some of them flowing again.

Bridgewater Rural Fire Board cancelled coming due to the weather. They will come to the April meeting.

Streets & Alleys: The awarding of the contract for the 4th & Juniper street project was discussed. Since just completing a project on Main Street, council discussed "communication" during this project. Motion was made by Holthaus, second by Sutton to award the bid to Rexwinkle Concrete, Inc for the base bid and alternates 1 & 2 for \$253,033.71. Roll Call vote: All present votes aye. Motion carried

Paweltzki would like to see us get back on the 5yr rotation of chip & sealing at least 20% of the streets. After discussion it was decided that the street committee should put together a recommendation of streets that would be ready to chip & seal for the next meeting.

Gov't Bldg/Municipal Liquor Store: Motion by Sutton, seconded by Holthaus to send in the payment to ASCAP for the karaoke and no live music at Sparky's. Motion carried.

Ambulance: Jim Julson reported that McCook County received \$20,000 from the Dakota Access pipeline. McCook Co is dividing this money out to the EMS units in the county. The ambulance has until the end of the year to purchase something other than supplies to receive \$2,500. He brought up that they are in need of a new stair chair. Our SDML work comp carrier is able to get a Stryker Stair Pro Chair w/no options for \$3149.64. We also filled out paperwork for a grant from the SDML Work Comp to cover \$726.84 of the cost, which they have been just notified that they received. Julson brought up that they would like to add a couple of options, 1) oxygen holder for \$124.80 and 2) polyester restraint set (metal buckles) for \$21.06. So with the SDML grant and the McCook Co \$2500. the balance for the chair will be not quite \$70.00. Council was reminded that the city will need to write out the initial check and be reimbursed from there. Motion by Paweltzki, second by Weber to purchase the Stryker Stair Pro Chair with the McCook Co Dakota Access pipeline funds & SDML grant funds. Motion carried.

Fire: Motion by Weber, second by Holthaus to sign the 2018 Annual Service contract for the Whelen Vortex siren. Motion carried.

Law Enforcement: Monthly report for January so noted.

Parks & Rec: Weber reported that she is still waiting to hear on the grants she applied for the park equipment. Paweltzki brought up getting some trees. Nothing done at this time.

Planning & Zoning: Motion by Weber, second by Holthaus to go with a 1yr term for the conditional use permits approved las month. Motion carried.

Elections: Motion by Holthaus, second by Weber to pay election officials \$150.00. Motion carried. Election officials will be Supt. Kathleen Heiman, Frieda Wollman, and Sherrill Vondra.

Drawing was held for ballot name order. Letcher drew: Ward I; Jerry Paweltzki first – Alicen Strombeck second.

Council set April 16th at 7:00 pm to canvas the April 10th election.

Annual Report was sent to the council prior to the meeting for review. Motion by Paweltzki, second by Anderson to approve the 2017 Annual Report. Motion carried. (Printed in the March 8th Bridgewater Tribune.)

A Thank You from Cindy Guenthner was noted.

It was noted that March 19th at 7 pm for the Local Board of Equalization Meeting.

Paweltzki asked the council whether they would be interested in some copies of old pictures of Bridgewater. Council asked if they would be available on a CD or electronic file so they could be made larger. Council thought it was a good idea. He'll look further into it.

Motion by Sutton, second by Holthaus to go into Executive Session for Employee Reviews & Negotiations (SDCL 1-25-2.4) Motion carried. Time 8:25 pm Mayor declared over at 8:34 pm.

Motion by Weber, second by Sutton to increase bartender Victoria Henning wage to \$10.50. Motion carried.

Motion by Weber, second by Sutton to adjourn. Motion carried. Time 8:36 pm.

Next regular meeting is April 9, 2018.

Michael Damm – Mayor

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 3446.71; Finance Office 584.52; Fire 50.37; Gov't Bldg 142.72; Liquor 3210.89; Parks 457.53; Sewer 835.69; Streets 1284.47; Water 957.42; EFTPS-February payroll taxes, 2793.66; SD Retirement System-employee & city match, 624.64.

Supplies: A-OX Welding Supply–shop welding gas, 65.30; Bob's Candy Service–bar items, 1639.13; Chesterman Company–Coke products for bar, 301.00; CHS Farmers Alliance–shop propane, 808.50; Country Pride-liquor store fuel oil & grill propane, 627.90; Heritage Pharmacy–amb supply, 16.94; Kaylor Locker–bar chislic, 312.50; Menard's–shop, bar, fire, misc supply, 122.76; Meyer Motor–keys for bar, 10.00; Moore Medical–amb supply. 410.08; Office Depot–bar & FO supply, 82.96; Potter Tire & Service–gas, diesel & supply, 518.21; Sioux Falls Two Way–3 Minitor VI pagers & shipping for fire dept, 1288.00; Stern Oil Co–Legion Hall propane, 402.50; Total Stop–bar supply, 11.44; Walts Homestyle Foods Inc–bar pizza etc, 279.25; Zabel Steel–parks/shop metal, 140.22.

Repairs & Maintenance: Anderson Trucking-18 hr snow removal 2/9-10 & 2/20-24, 4312.50; CMC Excavation–repair curbstop leak at 600 E 7th St, 492.84; Justice Fire & Safety–semi-annual fire suppression system in Sparky's, 152.04.

Beer and Liquor: (paid in February) Beal Distributing, Inc., 1574.85; Dakota Beverage, 176.20; Johnson Brothers Famous Brands, 704.76; Republic National Dist, 832.69.

Miscellaneous: A&B Business Inc–Maintenance contract, 62.48; ASCAP-440.00; Bridgewater Development Corp–monthly donation, 100.00; Bridgewater Tribune (Salem Special)–February publishing, 135.16; Fensel's Flower & Gift Shop–George Guenthner funeral flowers, 100.00; Frontline Warning Systems–annual siren service agreement, 250.00; Haugen Enterprises LLC–Sparky's ad for Bridgewater phone book, 50.00; Humboldt Fire & Ambulance Service–amb ALS assist 1/13/18, 150.00; Julson, James–mileage to amb convention in Pierre, 151.62; McCook County–Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals–April rent (Payable 4/1/18), 350.00; Petty Cash–bar supply & postage, 156.80; Post Master-postage for water books, 56.80; Ramkota Hotel in Pierre-2/9-10 amb convention for 2 rooms for 2 nights, 372.00; RBS Sanitation-February garbage pick-up for 190 households, 2565.00; RBS Sanitation-February dumpster fees (Legion Hall, bar, firehall, shop), 224.18; SD Dept of Revenue-water testing, 30.00; SD State Treasurer–February garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.35), 219.73; SD State Treasurer–February bar sales tax (We received a 1.5% allowance for timely payments - \$9.48), 622.45.

Utilities (Paid in February): Golden West, 426.79; Hanson Rural Water, 4839.60; Xcel Energy 2728.89.

Insurance: AFLAC-reimbursed by employees, 200.96; Health Pool of SD, 3141.70.

Professional: Fink Law Office,PC–February statement, 369.41.

Published once at the approximate cost of \$81.74

**ANNUAL REPORT FOR CITY OF BRIDGEWATER
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2017**

GOVERNMENTAL FUNDS--MODIFIED CASH BASIS

	<u>General Fund</u>	<u>Anniversary Fund</u>	<u>Total Governmental Funds</u>
Beginning Balance	472,126.98	4,028.72	476,155.70
Revenues and Other Sources:			
Taxes:			
Property Taxes	144,411.92		144,411.92
General Sales and Use Taxes	96,106.70		96,106.70
Amusement Taxes	48.00		48.00
Penalties and Interest on Delinquent Taxes	2,556.81		2,556.81
Licenses and Permits	423.00		423.00
State Grants	10,000.00		10,000.00
State Shared Revenue	16,316.72		16,316.72
County Shared Revenue:	21,507.77		21,507.77
Other Intergovernmental Revenue	40,243.00		40,243.00
Charges for Goods and Services:			
Sanitation	43,541.07		43,541.07
Ambulance	48,306.97		48,306.97
Miscellaneous Revenue and Other Sources:			
Investment Earnings	2,737.17	22.09	2,759.26
Rentals	6,105.00		6,105.00
Special Assessments	3,462.35		3,462.35
Contributions and Donations from Private Sources	11,288.10		11,288.10
Other Revenues	4,112.14	62.50	4,174.64
Total Revenue and Other Sources	451,166.72	84.59	451,251.31
Expenditures and Other Uses:			
Legislative	26,211.44		26,211.44
Elections	574.82		574.82
Financial Administration	28,198.54		28,198.54
Other General Government	18,348.23		18,348.23
Police	25,355.00		25,355.00
Fire	19,853.69		19,853.69
Other Protection	250.00		250.00
Highways and Streets	85,153.23		85,153.23
Sanitation	34,819.99		34,819.99
Health	13,180.61		13,180.61
Ambulance	61,348.81		61,348.81
Recreation	2,518.41		2,518.41
Parks	24,831.80		24,831.80
Economic Development and Assistance (Industrial Development)	1,012.54		1,012.54

Total Expenditures and Other Uses	341,657.11	0.00	341,657.11
			0.00
Increase/Decrease in Fund Balance	109,509.61	84.59	109,594.20
Ending Balance:			
Restricted		4,113.31	4,113.31
Assigned	87,000.00		87,000.00
Unassigned	494,636.59		494,636.59
Governmental Long-term Debt			0.00

PROPRIETARY FUNDS--MODIFIED CASH BASIS

	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Liquor Fund</u>
Beginning Balance	135,863.15	205,195.92	24,173.37
Revenues	344,450.47	92,845.79	153,771.78
Expenses	355,081.39	82,152.59	156,322.97
Transfers In (Out)			
Ending Balance:			
Restricted for water deposits	3,725.00		
Restricted for Revenue Bond Dept Service		6,482.80	
Restricted for Equip. Repair and/or Replacement		9,000.00	
Unrestricted	121,507.23	200,406.32	21,622.18
Long-term Debt	120,291.26	406,384.15	0.00

The preceding financial data does not include fiduciary funds or component units. Information pertaining to those activities may be obtained by contacting the municipal finance officer at 729-2690.

Municipal funds are deposited as follows:

<u>Depository</u>	<u>Amount</u>
Rivers Edge Bank	\$ 948,493.43

Published once at the total approximate cost of \$78.75