

Bridgewater City Council Regular Meeting Minutes
March 10, 2014 7:00 pm

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 03/10/14. The meeting was called to order at 7:00 pm by President George Guenther. Answering roll call were Bob Anderson, George Guenther, Zach Guenther (arrived at 7:05), Phil Heiberger, Caron Neumann, and Jerry Paweltzki. Others present: Finance Officer - Joan Julson, Maintenance – Todd Letcher, Sherriff Mark Norris, Seth Hyberger - SECOG, Attorney Mike Fink, Lacey Weber, Bridgewater Rural Fire Board - JoJae Glanzer & Ross Glanzer, Anne Richards, Jim Julson, and Sandi Tschetter.

President Guenther asked for a moment of silence in remembrance of Mayor Ronald H Pringle. Mayor Pringle passed away on February 17th.

The minutes of the February regular meeting were sent to the council for reading prior to the meeting. Motion by Paweltzki, second by Heiberger to approve the minutes of the February 10th regular meeting. Motion carried.

The February Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Heiberger, second by Neumann to approve the February Financial Statement. Motion carried.

The bills for the month of February were reviewed. A motion was made by Anderson, second by Heiberger to approve the February bills. Motion carried.

Maintenance Report by Todd Letcher:

- Working on various frozen water lines
- Council granted permission to attend the 2014 Annual Wastewater Seminar in Pierre on April 30 – May 1
- Leasing a tractor from Scott Supply again

Seth Hyberger with SECOG explained to the council options for funding a future Main street water line replacement. It was explained that the first thing to do would be to get on the State Water plan which allows us to apply for funding for a project like this. You can be on the State Water plan for 2 years. Our funding options would be a 50/50 block grant, CDBG funding & SRF loan. Motion by G Guenther, second by Z Guenther to apply to get on the State Water plan in October with Arens Engineering getting a project cost estimate. Motion carried. Arens Engineering would be contacted to get us a cost estimate.

At this time, President Guenther asked the council their thoughts as to what should be done with the Mayors vacant seat. Council was presented with these options:

- Vote a council person as “Acting Mayor” by majority vote. As “Acting Mayor” this council person would retain their voting rights as council person and be able to vote in the event of a tie.
- “Appoint” a council person or anyone to fill the Mayor position. An appointed council person would no longer retain their voting rights. We would also have to appoint someone to fill the council person’s position for their Ward.
- Hold a special election to fill Mayor position
- Leave Mayor position vacant until the next election in 2015.

After much discussion, a motion was made by Anderson, seconded by Heiberger to appoint President George Guenther as Acting Mayor until the 2015 election. Roll Call Vote: G Guenther deferred his vote until the end. All others present voted aye. Guenther also voted aye in acceptance of the position as Acting Mayor. Motion carried. George Guenther was declared Acting Mayor until the 2015 election.

Fire: Bridgewater Rural Fire Board (JoJae Glanzer and Ross Glanzer) addressed the council with their 2014 contract renewal and approval of the fire budget for 2015. Motion by Z Guenther, second by Heiberger to extend the 2014 Bridgewater Rural Fire Dept contract and adopt their 2015 Budget. All present voted aye. Motion carried.

Motion by Z Guenther, seconded by Paweltzki to sign the 2014 Annual Siren Service Contract with Frontline Plus. Motion carried.

Streets & Alleys: After discussion with Attorney Mike Fink a 1st Reading was done for the following ordinances: Ordinance #2014-2 - Revision on Ordinance 3.0111 Impounding; Ordinance #2014-3 - Revision on Ordinance 7.0301 Parking in Streets During Snow Removal; Ordinance #2014-4 - Revision on Ordinance 7.0302 Towing Vehicles; Ordinance #2014-5 - Revision on Ordinance 7.0303 Abandoned Vehicles; and

Ordinance #2014-6 - Revision on Ordinance 7.0304 Towing Costs. Attorney Fink also discussed with the council a towing contract for a Commercial Entity. (Ordinance Copies can be obtained at the finance office.)

Ambulance: 1st reading of Ordinance #2014-1 Revision of Ordinance 1.06 was done. It was noted that Elizabeth Thornburg, Mike Weber and Jim Julson will be added to the list of Ambulance EMT's. The ambulance will be receiving a LUCAS Automatic Chest Compression device through the Helmsley Charitable Trust. Anne Richards and Jim Julson addressed the council about some needs for the ambulance. Due to the no longer supported Windows program in the ambulance computer, we will no longer be HIPPA compliant for sending in reports to the state. Motion by Heiberger, second by Neumann to allow ambulance to get new computer (tablet or laptop) when needed. Motion carried. The lack of or not visible house numbers on the homes presents a problem in getting to the right address in the event of an emergency. A GPS may help with this as some of the ambulance drivers do not know where everybody lives. Motion by Anderson, second by Heiberger to get a GPS for the ambulance. Motion carried. The need for a different cot and possible stair chair were also discussed. For the health & safety of our EMT's and also that the American public is heavier; they brought up that we should possibly invest in a powered cot. There is a grant available through the SD Workers' Comp to cover 40% of the cost of a Stryker Power-PRO cot and/or a Stryker Stair-Pro chair. The cost is a definite factor in purchasing both or either of these items. The cots approximate list cost before grant would be \$15000 and the stair chairs approximate cost before grant is around \$3500. The ambulance would also do a fund raiser to help defray some of the cost. Motion by Heiberger, seconded by Z Guentner to apply for the grants through the SDML Workers' Compensation Fund EMS Equipment Grant. Motion carried.

Law Enforcement: Report for February was noted. Sherriff Norris was here to answer any questions.

Parks & Recreation: We received letters of application for the summer rec director from Megan Jaeger and summer maintenance from Caliber Longbrake. Motion by Anderson, second by Heiberger to hire Megan Jaeger summer rec director part-time 2-3 days a week - \$30 per session like last year. Motion carried. Motion by Anderson, second by Heiberger to hire Caliber Longbrake as part-time, 20+ hours, summer maintenance help at \$7.25 per hour like last year. Motion carried.

Government Buildings/Municipal Liquor Store: Council received a request from the Lucky Horseshoe to hold a public hearing for a temporary beer/liquor license for an adult prom on May 3rd at the Legion Hall. Public Hearing will be held at April meeting.

Code Enforcement: It was brought up that the homes with all the extra "things/stuff" in the yards may constitute a nuisance. Attorney Fink will be contacted for city's options.

Motion by Heiberger, second by Anderson to pay election officials \$125.00. Motion carried. Election officials will be Supt. Evelyn Hofer, Elaine VanWoert, Sherrill Vondra, and sub-Mary Anderson.

Drawing was held for ballot name order. Anderson drew: Ken Haugen first – Lacey Weber second.

After discussion, a motion by Z Guentner, second by Heiberger to approve 2013 Annual Report. Motion carried.

Motion by Paweltzki, second by Z Guentner to set the April council meeting to April 10th in order to canvas the April 8th election also. Motion carried.

Motion by Z Guentner, second by Anderson to adjourn. Motion carried. Time 8:51 pm. Next meeting is April 10, 2014.

George A Guentner – Acting Mayor

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 3380.56; Finance Office 644.88; Fire 83.27; Gov't Bldg 45.42; Liquor 146.86; Parks 196.83; Sewer 860.02; Streets 995.45; Water 1102.25; EFTPS-February payroll taxes 1850.32; SD Retirement System-employee & city match, 521.96.

Supplies: Campbell Supply–acid cleaner for maintainer, 62.95; C & R Supply–water tank & fittings, 268.96; Farmer's Alliance–2/13 & 3/03 shop propane & 2/13 firehall propane, 3945.00; Fensel's Electrical Supply–propane fitting, 12.95; HD WaterWorks Supply–adapter for poly pipe, 42.86; Julson, Joan–reimbursement for drain cleaner & hose from Clog Hog, 234.54; M/S Pump-N-Stuff–gas, 205.08; Matheson–amb oxygen, 128.24; Moore Medical–amb supply, 318.69; Potter's Tire & Service–gas and diesel, 316.71; Salem Special–285 water books, 319.00; Schwans Market–case of bathroom paper, 105.80; SD Federal Surplus–mostly

shop tools & supply, 160.88; SF Two Way-amb pager repair, 11.99; Stern Oil–2/10/14 200 gal propane for Legion Hall, 598.00; Stern Oil–oil for street equipment, 283.04.

Repairs & Maintenance: Bender's–4 service calls for opening water lines & storm drains, 1682.00; Frontline Plus, Inc–2014 Annual Siren service contract, 250.00; Meyer Motor–oil change on ambulance, 79.10.

Beer and Liquor: (paid in February) Beal Distributing, Inc., 1480.60; Dakota Beverage, 1031.90; Johnson Brothers Famous Brands, 189.91; Republic National Distributing Co, 898.49.

Miscellaneous: A&B Business Inc–Maintenance contract, 42.69; Addy Disposal-dumpsters, 40.00; Bridgewater Development Corp–monthly donation, 100.00; Bridgewater Tribune–February publishing, 123.67; Julson, Jim-EMT class mileage & testing fee, 462.20; Julson, Joan-Quickbooks payroll update to 2014, 224.95; Little Guy Software-Amb CMS 1500 form Update, 124.50; Nordwald Rentals–April rent (Payable 4/1/14), 350.00; McCook County–Contracted Law Enforcement monthly payment, 2015.00, Petty Cash–postage, 1.05; SD Dept of Revenue–water testing, 13.00; SD One Call-7 locates, 7.77; SD State Treasurer–February garbage, etc. sales tax (includes a 1.5% credit allowance (\$3.33) for timely payments), 219.58; Thornburg, Elizabeth–EMT class mileage & testing fee, 654.60; Weber, Mike–EMT class mileage & testing fee, 433.34.

Utilities (Paid in February): Addy Disposal, 3607.50; Golden West, 245.72; Hanson Rural Water, 3627.00; Xcel Energy, 1909.63.

Insurance: AFLAC-reimbursed by employees, 273.24; Health Pool of SD, 3076.94.

Professional: Fink Law Office PC-February statement, 272.71.

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