

**Bridgewater City Council Regular Meeting Minutes**  
**July 11, 2016 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 07/11/2016. The meeting was called to order at 7:00 pm by Mayor Michael Damm. Answering roll call were Mayor Damm, Zach Guenther, Tony Hofer, Travis Holthaus, Jerry Paweltzki, and Lacey Weber. Absent was Bob Anderson. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Sandi Tschetter, Sheriff Mark Norris, Tom McNally & Joe Hamerly (RBS Garbage Service), and Vern Arens (Arens Engineering).

The minutes of the June 6<sup>th</sup> regular meeting were sent to the council for reading prior to the meeting. Motion by Weber, second by Guenther to approve the minutes. Motion carried.

The June Financial statement was sent out to the council for reviewing prior to the meeting. Discussion, a motion was made by Paweltzki, second by Weber to approve the June Financial Statement. Motion carried.

The bills for the month of June were reviewed. Paweltzki brought up that the bill from Loren Golder for tree removal wasn't approved before having it done. Mayor Damm explained that after the storm, a tree was laying in the road, maintenance person out of town & after texting the council for any help, he made the decision to have Loren Golder remove & haul away the tree from the street. After further discussion, a motion was made by Guenther, second by Weber to approve the June bills. Roll call: Guenther, aye; Hofer, nay; Holthaus, aye, Paweltzki, nay; Weber, aye. Motion failed for lack of majority. (Since we have 6 elected council members we have to have 4 votes to pass.) Guenther spoke up that just because some aren't happy with the way the Mayor handled the situation with the tree clean up off the road, Loren Golder still deserves to be paid. Holthaus & Weber both said that they had given their go ahead with the tree removal and to get the street open. Motion by Paweltzki, second by Hofer to approve all the bills except the \$300 tree removal bill from Loren Golder. Mayor Damm interjected that he feels this is the wrong decision. Roll Call Vote: Guenther, aye; Hofer, aye; Holthaus, aye, Paweltzki, aye; Weber, nay. Motion carried.

Maintenance Report by Letcher:

- Discharging at the lagoon
- Working at getting the parks cleaned up
- Trying to get started on tearing up 4<sup>th</sup> street.
- Discussed the old closed street by the RR & Hwy 262 (3<sup>rd</sup> St). There appears to be a water line there so they are thinking of putting in a culvert for water drainage and close it up so the line will not freeze..
- Storm drain catch basin by Meyer Motors washed out. Needs to be replaced & fixed.
- The scoreboard posts at the ball park are rotting out. The scoreboard doesn't work any longer. Motion by Hofer, second by Guenther to remove the ball park scoreboard since it no longer works. Motion carried.

At 7:15 the Public Hearing was open for the Fire Dept Temp Beer License for the Fall Fest Street Dance. No one was here to speak against granting the temporary license and Council saw no reason not to approve the temporary license, a motion was made by Guenther, second by Paweltzki to approve the temporary license for the Fire Dept during the Fall Fest street dance. All present voted aye. Motion carried.

Health & Landfill: Our garbage contract comes up for bids at the end of 2016. RBS Garbage Service was here to introduce themselves to the council. They spoke on their services for garbage pick-up, recycling, and also what they offer for annual clean-up services. After many questions, Council thanked them for coming.

Public Input: Paweltzki presented a \$200 firetruck donation from the Class of 1966. Mayor Damm informed Paweltzki to extend our thanks to the Class of 1966.

Streets & Alleys: Vern Arens discussed with the council the finalizing of the information for the Community Access Grant Application for Juniper Ave from Hwy 262 to 3<sup>rd</sup> Street. Council discussed with him the traffic count per week for that area. Also in talking with the DOT they suggested adding steel dowel bar baskets to the project. This increased the cost by \$4000. Making the total probable cost including engineering \$137,400. Arens also hoped to survey & stake out the 4<sup>th</sup> street area between Poplar & Juniper to be dug out the end of this week also.

Main Street Water Project: A letter from Gov Daugaard congratulating us on the CDBG award for \$117,500 for this project was received & noted. Also a letter from DENR on their approval of the SRF loan for \$121,000 at 2.5% interest for the balance of the project was received and noted. Arens will have everything ready for

August meeting to have bid opening at the Sept meeting. The curb stops were discussed and they will be replacing all the curb stops on Main Ave in this project.

Paweltzki left the meeting at this time – 8:10 pm

Motion by Holthaus, second by Guenther to pass Resolution #16-0711. Roll Call Vote: Guenther, aye; Hofer, aye; Holthaus, aye, Paweltzki, absent; Weber, aye. Motion carried.

**Resolution: 16-0711**

**CITY OF BRIDGEWATER, SOUTH DAKOTA  
RESOLUTION OF COMMITMENT**

**FOR THE SDDOT COMMUNITY ACCESS GRANT APPLICATION**

*WHEREAS, the City of Bridgewater is desirous of requesting assistance from the South Dakota Department of Transportation Community Access Grant Program for the purpose of completing the proposed street reconstruction and improvement project along Juniper Avenue from Highway 262 to Third Street; and*

*WHEREAS, the City of Bridgewater does hereby commit to the continued maintenance of the project; and*

*WHEREAS, the City of Bridgewater makes a firm financial commitment to cover the costs of the engineering and the local match for the project, currently estimated at approximately \$137,400; and*

*WHEREAS, the City of Bridgewater acknowledges its responsibility to secure any needed right-of-way or easements for construction.*

*NOW, THEREFORE, BE IT RESOLVED that the City of Bridgewater does hereby adopt this resolution authorizing the filing of the grant application, including all understandings and assurances contained therein, for the South Dakota Department of Transportation Community Access Grant Program, and does hereby authorize the Mayor to act in connection with the application and to provide such additional information as may be required.*

*Dated this 11<sup>th</sup> day of July, 2016.*

*Michael Damm, Mayor*

**ATTEST:**

*Joan Julson, Finance Officer*

Gov't Bldg/Municipal Liquor Store: Paweltzki would like to have a credit machine & unsecured wifi in the bar. Council decided that the ATM is working fine in the bar and to leave the internet in the bar secured. Weber also brought up that when a council person is in the bar they are patrons and should not be telling the girls what to do. Things like that need to be brought up at the meeting. Hofer would like to see the bar committee help with any "specials". Weber doesn't want to micro-manage and feels that we should let them figure out any "specials". The bar is doing well and until otherwise we should just let the manager handle it. Mayor Damm brought up that next month will be 3 months and so we will meet with bar manager Ashley Sinkie for personnel evaluation in executive session.

Law Enforcement: Monthly report for June was received. Sheriff Norris was here to answer any questions.

Ambulance: We are in need of more EMT's!! Motion by Weber, second by Guenther to enter into an ALS ambulance intersept agreement with Mitchell ambulance. Motion carried.

Code Enforcement: Discussed stop order for 641 N Main Ave. Mayor Damm called Attorney Fink for more information on how to proceed with this stop order. Motion by Holthaus, second by Zach to do as Attorney Mike Fink recommends and move forward on stop order action for 641 N Main Ave. Motion carried. A complaint for 100 & 120 S Oak Ave was also noted and nuisance letters will be sent.

Planning & Zoning: Motion by Guenther, second by Holthaus to approve the building permit for Michael Damm. Motion carried.

Parks & Rec: Bridgewater Activities group will be out at the city park doing some painting.

Council noted that the Finance office will be closed for vacation July 27-29.

Feeding South Dakota will be at the Fall Fest and volunteers are needed to help hand out food.

Motion by Hofer, second by Weber to allow CMC Excavation to fix storm sewer drain by Meyer Motor (Juniper & Hwy 262). Motion carried

Letcher brought up that he hasn't received an International tractor this year for leasing and would like to go with John Deere. Motion by Holthaus, second by Guenther to have Letcher do whatever is necessary and go with leasing a John Deere tractor. Motion carried.

Motion by Guenther, second by Holthaus to adjourn. Motion carried. Time 8:43 pm.

Next regular meeting is August 8, 2016.

Michael Damm – Mayor

Joan M Julson – Finance Officer

**Claims:**

Payroll by Dept.: Ambulance 3635.15; Finance Office 563.64; Fire 89.85; Gov't Bldg 15.90, Landfill/Dump 75.53; Liquor 3178.66; Mosquito 190.81; Parks 1240.42; Sewer 1089.87; Streets 1294.47; Water 744.35; EFTPS-June payroll taxes, 2682.99; SD Retirement System-employee & city match, 607.00.

Supplies: Anderson Trucking-hauling 8 loads of gravel for stock pile, 800.00; Bailey, Roni-bar supply, 27.93; Bob's Candy Service-bar cigarettes, food & paper products, 2671.00; Campbell's Supply-park & bar supply, 22.18; Chesterman Company-Coke products for bar, 162.00; Colonial Research-wasp spray & Total Kill (55 gal) for parks, 2044.45; Donlan's Foodland-bar chislic & misc, 289.34; Fensel's-mostly 55 gal garbage bags for bar, 34.10; Heartland Environmental Dist Inc-mosquito spray, 614.67; Julson, James-diesel for ambulance & bar pop reimbursement, 45.65; Julson, Joan-bar supplies, 227.32; Kaylor Locker-bar chislic, 476.00; Langle Excavating-119.4 T of gravel, 626.85; M/S Pump-N-Stuff-gas, 134.13; Menard's-mostly paint, 112.77; Office Depot-mostly shop & FO printer ink, 133.76; Potter Tire & Service-gas, diesel & supply for May & June, 909.06; Schmidt Country Inc-chain sharpening & Stihl bar oil, 50.25; Sinkie, Ashley-bar supplies, 197.14; Sturdevants Auto Parts-mosquito sprayer parts, 79.95; Van Diest Supply Co-Insectrin X, 1645.50; Walt's Homestyle Foods Inc-bar pizzas, etc, 996.75.

Repair & Maintenance: Bender's Sewer & Drain-clean storm drain on Oak between 3<sup>rd</sup> & 4<sup>th</sup> streets, 701.50; CMC Excavation Inc-jet bar sewer & dig out old street by RR & Hwy 262, 742.35; Independent Viking Glass Inc-install new pivots on bar door, 243.51; Meyer Motor, LLC-mostly firetrucks maintenance, 78.24.

Beer and Liquor: (paid in June) Beal Distributing, Inc., 2270.85; Dakota Beverage, 775.90; Johnson Brothers Famous Brands, 986.20; Republic National Dist, 1623.37.

Miscellaneous: A&B Business Inc-Maintenance contract, 51.64; Addy Disposal-dumpsters, 40.00; Addy Disposal-bar dumpsters, 136.00; Bridgewater Development Corp-monthly donation, 100.00; Bridgewater Tribune-June publishing, 203.11; Damm, Michael-mileage to Pierre for Main Street Project & gas for mosquito spraying, 186.95; Farmers State Bank-safe deposit box rent, 20.00; First National Bank in SF- #2 & #3 SRF Sewer Loans, 8834.09; Hofer, Tony-mileage to pick up bar chislic, 15.12; Holiday Inn-Room for FO school in Spearfish, 203.90; Julson, Joan-mileage & meals to Spearfish FO school, 310.34; Lew's Fireworks-2500.00; McCook County-Contracted Law Enforcement monthly payment, 2112.50; Mitchell Regional Ambulance-ALS intercept, 300.00; Nordwald Rentals-August rent (Payable 8/1/16), 350.00; Petty Cash-bar supply & stamps, 116.55; R&S Sanitation, Inc-3 roll off dumpsters & tipping fees, 1132.98; Schoenfelder, Julie-Karaoke at bar 6/10/16, 250.00; SD Dept of Revenue - state share of malt beverage license renewal for M/S Pump-N-Stuff, 100.00; SD Dept of Revenue-wastewater & water testing, 314.00; SD One Call-16 faxed locates for June, 17.92; SD State Treasurer-June garbage, etc. sales tax (We received a 1.5% allowance for timely payments - \$4.01), 263.44; SD State Treasurer-June bar sales tax (We received a 1.5% allowance for timely payments - \$13.62), 894.68 .

Utilities (Paid in June): Addy Disposal, 3705.00; Golden West, 490.51; Hanson Rural Water, 5448.00; Xcel Energy, 2132.85.

Insurance: AFLAC-reimbursed by employees, 382.18; Health Pool of SD, 3096.14; SD Public Assurance Alliance-liability & property insurance premium, 9346.56.

Professional: Arens Engineering-Main Street Project Design Preparation, 3000.00; Fink Law Office, PC-June statement, 56.25.

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