

**Bridgewater City Council Regular Meeting Minutes
December 5, 2016 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 12/05/2016. The meeting was called to order at 7:00 pm by Mayor Michael Damm. Due to lack of quorum, Guenther attended by telephone. Finance Officer instructed council that since this was a teleconference meeting, all motions would be roll call. (SDCL 1-25-1) Answering roll call were Bob Anderson, Mayor Damm, Zach Guentner (telephone), Travis Holthaus, and Lacey Weber. Jerry Paweltzki arrived at 7:32. Absent was Tony Hofer. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Bar Manager-Ashley Sinkie, Sandi Tschetter, Jeff Pollman, Sherriff Norris, and Vern Arens – Arens Engineering.

The minutes of the November 7th regular meeting and November 10th special meeting were sent to the council for reading prior to the meeting. Motion by Guentner, second by Holthaus to approve the November 7th & 10th meeting minutes. Roll Call vote: all present voted aye. Motion carried.

The November Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Anderson, second by Holthaus to approve the November Financial Statement. Roll Call vote: all present voted aye. Motion carried.

2nd Reading of 2016 Supplemental Appropriation Ord A-100 was done. Motion by Anderson, second by Weber to adopt 2016 Supplemental Appropriation Ordinance A-100. Roll Call Vote: all present voted aye. Motion carried.

The bills for the month of November were reviewed. After discussion, a motion was made by Weber, second by Holthaus to approve the November bills. Roll Call vote: all voted aye. Motion carried.

Bar Manager – Ashley Sinkie gave the bar report. She asked about having Julie Schoenfelder for Kaoroke on New Year's Eve night. Council gave the OK for this. She also discussed having a Customer Appreciation on Christmas Eve. Nothing more discussed.

Todd Letcher gave his Maintenance Report:

- Didn't have much to report – working on various items in the shop

Vern Arens (Arens Engineering) discussed with the council having the bid opening for the Main Street Project on Dec 28th at 7 pm. with the Pre-Bid meeting being the 20th of Dec at 2 pm. We wouldn't necessarily have to award the bid on Dec 28th, we could do that in January if necessary. Motion by Holthaus, second by Guentner to hold the Main Street Project bid opening at a special meeting on Dec 28th at 7 pm. Roll Call vote: all present voted aye. Motion carried. He also spoke about the \$70,000 grant the city was awarded for some work on Juniper Ave by Hwy 262. That bid opening will probably be March or April of 2017.

Streets & Alleys: Discussed the condition of Poplar Ave.
Jerry Paweltzki arrived at this time.

Health & Landfill: Didn't do anything with the garbage ordinance yet. Sending it to the attorney.

Gov't Bldg/Municipal Liquor Store: Weber brought up what she found out about some bar security for the employees. Will be seeking more info.

Paweltzki brought up that he could get a quote from Krantz for a ramp going into the Legion Hall. He said that SEFP also knows of some grants that we could get. Tabled for further information.

Ambulance: We are in dire need of EMT's again. Motion by Guentner, second by Anderson to write off uncollectible ambulance bills (Medicare/Medicaid/Insurance Assignment) of \$12,397.55. Roll call vote: all present voted aye. Motion carried. (Total charges were \$35,842.10 less payments of \$23,444.55 leaving an assignment balance of \$12,397.55. It was noted that in accepting payment from Medicare or Medicaid we have to accept what Medicare or Medicaid says the bill should be. In turn for getting paid by Medicare and/or Medicaid, we must also agree not to charge these amounts to the patient and consequently have to write these amounts off at the end of the year.)

Law Enforcement: Council noted November report. Sheriff Norris was here to answer any questions.

Code Enforcement: Council discussed the continued generator running at 141 N Oak Ave. A motion was made by Weber, seconded by Guentner to move forward with a noise nuisance lawsuit at 141 N Oak Ave. Roll Call vote: all present voted aye. Motion carried. The house at 831 N Main was also discussed. Motion by Guentner, second by Holthaus to allow Attorney Fink to proceed with a nuisance lawsuit at 831 N Main. Roll Call vote: all present voted aye. Motion carried.

Motion by Anderson, second by Holthaus to sign & renew the SF Humane Society Agreement. Roll Call vote: all present voted aye. Motion carried.

Motion by Guenther, seconded by Holthaus to set aside in reserves - \$500 to sewer repair & maintenance, \$5000 in ambulance, and \$5000 for firetruck. Roll Call vote: all present voted aye. Motion carried.

Executive Session for Employee Reviews was table until the special meeting on Dec 28th. Roll Call vote: all present voted aye. Motion carried.

Motion by Anderson, second by Paweltzki to adjourn. Motion carried. Time 8:27 pm.

Next regular meeting is January 9th.

Michael Damm – Mayor

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 3078.72; Finance Office 540.16; Gov't Bldg 35.78; Landfill/Dump 99.38; Liquor 3550.81; Parks 1107.05; Sewer 917.76; Streets 699.61; Water 619.64; EFTPS-November payroll taxes, 3486.57; SD Retirement System-employee & city match, 572.50.

Supplies: Bob's Candy Service—cigarettes, food & paper products for the bar, 1779.01; Chesterman Company—Coke products for bar, 332.10; Fensel's—shop supply, 44.58; Heritage Pharmacy—FO supply, 1.29; Kaylor Locker—bar chislic, 178.50; M/S Pump-N-Stuff—gas, 144.34; Matheson—amb oxygen, 69.54; Menard's—bar garbage bags & bar repair items, 102.79; Meyer Motor—bar exhaust fan, 280.00; Office Depot—bar & FO supply, 40.67; Rural Mfg. Co.—lagoon fence, 119.00; Schmidt Country—file for chain saw, 2.78; Sinkie, Ashley—bar supply, 186.78; Sturdevant's—bar bathroom paper towels & shop supply, 147.50; Walt's Homestyle Foods Inc—bar pizzas, etc, 715.00.

Repair & Maintenance: Anderson Trucking-11/18 & 11/19 snow removal, 1387.50.

Beer and Liquor: (paid in November) Beal Distributing, Inc., 2780.25; Dakota Beverage, 431.50; Johnson Brothers Famous Brands, 1915.86; Republic National Dist, 2187.96.

Miscellaneous: A&B Business Inc—Maintenance contract, 56.81; Addy Disposal-dumpsters, 40.00; Addy Disposal—bar dumpsters, 60.00; Bridgewater Development Corp—monthly donation, 100.00; Bridgewater Tribune—November publishing, 246.24; Hand, James—water deposit return, 100.00; McCook County—Contracted Law Enforcement monthly payment, 2112.50; Med-Star Paramedic Amb- ALS intercept fee, 250.00; Nordwald Rentals—January rent (Payable 1/1/17), 350.00; Nowak, James – water deposit return, 100.00; Petty Cash—bar supply & postage, 33.31; SD Dept of Revenue—water testing, 15.00; SD One Call-3 faxed locates, 3.36; SD State Treasurer—November garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$3.82), 250.52; SD State Treasurer—November bar sales tax (We received a 1.5% allowance for timely payments - \$13.33), 875.26; Thaler, Barb- Oct & Dec ambulance classes, 216.00.

Utilities (Paid in November): Addy Disposal, 3763.50; Golden West, 441.95; Hanson Rural Water, 4562.10; Xcel Energy, 2397.34.

Insurance: AFLAC-reimbursed by employees, 273.24; Health Pool of SD, 3096.14; SDML Work Comp Fund-2017 Renewal, 3100.00.

Professional: Arens Engineering-water project expense, 1875.00.

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