

Bridgewater City Council Regular Meeting Minutes
January 11, 2016 7:00 pm

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 01/11/2016. The meeting was called to order at 7:00 pm by Mayor Michael Damm. Answering roll call were Bob Anderson, Mayor Damm, Tony Hofer, Travis Holthaus, Jerry Paweltzki, and Lacey Weber. Absent: Zach Guenther. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Clyde Ludwig, Ken Haugen, Sandi Tschetter, RaDel Frye, Jim Julson, Steve Sievers, Janice Graving (SECOG), Vern Arens (Arens Engineering), and Sheriff Mark Norris.

The minutes of the December 7th regular meeting were sent to the council for reading prior to the meeting. Motion by Paweltzki, second by Anderson to approve the minutes of the December 7th regular meeting. Motion carried.

The December Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Weber, second by Holthaus to approve the December Financial Statement. Motion carried.

The bills for the month of December were reviewed. A motion was made by Anderson, second by Hofer to approve the December bills. Motion carried.

Main Street Water Project was discussed. As discussed a couple of years ago, the scope of this project would be to replace the 2 blocks of 1910-1920 main water line, including curb boxes & service lines, on Main Street from 2nd to 4th St. A 13ft wide section of the east side of Main Street would be the affected area, which is where the main line lays. These lines are cast iron pipe & would be replaced with polyvinyl PVC water piping. The west side would also get new water lines and curb stops by boring under the cement to the west side of the street to the existing businesses. Temporary water services to existing businesses will be used during this time of renovation. In November of 2014, DENR approved the placement of this project onto the State Water Facilities Plan, which made it eligible to apply for funding. In August of 2014 an Opinion of Probable Costs was done by Arens Engineering, with the projected cost at \$218,900. Tonight Janice Graving from SECOG is here to speak on the different funding options that we will have for the Main Street Water Project which we are hoping to do late summer of 2016. First one is a Community Development Block Grant (CDBG). The application for the CDBG is due April 1st and would be a grant for up to ½ of the funding needed. This we would know in about 6 wks if we received CDBG funding. The second is thru Dept of Environment & Natural Resources (DENR). This application is also due April 1st and would be loan and also could be part grant/loan forgiveness. The soonest we will know on the funding we will receive would be in June 2016. Both would need a Public Hearing. Council also spoke with Vern Arens about getting an updated Opinion of Probable Costs and getting some design engineering done. Motion by Paweltzki, second by Weber to move forward & update the application for funding for the Main Street Water Project. All present voted aye. Motion carried.

Public Input: Clyde Ludwig visited with the council about the drainage on his property at 4th & Cherry. Any drainage down Cherry Ave pools at his driveway. It is breaking up his driveway and the concrete is sinking. He'd like to know what could be done with that drainage, as he can barely get in or out of his garage without scraping the bottom of his car. This street area will be looked at in the 5yr plan.

RaDel Frye talked with the council about getting the trailer, which is found to be in violation of Planning & Zoning, moved out of his driveway. After much discussion about when he could/would be getting it moved, Bob Anderson offered to help him get it moved this week.

Maintenance Report:

- Issue with people not reading their water meters monthly & he has to go read it. After discussion, a motion by Weber, second by Holthaus to have a \$15 charge for city maintenance to read the water meter. Motion carried.
- Working on snow removal

Streets & Alleys: Council discussed the proposed 5-year plan for street work. The main discussion was on work for 2016. It was decided to dig up/regrade the following streets: 4th St from 435th to Spruce & Poplar to Walnut, Juniper from 3rd St to Hwy 262, Cherry Ave from 4th to 6th St, 3rd St from Oak to Ash. Also see if the county will put a fog coat on the streets that were asphalted in 2015 and on 4th from Main to Juniper do a crack seal & fog coat. No chip and seal will be done in 2016. Motion by Anderson, second by Hofer to adopt the 5-year street plan as adjusted for 2016 and adjustments to be made annually. Motion carried.

Health & Landfill: Council discussed a note from a homeowner saying that they would not be using Addy Disposal to pickup their garbage after 1/1/16. Council decided to send a letter to the homeowner not allowing them to discontinue their use of the garbage service with the Resolution or Ordinance stating that all homeowners use the garbage service. Also a letter will be sent to Addy Disposal to address and resolve the situation with the homeowner.

Gov't Bldg/Municipal Liquor Store: RaDel Frye complained that there still is a sewer smell in the bar especially by one of the floor drains behind the bar. Council is thinking that the drain is getting syphoned out or not enough water is being put into it. Council had a few ideas to check the drain & see if it actually is the drain or what. Bar Committee will check into it.

Ambulance: A letter from Physio-Control Inc about the need to update our modem for the ambulance defibrillator/monitor was gone over. Jim Julson was here to explain the updates needed for the LIFEPAK modem for the monitor/defibrillator. The modem is currently the older 2G cellular technology, which Physio-Control support is ending and is being phased out, and needs to be replace with a 3G modem. Motion by Holthaus, second by Weber to purchase the 3G modem for \$660.60 & 1 year Verizon Data plan for \$209.00 as proposed by Physio-Control Inc. Motion carried. Motion by Holthaus, second by Weber to allow up to \$500 for needed blood pressure cuffs & hoses to the updated LIFEPAK. Motion carried. Due to all the changes in billing and coding in Medicare, a motion by Holthaus, second by Hofer to send at least two people to the 2nd Annual Ambulance Association Conference in Chamberlain on Feb 13th & 14th. Motion carried.

Law Enforcement: Law Enforcement report for November was given to the council. Sheriff Norris was here to answer any questions.

Code Enforcement: Mayor Damm will be attending the meeting at the County as they are addressing nuisances in the towns in the County on the 28th of January. Anderson said he would also attend.

Motion by Paweltzki, second by Holthaus to set April 12th as the Municipal Election date. Motion carried. Seats up this year are 1 year seats of Ward I – Travis Holthaus and Ward III - Tony Hofer. 2 year seats of Ward I – Jerry Paweltzki, Ward II – Bob Anderson, and Ward III – Lacey Weber.

Motion by Anderson, second by Hofer to pass Resolution #16-0111 – 2016 Salary List. All present voted aye. Motion carried.

**City of Bridgewater
Resolution #16-0111**

WHEREAS, in compliance with SDCL 6-1-10, which states that a complete list of all salaries paid to all city officials and employees be established by resolution and published in the minutes of the first meeting of the fiscal year and thereafter published monthly by department;

NOW THEREFORE BE IT RESOLVED, that the following is a list of all said salaries:

FISCAL YEAR 2016

GROSS ANNUAL WAGE:

NAME	Position	Salary	Per Meeting Attended
Michael Damm	Mayor	\$750.00	\$75.00
Bob Anderson	Council Vice-President	\$600.00	\$75.00
Zach Guenthner	Councilperson	\$600.00	\$75.00
Tony Hofer	Councilperson	\$600.00	\$75.00
Travis Holthaus	Councilperson	\$600.00	\$75.00
Jerry Paweltzki	Councilperson	\$600.00	\$75.00
Lacey Weber	Councilperson	\$600.00	\$75.00

HOURLY WAGE:

NAME	Position	Per Hour
Julson, Joan	Finance Officer	\$13.42
Letcher, Todd	Utility/Maintenance Supervisor	\$15.90
Fink Law Office, PC	Attorney & Assistant	\$125.00 / \$60.00

AMBULANCE:

NAME	Position	Per Trip	Carrying Pager per Hour
Hofer, Roger	EMT	\$60.00	\$1.00
Richards, Anne	EMT	\$60.00	\$1.00
Tschetter, Melissa	EMT	\$60.00	\$1.00
Rinehart, Susan	EMT	\$60.00	\$1.00
Thornburg, Elizabeth	EMT	\$60.00	\$1.00
Gilbert, Doug	EMT	\$60.00	\$1.00
Julson, Jim	EMT	\$60.00	\$1.00
Weber, Mike	EMT	\$60.00	\$1.00
Potter, Deborah	RN	\$60.00	\$1.00
Duerksen, Christine	RN	\$60.00	\$1.00
Hofer, Robin	EVOC	\$50.00	\$1.00
Thornburg, James	EVOC	\$50.00	\$1.00
Pollman, Jeff	EVOC	\$50.00	\$1.00
Sorenson, Dan	EVOC	\$50.00	\$1.00
Watters, Ryan	EVOC	\$50.00	\$1.00
Marken, Kristen	EVOC	\$50.00	\$1.00
Weber, Alyssa	EVOC	\$50.00	\$1.00
Anderson, Bob	EVOC	\$50.00	\$1.00

Both EMT's & EVOC drivers are paid \$15.00 for No Transport w/ No Treatment calls and \$30.00 for No Transport w/Treatment calls.

Volunteer Fire Dept: Chief – Craig Meyer, Asst. Chief – Todd Letcher, Sec./Treas. - Jeff Pollman, Training Officer – Ryan Watters. Other members: Doug Weber, Ed Meyer, Brian Cable, Marv Rempfer, Steve Sievers, Reid Sutton, Zach Guenthner, Kenny Gemar, Roger Hofer, Chuck Addy, John Paweltzki, Jalen Weber, Forrest Richards, Chad Addy, Troy Hofer, Kenny Weber, Matt Anderson, Scott Hofer, and Matt Kroger.

Planning & Zoning Committee: Mike Damm, Sandi Tschetter, Evelyn (Mrs. Calvin) Hofer, Kurt Potter, and Jerry Paweltzki.

Dated this 11th day of January 2016 in Bridgewater, South Dakota.

Michael Damm

Mayor

ATTEST:

Joan M Julson

Finance Officer

SEAL

Motion by Holthaus, second by Anderson to designate the Bridgewater Tribune as Official Newspaper for 2016. Motion carried.

Motion by Weber, second by Holthaus to continue the monthly \$100 donation to the Bridgewater Development Corp. Motion carried.

Thank You's were noted from the Gerald Anderson family and City employees for Christmas gifts.

Finance Officer reminded everyone that she will be on vacation January 20th – 27th.

Motion by Weber, second by Holthaus to adjourn. Motion carried. Time 9:00 pm. Next regular meeting is February 8, 2016.

Michael Damm – Mayor

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 3045.15; Finance Office 664.53; Fire 15.44; Gov't Bldg 100.36; Liquor 153.11; Parks 216.16; Sewer 976.41; Streets 1248.71; Water 837.46; EFTPS-December payroll taxes, 1657.34; SD Retirement System-employee & city match, 539.06; SD Unemployment Ins Div-4th Q unemployment, 10.20.

Supplies: Anderson Trucking-HYD Orbit Motor, 254.62; Farmers Alliance-12/10 firehall, 12/11 shop propane & 1/9/16 shop propane, 1681.60; Fensel's Electrical Supply-water meter gasket & fuses, 24.80; Heritage Pharmacy-Legion Hall batteries, 2.89; M/S Pump-N-Stuff-gas, 82.16; MARC-mostly lagoon chemicals, ice melter, & shop cleaners, 5004.09; Matheson-amb oxygen tank rental, 16.12; McCook Co Highway Dept-8T salt/sand mixture, 164.56; Meyer Motor LLC-pkup u-joint & fuse, 56.98; Potter Tire & Service-gas, diesel & supply, 219.32; SD Federal Property Agency-shop supplies (grinder, sockets & misc supply), 298.00; SD Federal Property Agency-2008 Ford F350 Supercab pkup w/utility box, 18800.00; Stern Oil-Legion hall propane, 208.00; Sturdevants Auto Parts-shop & street supply, 47.19

Repair & Maintenance: A&B Business-FO copier driver updates, 32.50; Anderson Trucking-12-1,26,29 snow removal, 3262.50; CMC Excavation Inc-repair curb stop riser by 110 E 4th St, 163.27; Weber Construction-labor & some materials to install floor base & trim in bar bathrooms, 392.86

Beer and Liquor: (paid in December) Beal Distributing, Inc., 975.50; Dakota Beverage, 225.20; Johnson Brothers Famous Brands, 329.09; Republic National Dist, 458.06.

Miscellaneous: A&B Business Inc-Maintenance contract, 51.64; Addy Disposal-dumpsters, 40.00; Bridgewater Development Corp-monthly donation, 100.00; Bridgewater Tribune-December publishing, 83.16; First National Bank in SF-2 SRF sewer loan payments, 8834.09; Paweltzki, Jerry-meals & gas for trip to Box Elder to get 2008 Ford pickup, 100.38; Nordwald Rentals-Feb rent (Payable 2/1/16), 350.00; McCook County-Contracted Law Enforcement monthly payment, 2112.50; Petty Cash-pkup gas, 9.01; SD Dept of Revenue-water & wastewater testing, 172.00; SD State Treasurer-December garbage, etc. sales tax (includes a 1.5% allowance for timely payments - \$3.23), 212.07; Stern Oil-LP Legion Hall tank lease, 50.00.

Utilities (Paid in December): Addy Disposal, 3861.00; Golden West, 247.59; Hanson Rural Water, 3579.00; Xcel Energy, 1905.10.

Dues & Fees: Bridgewater Development Corp-2016 annual dues, 100.00; DENR-2016 Water/Wastewater Operator Certification for Letcher, 18.00; SD Assoc of Rural Water Systems-2016 dues, 345.00; SD DENR-2016 wastewater fee, 550.00; SECOG-2016 Dues, 720.00; SD Municipal League-2016 Dues, 506.62; SD Governmental Finance Officers Assoc-2016 Dues, 40.00.

Insurance: AFLAC-reimbursed by employees, 382.18; Health Pool of SD, 3202.36.

Professional: Fink Law Office, PC-December statement, 31.30.

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