

Bridgewater City Council Regular Meeting Minutes
May 8, 2017 7:00 pm

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 05/08/2017. The meeting was called to order at 7:00 pm by Mayor Michael Damm. Answering roll call were Bob Anderson, Mayor Damm, Zach Guenther, Tony Hofer, Travis Holthaus (arrived at 7:03 pm), Jerry Paweltzki, and Lacey Weber. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Sandi Tschetter, Jeff Pollman, Steve Sievers, DGR Engineering (Vern Arens), Jesse Sutton, Zac Appletoft, Jessica Liesinger, Attorney Mike Fink, and Sherriff Mark Norris.

Pledge of Allegiance was recited.

The minutes of the April 10th regular meeting and April 13th and 24th special meetings were sent to the council for reading prior to the meeting. Motion by Guenther, second by Weber to approve the April 10th, 13th, and 24th meeting minutes. Motion carried.

The April Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Holthaus, second by Weber to approve the April Financial Statement. Motion carried.

The bills for the month of April were reviewed. Benders Sewer & Drain bills that were due to the sewer lines broken during the project were discussed. It was decided to have Attorney Fink send a letter to the project contractor outlining all the extra expenses from contractor damages during the project. Engineer Vern Arens stated that those amounts could be withheld from the final payment also. A motion was made by Guenther, second by Holthaus to approve the April bills. Motion carried.

Old Business:

Attorney Fink discussed the house at 141 N Oak with the generator running all the time. He will proceed with action on this. The houses at 100 & 120 S Oak were addressed. 100 S Oak has been cleaned up but 120 S Oak still needs a lot of clean up work. Sherriff Norris will deliver a notice to 120 S Oak. The house at 7th & Main will be requested to give us proof of progress and move cars.

Motion by Holthaus, second by Guenther to approve Water Project Payment #2. Motion carried. Motion by Weber, second by Paweltzki to approve Main Street Project Change Order #3. Motion carried.

Motion by Holthaus, second by Hofer to approve resignation as bar manager from Ashley Sinkie. She will be willing to help in the future, just not manage. Motion carried.

Being no further old business, a motion by Guenther, second by Hofer to adjourn the old council. Motion carried. Time 7:45 pm Guenther and Hofer were thanked for their time serving on the council.

Oaths of Office were taken by Mayor Mike Damm. Travis Holthaus – Ward I, Jesse Sutton – Ward II, and Jessica Liesinger – Ward III. The meeting was called to order at 7:48 by Mayor Damm. Answering roll call were: Bob Anderson, Mayor Damm, Travis Holthaus, Jessica Liesinger, Jerry Paweltzki, Jesse Sutton, and Lacey Weber.

Mayor Damm read Resolution #17-0509A. Motion by Paweltzki, second by Weber to approve Resolution #17-0508A. Roll call vote: all present voted aye. Motion carried.

CITY OF BRIDGEWATER

Resolution #17-0508A

**RESOLUTION AUTHORIZING THE CITY OF BRIDGEWATER,
TO APPROVE MAYORAL APPOINTMENTS OF
FINANCE OFFICER and MAINTENANCE SUPERINTENDENT**

WHEREAS, Mayor Michael Damm, of the City of Bridgewater appoints Joan M. Julson as Finance Officer and Todd Letcher as Maintenance Superintendent, from May 2017 to the first regular meeting in May 2018; and

WHEREAS, Joan M. Julson and Todd Letcher have accepted each respective appointment until the appointment and qualifications of successors;

NOW THEREFORE BE IT RESOLVED, that the City of Bridgewater approves the appointments by Mayor Michael Damm of Joan M. Julson as Finance Officer and Todd Letcher as Maintenance Superintendent all pursuant to Section 1.0101 of the Revised Ordinances of the City of Bridgewater South Dakota.

PASSED AND APPROVED this 8th day of May, 2017, by the City Council of the City of Bridgewater, South Dakota by the following vote:

Ayes: 6

Nays: 0
Absent: 0

City of Bridgewater
By: Michael Damm
Its Mayor

ATTEST:
Joan M Julson
City Finance Officer
(SEAL)

Mayor Damm read Resolution #17-0508B. Motion by Weber, second by Sutton to approve Resolution #17-0508B. Roll call vote: all present voted aye. Motion carried.

CITY OF BRIDGEWATER
Resolution #17-0508B
RESOLUTION AUTHORIZING THE CITY OF BRIDGEWATER,
TO ENTER INTO AGREEMENT FOR CITY ATTORNEY

WHEREAS, the City of Bridgewater desires to retain counsel to serve as City Attorney for the time period beginning at the first meeting May, 2017, and continuing through the first meeting in May, 2018; and

WHEREAS, the law firm of Fink Law Office, P.C. has proposed to perform such services as are set forth in the attached Agreement With City Attorney;

NOW THEREFORE BE IT RESOLVED, that the City shall be authorized to enter into a contract with Fink Law Office, P.C., in the form attached hereto, all pursuant to Section 1.0101 of the Revised Ordinances of the City of Bridgewater South Dakota.

PASSED AND APPROVED this 8th day of May, 2017, by the City Council of the City of Bridgewater, South Dakota by the following vote:

Ayes: 6
Nays: 0
Absent: 0

City of Bridgewater
By: Michael Damm
Its Mayor

ATTEST:
Joan M Julson
City Finance Officer
(SEAL)

Motion by Paweltzki, second by Weber to leave Council President as Bob Anderson and Council Vice-President as Travis Holthaus. Roll call vote: all present voted aye. Motion carried.

Changes to the 2017-2018 Council Committees are as follows:

Law enforcement: Mayor Damm as chair, with entire council

Health & Landfill: Mayor Damm as chair, with entire council

Ambulance: Sutton-chair, Liesinger, Weber

Government Buildings/Liquor store: Weber-chair, Sutton, Holthaus

Parks & Recreation: Paweltzki-chair, Sutton, Liesinger

Streets & Alleys: Anderson-chair, Holthaus, Paweltzki

Water & Sewer: Anderson-chair, Holthaus, Paweltzki

Code Enforcement: Mayor Damm as chair, with entire council

Other Boards:

Firehall Board: Anderson, Paweltzki

Planning & Zoning: Paweltzki, Mayor Damm

Todd Letcher gave his Maintenance Report:

- Duel Shape started today as parttime city maintenance
- Filling potholes - Commercial Asphalt in Mitchell has fresh hotmix available. Council agreed to get another 10 ton.
- The curb over by the old BQM building is bad and sinking.

- Council gave permission to look for a chop saw. Permission from council to spend around \$400 if he can find a used one.

Streets & Alleys: Anderson brought up the slope of the sidewalk being put in at 2nd & Main. This would be by the Clinic, Heritage Pharmacy, and S&D Sellers. He's concerned about too steep of a slope. This will be looked into further.

Weber brought up about the speeding on 5th St. Council decided to put the speed bumps on the street to slow the traffic.

Juniper Street project – Vern Arens reported that to add curb & gutter for 4th street with the Juniper street project, the 4th street curb and gutter won't be eligible cost for DOT funding. We should be able to get a better price though when putting it with a project cost.

Public Input: Zac Appletoft brought up the need for tree trimming in an alley behind him. There's also a vehicle parked behind the house and the yard is a mess. Clean-up letter will be sent.

Water & Sewer: The Annual Drinking Water Report for the city has been done and is on the website.

Health/Landfill: A letter from the USDA taking the dump ground off of the active farming records therefore showing it as an inactive farm was so noted.

Gov't Bldg/Municipal Liquor Store: The bar lessee ad will be put in the papers again. There is also water getting into the Legion Hall basement. Todd will try remedy the situation. Motion by Holthaus, second by Sutton to add Sue Rinehart as part time temporary bar employee for \$9.50 per hour. Motion carried.

Law Enforcement: Sheriff Norris was here to answer any questions. Council noted April report.

Parks & Rec: A quote was received from Addy Construction for the ball park bathroom doors. Council has decided to try for some money to help with park projects. It needs more help than just a couple of doors. Old tennis courts and other equipment were also discussed. Motion by Anderson, second by Sutton to remove the old tennis courts, sand box, old playset w/ slide & park bench. Repair picnic table & bench if possible. Motion carried.

Motion by Paweltzki, second by Weber to order fireworks again for a cost of around \$2500. Motion carried. Free will donations will be accepted.

Code Enforcement: Updates needed on garbage ordinance.

Planning & Zoning: Motion by Anderson, second by Liesinger to approve the building permits for Zach Guenther, Dallas Furgeson, Joe Heiberger, Bridgewater-Emery School. Motion carried.

Motion by Anderson, second by Paweltzki to accept the resignation of Sandi Tschetter off the Planning & Zoning Committee. Motion carried.

Motion by Weber, second by Holthaus to leave the employee health insurance as is. Motion carried.

Motion by Anderson, second by Weber to sign the Letter of Commitment as a Participating Jurisdiction in the McCook Co Multi-Hazard Pre-Disaster Mitigation Plan 2017 update. Motion carried.

Motion by Holthaus, second Paweltzki to allow the finance officer to attend the Finance Officer workshop in Pierre on June 7-9. Motion carried.

It was noted that the auditors will be here the week of June 26th to do the 2015-2016 audit.

It was noted that June 3rd 8am to 2 pm there will be supervised dumpsters here on the west side of the firehall for clean-up.

Motion by Holthaus, second by Anderson to hire the Duel Shape Band to play in the Legion Hall on July 8th for a charge of \$750.00. There will be a \$5 cover charge. Motion carried.

Motion by Anderson, second by Weber to adjourn. Motion carried. Time 9:59 pm.

Next regular meeting is June 5th

Michael Damm – Mayor

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 3925.44; Council 6900.00; Finance Office 614.04; Gov't Bldg 97.80; Landfill/Dump 179.30; Liquor 3288.76; Parks 268.96; Sewer 722.40; Streets 582.73; Water 2072.63; EFTPS-April payroll taxes, 2759.90; SD Retirement System-employee & city match, 659.66.

Supplies: Bob's Candy Service–cigarettes, food & paper products for the bar, 1417.63; Chesterman Company–Coke products for bar, 146.70; C&B Operations LLC–JD mower parts, 141.37; Campbell's Supply–grease tubes, 24.40; Colonial Research–FO/Parks/shop supply, 113.54; Concrete Materials–10.16 Ton of cold mix,

1674.37; Country Pride—propane for bar, 35.80; Graham Tire—4 tires for 2008 Ford shop pkup, 753.00; HD Supply Waterworks—supplies, 1601.63; Matheson Tri-Gas Inc—amb oxygen, 69.54; Potter Tire & Service—gas, diesel & supply, 431.93; S&D Sellers—2 push brooms, 29.90; Sturdevants Auto Parts—bar supply, 57.84; Walts Homestyle Foods Inc—bar pizza etc, 295.25

Repair & Maintenance: American Engineering Testing Inc—project testing, 1091.63; Bender's Sewer & Drain—jetting & cameraing various sewer lines, 5524.00; CMC Excavation Inc—Bender bill for 2 broken sewer lines from water project, 468.60; Bob Berg Electric—Legion Hall AC hookup & 50 amp outlet, 1486.03; CMC Excavation Inc—bore conduit for street lights at 4th & Main on west side, 1998.38; Dakota Riggers & Tool Supply Inc—repair fire dept gas monitor, 327.12; Hydro Klean—sewer testing, 1650.00; Meyer Motor—mount & balance tires for 2008 pkup, program key, light switch for grass unit, 130.46; Schmidt Country Inc—sharpen chains, 47.50.

Beer and Liquor: (paid in April) Beal Distributing, Inc., 1583.15; Dakota Beverage, 711.30; Johnson Brothers Famous Brands, 593.28; Republic National Dist, 557.50.

Miscellaneous: A&B Business Inc—Maintenance contract, 56.81; American Heart Assoc.- 7 CPR cards for EMT's & drivers, 56.00; Banyon Data—Annual payroll support & training, 1195.00; Bridgewater Development Corp—monthly donation, 100.00; Bridgewater Tribune—April publishing, 268.45; Heiman, Kathleen—2017 election official, 125.00; Hofer, Evelyn J—2017 election official, 125.00; McCook County—Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals—June rent (Payable 6/1/17), 350.00; Petty Cash—bar supply & postage, 103.48; Porta Pros, Inc—2 portable toilets for bar (4/22 – 5/20), 310.00; RBS Sanitation—April garbage pick-up for 190 households, 2660.00; RBS Sanitation—April dumpster fees (Legion Hall, bar, firehall, shop), 224.18; SD Dept of Revenue—water testing, 15.00; SD Governmental Finance Officers Assoc—FO school registration, 75.00; SD Municipal League—Banyon Payroll software, 1445.00; SD State Treasurer—April garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$2.99), 196.37; SD State Treasurer—April bar sales tax (We received a 1.5% allowance for timely payments - \$8.91), 584.79; Sioux Falls Area Humane Society—stray animal impound, 37.50; Solem American Legion Post—yearly donation, 300.00; SEFP—2017 contribution, 1968.00; Tschetter, Belva—2017 Election official, 125.00.

Utilities (Paid in April): Golden West, 424.28; Hanson Rural Water, 4066.30; Xcel Energy, 2723.29.

Insurance: AFLAC—reimbursed by employees, 216.43; Health Pool of SD, 3096.14.

Professional: Fink Law Office PC—April statement, 248.45.

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