

**Bridgewater City Council Regular Meeting Minutes**  
**August 7, 2017 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 08/07/2017. The meeting was called to order at 7:00 pm by Mayor Michael Damm. Answering roll call were Bob Anderson, Mayor Damm, Travis Holthaus, Jessica Liesinger, Jerry Paweltzki, Jesse Sutton, and Lacey Weber. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Sandi Tschetter, James VanSickle, and Gabriel Laber-DGR Engineering.

Pledge of Allegiance was recited.

The minutes of last month's meeting was sent to the council for reading prior to the meeting. Sutton brought up that he would like more clarification in the Code Enforcement Section of the minutes. Motion by Weber, second by Liesinger to approve the July 10<sup>th</sup> meeting minutes amending as follows in the Code Enforcement section: "Sutton also brought up the property condition of the Anderson property along the SD Highway 262. He noted the magnitude of the nuisance in comparison to all other nuisances in Bridgewater, that he had received multiple citizen complaints about the property, that there was a citizen complaint during the public input portion of a previous council meeting, and that the nuisance belongs to a council person. Given the above circumstances, he does not feel right about abating other nuisances in town if we're not going to abate this nuisance." Weber understood but we also need to realize how much work he does for the city. Mayor Damm said he would talk to Anderson. No action taken at this time." Motion carried.

The July Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Weber, second by Sutton to approve the July Financial Statement. Motion carried.

The bills for the month of July were reviewed. The question was brought up if Bridgewater Township was going to help pay some of the bill for hauling out the project concrete. Council was reminded that the township provided us with a place to get rid of this concrete and also that we will be getting reimbursed through the project since Premier Contracting didn't have to haul it away. A motion was made by Sutton, second by Holthaus to approve the July bills. Motion carried.

At 7:15 the Mayor opened the Public Hearing for the Beer/Liquor License for the Bridgewater Activities Group for Fall Fest. As there was no one present to express any concerns, a motion was made by Anderson, Liesinger to approve the Bridgewater Activities group 2-day Beer/Liquor temporary permit for Fall Fest. All present voted aye. Motion carried.

Gabe Laber-DGR gave info on the water project punch list. Premier Contracting has until August 11<sup>th</sup> to complete this punch list. We have withheld around \$20,000 for the punch list of items to be fixed or completed. Council expressed concerns with being able to get the storm sewer grates off on 3<sup>rd</sup> & Main, wanting to make sure the contractor does it or is here when they are done. At this point, we are at a standstill just waiting for these items to be done.

The Juniper project was discussed with Gabriel Laber-DGR. We are awaiting the final approval from the State so we would be able to go out for bids. The 2 blocks on 4<sup>th</sup> street will be also put in on the bid as an alternate. The end of October would be the project deadline. The need for the assessment of the curb & gutter on Juniper Ave between SD Hwy 262 & 3<sup>rd</sup> St and 4<sup>th</sup> Street between Poplar Ave & Walnut Ave was discussed also.

The storm sewer drainage for the school's new football/track field was also discussed with Gabe Laber. The thinking is that the drainage from the football/track field should be gone before any town water gets to that area. Anderson did mention that any pressure on the drainage system would not be acceptable. More checking to be done by the engineer.

Gabe Laber also discussed with the council that they would like to have more time when bids are opened and when they are awarded to check them over. Motion by Holthaus, second by Sutton to advertise for bids August 17<sup>th</sup> with bids opening on August 29<sup>th</sup> at 10 am and have the bid award date at a special meeting on August 30<sup>th</sup> at 7 pm for Juniper and 4<sup>th</sup> St. Motion carried.

Todd Letcher gave his Maintenance Report:

- Spraying and weed eating in the gutters.
- Dirt from school project was dumped where the concrete pile was. School offered to pay for the concrete dumped on our concrete pile, but council feels that we should just call it even. Motion by Paweltzki, second by Sutton to call it even with the concrete the school hauled into our concrete pile and this dirt

that the school is giving the city to help level off where the concrete sat. Motion carried.

- Legion Hall & firehall landscaping torn out to be redone.
- Drains are getting done by the Legion Hall
- Mayor Damm reported that Mike Weber gave an estimate for landscaping in front of the Legion Hall, firehall, and historic marker sign at \$3890.00 which includes rock (50+ Ton of rock), weed guard, plants & labor. Motion by Weber, second by Sutton to move forward on landscaping with Mike Weber for Legion Hall, firehall and coordinating with the SDDOT on the historic marker site. Motion carried.

Public Input: Chuck Pringle has a sewer line cleaning bill from Iron Wheel. Pringles had sewer backup and since Letcher was on vacation they had Iron Wheel come to clean it out and they (Iron Wheel) stated was plugged 90 to 100 feet out which would be in the city main sewer line. Motion by Holthaus, second by Weber to Pay the Iron Wheel bill for sewer cleaning. Motion carried.

Health/Landfill: 1<sup>st</sup> reading on Ordinance 2017-2 was done.

Gov't Bldg/Municipal Liquor Store: Motion by Holthaus, second by Anderson to contract with CHS for propane at the firehall and shop at \$1.10 for 3300 gallons. Motion carried. It was noted that we lease the tanks for the firehall and shop from CHS and Legion Hall are leased from Stern Oil.

Paweltzki brought up that we need a handrail on the south side of the steps in front of the Legion Hall.

Mayor Damm reported that the water heater went out in the bar. Iron Wheel put in a new one. He also brought up that we really need bar tenders to fill the schedule.

Paweltzki brought up the need for affordable housing in town and a development area for businesses.

Law Enforcement: Reports for July were noted.

Planning & Zoning: Motion by Paweltzki, second by Holthaus to approve a building permit for Mynor Carillo and return the \$15 permit fee. Motion carried. Planning & Zoning will be reviewing the permit fee schedule.

Code Enforcement: Council discussed the demolition of the house at 831 N Main Ave. In talking with James VanSickle about this demolition, he will talk to Carl Nordwald (CMC Excavation) about taking down this house. VanSickle will come to the August 30<sup>th</sup> meeting to let the city know what he found out from Carl Nordwald.

Anderson knows of a few people that would take some of the junk fill material that the city has. Council OK'd.

Mayor Damm brought up that he would like to get the report from the Code Enforcement person that the county had gotten awhile back. He would like to address these properties, making sure that letters go out to everyone in addressing their nuisances. After a very intense discussion, a motion was made by Sutton, second by Weber to seek out a code enforcement officer that can identify nuisance properties and take action. After further discussion of the motion, all voted nay. Motion failed.

Motion by Holthaus, second by Liesinger to note & approve the 2015-2016 Audit Report. Motion carried.

1<sup>st</sup> Reading on 2018 Budget was done.

It was noted that Finance Office will be closed for vacation Aug 16-18 and also the Municipal Annual Conference is Oct 3-6 in Sioux Falls.

Motion by Sutton, second by Liesinger to go into Executive Session for Employee Review & Performance (SDCL 1-25-2.1). Motion carried. Time 9:58 pm. Mayor Damm declared Executive Session over at 10:33 pm.

Motion by Holthaus, second by Liesinger to accept the resignation of Nicole Herrick as bartender. Motion carried.

Council discussed doing Karaoke at the bar. Motion by Paweltzki, second by Sutton to hire Julie Schoenfelder for karaoke once a month for the next 6 months. Her rate to be determined at a later date. Motion carried.

Motion by Paweltzki, second by Holthaus to apply for 2 Experience Workers people to help Letcher with Maintenance and Julson in the Finance Office. Motion carried.

Motion by Weber, second by Liesinger to adjourn. Motion carried. Time 10:43 pm.

Next regular meeting is September 11<sup>th</sup>.

Michael Damm – Mayor

Joan M Julson – Finance Officer

**Claims:**

Payroll by Dept.: Ambulance 3473.32; Finance Office 658.76; Fire 124.18; Gov't Bldg 284.10; Landfill/Dump 93.73; Liquor 3394.58; Mosquito 383.06; Parks 1142.85; Sewer 828.62; Streets 1597.76; Water 961.06; EFTPS-July payroll taxes, 3243.07; SD Retirement System-employee & city match, 632.58.

Supplies: Anderson Trucking-hauling, loading & pushing in concrete from ballpark to Township road (102 loads), 7650.00; Bob's Candy Service-bar food items, 1756.96; C&B Operations LLC-mower parts, 310.09; Chesterman Company-Coke products for bar, 180.00; Colonial Research-supplies, 156.01; Farmers Alliance-firehall, shop & bar propane, 767.25; Golder, Jason-2 electric hand dryers, 200.00; Grainger-2 cases of bathroom tissue for Legion Hall, firehall & parks, 218.25; Menard's-shop, bar, park supply, 189.69; Potter Tire & Service-gas, diesel & supply, 596.28; Shape, Terri-bar supply, 86.83; Sheetz Implement Co-A-1 Super Duty Mosquito Sprayer, 7040.00; Stern Oil-propane for Legion Hall, 130.95; US Postal Service-self addressed window & regular stamped envelopes (1000), 568.00; Walts Homestyle Foods Inc-bar pizza etc, 277.50.

Repair & Maintenance: Bob Berg Electric, LLC- Replace street light breaker in front of Post Office & new lights in firehall truck bay, 2898.82; CMC Excavation Inc-dig up curbstop at 320 E 5<sup>th</sup> St, 127.55; Fisk's Heating & Cooling LLC-firehall AC repair, 156.21; Iron Wheel-sewer line cleaning at 741 N Main, 308.00; Meyer Motor, LLC-mostly amb AC repair, 559.70; Premier Contracting LLC-Payment #3, 98133.80; Puthoff Repair-jackhammer rent for concrete pile, 225.00; Sioux Falls Two-Way Radio Svc.Inc-pager repairs, 312.97;

Beer and Liquor: (paid in July) Beal Distributing, Inc., 2743.35; Dakota Beverage, 594.85; Johnson Brothers Famous Brands, 416.68; Republic National Dist, 181.15.

Miscellaneous: A&B Business Inc-Maintenance contract, 83.15; Bridgewater Development Corp-monthly donation, 100.00; Bridgewater Tribune-July publishing, 183.21; McCook County-Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals-September rent (Payable 9/1/17), 350.00; Petty Cash-bar supply & postage, 157.55; RBS Sanitation-July garbage pick-up for 190 households, 2660.00; RBS Sanitation-July dumpster fees (Legion Hall, bar, firehall, shop), 224.18; SD Municipal League-Elected Officials workshop in Pierre, 50.00; SD One Call-13 faxed locates for June & July, 75.04; SD State Treasurer-July garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.68), 241.64; SD State Treasurer-July bar sales tax (We received a 1.5% allowance for timely payments - \$11.57), 759.96; Shape, Duel-July 8<sup>th</sup> band at Legion Hall, 750.00; Sutton, Jesse-mileage to Pierre for Elected Officials workshop, 157.92; Thaler, Barb-June & Aug EMT training sessions, 266.00;

Utilities (Paid in July): Golden West, 435.32; Hanson Rural Water, 7958.70; Xcel Energy, 2599.53.

Insurance: AFLAC-reimbursed by employees, 200.96; Health Pool of SD, 3141.70.

Professional: Fink Law Office PC-July statement, 761.89; Schoenfish & Co, Inc - 2015 & 2016 Audit, 9000.00.

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