

**Bridgewater City Council Regular Meeting Minutes**  
**September 12, 2016 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 09/12/2016. The meeting was called to order at 7:00 pm by Mayor Michael Damm. Answering roll call were Bob Anderson, Mayor Damm, Tony Hofer, Travis Holthaus, and Jerry Paweltzki. Absent were Zach Guenthner and Lacey Weber. Others present: Finance Officer-Joan Julson, Sandi Tschetter, Verlyn Hudson, Evelyn Hofer, and Jeff Pollman.

The minutes of the August 8<sup>th</sup> regular meeting were sent to the council for reading prior to the meeting. Motion by Anderson, second by Hofer to approve the August minutes. Motion carried.

The August Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Holthaus, second by Paweltzki to approve the August Financial Statement. Motion carried.

The bills for the month of August were reviewed. After discussion, a motion was made by Holthaus, second by Hofer to approve the August bills. Motion carried.

Maintenance Report was read by Mayor Damm:

- Waiting on Commercial Asphalt for pot hole patching mix
- Working on 4<sup>th</sup> St between Poplar & Walnut
- Bender's will be out to do annual maintenance on some sewer lines
- Work on east 3<sup>rd</sup> street
- Need 24" culvert in ditch where 3<sup>rd</sup> street went across the railroad tracks before winter to keep water line from freezing. Motion by Anderson, second by Hofer to give Letcher the authority to purchase a 24" culvert for water drainage for old 3<sup>rd</sup> st & Hwy 262. Motion carried.

Public Input: All below items were so noted by the council –

- Verlyn Hudson discussed with the council the need for new bathrooms at the city park. The doors don't close properly and the frames are rotting, not ADA complaint and they smell badly even when cleaned. Since we do have bicyclers and such that do stay overnight in the park periodically and other people that do use the park, they really are in need of being updated. Council will look into this.
- Jeff Pollman was here to ask if anything could be done with the homeowner running the generator at all hours of the day & night. After a lot of discussion, Anderson will talk to Attorney Fink about this.

Streets & Alleys: The curb & gutter issue on 4<sup>th</sup> street between Poplar & Walnut was discussed. Letters will be sent to the homeowners involved, inviting them to discuss at a meeting. Changes and updates to the 5-year street plan were also discussed and gone over. Maintenance on the edges of Main Ave from 4<sup>th</sup> St to 264<sup>th</sup> St was also discussed.

Gov't Bldg/Municipal Liquor Store: The tap cooler will be in need of replacing in the near future. It still is working but it is getting so rusted and leaks all over. Everyone will keep their eyes & ears open for any of them for sale.

Hofer feels we should look at different security cameras for the bar. More information will be gathered.

Bar WIFI was discussed. Motion by Paweltzki, second by Hofer to open up the WIFI (unsecure) for customers to use. Motion carried.

Paweltzki brought up again about getting a credit card machine for the bar. We already do have an ATM (at no cost to us) that people can use. Nothing done at this time.

It was also brought up the motion giving the bar manager the authority to fire any bar employee. This needs to change, since the procedure for terminating is set out in the Personnel Manual. Motion by Hofer, second by Paweltzki that the bar manager does not have the authority to terminate an employee. Motion carried.

Motion by Holthaus, second by Hofer to allow Duel Shape's band to play on Halloween at Sparky's. Motion carried.

Paweltzki brought up that the Legion Hall is in need of painting on the outside and also has an end cap that is gone up on the roof. Someone will need to look at it.

Law Enforcement: Monthly report for August was received. Sheriff Norris was here to answer any questions.

Ambulance: We are in dire need of EMT's again.

Parks & Rec: The school is looking at a new crows nest, bathrooms, & track at the football field. They are debating on where to put the crows nest & bathrooms - the east or west side. Council decided that they would like to look at the plans and go from there. Motion by Paweltzki, second by Hofer to allow the school to use the baseball diamond area for football practice and to restore any damage done. Motion carried.

Code Enforcement: Mayor Damm asked for further direction or abatement on the nuisance letters that were sent out. Mayor moved on as no action by the Council was done.

Holthaus brought up the fall leaf burning and how it should not be done on the streets. Any streets with asphalt will be destroyed from doing this. We are spending a lot of money on the streets and this should not be tolerated. Finance Officer will make up some posters on leaf burning.

Motion by Holthaus, second by Hofer to approve building permit for Matt Kroger. Motion carried.

First reading of 2017 Budget was done.

Motion by Anderson, second by Holthaus to set the next meeting for the 3<sup>rd</sup> of October. Motion carried.

It was noted that Mayor Damm will be attending the SDML Annual Conference in Rapid City Oct 4-7.

Garbage Proposals were the next item of business. Motion by Holthaus, second by Hofer to go into Execution Session for Contract Negotiations Pursuant to SDCL 1-25-2(4). Motion carried. Time 9:15 pm. Finance Officer was asked to stay in session also. Mayor declared Executive Session over at 10:23 pm.

After going through the 2 different garbage proposals, a motion was made by Anderson, second by Paweltzki to advertise for garbage bids to be opened at the October meeting. Motion carried.

Motion by Hofer, second by Holthaus to adjourn. Motion carried. Time 10:24 pm.

Next regular meeting is October 3, 2016.

Michael Damm – Mayor

Joan M Julson – Finance Officer

#### **Claims:**

Payroll by Dept.: Ambulance 3232.22; Finance Office 540.16; Fire 62.63; Gov't Bldg 25.05, Landfill/Dump 121.24; Liquor 3625.94; Parks 1053.75; Sewer 619.51; Streets 2177.82; Water 702.99; EFTPS-August payroll taxes, 2885.87; SD Retirement System-employee & city match, 600.12.

Supplies: Anderson Trucking-hauling on 4<sup>th</sup> St with payloader & 2 trks 66 loads of rock/gravel, 10500.00; Bob's Candy Service-cigarettes, food & paper products for the bar, 2090.96; Bridgewater Activities Club-chips & candy, 40.70; Chesterman Company-Coke products for bar, 143.40; Colonial Research-chemicals, 427.28; Fensel's-Bar & park/shop supply, 47.69; James River Construction LLC-4<sup>th</sup> St 1068.7 T gravel, 5877.85; Julson, Joan-case of bathroom tissue for shop/parks, 75.61; Kaylor Locker-bar chislic, 238.00; M/S Pump-N-Stuff-gas, 112.73; Menard's-mostly bar items & shop/parks supply, 214.78; Moore Medical-amb supply, 368.76; Potter Tire & Service-gas, diesel & supply, 377.41; SD Municipal League-SDML Handbooks for Paweltzki, Anderson, Holthaus & Hofer, 240.00; SF Two Way Radio Svc. Inc.-5 batteries for amb radios & pagers, 311.97; Spencer Quarries, Inc-base coarse for 4<sup>th</sup> St, 644.81; Walt's Homestyle Foods Inc-bar pizzas, etc, 551.25.

Repair & Maintenance: CMC Excavation Inc-water leak repair, 4<sup>th</sup> St hauling 12 loads of gravel, labor for packer & water truck, Hwy 262 & Juniper storm sewer, 6706.59; Meyer Motor, LLC-mostly firetrucks & mower maintenance, 588.09; Tessier's Inc-repair bar walk-in cooler & AC in firehall, 926.95.

Beer and Liquor: (paid in August) Beal Distributing, Inc., 1882.50; Dakota Beverage, 777.00; Johnson Brothers Famous Brands, 785.70; Republic National Dist, 513.84.

Miscellaneous: A&B Business Inc-Maintenance contract, 51.64; Addy Disposal-dumpsters, 40.00; Addy Disposal-bar dumpsters, 60.00; Bridgewater Development Corp-monthly donation, 100.00; Bridgewater Tribune-August publishing, 406.14; Burger, Jacob-return of water deposit balance, 69.54; McCook County-Contracted Law Enforcement monthly payment, 2112.50; Med-Star Paramedic Ambulance Inc - ALS intercept fee, 250.00; Nordwald Rentals-October rent (Payable 10/1/16), 350.00; Petty Cash-bar supply, 106.88; SD Dept of Revenue-wastewater testing, 142.00; SD Municipal League-Conference Registration, 100.00; SD State Treasurer-August garbage,etc. sales tax (We received a 1.5% allowance for timely payments - \$3.95), 259.63; SD State Treasurer-August bar sales tax (We received a 1.5% allowance for timely payments - \$15.41), 1011.92; SDRS-late fee, 40.00 .

Utilities (Paid in August): Addy Disposal, 3900.00; Golden West, 439.14; Hanson Rural Water, 5727.60; Xcel Energy, 2763.31.

Insurance: AFLAC-reimbursed by employees, 273.24; Health Pool of SD, 3096.14.

Professional: Fink Law Office, PC–August statement, 161.72.

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