

**Bridgewater City Council Regular Meeting Minutes**  
**April 10, 2017 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 04/10/2017. The meeting was called to order at 7:00 pm by Mayor Michael Damm. Answering roll call were Bob Anderson, Mayor Damm, Tony Hofer, Travis Holthaus, Jerry Paweltzki, and Lacey Weber. Absent was Zach Guenther. Others present: Finance Officer-Joan Julson, Maintenance–Todd Letcher, Sandi Tschetter, Jeff Pollman, Steve Sievers, DGR Engineering (Vern Arens), Ed Meyer, Jim Julson, Premier Contracting (Scott Olson), Chris Ruden, Carl Nordwald, Evelyn J Hofer, Shar Bergeson, Rhonda Jarabek, Verlyn Hudson, Martin Barattini, Jesse Sutton, David & Lauri Keating, Clyde Ludwig, Mike & Cheryl Deibert, and Jalen Weber.

Pledge of Allegiance was recited.

The minutes of the March 6<sup>th</sup> regular meeting and March 20<sup>th</sup> special meeting were sent to the council for reading prior to the meeting. Motion by Weber, second by Paweltzki to approve the March 6<sup>th</sup> and March 20<sup>th</sup> meeting minutes. Motion carried.

The March Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Anderson, second by Holthaus to approve the March Financial Statement. Motion carried.

The bills for the month of March were reviewed. After discussion, a motion was made by Weber, second by Anderson to approve the March bills. Motion carried.

Todd Letcher gave his Maintenance Report:

- Homeowner reported having trouble with their wash machine - wondering if its due to the low water pressure at their home due to the project. Council discussed that they should have it looked at & go from there. Anderson also reported that his water heater at the building on the NE corner of 4<sup>th</sup> & Main was smoking. He just shut it off since the water to that building is off. He'll just check it when the water is back up & running.
- Filling potholes
- Burned trees at dump
- Ferguson Cold Shot Pipe Freeze Kit that's used to freeze water lines to change valves. It doesn't require you to shut off a section of town to work on water lines. They had borrowed Alexandria's for a valve replacement and it worked pretty good. Motion by Paweltzki, second by Anderson to purchase the Ferguson Cold Shot Pipe Freeze Kit for \$580 plus shipping. Motion carried.
- Need tires for white pickup @ \$192 each through state bid. Motion by Weber, second by Holthaus to approve purchase of 4 tires for 2008 Ford F350 pickup. Motion carried.

Streets & Alleys: The curb & gutter assessment for 4<sup>th</sup> street from Poplar to Walnut Ave was discussed with quite a few of the homeowners in attendance. Mayor Damm explained that curb & gutter is needed on this section especially due to the drainage and grade of the street. We've already spent \$40,000+ on rebuilding these 2 blocks and to put an asphalt mat on this section could cost that much again. (As noted in previous minutes, the council has been very unhappy with how just chip sealing a street anymore doesn't hold up. They feel we are really wasting the city's' tax dollars.) They also feel the need to put in/replace the curb and gutter to make this street drain properly, consequently protecting the city's investment in this street area. The council has decided that the curb & gutter will be assessed to the property owners in and along this 2 block area. It was also noted that as we fix other streets and put in asphalt streets, curb & gutter assessment to the property owners will be looked into also. The drainage in that area was also a main concern for some of the homeowners. The city is looking into getting some grant money to do a drainage study. Motion by Holthaus, second by Paweltzki to initiate the drainage study process to get it started. Motion carried. Everyone was thanked for participating in this discussion.

Public Input: Verlyn Hudson brought up the condition of the city park bathrooms. Council said it was dropped before due to the cost. City will check into any grant money available. Shar Bergeson had a complaint on the condition of some of the neighboring properties. She was instructed to file a complaint and we will look at it when we canvass election. Jalen Weber brought up the cat problem in town. They are getting up on his car & scratching it. He will contact maintenance for trapping these stray cats.

Water & Sewer: Vern Arens talked about the issues with the Main Street curb & gutter. The gutter is a floating flat panel of cement that the curb sits on. This is two pieces and needs to be corrected. Also trying to get some of the curb lowered. Questions were also asked how it was going to work if the business owner wants to replace their sidewalks sections that aren't in the project. It was thought that the curb and gutter should be done in one pour to make it nice and even. They also brought up whether we put the light poles wires underground again. It was decided to do the whole block on the east side from 3<sup>rd</sup> to 2<sup>nd</sup> in one cement pour. The north block was also discussed and Vern will bring figures to election canvass meeting. Change Order No 1 was also gone over. Motion by Holthaus, second by Hofer to accept change order #1 – adding the CDBG paperwork to the specifications and contract plans. Motion carried. AET quote was tabled until the election canvass meeting.

Gov't Bldg/Municipal Liquor Store: Air conditioning units are picked up, so a pad needs to be poured. Electrician will get it wired up when that's done.

A maintenance contract from Tessier's for the bar furnace, a/c & walk-in cooler was gone over. Motion by Weber, second by Holthaus to go with annual maintenance contract with Tessier's for \$605.19. Motion carried.

Law Enforcement: Council noted March report.

Parks & Rec: Letters of Interest were received from Becca Letcher for the summer rec program and Duel Shape for the summer maintenance help. Motion by Hofer, second by Anderson to hire Duel Shape at \$10 per hour for Part-time Summer Maintenance help. Motion carried. Motion by Anderson, second by Paweltzki to hire Becca Letcher at \$30 per session for the Summer Rec program. Motion carried.

Doors for the city park bathrooms were discussed. Motion by Anderson, second by Hofer to have Addy Construction look into doors for the city parks bathrooms. Motion carried.

Code Enforcement: Since Mike Fink wasn't here, nuisance issues tabled for Election Canvass meeting.

Planning & Zoning: Motion by Paweltzki, second by Holthaus to approve the building permits for Jamie Schryvers, Roger Johnston, and Shawn Langreck. Motion carried.

Elections: Reminder that election canvass will be April 13<sup>th</sup> at 7 pm

Motion by Weber, second by Hofer to sign 2017 Annual Service contract for Whelen Vortex siren. Motion carried.

Xcel Energy will have a followup meeting in Alexandria on updates they are making to our electric service.

Finance Officer explained that our 2014 Quickbooks payroll program needs updating and no longer being offered separately like before. Due to the extra workload, it would be a good time just to purchase the Banyon Payroll module to save time. Payroll now is essentially being entered twice which takes a lot of time. Motion by Hofer, second by Paweltzki to purchase the Banyon Payroll program software for \$1445 (this includes a \$350 discount since we belong to the Municipal League). Motion carried.

Motion by Anderson, second by Hofer to adjourn. Motion carried. Time 9:45 pm.

Next regular meeting is May 8<sup>th</sup>

Michael Damm – Mayor

Joan M Julson – Finance Officer

#### **Claims:**

Payroll by Dept.: Ambulance 4023.16; Finance Office 813.56; Fire 16.30; Landfill/Dump 36.68; Liquor 4787.71; Parks 507.34; Sewer 1507.82; Streets 1330.50; Water 1868.46; EFTPS-March payroll taxes, 3443.78; SD Retirement System-employee & city match, 863.84; SD Unemployment Ins Div-1<sup>st</sup> Q Unemployment payment, 73.86.

Supplies: Bob's Candy Service–cigarettes, food & paper products for the bar, 2145.69; Chesterman Company–Coke products for bar, 453.55; CHS–shop propane 643.50; Dakota Supply Group–water supply, 260.41; Donlan's Foodland–bar supply, 27.55; Fensel's–well supplies, 75.80; Guenther, Zach–Legion Hall air conditioning unit, 3294.48; HD Supply–10 water meter readers, 804.83; Kaylor Locker–bar chislic, 562.50; McLeod's Printing & Office supply–election supply, 9.40; Menards–shop supplies, 11.76; Meyer Motor–firetrucks supply & repair, 192.34; OfficeMax–ink, bar supply & FO supply, 108.25; Potter Tire & Service–gas, diesel & supply, 3994.04; Quill–mostly ink, 155.60; Safe-N-Secure–bar security system, 2761.02; SD State Flag Account–flags for Council room, 231.74; Stern Oil–propane fill for Legion Hall, 287.20; Sturdevant's–brake cleaner, 38.28; Walt's Homestyle Foods Inc–bar pizzas, etc, 432.75

Repair & Maintenance: Addy Construction—replacing ceiling in pumphouse & installing door, 6885.86; Addy Construction—material & labor to tin small roof on back of Legion Hall, 357.15; Anderson Trucking—3/13/17 snow removal & hauling cold mix from Sioux Falls, 475.00; CMC Excavation—641 N Juniper curb stop replacement & replace riser at 420 S Walnut, 1165.08; Ensz Htg & AC—bar furnace repair, 76.53; Flatlanders Sales & Repair—install gas piping for stove in firehall, 210.00; McCook Co Highway Dept—crack seal on Main street & 4<sup>th</sup> st asphalt, 2441.34

Beer and Liquor: (paid in March) Beal Distributing, Inc., 1473.00; Dakota Beverage, 1048.85; Johnson Brothers Famous Brands, 173.84; Republic National Dist, 574.40.

Miscellaneous: A&B Business Inc—Maintenance contract, 56.81; Addy Disposal-late garbage payments, 448.50; Banyon Data-Annual FUND accounting support, 795.00; Bridgewater Development Corp—monthly donation, 100.00; Bridgewater Tribune—March publishing, 420.05; Dept of the Treasury-payroll tax late filing fee, 348.66; First National Bank in SF-2 SRF loan payments, 8834.09; Frontline Warning Systems-2017 Siren Service Contract, 250.00; Julson, James-mileage to Chamberlain for 2/10-2/17 Amb Convention, 88.20; Julson, Joan-Notary Bond & E&O, 80.00; McCook County—Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals—May rent (Payable 5/1/17), 350.00; Petty Cash—bar supply & postage, 69.29; RBS Sanitation-March garbage pick-up for 190 households, 2660.00; RBS Sanitation-March dumpster fees (Legion Hall, bar, firehall, shop), 224.18; Sanford USD Medical Center-online EMT class for 3 people, 2250.00; Scott Supply-damaged back screen for leased loader, 345.00; SD Dept of Revenue-water testing, 15.00; SD One Call-1 faxed locate for Feb & 5 faxed locates for March 6.72; SD State Treasurer—March garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$4.09), 268.58; SD State Treasurer—March bar sales tax (We received a 1.5% allowance for timely payments - \$12.52), 822.43; Tessier's Inc-2<sup>nd</sup> half of Maintenance Agreement for Sparky's, 293.78; Thaler, Barb-EMT training & mileage, 133.00.

Utilities (Paid in March): Golden West, 415.51; Hanson Rural Water, 3840.60; Xcel Energy, 2246.24.

Insurance: AFLAC-reimbursed by employees, 216.43; Health Pool of SD, 3096.14; SDML Workers' Comp Fund-2016 Audit, 335.00.

Professional: Fink Law Office PC-March statement, 171.18.

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