

Bridgewater City Council Regular Meeting Minutes

May 7, 2012 7:00 pm

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 05/07/12. The City Council meeting was called to order at 7:00 pm by President George Guenthner. Answering roll call was Bob Anderson, George Guenthner, Zach Guenthner, Phil Heiberger, Verlyn Hudson, and Caron Neumann. Absent: Mayor Pringle. Others present: Finance Officer - Joan Julson, Maintenance - Todd Letcher, Jerry Paweltzki, Roger Hofer, Mark Vondra, Sheriff Mark Norris, Ken Haugen, and Sandi Tschetter.

The minutes of the April 11th regular meeting and the April 24th special meeting were sent to the council for reading prior to the meeting. Motion by Z. Guenthner, second by Neumann to approve the minutes of the April 11th regular meeting and the April 24th special meeting. Motion carried.

The April Financial statement was sent out to the council for reviewing prior to the meeting. After discussion a motion was made by Anderson, second by Hudson to approve the April Financial Statement. Motion carried.

The bills for the month of April were reviewed. After discussion a motion was made by Z. Guenthner, second by Anderson to approve the April bills. Motion carried.

Todd Letcher gave his maintenance report

- Mowing
- Working out at ball park
- Working on some storm sewer drain issues at 4th & Oak
- Some trees getting taken out at the ballpark
- Issues grass, tree seeds, small twigs, etc getting into the gutters plugging up the storm drains when we get a heavy rain.

Public Input:

- Mark Vondra expressed his concern about his neighbor building up his property causing problems with drainage. Letcher will get attorney to look over situation and give opinion.

At 7:20 council recessed and reconvened as Board of Adjustment to hold hearing a Public Hearing for the variances of Loren & Janie Golder and Zachary & Jessica Guenthner. No concerns were noted from any visitor on a variance permitting a shed and garage located on the south edge of Loren & Janie Golder's property to be at least 14 feet from the property line. Motion by Z Guenthner, seconded by Heiberger to pass Resolution #12-0507B for Loren & Janie Golder's variance. Roll Call Vote: all present voted aye. Motion carried.

RESOLUTION

#12-0507B

WHEREAS, a request has been made by Loren & Janie Golder, owners of real estate described in Attachment 1 hereto for a variance as to the real property described in Attachment 1, for the purposes therein contained, and good cause appearing,

IT IS HERBY RESOLVED that the Mayor or City Council President is directed to execute the variance contained in Attachment 1 and cause it to be filed with the McCook County Register of Deeds, all at the expense of the owners of the real estate.

Dated this 7th day of May, 2012.

 6 Votes in favor 0 Votes opposed 0 Absent

CITY OF BRIDGEWATER

By: George A Guenthner

Council President

ATTEST:

Joan M Julson

Finance Officer

(SEAL)

The next item was the variance for Zachary & Jessica Guenthner's deck. No concerns were noted from any visitor on a variance permitting a deck on the front of the house to project at least 12 feet into the front

yard. Motion by Neumann, seconded by Hudson to pass Resolution #12-0507C for Zachary & Jessica Guenther's variance. Roll Call Vote: all present voting aye with Z Guentner abstaining. Motion carried.

RESOLUTION
#12-0507C

WHEREAS, a request has been made by Zachary & Jessica Guentner, owners of real estate described in Attachment 1 hereto for a variance as to the real property described in Attachment 1, for the purposes therein contained, and good cause appearing,

IT IS HERBY RESOLVED that the Mayor or City Council President is directed to execute the variance contained in Attachment 1 and cause it to be filed with the McCook County Register of Deeds, all at the expense of the owners of the real estate.

Dated this 7th day of May, 2012.

 5 Votes in favor

 0 Votes opposed

 1 Abstain

CITY OF BRIDGEWATER

By: George Guentner

Council President

ATTEST:

Joan M Julson

Finance Officer

(SEAL)

At 7:25 Board of Adjustment Public Hearing was declared over. Council reconvened.

Old Business/Committee Reports

Streets & Alleys: East 3rd street and the need for gravel was discussed. Motion by Z Guentner, seconded by Neumann to purchase gravel for east 3rd St. Motion carried.

We received letters of application for summer maintenance help from Matt Anderson and Michael Grose. After discussion, a motion was made by G Guentner, second by Hudson to hire Matt Anderson part time, 20-25 hours as needed, as our summer maintenance help. All voted aye with Anderson abstaining. Motion carried.

Motion by Z Guentner, seconded by Heiberger to renew the annual siren contract with Frontline Plus. Motion carried.

Water & Sewer/Sewer Project: A letter was received by Hanson Rural Water informing the city that the purchasing price of our water will be increased by \$.50 per thousand gallons. This is due to their increase from B-Y Rural water of \$.32 per thousand gallons and increase in operating expenses. They also noted that they had not increased water rates since 2007. Council so noted.

A letter was read from Arens Engineering informing the council that Steve Prunty requested that the underground portion of the Main Street Sanitary Sewer Project be subcontracted to Excel Underground of Sioux Falls due to work schedule conflicts. As Vern Arens concurred with subcontracting the underground portion to Excel Underground, a motion was made by G Guentner, seconded by Z Guentner to also concur with the subcontracting of the underground portion to Excel Underground. Motion carried. It was also noted that Excel Underground anticipates starting May 14th and an informal pre-construction meeting will be held on May 11th at 10 am with Excel Underground.

Health & Landfill: Anderson discussed with the council that a party asked if the city was willing to sell the old dumpground? After discussion, it was decided to talk with the attorney first.

Government Buildings/Municipal Liquor Store: The ad for a new manager is running and will be addressed at the June meeting.

Ambulance: Council was informed of a \$200 donation from the Senior Citizens to be put towards the purchase of pagers and radios.

Contracted Law Enforcement: monthly report was noted. Sheriff Norris was here to answer any questions.

Parks & Recreation: A motion was made by G Guentner, seconded by Heiberger to set the pay for Natasha Letcher, summer activity director, as \$30 for each 2 hour class. Motion carried.

Motion by Anderson, second by Heiberger to declare JD 445 lawn mower surplus. Motion carried. It will be listed on Craigs list and sold by sealed bids at the June meeting.

Code Enforcement: A nuisance by the city park was addressed. Letcher will get ahold of Attorney Fink to address this issue.

Copies of Sheriff's Return of Personal Service regarding stop orders served on people taking items from the Bridgewater Quality Meats building were noted and filed.

Motion by Heiberger, second by Anderson to adjourn old council. Motion carried. Time 7:57 pm. The Council thanked Verlyn Hudson for her time serving as Council person for the City.

Oaths of Office were taken by Jerry Paweltzki - Ward I, Bob Anderson (2 yr term) and Zach Guentner (1 yr term) – Ward II and Caron Neumann - Ward III.

Motion by Z Guentner, second by Neumann to keep George Guentner as Council President. All present voted aye with G Guentner abstaining. Motion carried. Motion by Heiberger, second by Z Guentner to keep Bob Anderson as Council Vice President. All present voted aye. Motion carried.

President G Guentner continued the meeting.

President G Guentner read Resolution #12-0507A - Mayor Pringle appointing Joan M. Julson as Finance Officer and Todd Letcher as Maintenance Superintendent. Motion by Heiberger, second by Z Guentner to approve Resolution #12-0507A. Roll call vote: all present voted aye. Motion carried.

City of Bridgewater
Resolution #12-0507A
RESOLUTION AUTHORIZING THE CITY OF BRIDGEWATER,
TO APPROVE MAYORAL APPOINTMENTS OF
FINANCE OFFICER and MAINTENANCE SUPERINTENDENT

WHEREAS, Mayor Ronald H Pringle of the City of Bridgewater appoints Joan M. Julson as Finance Officer and Todd Letcher as Maintenance Superintendent, from May 2012 to the first regular meeting in May 2013; and

WHEREAS, Joan M. Julson and Todd Letcher have accepted each respective appointment until the appointment and qualifications of successors;

NOW THEREFORE BE IT RESOLVED, that the City of Bridgewater approves the appointments by Mayor Ronald H Pringle of Joan M. Julson as Finance Officer and Todd Letcher as Maintenance Superintendent all pursuant to Section 1.0101 of the Revised Ordinances of the City of Bridgewater South Dakota.

PASSED AND APPROVED this 7th day of May, 2012, by the City Council of the City of Bridgewater, South Dakota by the following vote:

Ayes: 6

Nays: 0

Absent: 0

City of Bridgewater
By: George A Guentner
Its President

ATTEST:

Joan M Julson
City Finance Officer
(SEAL)

The following 2012-2013 committees were set up:

Law enforcement: Mayor as chair, with entire council

Health & Landfill: Mayor as chair, with entire council

Ambulance: Z Guentner-chair, Heiberger, Neumann

Government Buildings/Liquor store: G Guentner-chair, Neumann, Heiberger

Parks & Recreation: Heiberger-chair, Z Guentner, Paweltzki

4th of July: Z Guentner, Paweltzki, Neumann

Streets & Alleys: Mayor-chair, Anderson, G Guentner, Paweltzki

Water & Sewer: Anderson-chair, G Guentner, Z Guentner

Code Enforcement: Mayor as chair, with entire council

Motion by G Guenther, second by Z Guentner to designate the Bridgewater Tribune as the official paper, Farmers State Bank as the official depository, and Fink Law Office, PC as the city attorney. All present voted aye. Motion carried.

Public Input on New Business: Roger Hofer thought we should ask for volunteers to help with the street potholes. Item will be put into paper for volunteers.

New Business:

Government Buildings/Municipal Liquor Store: Motion by Heiberger, second by Z Guentner to reject terrorism coverage on insurance policies. Motion carried.

Parks & Recreation: Letcher reported that the drag & striper for the ball field are both missing.

Motion by G Guentner, second by Anderson to purchase used 2008 JD X720 lawn mower from Fred Haar for \$7000.00. Motion carried.

Code Enforcement: Paweltzki brought vacant building information from Sioux Falls for the council to look over. Council will have Attorney Fink look over information and give opinion.

Motion by Paweltzki, second by G Guentner to purchase city business persons picture. Motion carried.

Employees: Employees health insurance was discussed. Motion by G Guentner, second by Z Guentner to stay with Plan 6 (\$1000 deductible) with the SD Health Pool. Motion carried.

Planning & Zoning: Paweltzki had information on what is real property or personal property from the Sioux Falls Planning and Zoning. Council agreed that Paweltzki should go to Attorney Fink and ask for an opinion on this.

Motion by Anderson, second by Heiberger to approve building permits for Kim Potter, Loren Golder and Zach Guentner. Motion carried with Z Guentner abstaining.

Council was informed of the Sioux Falls Annual Surplus Auction on Sept 15th. We can put things on this auction and just pay the auctioneer fees. Council will keep this in mind.

Motion by Paweltzki, second by Z Guentner to adjourn. Motion carried. Time 8:40 pm.

George Guentner - President

Joan M Julson – Finance Officer

April bills to be paid in May:

Salaries (Gross): Joan M. Julson, 1982.42; Todd Letcher-includes 1¼ hr OT, 2379.58; Ambulance Payroll, 2646.00; Council Payroll, 3525.00; EFTPS-April payroll taxes, 1590.96; SDRS-Employee payment & city match of retirement, 523.42.

Supplies: Fred Haar Company-rotary & lawn mower parts, 173.24; Graham Tire-amb tire, 109.43; Menards-shop supply, 89.04; Potter's Tire & Service-gas, diesel, 326.48; Schwans Market-mostly case of bathroom tissue, 110.00; Sturdevants-supply, 309.41; Zabel Steel-ball field drag parts, 44.10.

Repairs & Maintenance: Benders-jetting storm drains, 535.00; CMC Excavation Inc-9/22/11, 12/01 & 12/2/11 dig out soft spots on Poplar Ave and 3/21/12 water service work from main to curb stop for NST Labs, 2898.11; Meyer Motor LLC-oil change & tire mount & balance on ambulance, 82.25; Sioux Falls Two Way Radio Svc-3 fire dept pagers programmed, 84.99.

Beer and Liquor: (paid in April) Beal Distributing, Inc., 1227.17; Dakota Beverage, 1511.55; Republic National Distributing Co, 605.94.

Miscellaneous: A&B Business Inc-Copier Maintenance contract, 38.80; Addy Disposal-dumpsters, 40.00; Bridgewater Development Corp-monthly donation, 100.00; Bridgewater Tribune-April publishing, 180.04; Frontline Plus Inc-annual siren contract, 250.00; Hudson, Verlyn-mileage to Equalization Mtg in Salem, 13.32; Nordwald Rentals-June rent (Payable 6/1/12), 350.00; McCook County-Contracted Law Enforcement monthly payment, 2015.00; Petty Cash-postage, 11.15; SD One Call-8 fax locates, 8.88; SD Dept of Revenue-water testing, 13.00; SD Governmental Finance Officer's Assoc.-schooling registration, 75.00; SD State Treasurer-April garbage, etc. sales tax, 203.95; SD Unemployment Ins Division-1st Quarter Unemployment payment, 102.24; SDML Workers Compensation Fund-2011 work comp audit, 84.00; Solem American Legion Post-2012 rent donation, 300.00.

Utilities (Paid in April): Addy Disposal, 3330.00; Golden West, 230.87; Hanson Rural Water, 3614.20; Xcel Energy, 1602.74.

Insurance: AFLAC-reimbursed by employees, 379.45; Health Pool of SD, 2862.54; Julson Ins-firehall & liquor store building & contents insurance renewal, 2493.00; Smith Ins-commercial pkg renewal, 3388.00.

Professional: Fink Law Office PC- April statement, 360.45.

Published once at the approximate cost of \$141.11