

**Bridgewater City Council Regular Meeting Minutes**  
**January 8, 2018 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 01/08/2018. The meeting was called to order at 7:00 pm by Mayor Michael Damm. Answering roll call were Bob Anderson, Mayor Damm, Travis Holthaus, Jessica Liesinger, Jerry Paweltzki, and Lacey Weber. Absent: Jesse Sutton. Others present: Finance Officer-Joan Julson, Dave & Mary Twedt, Sandi Tschetter, Gabriel Laber & Jacob Morris (DGR Engineering), and Sheriff Mark Norris.

Pledge of Allegiance was recited.

The minutes of last month's meeting was sent to the council for reading prior to the meeting. Motion by Liesinger, second by Weber to approve the Dec 11<sup>th</sup> regular meeting and Dec 19<sup>th</sup> & 28<sup>th</sup> special meetings minutes. Motion carried.

The December Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Anderson, second by Holthaus to approve the December Financial Statement. Motion carried

The bills for the month of December were reviewed. A motion was made by Paweltzki, second by Holthaus to approve the December bills except for a Premier Contracting bill for the extra sidewalk/cement work until the engineer & attorney have been consulted. Motion carried. Later in the meeting after consulting with DGR Engineering and Attorney Fink by phone, a motion was made by Paweltzki, second by Anderson to pay Premier Contracting for the extra sidewalk/cement work over and above the Water project. Motion carried.

No Maintenance Report.

Public Input: David & Mary Twedt (S&D Sellers) addressed with the council the slope of the sidewalk in front of their business. They are not happy with how it turned out, fearing that someone is going to fall especially during any icy winter weather. They would like to take the cement sloped area out and landscape it. After discussion, council decided to wait & have the engineer from DGR Engineering comment on that section of sidewalk. This discussion was continued after DGR arrived. Twedt's stated that they are also wondering if the drain that goes under the sidewalk is still together as it also doesn't seem to be draining as much water as it used to. It will be checked this spring. The slope of the sidewalk was discussed. It is ADA compliant but the slope could get slippery. It was stated that this area of sidewalk was discussed a lot and the council felt this was the best way to do it.

Gov't Bldg/Municipal Liquor Store: Discussed karaoke at the bar and doing it just periodically and not every month. Paweltzki brought up doing an inventory at the bar every month. Motion by Paweltzki, second by Holthaus to do inventory in January on beer, liquor (just full/unopened) bottles, cigarettes and food. Roll call – all voted aye. Motion carried. Motion by Anderson, second by Holthaus to call a special meeting to do bar inventory next Sunday Jan 14<sup>th</sup> at 4:30 pm. Council opted to not be paid for this. Motion carried.

Motion by Weber, second by Holthaus to purchase fatigue mats up to \$300 for the bar. Motion carried.

Streets & Alleys: discussed scarifying Ash street by the city park.

Gabe Laber (DGR Engineering) was here to discuss setting a date for the bid opening for the Juniper project and 4<sup>th</sup> St curb and gutter and asphalt. Council discussed holding off on the asphalt on 4<sup>th</sup> st to be done at a different time. Motion by Holthaus, second by Paweltzki to approve the bid opening for the Juniper Project and 4<sup>th</sup> St curb & gutter cement with possible dates to be Feb 1<sup>st</sup>, 2<sup>nd</sup>, or 5<sup>th</sup> at the discretion of DGR Engineering. Bids will be presented to the council at the Feb 5<sup>th</sup> meeting. Motion carried.

Ambulance: Ambulance is in dire need of EMT's.

Law Enforcement: Reports for December were noted.

Parks & Rec: Weber discussed that she has been working and looking into various grants but we do need a bid first to send in with the grant applications. We also have had a request for an ADA wheel chair swing for the park.

Planning & Zoning: Motion by Anderson, second by Holthaus to approve the building permit for Mike Fink and the demo permit for Mike Damm. Motion carried.

Mayor Damm discussed the Comprehensive Plan that needs to be updated and also developing a Strategic Plan for bringing any new development/business to town. He also discussed the need for partnering with the Bridgewater Development Corp. to develop this Strategic Plan and he would also like to see the city help them with the cost of becoming a non-profit organization (501c-3). This would be very helpful in the development

process as there are areas of development that the city isn't able to do and would be run through a development corporation. The non-profit status would be a great benefit for anyone wanting to donate funds as they would be able to be used as a tax deduction.

It was noted that our Election date will be April 10<sup>th</sup>. Seats up this year: 2 yr – Council seats – Ward I, II, III (Paweltzki, Anderson, Weber).

Motion by Holthaus, second by Liesinger to pass Resolution #18-0108. All present voted aye. Motion carried.

**City of Bridgewater  
Resolution #18-0108**

**WHEREAS**, in compliance with SDCL 6-1-10, which states that a complete list of all salaries paid to all city officials and employees be established by resolution and published in the minutes of the first meeting of the fiscal year and thereafter published monthly by department;

**WHEREAS**, all volunteers of the ambulance and the fire department are covered under the City of Bridgewater's work comp;

**NOW THEREFORE BE IT RESOLVED**, that the following is a list of all said salaries:

**FISCAL YEAR 2018**

**GROSS ANNUAL WAGE:**

<b>NAME</b>	<b>Position</b>	<b>Salary</b>	<b>Per Meeting Attended</b>
Michael Damm	Mayor	\$750.00	\$75.00
Bob Anderson	Council President	\$600.00	\$75.00
Jesse Sutton	Councilperson	\$600.00	\$75.00
Jessica Liesinger	Councilperson	\$600.00	\$75.00
Travis Holthaus	Council Vice-President	\$600.00	\$75.00
Jerry Paweltzki	Councilperson	\$600.00	\$75.00
Lacey Weber	Councilperson	\$600.00	\$75.00

**HOURLY WAGE:**

<b>NAME</b>	<b>Position</b>	<b>Per Hour</b>
Julson, Joan	Finance Officer	\$14.17
Letcher, Todd	Utility/Maintenance Supervisor	\$16.79
Shape, Duel	Seasonal/Part-time Maintenance	10.00
Fink Law Office, PC	Attorney & Assistant	\$125.00 / \$60.00
Cassidy Lehrman	Part-time Bar Manager	\$12.00
Crain, Evert	Part-time Bar Employee	\$9.50
Henning, Victoria	Part-time Bar Employee	\$9.50
Hoffman, Deanna	Part-time Bar Employee	\$9.50
Kessler, Courtney	Part-time Bar Employee	\$9.50
Shape, Jerico	Part-time Bar Employee	\$9.50
Shape, Terri	Part-time Bar Employee	\$9.50

**AMBULANCE:**

<b>NAME</b>	<b>Position</b>	<b>Per Trip</b>	<b>Carrying Pager per Hour</b>
Hofer, Roger	EMT	\$60.00	\$1.00
Rinehart, Susan	EMT	\$60.00	\$1.00

Gilbert, Doug	EMT	\$60.00	\$1.00
Julson, Jim	EMT	\$60.00	\$1.00
Potter, Deborah	RN	\$60.00	\$1.00
Duerksen, Christine	RN	\$60.00	\$1.00
Hofer, Robin	EVOC	\$50.00	\$1.00
Johnston, Roger	EVOC	\$50.00	\$1.00
Pollman, Jeff	EVOC	\$50.00	\$1.00
Sorenson, Dan	EVOC	\$50.00	\$1.00
Watters, Ryan	EVOC	\$50.00	\$1.00
Weber, Alyssa	EVOC	\$50.00	\$1.00

Both EMT's & EVOC drivers are paid \$15.00 for No Transport w/ No Treatment calls and \$30.00 for No Transport w/Treatment calls.

Volunteer Fire Dept: Chief – Craig Meyer, Asst. Chief – Todd Letcher, Sec./Treas. - Jeff Pollman, Training Officer – Chad Addy. Other members: Doug Weber, Ed Meyer, Brian Cable, Marv Rempfer, Zach Guenthner, Roger Hofer, Chuck Addy, John Paweltzki, Jalen Weber, Troy Hofer, Kenny Weber, Matt Anderson, Scott Hofer, Seth McGregor, Doug Gilbert, Ryan Watters, and Matt Kroger.

Planning & Zoning Committee: Mike Damm, Allison Strombeck, Zac Appletoft, Kurt Potter, and Jerry Paweltzki.

Dated this 8<sup>th</sup> day of January 2018 in Bridgewater, South Dakota.

Michael Damm  
Mayor

ATTEST:

Joan M Julson  
Finance Officer  
SEAL

Motion by Anderson, second by Holthaus to designate the Bridgewater Tribune as the official newspaper for 2018. Motion carried.

Motion by Holthaus, second by Liesinger to designate Rivers Edge Bank as the official depository for 2018. Motion carried.

Motion by Holthaus, second by Weber to continue the \$100 monthly donation to the Bridgewater Development. Motion carried.

Motion by Holthaus, second by Liesinger to go into Executive Session for Employee Reviews & Negotiations (SDCL 1-25-2.4) Motion carried. Time 8:45 pm. Mayor declared over at 8:50 pm.

Motion by Weber, second by Liesinger to adjourn. Motion carried. Time 8:50 pm.

Next regular meeting is February 5, 2018.

Michael Damm – Mayor

Joan M Julson – Finance Officer

**Claims:**

Payroll by Dept.: Ambulance 3782.12; Finance Office 557.28; Fire 15.00; Gov't Bldg 724.73; Landfill/Dump 114.10; Liquor 3577.59; Parks 551.98; Sewer 748.75; Streets 753.88; Water 813.96; EFTPS-December payroll taxes, 2890.69; SD Retirement System-employee & city match, 582.76; SD Unemployment Ins Div-4<sup>th</sup> Q unemployment payment, 37.30.

Supplies: Bob's Candy Service – bar food items, 1489.09; Chesterman Company–Coke products for bar, 238.40; CHS Farmers Alliance–hose & shop & firehall propane, 940.70; Country Pride–liquor store fuel oil, 513.09; Fensel's Electrical Supply, 36.52; Julson, Joan–ambulance laptop computer & antivirus for 3 computers, 479.98; Kaylor Locker–bar chislic, 312.50; MARC–mostly lagoon chemical, ice melt, gloves, 5452.83; Matheson Tri-Gas–amb oxygen, 157.71; Menard's–shop, bar supply, 71.39; Potter Tire & Service–gas, diesel & supply,

540.28; S&D Sellers—light fixtures for Legion Hall, 79.80; SD Federal Property Surplus—supplies, 528.00; Stern Oil Co—Legion Hall propane, 373.75; Sturdevant's—mostly shop supply, 91.61; Total Stop—bar supply, 14.45; Walts Homestyle Foods Inc—bar pizza etc, 255.50.

Repairs & Maintenance: Anderson Trucking-12/22 & 12/29 snow removal, 712.50; Premier Contracting-extra cement/sidewalk work done, 12698.06.

Beer and Liquor: (paid in December) Beal Distributing, Inc., 1512.45; Dakota Beverage, 1240.23; Johnson Brothers Famous Brands, 559.27; Republic National Dist, 1065.60.

Miscellaneous: A&B Business Inc—Maintenance contract, 62.48; Bridgewater Development Corp—monthly donation, 100.00; Bridgewater Tribune (Salem Special)—December publishing, 187.45; Equipment Blades—skidsteer snowbucket, 232.00; Grainger—shipping on returned item, 24.26; Julson, Jim—mileage to amb mtg in Mitchell 12/11/17, 24.36; McCook County—Contracted Law Enforcement monthly payment, 2112.50; Michael Todd—snow shovel, 61.02; Nordwald Rentals—February rent (Payable 2/1/18), 350.00; Petty Cash—bar supply & postage, 69.18; RBS Sanitation—December garbage pick-up for 190 households, 2660.00; RBS Sanitation—December dumpster fees (Legion Hall, bar, firehall, shop), 224.18; Safe-N-Secure—remote session by phone, 32.00; Schoenfelder, Julie—Karaoke at Sparky's, 225.00; SD Amb Assoc—conference registration for 2 people, 240.00; SD Dept of Revenue—water testing, 30.00; SD State Treasurer—December garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.40), 223.56; SD State Treasurer—December bar sales tax (We received a 1.5% allowance for timely payments - \$11.65), 764.78; US Bank – 2 SRF sewer loans, 8834.09.

Dues & Fees: Bridgewater Development Corp—2018 annual dues, 100.00; SD Ambulance Assoc—2018 dues, 75.00; SD Assoc of Rural Water Systems—2018 dues, 370.00; SD DENR—2018 wastewater fee, 550.00; SD DENR—2018 water & wastewater certificate renewal for Todd, 18.00; SECOG—2018 Dues, 727.00; SD Municipal League—2018 Dues, 541.68; SD Governmental Finance Officers Assoc—2018 Dues, 40.00.

Utilities (Paid in December): Golden West, 440.64; Hanson Rural Water, 4824.80; Xcel Energy 2369.25.

Insurance: AFLAC—reimbursed by employees, 200.96; Health Pool of SD, 3141.70.

Professional: DGR—storm sewer facility plan (\$10,000 pd by grant), 12500.00; DGR—Cherry Ave survey, 1506.92; Eich Law Office—December statement, 1362.50.

Published once at the approximate cost of \$ 131.33