

Bridgewater City Council Regular Meeting Minutes
June 5, 2017 7:00 pm

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 06/05/2017. The meeting was called to order at 7:00 pm by Mayor Michael Damm. Answering roll call were Mayor Damm, Travis Holthaus, Jessica Liesinger, Jerry Paweltzki, Jesse Sutton, and Lacey Weber. Absent: Bob Anderson. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Evelyn Hofer, Roger Hofer, Sandi Tschetter, Jeff Pollman, Steve Sievers, Gabriel Laber-DGR Engineering, Zac Appletoft, Attorney Mike Fink, and Leslie Mastroianni-SECOG.

Pledge of Allegiance was recited.

The minutes of the May 8th regular meeting were sent to the council for reading prior to the meeting. Motion by Weber, second by Holthaus to approve the May 8th meeting minutes. Motion carried.

The May Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Weber, second by Paweltzki to approve the May Financial Statement. Motion carried.

The bills for the month of May were reviewed. A motion was made by Weber, second by Liesinger to approve the May bills. Motion carried.

At 7:15 the Mayor opened the Public Progress Hearing on the Main Street Water Project CDBG Grant. Leslie Mastroianni from Southeastern Council of Governments (SECOG) gave us a progress update on the CDBG grant. We have drawn \$60,062 of the \$117,500 grant funds so far. Public questions and comments were heard on what we're doing with the cement taken out, sidewalks replaced, loan costs and if rates were being raised. After all questions were discussed, Mayor thanked Leslie Mastroianni for coming and closed the hearing. Time 7:30 pm.

Main Street Water Project: Gabriel Laber discussed with the council the "punch list" of items needing attention still for the water project to be finished:

1. Adjust curb stops to grade
2. 4x4 post by old BQM bldg
3. Sprinkler line by Rural Medical Clinic
4. Dirt pile by 2nd & Main clean-up
5. Main Street Plaza posts
6. Gutter shrinkage cracks
7. Addressing concrete pile
8. Replace sidewalk cement in front of CSS bldg
9. Steve Sievers bldg broken curb & extra pieces in sidewalk

We do have 1 year to go back on Premier Contracting, LLC for project defects. The extra pieces on broken corners of the sidewalks were discussed at length. Do we just deal with or have them replaced? Will more get broken if the contractor tries to replace and fix? Discussed the street lights underground wire that was also damaged in the digging. Attorney Fink feels that the Premier should be responsible to deal with Xcel on the area that Xcel didn't mark for street lights underground wire, since Premier was who called in to One Call for the marking. The amount of retainage that we can legally withhold from Payment #3 over the 5% will need to be looked into. Motion by Holthaus, second by Weber to pay request #3 but amending it to withhold the retainage of 5% plus the total cost of the Bender bill subject to Attorney Fink & Engineer Gabriel Laber checking to make sure we can legally do it. Motion carried.

Todd Letcher gave his Maintenance Report:

- Discharging at lagoon
- Filling potholes
- Sprayed for mosquitoes – constantly working on at least 25 yr old sprayer - still in need of new machine
- John Paweltzki putting up hay at the lagoon – council had no problems with this

Streets & Alleys: Paweltzki brought up that he thinks we should do away with the 4-way stop on Main Street changing it to a 2-way stop. Council discussed. Motion was made by Paweltzki to remove the 4-way stop sign at 3rd & Main and go back to a 2-way stop. Motion died for lack of a second.

Juniper Street project – Gabriel Laber-DGR spoke that the plans are in the works but the person that reviews them is out of the office so that's where we're at. Letcher will be tearing up the chip and seal on Juniper by Potter Tire & Service & Meyer Motor and blading the street. Council discussed where to go with old

chip & seal that will be coming up from the street. Paweltzki said he would take it if there is no other place to go with it.

Code Enforcement: Attorney Fink reported that the property at 831 N Main will be eligible for default judgement the end of the month. The property at 7th & Main is still a mess. The owner at 141 N Oak Ave has been served and will be appearing in court.

Health/Landfill: Council discussed changes to the garbage ordinance. Changes included fines (tier system), removing container from the street within 24 hours and storing garbage at the street in racks.

Gov't Bldg/Municipal Liquor Store: Motion by Weber, second by Sutton to up the cash on hand for the Lottery Bag to \$5000.00. Motion carried. Getting help was also discussed. Motion by Paweltzki, second by Weber that in the event of an emergency to allow a council member to help cover hours. Motion carried. No applicants were received for lessee agreement. We will keep advertising. Bar floor will be tabled until next meeting. Motion by Paweltzki, second by Holthaus to hire Jerico Shape and Terri Shape to work parttime at the bar (Sparky's). Wage to be determined later. Motion carried.

Fire: Paweltzki reported that new lights are needed in the firetruck bay area.

Law Enforcement: No report for this month.

Ambulance: The 3 persons taking the EMT course are waiting to get scheduled for final testing. We are working with 4-5 EMTs at this point so they are waiting patiently for more help.

Park & Rec: Mayor received a request for RV parking at the city park for the Alumni Banquet. Putting in a couple of sewer hookups in the future may be done.

Planning & Zoning: Motion by Holthaus, second by Liesinger to approve the building permits for Teresa Robocker, CoryTschetter/Tschetter Trucking, Steve Sievers and George Snaza. Motion carried.

Weber discussed Fall Fest with the council. They are requesting help from the city to pay for the band which costs \$750. Motion by Liesinger, second by Sutton to use \$1000 from the Promoting the City dept to help fund the Fall Fest. Motion carried. A Public Hearing, if needed, will be next month for a liquor license request for Fall Fest.

A letter from Xcel letting us know that they will be updating the city to new LED lighting between July 5th and July 31st was noted.

A letter was received from AT&T on negotiating a new lease agreement. Council decided to leave agreement as is.

Motion by Paweltzki, second by Sutton to go into Executive Session for Potential Litigation and Employee Reviews & Negotiations (SDCL 1-25-2.3&4) with Attorney Fink attending. Motion carried. Time 9:29 pm Mayor declared over at 10:03 pm. Motion by Sutton, second Holthaus to set \$9.50 wage for Nikki Herrick, Cassidy Lehrman, Sue Rinehart, Terri Shape, and Jerico Shape. Roni Bailey will be set at \$10.25. Motion carried.

Motion by Weber, second by Paweltzki to adjourn. Motion carried. Time 10:06 pm.

Next regular meeting is July 10th.

Michael Damm – Mayor

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 3997.36; Finance Office 557.28; Fire 66.30; Gov't Bldg 658.80; Landfill/Dump 114.10; Liquor 2880.26; Parks 1021.13; Sewer 713.35; Streets 509.18; Water 1450.93; EFTPS-May payroll taxes, 4219.47; SD Retirement System-employee & city match, 610.04.

Supplies: Anderson Trucking–3 semi loads of gravel & hauling patch mix, 1061.55; Bob's Candy Service–bar food items, 1936.18; Campbell's Supply–shop & bar supply, 438.28; Commercial Asphalt–8.77 T patch mix, 1183.95; Donlan's Food Land–bar supply, 54.55; Fensel's–shop supply, 63.75; Freeman Lumber–plywood, 25.50; HD Supply Waterworks–2" valve shut off for ball park, 387.45; Julson, James–bar pop, 23.22; Kaylor Locker–chislic for Sparky's, 781.25; MARC–black nitrile gloves, 64.61; McLeod's–deposit books & receipt books, 280.28; Menard's–shop, bar, park, Legion Hall supply, 337.77; Paweltzki, Jerry–grass seed for old street at Hwy 262 & 3rd St, 187.50; Potter Tire & Service–gas, diesel & supply, 678.43; Sturdevants Auto Parts–dumptruck oil filter, 10.36; Walts Homestyle Foods Inc–bar pizza etc, 351.00; Wilbur-Ellis–4 gal of MecAmine-D, 175.38.

Repair & Maintenance: Bender's Sewer & Drain–jetting storm & drain lines, 998.00; Bob Berg Electric LLC–repairing broken underground street light wires and also new lines to light poles, 5453.77; CMC Excavation

Inc-boring for street lights on south Main Ave, sewer line repair, & reimburse \$133.50 of Bender bill, 3769.95; Meyer Motor-mostly transmission for '99 grass unit, 3967.81; Pullman Plumbing-repair sewer line in Sparky's damaged during water project & put in clean-outs, 365.09; Premier Contracting LLC-Payment #1, 21494.25; SF Two Way Radio Svc-amb pager & radio repair, 213.96.

Beer and Liquor: (paid in May) Beal Distributing, Inc., 1104.80; Dakota Beverage, 76.40; Johnson Brothers Famous Brands, 455.70; Republic National Dist, 360.74.

Miscellaneous: A&B Business Inc-Maintenance contract, 56.81; Bridgewater Development Corp-monthly donation, 100.00; Bridgewater Tribune-May publishing, 512.69; McCook County-Contracted Law Enforcement monthly payment, 2112.50; Miller, Angela-3/28 & 5/22 sewer line jettings reimbursement, 926.55; Nordwald Rentals-July rent (Payable 7/1/17), 350.00; Petty Cash-bar supply, firetruck fuel & postage, 127.61; RBS Sanitation-May garbage pick-up for 190 households, 2660.00; RBS Sanitation-May dumpster fees (Legion Hall, bar, firehall, shop), 224.18; SD Dept of Revenue-water testing, 15.00; SD One Call-9faxed locates for April, 10.08; SD State Treasurer-May garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.66), 240.33; SD State Treasurer-May bar sales tax (We received a 1.5% allowance for timely payments - \$11.93), 783.45; Sioux Falls Area Humane Society-stray animal impound, 37.50.

Utilities (Paid in May): Golden West, 435.94; Hanson Rural Water, 4980.20; Xcel Energy, 2299.84.

Insurance: AFLAC-reimbursed by employees, 200.96; Health Pool of SD, 3096.14; SD Public Assurance Alliance-liability & property insurance renewal, 12567.15.

Professional: DGR Engineering - Main Ave Water Project, 16700.00; Fink Law Office PC-May statement, 426.60.

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