

## **Bridgewater City Council Regular Meeting Minutes** **September 8, 2011 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 9/08/11. The City Council meeting was called to order at 7:00 pm by Mayor Ronald H Pringle. Answering roll call were Bob Anderson, George Guenther (arrived at 7:12), Zach Guentner, Phil Heiberger, Caron Neumann, and Mayor Pringle. Absent: Verlyn Hudson. Others present: Finance Officer - Joan Julson, Maintenance – Todd Letcher, Sandi Tschetter, Sheriff Mark Norris, Jerry Paweltzki, Robert Stahl, Vern Arens – Arens Engineering

The minutes of the August 8<sup>th</sup> regular meeting was sent to the council for reading prior to the meeting. Motion by Anderson, second by Neumann to approve the minutes of the August 8<sup>th</sup> regular meeting. Motion carried.

The August Financial statement was sent out to the council for reviewing prior to the meeting. After discussion a motion was made by Z. Guentner, second by Heiberger to approve the August Financial Statement. Motion carried.

The bills for the month of August were reviewed. After discussion a motion was made by Anderson, second by Z. Guentner to approve the August bills. Motion carried.

### **Public Input:**

- Robert Stahl visited with the council about the process for applying for a variance for a building he'd like to build on Lot 46A. There is a 33' piece of land owned by the city west of Lot 46A. Council will have the hearing for this variance at the October meeting.
- Richard Stevens reported that the new ice machine at the bar is working well. He also wanted to invite everyone to the bars Open House at 6:30 on this Saturday. He also asked about buying a few wooden round tables and chairs for card playing. These would be added to the inventory list.

### **Maintenance report by Todd Letcher:**

- The new garage doors are in.
- He also asked about buying a sickle mower from Sievers Sales & Service. He tried it out and it works very well for mowing at the lagoon. Motion by G Guentner, second by Heiberger to purchase the 7' sickle mower from Sievers Sales & Service for \$900. Motion carried.
- Our tractor parts are finally in so Ellefeson's should have it done by the end of the month.
- Started scarifying the street on Poplar Ave
- Cleaning up excess rock from street chip and sealing
- The fence is up by the picnic area at the city park.
- Curb stop in park needed replacing.

**Streets & Alleys:** Anderson reported that he talked with Spencer on their truck ordinances. We have copies of their truck ordinances. Emery has put up load limit signs also. Finance officer will call Emery Finance Officer to see what their signs say.

**Water & Sewer:** Vern Arens reported that the field work is completed for the Main Street Sewer Project and that bid letting would hopefully be this year in November or December.

Council discussed changing the new upcoming sewer loan from 30 year to 20 year loan. Going with the 20 year SRF loan would save us about \$53,000 in interest and cost about \$1.50 per month additional per household than the 30 year loan. Also due to the empty houses and delinquent accounts, our average monthly amount that we get in for sewer payments is \$23.18. Out of 265 accounts we have 40+ accounts that pay only the base charge of \$16.75 and 11 accounts that are delinquent and shut off. We need to average about \$29.60 per household to pay our sewer loans, everyday expenses, and allow for the 110% Debt Service Obligation. Considering the loan savings and the \$1.50 difference per month that would be needed to go with the shorter term loan, G Guentner made a motion to raise the monthly sewer base rate of \$16.75 by \$6 to \$22.75 and

increase the late fee to \$10 effective 1/1/2012. He rescinded this motion for the finance officer to put this into the form of a resolution for the October meeting.

**Government Buildings/Municipal Liquor Store:** roofs on buildings will be checked for hail damage.

**Ambulance:** The ambulance will be getting a 12 lead AED with grant money from the Helmsley Grant.

**Contracted Law Enforcement:** monthly report was noted. Sheriff Norris was here to answer any questions.

**Code Enforcement:** Clean-up of weeds by the railroad tracks was discussed. It is an eyesore. Council consensus was to have the attorney send a letter to clean-up the weeds or the city would offer to buy for \$1 and we'll keep it mowed. The weeds on the railroad side tracks also need to be taken care of.

**Personnel:** G Guenther brought up the employee Christmas holiday. Motion by G Guenther, second by Neumann to give Julson and Letcher the Friday off before Christmas along with the Monday for Christmas. Motion carried. Julson & Letcher both thanked the council.

**Parks & Rec.:** G Guenther brought up that he felt the Summer Rec Program went very well this year. Hopefully we can do it again next year. Anderson also brought up buying a park bench for the the city park. Council decided to have finance officer and maintenance look into this and purchase one for this year and maybe one next year.

**New Business:**

Jerry Paweltzki (Bridgewater Development Corp) talked to the council about continuing the contribution to Greater McCook Development Alliance for SEFP for 2012. Motion by G Guenther, seconded by Z Guenther to continue the contribution in 2012 for SEFP. Motion carried. He also asked about continuing the contribution to the Bridgewater Development Corp. Motion by G Guenther, second by Heiberger to continue the monthly \$100 contribution to the Bridgewater Development Corp. Motion carried.

Jerry Paweltzki also suggested that we request a no passing zone on SD Hwy 42 by Main Ave. Letcher will call the SD DOT to ask for a "No passing zone" for SD Hwy 42 to 425<sup>th</sup> Ave.

Motion by G Guenther, second by Anderson to set the October meeting to Wednesday the 5<sup>th</sup> at 7 pm. Executive session with personnel reviews will also be done that evening. Motion carried.

2<sup>nd</sup> Reading of Ordinance 2011-2 – Changes in Wards and Voter Precincts was done. Motion by G Guenther, seconded by Neumann to adopt Ordinance 2011-2. Roll call vote: all present voted aye. Motion carried.

**CITY OF BRIDGEWATER  
ORDINANCE #2011-2**

**AN ORDINANCE AMENDING ORDINANCE 2.0201 WARDS AND VOTING PRECINCTS  
BE IT ORDAINED BY THE CITY OF BRIDGEWATER, SOUTH DAKOTA:**

*That the Ordinance 2.0201 WARDS AND VOTING PRECINCTS shall be amended to now read as follows:*

*"2.0201. Wards and Voting Precincts. The City shall be divided into three wards, which shall be combined and consolidated into one election precinct, and shall be designated respectively as Wards One (1), Two (2), and Three (3) as follows:*

***Ward 1** – All that portion of the City lying east of Main Ave and south of 3<sup>rd</sup> Street. It shall also include that portion of the City lying west of Main Ave and south of 4<sup>th</sup> Street. It shall also include that portion of the City lying west of 435<sup>th</sup> Ave lying in between SD Hwy 262 and 265<sup>th</sup> Street.*

***Ward 2** – All that portion of the city lying east of Main Ave and north of 3<sup>rd</sup> Street.*

***Ward 3** – All that portion of the city lying west of Main Ave and north of 4<sup>th</sup> Street. It shall also include that portion of the City west of 435<sup>th</sup> Ave lying in between SD Hwy 262 and 264<sup>th</sup> Street.*

*Dated this 8<sup>th</sup> day of September, 2011.*

*Ayes: 5    Naves: 0    Absent: 1*

*First Reading: August 8, 2011*

*Second Reading and Adoption: September 8, 2011*

*Published: September 15, 2011*

*Effective Date: October 5, 2011*

Signed: Ronald H Pringle

Mayor

ATTEST:

Joan M. Julson, Finance Officer

SEAL

2<sup>nd</sup> reading of Appropriation Ordinance A-86. (Budget) was done. Motion by Z Guenther, second by Heiberger to adopt Appropriation Ordinance A-86. Roll Call vote: all present voted aye. Motion carried. This is printed elsewhere in the Bridgewater Tribune.

Council noted Dept of Legislatives acceptance of 2009-2010 audit report.

Motion by Neumann, second by Z Guenther to adjourn. Motion carried. Time 8:44 pm.

Ronald H Pringle - Mayor

Joan M Julson – Finance Officer

**August bills to be paid in September:**

Salaries (Gross): Joan M. Julson, 2289.04; Todd Letcher-includes 7½ hr OT, 2884.90; Nicholas Golder – 1149.14; Tiffany Nelson, 180.00; Ambulance Payroll, 2712.00; EFTPS-August payroll taxes, 1956.85, SDRS-retirement, 310.43.

Supplies: C&R Supply–pump for mosquito sprayer, 170.40; Freeman Lumber-park supply, 229.10; M/S Pump-N-Stuff–gas, 126.15; Matheson Tri-Gas Inc–amb oxygen, 83.35; Menards–mostly garage doors, paint, anti-freeze, bolts etc, 1537.08; Potter’s Tire & Service–gas, diesel, 494.42; Reliable Office Supply–mostly paper & ink, 157.81; SD Federal Property Agency–shop supply, 38.00;

Repairs & Maintenance: Donovan Refrigeration–bar walk-in cooler repair, 422.14; Topkote Inc–chip & sealing, 39288.75.

Beer and Liquor: (paid in August) Beal Distributing, Inc., 1682.15; Dakota Beverage, 806.50; Johnson Brothers Famous Brands, 138.63.

Miscellaneous: A&B Business Inc-Copier Maintenance contract, 35.27; Addy Disposal-dumpsters, 40.00; Bridgewater Development Corp–monthly donation, 100.00; Bridgewater Tribune–August publishing, 296.01; First National Bank in SF-SRF loan payment, 1830.51; Nordwald Rentals–October rent (Payable 10/1/11), 350.00; McCook County–Contracted Law Enforcement monthly payment, 2015.00; Marcucci, Kristen-water deposit return less balance on water account, 17.65; Petty Cash–mostly postage, 46.96; SD Dept of Revenue–water testing, 12.00; SD State Treasurer–August garbage, etc. sales tax, 208.68.

Utilities (Paid in August): Addy Disposal, 3330.00; Golden West, 239.34; Hanson Rural Water, 4016.40; Xcel Energy, 1468.78.

Insurance: AFLAC-reimbursed by employees, 379.45; Health Pool of SD, 2862.54.

Professional: Arens Engineering-survey fieldwork & preliminary design/bid documents, 4520.00; Schoenfish & Co Inc-2009-2010 Audit, 7608.00

Published once at the approximate cost of \$94.95.