

**Bridgewater City Council Regular Meeting Minutes  
December 8, 2014 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 12/08/14. The meeting was called to order at 7:00 pm by Acting Mayor George Guenther. Answering roll call were Bob Anderson, George Guenther, Zach Guenther (arrived at 7:02), Phil Heiberger, Jerry Paweltzki, and Lacey Weber. Others present: Finance Officer - Joan Julson, Maintenance – Todd Letcher, Ken Haugen, Sandi Tschetter, and Sheriff Mark Norris.

The minutes of the November 10<sup>th</sup> regular meeting were sent to the council for reading prior to the meeting. Motion by Paweltzki, second by Anderson to approve the minutes of the November 10, 2014 meeting. Motion carried.

The November Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Heiberger, second by Weber to approve the November Financial Statement. Motion carried.

Second reading of Supplemental Budget Ordinance A-95 was done. Motion by Anderson, second by Weber to pass Supplemental Budget Ordinance A-95. All present voted aye. Motion carried. (Published in December 11, 2014 Bridgewater Tribune)

Motion by Z Guenther, second by Anderson to approve Resolution 14-1208A. All present voted aye. Motion carried.

**City of Bridgewater  
Resolution #14-1208A**

**RESOLUTION APPROVING CONTINGENCY TRANSFER**

**THEREFORE BE IT RESOLVED**, that the Bridgewater City Council authorizes the following transfer in the General Fund of \$150.00 from Contingency with \$150 going to Animal Control to finance the additional expenses incurred during the year.

*Dated this 8<sup>th</sup> day of December, 2014.*

*Resolution passed: 6 votes in favor; 0 votes opposed.*

George A Guenther

Acting Mayor

ATTEST:

Joan M Julson

Finance Officer

(SEAL)

The bills for the month of November were reviewed. A motion was made by Heiberger, second by Z Guenther to approve the November bills. Motion carried.

Maintenance Report by Todd Letcher:

- Could use a set a pallet forks. Whenever he needs to use some he has to go around & borrow a set from someone. Would like to check at Wieman's sale coming up. Council agreed to check around at new prices also & go from there getting the best deal possible. Motion by Paweltzki, second by Anderson to purchase a set of pallet forks but not go over \$900. Motion carried

Streets & Alleys: Sheriff Norris was asked to check on the excess cars parked on the streets.

Council went over a quote from a concrete company for a block of concrete street. This would include street, curb & gutter, removal of asphalt (chip & seal) and haul away. Cost was \$58,000+ per block. As council didn't request this quote, it was just given as information.

Water & Sewer: Water Loss average of 12.85% for 2014 was noted. It was also noted that we have been approved for placement on the State Water Facilities Plan for the Main Street Water Project.

At 7:15 Acting Mayor Guenther opened up the Public Hearing for the Lucky Horseshoe temporary 2 day beer/liquor license for a Dart Tournament at the Legion Hall. No one expressed any concerns or objections, so a motion was made by Neumann, second by Heiberger to grant the 2 day temporary beer/license to the Lucky Horseshoe for their Dart Tournament for the Kurt Potter Benefit on the 13<sup>th</sup> of December at the Legion Hall. All present voted aye. Motion carried.

At 7:30 Acting Mayor Guenther reported that we received no letters of interest in the bar. We will keep advertising and address again at the January 5<sup>th</sup>, 2015 meeting.

Government Buildings: New faucets were put in the Legion Hall kitchen sinks and drains repaired. We will also be getting new bathroom paper towel dispensers for the Legion Hall. Ken Haugen asked about a ramp or chair lift for access to the Legion Hall. Different options for a ramp or chair lift in the Legion Hall were discussed. Council will check into other options.

Ambulance: Motion by Z Guentner, second by G Guentner to write off uncollectible ambulance bills (Medicare/Medicaid/Insurance Assignment) of \$6962.06. Motion carried. (Total charges were \$34901.41 less payments of \$27939.35 leaving an assignment balance of \$6962.06. It was noted that in accepting payment from Medicare or Medicaid we have to accept what Medicare says the bill should be. In turn for getting paid by Medicare and/or Medicaid, we must also agree not to charge these amounts to the patient and consequently have to write these amounts off at the end of the year.)

Noted that the new Stryker ambulance cot has arrived.

Law Enforcement: Monthly reports from October & November were discussed. Sherriff Norris was here to answer any questions.

Code Enforcement: Dog complaints were discussed. Motion by G Guentner, second by Z Guentner to renew the Sioux Falls Humane Society contract for animal control services for 2015. All present voted aye. Motion carried.

Motion by Weber, second by Heiberger to have Schoenfish & Co do our 2013-2014 audit and to send in engagement letter to the SD Dept of Legislative Audit. All present voted aye. Motion carried.

Motion by Z Guentner, seconded by Heiberger to set aside in reserves - \$500 to sewer repair & maintenance, \$5000 in ambulance, and \$5000 for firetruck. Motion carried.

Motion by Paweltzki, second by Anderson to approve Resolution #14-1208B – 2015 City Attorney Agreement. Roll call vote: all present voted aye. Motion carried.

**RESOLUTION NO. 14-1208B**  
**RESOLUTION AUTHORIZING THE CITY OF BRIDGEWATER,**  
**TO ENTER INTO AGREEMENT FOR CITY ATTORNEY**

**WHEREAS**, the City of Bridgewater desires to retain counsel to serve as City Attorney for the calendar year 2015, and for January 1, 2016, through the first meeting in May, 2016; and

**WHEREAS**, the law firm of Fink Law Office, P.C. has proposed to perform such services as are set forth in the attached Agreement With City Attorney;

**NOW THEREFORE BE IT RESOLVED**, that the City shall be authorized to enter into a contract with Fink Law Office, P.C., in the form attached hereto, all pursuant to Section 1.0101 of the Revised Ordinances of the City of Bridgewater South Dakota.

**PASSED AND APPROVED** this 8<sup>th</sup> day of December, 2014, by the City Council of the City of Bridgewater, South Dakota by the following vote:

Ayes: 6

Nays: 0

Absent: 0

City of Bridgewater

By: George A Guentner

Its Acting Mayor

ATTEST:

Joan M Julson

City Finance Officer

(SEAL)

Finance Officer asked about researching taking debit/credit cards for bills. She stated that she gets requests to use these forms of payment quite often. Council gave her the go ahead to bring info to the January meeting.

Motion by Z Guentner, second by Heiberger to go into Executive Session for Employee Reviews & Negotiations (SDCL 1-25-2.4). Motion carried. Time 7:55 pm. Acting Mayor G Guentner declared executive session over at 8:16 pm. Motion by Weber, second by Z Guentner to give a 2% raise effective 1-1-15 to finance officer & maintenance supervisor. Motion carried. Health insurance benefit will be reviewed at its July 2015 renewal.

Council asked when they last received any change in pay. Finance officer will get this information and also research what other towns are receiving.

Motion by Heiberger, second by Z Guenthner to adjourn. Motion carried. Time 8:30 pm. Next meeting is January 5, 2015.

George A Guenthner – Acting Mayor

Joan M Julson – Finance Officer

**Claims:**

Payroll by Dept.: Ambulance 3795.55; Animal Control 15.14; Finance Office 641.70; Fire 22.71; Gov't Bldg 230.89; Landfill/Dump 41.64; Liquor 146.85; Parks 310.38; Sewer 730.73; Streets 1044.67; Water 817.79; EFTPS-November payroll taxes, 2109.07; SD Retirement System-employee & city match, 513.24.

Supplies: Allegiant Emergency Services Inc–fire dept air pack repair, 324.29; Fensel's–supply, 6.00; Freeman Lumber–shop supply, 148.75; M/S Pump N Stuff–Nov gas, 130.61; Menard's–mostly shop supply, 83.95; Meyer Motor LLC–dump keys, 4.00; Moore Medical–amb supply, 50.43; Potter's Tire & Service–gas, diesel, supply, 600.17; Sturdevant's–supply, 93.77.

Repairs & Maintenance: CMC Excavation Inc-3<sup>rd</sup> & Poplar manhole & water line work, 1627.91; Kleinsasser Heating & Cooling–firehall furnace repair, 264.74; SF Two Way Radio Svc–1 amb pager repaired, 140.48.

Beer and Liquor: (paid in November) Beal Distributing, Inc., 2107.85; Dakota Beverage, 1366.40; Johnson Brothers Famous Brands, 851.46; Republic National Dist, 1509.98.

Miscellaneous: A&B Business Inc–Maintenance contract, 46.95; Addy Disposal-dumpsters, 40.00; Bridgewater Development Corp–monthly donation, 100.00; Bridgewater Tribune–November publishing, 291.74; JobsHQ-Mitchell Daily Republic & Advisor liquor store manager ad, 108.12; Nordwald Rentals–December rent (Payable 12/1/14), 350.00; McCook County–Contracted Law Enforcement monthly payment, 2015.00; Petty Cash–mostly postage, 39.11; Reutter, Dustin-balance of water deposit, 41.48; Sioux Falls Area Humane Society-animal control, 96.20; SD Dept of Revenue–water testing, 13.00; SD One Call-3 faxed locates for Nov, 3.33; SD State Treasurer–Nov garbage, etc. sales tax (includes a 1.5% allowance for timely payments - \$3.44), 225.88.

Utilities (Paid in November): Addy Disposal, 3802.50; Golden West, 249.40; Hanson Rural Water, 3805.40; Stern Oil-11/17 Legion Hall propane, 388.60; Xcel Energy, 1900.37.

Insurance: AFLAC-reimbursed by employees, 273.24; Health Pool of SD, 3514.78; SDML-2015 work comp renewal, 2662.00.

Professional: Fink Law Office PC-Nov statement, 27.32.

Published once at the approximate cost of \$ 94.29

**CITY OF BRIDGEWATER**  
**ORDINANCE NO. A-95**  
**2014 SUPPLEMENTAL APPROPRIATIONS ORDINANCE**

**Be it ordained by the City of Bridgewater that the following sum is supplementally appropriated to meet the obligations of the municipality.**

**Tax Supported Funds**

101	General Fund			
	42200	Fire Dept		
		42500	Repairs & Maintenance	\$6,000.00
	43150	Storm Sewer		
		42500	Repairs & Maintenance	\$5,000.00
	43240	Landfill/Dump		
		41100	Salaries & Wages	\$100.00
		42700	Travel & Conference	\$85.00
	44140	City Wide Clean-Up		
		42600	Supplies & Materials	\$100.00
102	Ambulance			
	44600	Ambulance		
		42600	Supplies & Materials	\$200.00
		42700	Travel & Conference	\$625.00
		43410	Computer Software	\$150.00
106	Liquor			
	49900	Liquor		
		42620	Beer & Liquor	<u>\$3,500.00</u>
Total Appropriations				<u><u>\$15,760.00</u></u>

**Source of Funding**

101	General Fund			
		Undesignated Fund Balance		\$11,285.00
102	Ambulance			
		Undesignated Fund Balance		\$975.00
106-49900	Liquor			
		Liquor Operating Agreement - Beer/Liquor		<u>\$3,500.00</u>
Total Means of Finance				<u><u>\$15,760.00</u></u>

First Reading	<u>November 10, 2014</u>
Second Reading	<u>December 8, 2014</u>
Publication	<u>December 11, 2014</u>
Effective	<u>December 31, 2014</u>

<u>George A Guenther</u>	<u>12/8/2014</u>
Acting Mayor	Date

ATTEST: Joan M Julson  
Finance Officer

(SEAL)

Published once at the total approximate cost of \$ 71.25