

Bridgewater City Council Regular Meeting Minutes
September 9, 2014 7:00 pm

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 09/09/14. The meeting was called to order at 7:00 pm by Acting Mayor George Guenther. Answering roll call were George Guenther, Zach Guenther (arrived at 7:03), Phil Heiberger, Jerry Paweltzki, and Lacey Weber. Absent: Bob Anderson. Others present: Finance Officer - Joan Julson, Maintenance – Todd Letcher, Sheriff Mark Norris, Sandi Tschetter, and Mike Damm.

The minutes of the August 11th regular meeting were sent to the council for reading prior to the meeting. Motion by Heiberger, second by Weber to approve the minutes of the August 11, 2014 meeting. Motion carried.

The August Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Paweltzki, second by Heiberger to approve the August Financial Statement. Motion carried. 2nd reading of 2014 Supplemental Appropriations Ord #A-93 was done. Motion by Weber, second by Heiberger to pass 2014 Supplemental Appropriations Ordinance #A-93. All present voted aye. Motion carried. (Published in the September 11th Bridgewater Tribune)

Z Guenther arrived at this time.

The bills for the month of August were reviewed. A motion was made by Heiberger, second by Z Guenther to approve the August bills. Motion carried.

Maintenance Report read from Todd Letcher:

- He has to start pumping down at the lagoon & maybe discharging for the winter
- City park playground equipment – replacing broken items? Motion by Heiberger, second by Z Guenther to allow \$1000 to spend on a couple new park toys. Motion carried.
- The tree dumping at the dump has slowed down – may be able to go to Fridays only – council decided to leave open Thursday & Friday as leaves will be starting to fall and gardens cleaned-up. Re-visit at October meeting.
- He's waiting for CMC to work on water lines that froze last winter.

Streets & Alleys: Motion by Z Guenther, second by Heiberger to approve Resolution #14-0908. Roll Call vote – all present voted aye. Motion carried.

CITY OF BRIDGEWATER
RESOLUTION #14-0908

SUBMITTAL OF APPLICATIONS FOR INFRASTRUCTURE FINANCING

WHEREAS, the City of Bridgewater has determined a need for a Main Street Water Main Replacement project;

WHEREAS, financial assistance will be necessary to enable the City to construct these improvements; and

WHEREAS, the South Dakota Department of Environment and Natural Resources and the South Dakota Governor's Office of Economic Development provide grants and low-interest loans to eligible applicants for financing water, wastewater, and storm water infrastructure projects.

NOW THEREFORE BE IT RESOLVED THAT:

1. *The City of Bridgewater hereby authorizes the filing of a State Water Facilities Plan and grant and/or loan applications with the South Dakota Department of Environment and Natural Resources and the South Dakota Governor's Office of Economic Development, including all understandings and assurances contained therein, to fund its water project.*

2. *Be it further resolved that the City of Bridgewater hereby authorizes its Acting Mayor or Council President to act as Project Certifying Officer and its Acting Mayor to act as Environmental Certifying Officer in connection with the applications, grant and/or loan agreements, and other required forms, and to provide such additional information as may be required by the South Dakota Department of Environment and Natural Resources and the South Dakota Governor's Office of Economic Development.*

Adopted this 8th day of September, 2014.

George A Guenther, Acting Mayor

ATTEST:

Joan M Julson, Finance Officer

Official Seal:

Health & Landfill: Council will be getting one more rolloff dumpster in October for homeowners clean-up.

Public Input: Mike Damm asked about the property at 731 4th St. It has alot of discarded items in the backyard. Attorney Fink will be asked to look at this again. He also asked about the alley between 3rd & 4th St from Cherry to Walnut. Maintenance will be asked to check into. He also discussed with the council the lot at the southeast corner of 4th & Cherry. He was wondering what the council had decided to do about the past due mowing bill on this property. Council told him that the mowing bill for this lot has been taken to small claims court. Previously the owner wrote a letter to the council saying that he has been offered \$500 for the lot and is wondering if the city would accept the \$500 and write off the rest of the \$3577.50 mowing bill. He had filed for bankruptcy but evidently this lot was never included in the bankruptcy. Motion by Z Guentner, second by Weber to dismiss the small claims lawsuit and take the \$500 offered for the land only if the property transfer is done. Roll call vote: G Guentner-aye, Z Guentner-aye, Heiberger-aye, Paweltzki-nay, Weber-aye. Motion carried.

Code Enforcement: G Guentner was called by Steven Svancara asking for an extension (to November 1, 2014) for his house removal. Council discussion: Paweltzki felt we were going back on our word as we had granted him an extension on his demolition permit which was good for one year. He felt we shouldn't have sent the letter asking for it to be down sooner. Others felt that due to the condition of the inside of the house we were right in asking for it to be demolished sooner. He (Svancara) had asked for the extension to be until November 1st, so they felt we could extend his time until then. Motion by Heiberger, second by Z Guentner to extend to November 1st, 2014 the house demolition for Steven Svancara. Roll call vote: G Guentner-aye, Z Guentner-aye, Heiberger-aye, Paweltzki-nay, Weber-aye. Motion carried. Council discussed "Scrap Wanted" sign at 7th & Main. Attorney Fink will be asked for advice on this issue.

Law Enforcement: Report for August was noted. Sheriff Norris was here for any questions. Discussion was held on the electronic speed sign. Attorney Fink will be asked if he could transport the sign from Salem for us at times.

Ambulance: Council received a letter asking for debt forgiveness from someone that took the EMT course and never finished. The contract that they sign with the City states that they will reimburse the city for all costs if the EMT course is not completed. Council denied request and bill will go to small claims if not paid.

Planning & Zoning: Motion by Heiberger, seconded by Z Guentner to approve building permits for Mike Clarey. Motion carried.

Discussion and second Reading on 2015 Budget was done. Motion was made by Heiberger, second by Weber to adopt Ordinance A-94 – 2015 Budget. Motion carried. (Published in the September 11th Bridgewater Tribune)

Motion by Heiberger, second by Weber to adjourn. Motion carried. Time 8:08 pm. Next meeting is October 6, 2014.

George A Guentner – Acting Mayor

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 3503.75; Animal Control 22.71; Finance Office 657.66; Gov't Bldg 92.72; Fire 40.36; Landfill/Dump 184.88; Liquor 150.05; Parks 1047.43; Sewer 794.50; Streets 1084.28; Water 995.10; EFTPS-August payroll taxes 2024.79; SD Retirement System-employee & city match, 520.34.

Supplies: Campbell's–bolt snap 5.79; Colonial Research–bug fogger & roof sealer, 344.44; M/S Pump N Stuff–July & August gas, 258.59; Menard's–mostly park bathroom floor paint, 383.31; Meyer Motor–pkup parts, 28.49; Moore Medical–amb supplies, 376.66; Potter's Tire & Service–gas, diesel, supply, 696.98; Sturdevants–various parts, 333.28.

Repairs & Maintenance: CMC Excavation Inc-storm sewer work, 1364.80; SF Two Way Radio Svc–2 new pagers & 1 pager repaired for fire dept, 1012.48.

Beer and Liquor: (paid in August) Beal Distributing, Inc., 1515.00; Dakota Beverage, 2167.50; Johnson Brothers Famous Brands, 606.95; Republic National Distributing Co, 506.15.

Miscellaneous: A&B Business Inc–Maintenance contract, 42.69; Addy Disposal-dumpsters & trash tags, 65.00; Bridgewater Development Corp–monthly donation, 100.00; Bridgewater Tribune–August publishing, 111.10; Christopherson, Alan–water deposit balance, 54.86; Nordwald Rentals–October rent (Payable 10/1/14), 350.00; McCook County–Contracted Law Enforcement monthly payment, 2015.00; McCook Co Clerk of Courts-small claims fee, 6.98; Petty Cash–mostly postage, 22.23; R&S Sanitation Inc-7/10 & 7/28 roll off dumpsters & tipping fee, 824.83; SD Dept of Revenue–water testing, 135.00; SD One Call-10 faxed locates for July, 11.10; SD State Treasurer–August garbage, etc. sales tax (includes a 1.5% allowance for timely payments - \$3.32), 217.75.

Utilities (Paid in August): Addy Disposal, 3900.00; Golden West, 247.97; Hanson Rural Water, 4900.20; Xcel Energy, 1731.26.

Insurance: AFLAC-reimbursed by employees, 273.24; Health Pool of SD, 3514.78.

Professional: Fink Law Office PC-August statement, 288.08.

Published once at the approximate cost of \$85.78

**CITY OF BRIDGEWATER
ORDINANCE NO. A-93
2014 SUPPLEMENTAL APPROPRIATIONS ORDINANCE**

Be it ordained by the City of Bridgewater that the following sum is supplementally appropriated to meet the obligations of the municipality.

Tax Supported Funds

101 General Fund

41920	Government Buildings	
41100	Salaries & Wages	\$200.00
42100	Insurance	\$625.00
42910	Civil Defense	
42600	Supplies & Materials	\$220.00
43100	Highways, Streets, & Roads	
42530	Street Asphalt	\$50,000.00
43240	Landfill/Dump	
41100	Salaries & Wages	\$1,100.00
41200	Payroll Taxes	\$85.00
41600	Unemployment Compensation	\$5.00
42600	Supplies & Materials	\$60.00
44110	Health Regulation	
42600	Supplies & Materials	\$25.00
42900	Other Current Expense	\$3,250.00
44120	Animal Control	
42900	Other Current Expense	\$500.00
44130	West Nile	
42600	Supplies & Materials	\$1,400.00
44150	Mowing	
42200	Professional Services & Fees	\$100.00
46530	Promoting the City	

42900 Other Current Expense \$1,500.00

Total Appropriations \$59,070.00

Source of Funding

101 General Fund
Undesignated Fund Balance \$59,070.00
Total Means of Finance \$59,070.00

First Reading August 11, 2014
Second Reading September 8, 2014
Publication September 11, 2014
Effective October 1, 2014

George A Guenther 9/8/2014
Acting Mayor Date

ATTEST: Joan M Julson
Finance Officer

(SEAL)

Ordinance A-93 & A-94 published once at the total approximate cost of \$123.75

**CITY OF BRIDGEWATER, SOUTH DAKOTA
ORDINANCE NO. A-94
2015 APPROPRIATION ORDINANCE**

Be it ordained by the City of Bridgewater that the following sums are appropriated to meet the obligations of the municipality.

Part I Governmental Funds		General Fund	Anniversary Fund
410	General Government		
411	Mayor & Council	\$20,025	
411.5	Contingency	\$10,000	
413	Elections	\$560	
414.2	Finance Officer	\$31,225	
419.2	Government Buildings	\$12,148	
	Total General Government	<u>\$73,958</u>	
420	Public Safety		
421	Police	\$24,240	
422	Fire	\$18,997	
429.1	Civil Defense	\$350	
	Total Public Safety	<u>\$43,587</u>	
430	Public Works		
431	Streets & Alleys	\$181,760	
431.5	Storm Sewer	\$4,000	

432	Garbage Collection	\$47,000	
432.4	Landfill/Dump	\$970	
	Total Public Works	\$233,730	
440	Health and Welfare		
441.2	Animal Control	\$482	
441.3	Health Regulation/West Nile	\$11,370	
441.4	City-Wide Cleanup	\$2,700	
446	Ambulance	\$60,320	
	Total Health and Welfare	\$74,872	
450	Culture and Recreation		
451	Anniversary		\$50
451.1	4th of July	\$3,108	
452	Parks	\$21,865	
	Total Culture and Recreation	\$24,973	\$50
460	Conservation and Development		
465.3	Promoting the City	\$1,500	
	Total Conservation and Development	\$1,500	
490	Miscellaneous		
449	Liquor	\$58,497	
	Total Miscellaneous	\$58,497	
TOTAL 2015 APPROPRIATIONS		\$511,117	\$50

**Part
II**

The following designates the fund or funds that money derived from the following sources is applied to.

Governmental Funds

	Undesignated Fund Balance	\$71,929	
310	Taxes	\$219,510	
320	Licenses and Permits	\$800	
330	Intergovernmental Revenue	\$65,378	
340	Charges for Goods and Services	\$77,150	
350	Fines and Forfeits	\$0	
360	Miscellaneous Revenue	\$76,350	\$50
	Total Means of Finance	\$511,117	\$50

**CITY OF BRIDGEWATER, SOUTH DAKOTA
ORDINANCE NO. A-94
2015 APPROPRIATION ORDINANCE
(continued)**

	Water Fund	Sewer Fund
Proprietary Funds		
Beginning Cash	\$120,018	\$150,140
Estimated Revenue	\$100,736	\$91,878
TOTAL REVENUE AVAILABLE	\$220,754	\$242,018
Less Appropriations	\$96,393	\$34,894
Less System Debt Service (2 SRF Loans)		\$35,337

ESTIMATED SURPLUS	\$124,361	\$171,787
Less Depreciation Acct.		\$1,200
Less Repair & Replacement Reserves		\$500
Less Surplus Account		-\$9,326
Less Sinking Fund Balances		\$1,000
ESTIMATED BALANCE REMAINING	\$124,361	\$178,413

Part IV

The Finance Officer is directed to certify the following dollar amount of tax levies made in this ordinance to the County Auditor.

George A Guentner

9/8/2014

Signed and Dated by Mayor, Acting Mayor, or President of Council

Ordinance A-93 & A-94 published once at the total approximate cost of \$123.75