

**Bridgewater City Council Regular Meeting Minutes**  
**May 5, 2014 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 05/05/14. The meeting was called to order at 7:00 pm by Acting Mayor George Guenther. Answering roll call were Bob Anderson, George Guenther, Zach Guenther, Caron Neumann, and Jerry Paweltzki. Absent: Phil Heiberger. Others present: Finance Officer - Joan Julson, Lacey Weber, Mike Damm, Sheriff Mark Norris, and Ed Meyer.

The minutes of the April regular meeting were sent to the council for reading prior to the meeting. Motion by Paweltzki, second by Z Guenther to approve the minutes of the April 10<sup>th</sup> regular meeting. Motion carried.

The April Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Z Guenther, second by Neumann to approve the April Financial Statement. Motion carried.

The bills for the month of April were reviewed. A motion was made by Neumann, second by Z Guenther to approve the April bills. Motion carried.

Old Business - 2<sup>nd</sup> Reading was done on Ordinance #2014-3. Motion by Anderson, second by Neumann to adopt Ordinance #2014-3 Revision on Ordinance 7.0301 – Parking in Streets During Snow Removal. Roll Call Vote – all present voted aye. Motion carried.

**CITY OF BRIDGEWATER**

**ORDINANCE # 2014-3**

*AN ORDINANCE REVISING BRIDGEWATER MUNICIPAL ORDINANCES, CHAPTER 7.0301 – PARKING IN STREETS DURING SNOW REMOVAL.*

*BE IT ORDAINED BY THE CITY OF BRIDGEWATER, MCCOOK COUNTY, SOUTH DAKOTA:*

*That Ordinance 7.0301 – PARKING IN STREETS DURING SNOW REMOVAL shall be amended to read as follows:*

*“7.0301 PARKING IN STREETS DURING SNOW REMOVAL. The following streets are hereby designated as “Emergency Snow” routes within the City of Bridgewater.*

*Main Avenue from SD Highway 262 to 6<sup>th</sup> Street;  
6<sup>th</sup> Street from Juniper Avenue to Poplar Avenue;  
5<sup>th</sup> Street from Juniper Avenue to Main Avenue;  
4<sup>th</sup> Street from Juniper Avenue to Poplar Avenue;  
3<sup>rd</sup> Street from Juniper Avenue to Poplar Avenue;  
2<sup>nd</sup> Street from Main Avenue to Poplar Avenue;*

*In the event of three (3) or more inches of snow, ~~creating the necessity for the blading and/or removal of snow~~ it shall be unlawful for any person to park a vehicle, or allow a vehicle to remain on such emergency snow route for twelve (12) hours, or until the snow has been fully removed from the street. ~~to leave any vehicle parked on a city street for more than twelve (12) hours following such snowfall as determined by the City Council, so as not to interfere with the snow blading and/or removal operations.~~*

*~~All major streets, church areas, and school zones may be designated as emergency snow routes, and it shall be unlawful to park vehicles on such emergency snow routes during the time that snow blading and/or removal operations are in progress.~~*

*In the event of three (3) or more inches of snow, it shall further be unlawful to leave any vehicle parked on **other** city streets (not designated as an emergency snow routes) for more than four (4) hours following such snowfall.*

*~~Any~~ A violation of any provision of this section shall be a misdemeanor. In addition, any law enforcement officer shall be authorized to remove and tow away, or have removed and towed away (by such commercial towing service as authorized by the city, by resolution) any vehicle parked in violation of this section. Such vehicles shall be impounded pursuant to Section 7.0302.”*

Dated this 5<sup>th</sup> day of May, 2014.  
First Reading: March 10, 2014  
Second Reading and Adoption: May 5, 2014  
Ayes: 5 Nays: 0 Absent: 1  
Publication: May 15, 2014  
Effective Date: June 4, 2014

George A Guenther, Acting Mayor  
City of Bridgewater

ATTEST: Joan M Julson - Finance Officer  
(SEAL)

Motion by Z Guenther, second by Paweltzki to adjourn old council. Motion carried. Time 7:09 pm.  
The council thanked Caron Neumann for her 6 years of service as council person.  
Oaths of Office were taken by Jerry Paweltzki - Ward I, and Bob Anderson – Ward II, and Lacey Weber – Ward III.

At 7:12 Acting Mayor G Guenther continued the meeting with new council. All present except Heiberger.  
Motion by Z Guenther, second by Anderson to have George Guenther remain as Council President. All present voted aye. Motion carried. Motion by G Guenther, second by Paweltzki to have Bob Anderson remain as Council Vice President. All present voted aye. Motion carried.

Z Guenther read Resolution #14-0505. Motion by Z Guenther, second by Weber to approve Resolution #14-0505. Roll call vote: all present voted aye. Motion carried.

**CITY OF BRIDGEWATER**  
**Resolution #14-0505**  
**RESOLUTION AUTHORIZING THE CITY OF BRIDGEWATER,**  
**TO APPROVE MAYORAL APPOINTMENTS OF**  
**FINANCE OFFICER and MAINTENANCE SUPERINTENDENT**

**WHEREAS**, Acting Mayor George A Guenther, of the City of Bridgewater appoints Joan M. Julson as Finance Officer and Todd Letcher as Maintenance Superintendent, from May 2014 to the first regular meeting in May 2015; and

**WHEREAS**, Joan M. Julson and Todd Letcher have accepted each respective appointment until the appointment and qualifications of successors;

**NOW THEREFORE BE IT RESOLVED**, that the City of Bridgewater approves the appointments by Acting Mayor George A Guenther of Joan M. Julson as Finance Officer and Todd Letcher as Maintenance Superintendent all pursuant to Section 1.0101 of the Revised Ordinances of the City of Bridgewater South Dakota.

**PASSED AND APPROVED** this 5<sup>th</sup> day of May, 2014, by the City Council of the City of Bridgewater, South Dakota by the following vote:

Ayes: 5  
Nays: 0  
Absent: 1

City of Bridgewater  
By: George A Guenther  
Its Acting Mayor

ATTEST:  
Joan M Julson  
City Finance Officer  
(SEAL)

The following 2014-2015 committees were set up:  
Law enforcement: Acting Mayor as chair, with entire council  
Health & Landfill: Acting Mayor as chair, with entire council  
Ambulance: Z Guenther-chair, Heiberger, Weber  
Government Buildings/Liquor store: G Guenther-chair, Weber, Heiberger

Parks & Recreation: Paweltzki-chair, Z Guentner, Heiberger

4<sup>th</sup> of July: Z Guentner, Paweltzki, Weber

Streets & Alleys: Anderson-chair, G Guentner, Paweltzki

Water & Sewer: Anderson-chair, G Guentner, Paweltzki

Code Enforcement: Acting Mayor as chair, with entire council

Other Boards:

Firehall Board: Anderson, Heiberger

Planning & Zoning: Paweltzki, G Guentner

Motion by G Guentner, second by Z Guentner to nominate Mike Damm to replace Z Guentner on the Planning & Zoning Board. Motion carried.

Motion by Paweltzki, second by Weber to designate the Bridgewater Tribune as the official paper, Farmers State Bank as the official depository, and Fink Law Office, PC as the city attorney. All present voted aye. Motion carried.

Public Input: Mike Damm commented on a couple of homes that need clean-up.

Written Maintenance Report:

- Street pot hole filling as soon as he can get asphalt
- JD tractor front axle seal & rear main is leaking
- Need to look for new place to dump trees – Council suggested he check with EPA at being able to dump trees & branches only at the old dump site
- Cleaning gutters & mowing
- Mosquito sprayer doesn't meet EPA guidelines any longer. There is grant money available to help with cost. Waiting for costs.
- Lagoon sampling – plan on discharging
- Cleaning up dead trees at city park

Streets & Alleys: Ed Meyer discussed with the council the Contract for Commercial Entity to do towing. Motion by Anderson, second by Z Guentner to approve the Contract for Commercial Entity with Meyer Motor LLC. Roll Call Vote: all present voted aye. Motion carried. Council further discussed different methods of giving notice to tow to Meyer Motor. It was decided that the majority of notices to tow will come from Attorney Fink. Emergency Snow Routes & other streets snow removal notices will be decided by maintenance.

Anderson reported that the alley (south end of Legion Hall to 3<sup>rd</sup> St) will be getting worked on after school is out. It will be getting dug out & replaced with 2" base course and 6" of gravel.

Water & Sewer: City received a Clean Water Certificate of Achievement Award.

Ambulance: Motion by Paweltzki, second by Z Guentner to add Alyssa Weber, James Thornburg, Kristen Marken, and Bob Anderson as EVOC drivers and will now also be included on city's work comp for that purpose. Motion carried. Motion by Anderson, second by Z Guentner to sign ambulance provider agreements with Wellmark and DakotaCare. Motion carried.

Law Enforcement: Report for April was noted. Sheriff Norris was here for any questions. He reported that the speed sign is here and whenever we want it maintenance should call to use it. It is to be shared by all the cities in the county.

Health and Landfill: Anderson reported that the ditch needs to be mowed at the old landfill area

Parks & Recreation: We will be getting costs for fireworks.

Code Enforcement: Motion by Z Guentner, second by Anderson to order a roll off dumpster for homeowner cleanup twice in May and twice in June. Motion carried. An email from a homeowner concerning a granted Conditional Use Permit for haying was discussed.

Council noted Letcher's vacation time in June and Finance Officers Schooling June 11-13.

Motion by Anderson, second by Weber to surplus old, unusable, non working beer cooler and 2 map files for junk. Motion carried.

Motion by Anderson, second by Weber to continue employee insurance as is and renew. Motion carried.

Motion by Z Guentner, second by Weber to adjourn. Motion carried. Time 8:20 pm. Next meeting is June 9, 2014.

George A Guentner – Acting Mayor

Joan M Julson – Finance Officer

**Claims:**

Payroll by Dept.: Ambulance 3667.75; Council 3110.00; Finance Office 648.08; Fire 94.63; Liquor 146.86; Parks 272.52; Sewer 824.76; Streets 1285.02; Water 756.64; EFTPS-April payroll taxes 1777.49; SD Retirement System-employee & city match, 516.74.

Supplies: Anderson Trucking-3 loads of gravel & delivery charge, 782.40; Butler Machinery Co-CAT maintainer supply, 112.33; Campbell Supply-Maintainer paint supply, 30.98; Colonial Research-55 gal drum of Total Kill, 1809.00; M/S Pump-N-Stuff-gas, 126.78; Mac's Inc-supply, 78.95; Menards-firehall flooring supplies, 94.00; Meyer Motor LLC-firehall flooring supplies, 107.10; Potter's Tire & Service-gas and diesel, 950.91; Schwans Market-misc supply, 92.70; Sievers Sales & Service-misc supply, 75.50; Sturdevants-shop supply, 288.98.

Repairs & Maintenance: Bender's Sewer & Drain-cleanout sewer mains & manholes, 1403.00; CMC Excavation- 6 water lines thawed out in Feb & March, repair water leak, replace storm sewer box by Schwans Market alley, 5779.35; M&M Construction Cleaning-Epoxy flooring in firehall kitchen & bathrooms, 1650.00; Meyer Motor LLC-mostly firetrucks repairs, 1014.38; SF Two Way Radio Svc-amb pager repair, 11.99.

Beer and Liquor: (paid in April) Beal Distributing, Inc., 1497.30; Dakota Beverage, 1138.81; Johnson Brothers Famous Brands, 701.33; Republic National Distributing Co, 1014.31.

Miscellaneous: A&B Business Inc-Maintenance contract, 42.69; Addy Disposal-dumpsters, 40.00; Bridgewater Development Corp-monthly donation, 100.00; Bridgewater Tribune-April publishing, 248.33; Fokken, Katie-water deposit return, 100.00; Guenthner, George-mileage,26.64; Julson, James-CO2 monitor for ambulance, 94.05; Nordwald Rentals-May rent (Payable 6/1/14), 350.00; McCook County-Contracted Law Enforcement monthly payment, 2015.00; Paweltzki, Jerry-mileage, 13.32; Petty Cash-postage, 21.81; SD Dept of Revenue-water testing, 13.00; SD Gov't Finance Officers Assoc-school registration, 75.00; SD One Call-1 fax locate for March, 1.11; SD State Treasurer-April garbage, etc. sales tax (includes a 1.5% credit allowance (\$3.12) for timely payments), 204.61.

Utilities (Paid in April): Addy Disposal, 3412.50; Golden West, 237.78; Hanson Rural Water, 3921.40; Xcel Energy, 1884.38.

Insurance: AFLAC-reimbursed by employees, 273.24; Health Pool of SD, 3076.94.

Professional: Fink Law Office PC-April statement, 401.52.

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