

Bridgewater City Council Regular Meeting Minutes
January 9, 2017 7:00 pm

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 01/09/2017. The meeting was called to order at 7:00 pm by Mayor Michael Damm. Answering roll call were Bob Anderson, Mayor Damm, Tony Hofer, Travis Holthaus, Jerry Paweltzki, and Lacey Weber. Absent was Zach Guentner. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Jim Julson, Sandi Tschetter, Jeff Pollman, Sherriff Mark Norris, Gabriel Laber – DGR Engineering, and Vern Arens – Arens Engineering.

Paweltzki had some comments and questions about last months teleconference meeting. Mayor Damm will contact Attorney Fink & Municipal League for proper procedure of these types of meetings.

The minutes of the December 5th regular meeting were sent to the council for reading prior to the meeting. Motion by Holthaus, second by Hofer to approve the December 5th meeting minutes. Motion carried.

The December Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Weber, second by Holthaus to approve the December Financial Statement. Motion carried.

The bills for the month of December were reviewed. After discussion, a motion was made by Anderson, second by Paweltzki to approve the December bills. Motion carried.

Bar Manager was not here to give her report

Todd Letcher gave his Maintenance Report:

- Reported that the ceiling in the pumphouse needs repair. Parts of it are falling down and rotten from previous leaky roof. After council discussion, it was decided to have Salem Lumber & Freeman Lumber look at it to see what could be done with it.
- Gov't leased JD tractor is here.

The bid opening for the Main Street Water Project was postponed until the February 6th meeting due to some issues with the bid publishing. Vern Arens also introduced Gabe Laber from DGR Engineering. Vern retired as of 1/1/2017 but will be working with DGR and still be working on our Main Street Water Project.

Health & Landfill: 1st reading on the Garbage Ordinance #2017-0109 was done.

Gov't Bldg/Municipal Liquor Store: Weber brought security information from Safe-N-Secure for the bar. Council talked about having them come out to a council meeting for a demonstration. Motion by Holthaus, second by Anderson to accept the proposal from Justice Fire & Safety to update the kitchen fire suppression system in the bar. Motion carried.

Paweltzki gave the council the info he found about the air conditioning for the Legion Hall. The place where we got the furnaces from thinks that 20T units should keep it reasonably cool in there unless it would be unreasonably hot outside. He found out that it is almost impossible to put a ramp for wheelchair accessibility on the outside of the building. Council is still going to continue looking into the wheelchair accessibility for the Legion Hall. They feel that it would be rented more if these 2 things were done.

Ambulance: Jim Julson asked the council permission for him & Sue Rinehart to attend the Annual Ambulance Conference in Chamberlain Feb 10th – 12th. Motion by Weber, second Holthaus to pay the conference dues of \$75 and conference fees of \$150 for each of them plus lodging. Motion carried. He also discussed with the council the ambulance crew going to the pager texting for ambulance calls like the fire dept is already doing. Parkston Ambulance has purchased the software for this and is asking for \$100 from each entity to recoup some of their cost. Motion by Holthaus, second by Anderson to go with this pager texting for the ambulance and pay the Parkston Ambulance Service the one time charge of \$100 for their software. Motion carried. He also expressed the need for EMT's. After discussion, a motion was made by Weber, second by Holthaus for Jim Julson to send out direct mailers for the dire need of EMT's. Motion carried.

Law Enforcement: Council noted December report. Sheriff Norris was here to answer any questions.

Municipal Election will be held on April 11,2017. Seats up this year: 2 yr – Council seats – Ward I, II, III (Holthaus, Guentner, Hofer) and Mayor seat.

Motion by Holthaus second by Hofer to designate the Bridgewater Tribune as the official newspaper for 2017. Motion carried.

Motion by Weber, second by Holthaus to continue the \$100 monthly donation to the Bridgewater Development. Motion carried.

Paweltzki discussed with the council Experience Works and seeing if we should look into this for some summer help. Finance Officer will check into this.

Mayor Damm gave information on a meeting he attended at Alexandria with Xcel concerning our outages and what is being done to prevent these outages.

Motion by Holthaus, second by Weber to go into Executive Session for Employee Reviews. Motion carried. Time 9:04 pm. Mayor declared executive session over at 9:25 pm.

Motion by Anderson, second by Hofer to give a 2½% raise for 2017 to Julson & Letcher. Motion carried. Motion by Anderson, second by Paweltzki to pass Resolution #17-0109. Motion carried.

**City of Bridgewater
Resolution #17-0109**

WHEREAS, in compliance with SDCL 6-1-10, which states that a complete list of all salaries paid to all city officials and employees be established by resolution and published in the minutes of the first meeting of the fiscal year and thereafter published monthly by department;

NOW THEREFORE BE IT RESOLVED, that the following is a list of all said salaries:

FISCAL YEAR 2017

GROSS ANNUAL WAGE:

NAME	Position	Salary	Per Meeting Attended
Michael Damm	Mayor	\$750.00	\$75.00
Bob Anderson	Council President	\$600.00	\$75.00
Zach Guenthner	Councilperson	\$600.00	\$75.00
Tony Hofer	Councilperson	\$600.00	\$75.00
Travis Holthaus	Council Vice-President	\$600.00	\$75.00
Jerry Paweltzki	Councilperson	\$600.00	\$75.00
Lacey Weber	Councilperson	\$600.00	\$75.00

HOURLY WAGE:

NAME	Position	Per Hour
Julson, Joan	Finance Officer	\$13.76
Letcher, Todd	Utility/Maintenance Supervisor	\$16.30
Fink Law Office, PC	Attorney & Assistant	\$125.00 / \$60.00
Sinkie, Ashley	Bar Manager	\$11.00
Bailey, Roni	Part-time Bar Employee	\$10.00
Lehrman, Cassidy	Part-time Bar Employee	\$9.00
Sinkie, Mark	Part-time Bar Employee	\$8.55
Lux, Lori	Part-time Bar Employee	\$9.00

AMBULANCE:

NAME	Position	Per Trip	Carrying Pager per Hour
Hofer, Roger	EMT	\$60.00	\$1.00
Richards, Anne	EMT	\$60.00	\$1.00
Tschetter, Melissa	EMT	\$60.00	\$1.00
Rinehart, Susan	EMT	\$60.00	\$1.00
Gilbert, Doug	EMT	\$60.00	\$1.00
Julson, Jim	EMT	\$60.00	\$1.00
Weber, Mike	EMT	\$60.00	\$1.00
Potter, Deborah	RN	\$60.00	\$1.00
Duerksen, Christine	RN	\$60.00	\$1.00

Hofer, Robin	EVOC	\$50.00	\$1.00
Thornburg, James	EVOC	\$50.00	\$1.00
Pollman, Jeff	EVOC	\$50.00	\$1.00
Sorenson, Dan	EVOC	\$50.00	\$1.00
Watters, Ryan	EVOC	\$50.00	\$1.00
Marken, Kristen	EVOC	\$50.00	\$1.00
Weber, Alyssa	EVOC	\$50.00	\$1.00

Both EMT's & EVOC drivers are paid \$15.00 for No Transport w/ No Treatment calls and \$30.00 for No Transport w/Treatment calls.

Volunteer Fire Dept: Chief – Craig Meyer, Asst. Chief – Todd Letcher, Sec./Treas. - Jeff Pollman, Training Officer – Ryan Watters. Other members: Doug Weber, Ed Meyer, Brian Cable, Marv Rempfer, Zach Guenther, Kenny Gemar, Roger Hofer, Chuck Addy, John Paweltzki, Jalen Weber, Chad Addy, Troy Hofer, Kenny Weber, Matt Anderson, Scott Hofer, and Matt Kroger.

Planning & Zoning Committee: Mike Damm, Sandi Tschetter, Evelyn (Mrs. Calvin) Hofer, Kurt Potter, and Jerry Paweltzki.

Dated this 9th day of January 2017 in Bridgewater, South Dakota.

Michael Damm
Mayor

ATTEST:

Joan M Julson
Finance Officer
SEAL

Motion by Holthaus, second by Hofer to adjourn. Motion carried. Time 9:40 pm.
Next regular meeting is February 6th .

Michael Damm – Mayor

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 3658.59; Finance Office 503.25; Gov't Bldg 63.60; Liquor 3298.87; Parks 190.80; Sewer 776.27; Streets 1562.18; Water 865.70; EFTPS-December payroll taxes, 2498.04; SD Retirement System-employee & city match, 580.54; SD Unemployment Ins Dev – 4th Q Unemployment 18.55.

Supplies: Addy, Chuck–repay fuel oil for bar when we ran out, 188.72; Bob's Candy Service–cigarettes, food & paper products for the bar, 1506.23; Campbell Supply–engine oil, 304.40; Chesterman Company–Coke products for bar, 98.70; Country Pride–bar propane for grill, 51.70; Donlan's Foodland–bar supply, 30.49; Farmers Alliance–shop & firehall various fills, 1579.05; Fensel's–shop high bay lights & dry lube supply, 500.98; HD Supply–water supply, 365.70; Julson, Joan–bar supply & anti-virus for 3 computers, 84.65; Kaylor Locker–bar chislic, 505.75; Kleinsasser Heating & Cooling–2 pressure switches for shop furnace, 204.30; MARC–mostly lagoon chemicals, 4625.35; Meyer Motor–snow plow used oil pan & gasket, 335.07; Potter Tire & Service–gas, diesel & supply (Nov & Dec statements), 482.93; Salem Special–285 2017 water books, 326.00; Schoenfelder, Julie–Karaoke for New Year's Eve at bar, 250.00; Sinkie, Ashley–bar supplies, 130.44; Stern Oil–12/12 & 12/28 propane fills for Legion Hall, 647.80; Sturdevant's–supplies, 200.09; Walt's Homestyle Foods Inc–bar pizzas, etc, 467.50; Zabel Steel–shop supply, 424.10.

Repair & Maintenance: Anderson Trucking-12/17 & 12/19 snow removal, 1800.00; CMC Excavation, Inc-repair curbstop at 451 Juniper, 474.49; Justice Fire & Safety-semi annual fire suppression system inspection at the bar, 220.50.

Beer and Liquor: (paid in December) Beal Distributing, Inc., 1942.40; Dakota Beverage, 1066.80; Johnson Brothers Famous Brands, 408.36; Republic National Dist,423.00.

Miscellaneous: A&B Business Inc–Maintenance contract, 56.81; Addy Disposal-dumpsters, 40.00; Addy Disposal-bar dumpsters, 60.00; Bridgewater Development Corp–monthly donation, 100.00; Bridgewater Tribune–December publishing, 259.43; D&E Music & Vending–winter dart & pool teams @ Sparky's, 280.00;

First National Bank in SF–2 sewer SRF loans, 8834.09; Hoffer, Marvin-return of firehall rent, 100.00; McCook County–Contracted Law Enforcement monthly payment, 2112.50; Nordwald Rentals–February rent (Payable 2/1/17), 350.00; Petty Cash–bar supply & postage, 78.50; Post Master-stamps for garbage letters, 79.90; SD Dept of Revenue–water testing, 30.00; SD One Call-3 faxed locates, 3.36; SD State Treasurer–December garbage,etc. sales tax (We received a 1.5% allowance for timely payments - \$3.52), 231.15; SD State Treasurer–December bar sales tax (We received a 1.5% allowance for timely payments - \$10.90), 715.64.
Dues & Fees: Bridgewater Development Corp–2016 annual dues, 100.00; SD Ambulance Assoc-membership fee, 75.00; SD Amb Assoc- 2 conference fees, 300.00; SD Assoc of Rural Water Systems – 2017 dues, 345.00; SD DENR–2017 wastewater fee, 550.00; SD DENR–2017 water & wastewater certificate renewal for Todd, 18.00; SECOG–2017 Dues, 720.00; SD Municipal League–2017 Dues, 518.23; SD Governmental Finance Officers Assoc–2017 Dues, 40.00.
Utilities (Paid in December): Addy Disposal, 3763.50; Golden West, 470.35; Hanson Rural Water, 4003.40; Xcel Energy, 2291.64.
Insurance: AFLAC-reimbursed by employees, 273.24; Health Pool of SD, 3096.14.
Professional: Arens Engineering-water project expense, 1125.00; Fink Law Office PC- Nov & Dec statements, 67.87.

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