

Bridgewater City Council Regular Meeting Minutes
March 6, 2017 7:00 pm

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 03/06/2017. The meeting was called to order at 7:00 pm by Mayor Michael Damm. Answering roll call were Bob Anderson, Mayor Damm, Zach Guenther (arrived at 7:02 pm), Tony Hofer, Jerry Paweltzki, and Lacey Weber. Absent was Travis Holthaus. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Sandi Tschetter, Jeff Pollman, Sherriff Mark Norris, Steve Sievers, Bridgewater Rural Fire Board (Ross Glanzer and James Hoffman), DGR Engineering (Vern Arens and Gabriel Laber).

The minutes of the February 6th regular meeting were sent to the council for reading prior to the meeting. Motion by Weber, second by Paweltzki to approve the February 6th meeting minutes. Motion carried.

The February Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Weber, second by Anderson to approve the February Financial Statement. Motion carried.

The bills for the month of February were reviewed. After discussion, a motion was made by Anderson, second by Guenther to approve the February bills. Motion carried.

Todd Letcher gave his Maintenance Report:

- Storm drains that need repair are on 6th St by 600 E 6th, on 3rd street by 251 N Oak, on 4th st at the corner of 4th & Oak. These areas either have collapsed storm sewer lines or the lines have become offset as the jetter can't get through them. Council instructed to get cost from CMC for repairs.
- Discussed getting the streets fixed by Jerry Webers and Mark Vondras.
- Discussed patch mix for potholes. The winter mix we purchased last year was "junk" and not worth it. No one seems to start making patch mix until sometime in May. Gabriel Laber will see what he can find out about the patch mix for us and let us know.

Rural Fire Board was here to extend the Contract for another year and approve the 2018 Budget. Paweltzki feels that we should combine boards or change the valuation. This is nothing we can do right now but he feels we should consider in the future. Motion by Guenther, second by Paweltzki to extend the contract with the Bridgewater Rural Fire District for another year and approve the 2018 Budget. Motion carried.

Public Input: Sandi Tschetter asked why we didn't say the Pledge of Allegiance at the beginning of the meeting. No one could answer.

A motion was made by Anderson, second by Guenther to purchase a US flag and SD flag for the council room. Motion carried.

Streets & Alleys: 4th street from Poplar to Walnut was discussed. At this time the west end of it is full of potholes from this winter freeze and thaw. The need for curb and gutter along that area was discussed. The existing that is there will need to be replaced to match up with the new street surfacing. Discussed assessing the cost for the curb & gutter to the property owner for any new street. Council feels that if we are going to put a lot of money into repairing these streets we need to get the water off, which means that it needs curb & gutter. Homeowners along this area will be informed of this that they can have the curb & gutter assessed or they can just pay for it. Finance Officer will contact Canistota on how they proceeded with this. Motion by Weber, second by Anderson to get letters out to inform the homeowners of the curb & gutter along 4th St from Poplar to Walnut. Motion carried. Council talked with Vern Arens and Gabriel Laber about getting the bids for asphalt on this 4th Street area and also the Juniper block that is getting done.

Water & Sewer: Vern Arens talked with the council about the low bid for the Main Street Water Project. This bid came in \$44,000 less than the second lowest bidder. It was found that his unit bid price for concrete came in at \$5.25 per sq yard. The typical unit price is mid \$40 to mid \$50 per sq yd. The low bidder is aware of this error and will honor his unit bid price of \$5.25 per sq yd for this project for the project bid quantity of 220 sq yds. Motion by Anderson, second by Weber to pass Resolution #17-0306. Roll call vote: all present voted aye. Motion carried.

City of Bridgewater
Resolution #17-0306
RESOLUTION APPROVING 2017 MAIN STREET AVENUE WATER
PROJECT BID

WHEREAS, the City of Bridgewater did advertise for bids for the Construction of the Bridgewater 2017 Main Street Avenue Water Project in the Bridgewater Tribune on January 19 and 26, 2017; and **WHEREAS**, the City of Bridgewater Council did publicly open and read the bids at the February 6, 2017 regular council meeting;

WHEREAS, the City of Bridgewater Council did table the bid acceptance until the March 6, 2017 regular council meeting;

THEREFORE BE IT RESOLVED, that the City of Bridgewater Council accepted the bid from Premier Contracting for the 2017 Main Street Avenue Water Project contingent upon SD-DENR approval.

PASSED AND APPROVED this 6th day of March, 2017, by the City Council of the City of Bridgewater, South Dakota by the following vote:

Ayes: 5

Nays: 0

Absent: 1

City of Bridgewater
By: Michael Damm
Its Mayor

ATTEST:

Joan M Julson

City Finance Officer

(SEAL)

Health & Landfill: Anderson brought up all the downed trees & making sure that everyone is aware that the dump site is open for tree removal.

Gov't Bldg/Municipal Liquor Store: Guenther reported on the air conditioning quotes for the Legion Hall. Cost would run around \$3200-\$3400 for 2 single phase units. Guenther would try to get them in as soon as possible. Paweltzki checked with an electrician & cost would be \$500 - \$1000. Motion by Paweltzki, seconded by Weber to purchase two 5 ton air conditioning units from Zach Guenther. Roll Call vote: Anderson-aye; Guenther-abstained; Hofer-aye; Paweltzki-aye; Weber-aye. Motion carried.

Weber went over the bar security quote from Safe-N-Secure and it was decided to have the quote clarified further. Tabled until April meeting.

Law Enforcement: Council noted February report. Sheriff Norris was here to answer any questions.

Parks & Rec: We will continue to advertise for Summer Rec & Maintenance help for the summer

Code Enforcement: Nuisance suits for 831 N Main and 641 N Main are still going on. Council discussed the 831 N Main nuisance suit. Attorney Fink reported that he has received information from the Lake County Sheriff's Office that property owner, Jason Waldner, is avoiding service of process. Attorney Fink is trying to get the Court's permission to serve Mr Waldner through publication. Weber asked Paweltzki whether he had gotten ahold of Mr Waldner? Answering yes, Paweltzki brought up that he now has questions about the house at 831 N Main and doesn't think we should be going forward with the nuisance suit. He thinks we are wrong and wasting city money in tearing down that house because the Lutheran Church needs it. The county will be taking the property for back taxes soon, so why are we spending the money when we should just let the county deal with the house/property. He thinks it looks better from the outside than some other houses in town. The Lutheran Church cleaned up the back yard, so it doesn't fit in as a nuisance any longer. Weber brought up that what she had a problem with is that we are using city dollars to try to find this homeowner and he (Paweltzki) is going behind the councils back during a legal process and finding the property owner himself, without first consulting with the rest of the council. Paweltzki doesn't feel he went behind the council's back as he was in Madison for a sale and happened to find Mr Waldner. He (Paweltzki) knows of someone who would like to rent his (Waldner's) property. This nuisance had been discussed for months prior to the council's decision, which he (Paweltzki) had voted for, to start the nuisance action against this piece of property at 831 N Main. Paweltzki again brought up the we are wasting city money to take down a house just because the Lutheran Church wants it. At this point, Anderson brought up that the reason for getting this property cleaned up is due to the condition of the house and the type of people that properties in this condition bring into town, not because the Lutheran Church wants it. Mayor Damm added that it also affects property values of the neighborhood. He didn't understand why he (Paweltzki) would take it upon himself to find Mr. Waldner when

the city is bringing a nuisance action suit against this property. The house has been sitting empty for a couple of years with animals living in it, and now you know of someone who wants to rent it. Paweltzki stated that he knows he voted for the nuisance suit but he feels he made a mistake now. He feels that Mayor Damm wants to get rid of too many houses. Guenther feels that due to the comments from the other council members even if it did come to a vote to drop the suit, it would get out voted anyway and the suit would continue. Council moved on.

Planning & Zoning: Motion by Weber, second by Guentner to approve the Zion Mennonite Church parsonage permit. Motion carried. It was also noted that the Planning & Zoning Committee has been meeting on changes to the building permit process and also the Comprehensive Plan needs to be updated this year.

Steve Sievers was asked about the Bridgewater Lumber buildings. He is in the process of getting the one down along the railroad tracks but doesn't have any plans on taking down the 2 buildings along Hwy 262.

Mayor Damm also spoke about a strategic plan for Bridgewater. He gets referrals from the SD GOED about businesses looking for towns to bring their business to. We need something in place to show them what we have to offer. The Development Corp & SEFP are on board with this and he would like to see the council also involved with getting this plan in place.

Elections: Motion by Guentner, second by Paweltzki to pay election officials \$125.00. Motion carried. Election officials will be Supt. Kathleen Heiman, Evelyn Hofer, and Judy Howe.

Drawing was held for ballot name order. Letcher drew: Ward II; Zach Guentner first – Jesse Sutton second and Ward III: Jessica Liesinger first – Tony Hofer second.

Council set April 13th at 7:00 pm to canvas the April 11th election.

After discussion, a motion by Anderson, second by Hofer to approve 2016 Annual Report. Motion carried. (Printed in March 9th Bridgewater Tribune)

March 20th at 7 pm the Local Board of Equalization meeting will be in the Council Chambers.

Mayor Damm brought up the Paint South Dakota information.

Motion by Weber, second by Guentner to adjourn. Motion carried. Time 9:15 pm.

Next regular meeting is April 10th.

Michael Damm – Mayor

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 2550.98; Finance Office 522.88; Liquor 3596.54; Parks 305.63; Sewer 855.71; Streets 1348.83; Water 949.43; EFTPS-February payroll taxes, 3123.90; SD Retirement System-employee & city match, 577.90.

Supplies: Bob's Candy Service–cigarettes, food & paper products for the bar, 1353.46; Campbell's Supply–shop supply, 186.21; Chesterman Company–Coke products for bar, 66.70; Country Pride–fuel oil for furnace, 469.95; Danko Emergency Equip–fire dept hose, 160.62; Donlan's Foodland–bar supply, 8.88; HD Supply–4 water curb boxes, 164.38; Kaylor Locker–bar chislic, 238.00; Menards–shop & bar supplies, 69.51; Potter Tire & Service–gas, diesel & supply, 257.70; Stern Oil–propane fill for Legion Hall, 469.90; Sturdevant's–JD 2155 tractor battery, 88.13; Walt's Homestyle Foods Inc–bar pizzas, etc, 304.75.

Repair & Maintenance: Anderson Trucking-2/24 snow removal, 450.00; Justice Fire & Safety-bar ansul system check & update, 384.69.

Beer and Liquor: (paid in February) Beal Distributing, Inc., 2255.40; Dakota Beverage, 684.35; Johnson Brothers Famous Brands, 772.47; Republic National Dist, 590.12.

Miscellaneous: A&B Business Inc–Maintenance contract, 56.81; Addy Disposal-late garbage payments, 331.50; Americ Inn-2 rooms for SD Amb Association Convention in Chamberlain 2/10 & 2/11, 349.96; Bridgewater Development Corp–monthly donation, 100.00; Bridgewater Tribune–February publishing, 170.17; McCook County–Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals–April rent (Payable 4/1/17), 350.00; Petty Cash–bar supply & postage, 97.87; RBS Sanitation-Feb garbage pick-up for 190 households, 2660.00; RBS Sanitation-Feb dumpster fees (Legion Hall, bar, firehall, shop), 224.18; SD Dept of Revenue-water testing, 15.00; SD One Call-1 faxed locate for Jan, 2.24; SD State Treasurer–February garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.23), 212.43; SD State Treasurer–February bar sales tax (We received a 1.5% allowance for timely payments - \$10.19), 669.39.

Utilities (Paid in February): Golden West, 422.94; Hanson Rural Water, 4499.20; Xcel Energy, 2347.79.

Insurance: AFLAC-reimbursed by employees, 216.43; Health Pool of SD, 3096.14; SD Public Assurance Alliance-adding leased tractor, 240.85.

Professional: DGR Engineering-Juniper Ave project, 1950.00; Fink Law Office PC-Feb statement, 407.78.

Published once at the approximate cost of \$ 130.64

**ANNUAL REPORT FOR CITY OF BRIDGEWATER
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2016**

GOVERNMENTAL FUNDS--MODIFIED CASH BASIS

	<u>General Fund</u>	<u>Anniversar y Fund</u>	<u>Total Governmental Funds</u>
Beginning Balance	422,792.36	3,747.02	426,539.38
Revenues and Other Sources:			
Taxes:			
Property Taxes	134,987.71		134,987.71
General Sales and Use Taxes	126,192.32		126,192.32
Amusement Taxes	36.00		36.00
Penalties and Interest on Delinquent Taxes	772.37		772.37
Licenses and Permits	570.00		570.00
Intergovernmental Revenues:			
State Grants	940.00		
State Shared Revenue	16,552.79		16,552.79
County Shared Revenue:	23,537.71		23,537.71
Other Intergovernmental Revenue	39,085.00		39,085.00
Charges for Goods and Services:			
Sanitation	45,288.75		45,288.75
Ambulance	31,604.48		31,604.48
Fines and Forfeits			
Other	75.00		75.00
Miscellaneous Revenue and Other Sources:			
Investment Earnings	1,639.27	15.23	1,654.50
Rentals	6,498.32		6,498.32
Contributions and Donations from Private Sources	6,322.87		6,322.87

Liquor Operating Agreement Income	12,220.42		12,220.42
Sale of Municipal Property	355.00		
Other Revenues	3,780.38	266.47	4,046.85
Total Revenue and Other Sources	450,458.39	281.70	450,740.09
Expenditures and Other Uses:			
Legislative	22,264.95		22,264.95
Elections	19.77		19.77
Financial Administration	25,295.96		25,295.96
Other General Government	4,291.55		4,291.55
Police	25,410.00		25,410.00
Fire	11,937.80		11,937.80
Other Protection	250.00		250.00
Highways and Streets	105,308.55		105,308.55
Sanitation	46,481.34		46,481.34
Health	5,553.75		5,553.75
Ambulance	60,753.96		60,753.96
Recreation	2,566.08		2,566.08
Parks	26,055.31		26,055.31
Economic Development and Assistance			
Promoting the City	1,000.00		1,000.00
Liquor Operating Agreements	33,475.16		33,475.16
Total Expenditures and Other Uses	370,664.18	0.00	370,664.18
Increase/Decrease in Fund Balance	79,794.21	281.70	80,075.91
Ending Balance:			
Nonspendable	0.00		0.00
Restricted		4,028.72	4,028.72
Assigned	77,000.00		77,000.00
Unassigned	395,126.98		395,126.98
Governmental Long-term Debt			0.00

PROPRIETARY FUNDS--MODIFIED CASH BASIS

	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Liquor Fund</u>
Beginning Balance	141,639.65	182,324.42	0.00
Revenues	101,459.95	93,162.62	140,110.06
Expenses	107,236.45	70,291.12	115,936.69
Ending Balance:			
Restricted for water deposits	3,425.00		
Restricted for Revenue Bond Debt Service		6,482.80	

Restricted for Equipment Repair and/or Replacement	<u>8,500.00</u>	<u> </u>
Unrestricted	<u>132,438.15</u>	<u>190,213.12</u> <u>24,173.37</u>
Long-term Debt	<u>428,070.73</u>	<u> </u>

The preceding financial data does not include fiduciary funds or component units. Information pertaining to those activities may be obtained by contacting the municipal finance officer at 729-2690.

Municipal funds are deposited as follows:

<u>Depository</u>	<u>Amount</u>
Farmers State Bank	\$ 841,388.14

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