

**Bridgewater City Council Regular Meeting Minutes
December 7, 2015 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on 12/07/15. The meeting was called to order at 7:00 pm by Mayor Michael Damm. Answering roll call were Bob Anderson, Mayor Damm, Travis Holthaus, Jerry Paweltzki, and Lacey Weber. Absent: Zach Guentner. Others present: Finance Officer-Joan Julson, Maintenance-Todd Letcher, Tony Hofer, Sandi Tschetter, and Sheriff Mark Norris.

A letter of interest for the Ward III appointment was received from Tony Hofer and Ken Haugen. After some discussion, a motion by Holthaus, second by Paweltzki to approve the Ward III Mayoral appointment of Tony Hofer until the next election. Motion carried. Hofer took his Oath of Office and was seated on the council. The 2015-2016 Committees were changed as listed below (Hofer filled Heiberger's committee assignments):

Law enforcement: Mayor as chair, with entire council
Health & Landfill: Mayor as chair, with entire council
Ambulance: Z Guentner-chair, Hofer, Weber
Government Buildings/Liquor store: Weber-chair, Hofer, Holthaus
Parks & Recreation: Paweltzki-chair, Guentner, Hofer
Streets & Alleys: Anderson-chair, Holthaus, Paweltzki
Water & Sewer: Anderson-chair, Holthaus, Paweltzki
Code Enforcement: Mayor as chair, with entire council

Other Boards:

Firehall Board: Anderson, Hofer
Planning & Zoning: Paweltzki, Mayor Damm

The minutes of the November 9th regular meeting were sent to the council for reading prior to the meeting. Motion by Weber, second by Holthaus to approve the minutes of the November 9th regular meeting. Motion carried.

The November Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Paweltzki, second by Anderson to approve the November Financial Statement. Motion carried. Motion by Anderson, second by Weber to approve Resolution #15-1207. Motion carried.

**City of Bridgewater
Resolution #15-1207**

RESOLUTION APPROVING CONTINGENCY TRANSFER

THEREFORE BE IT RESOLVED, that the Bridgewater City Council authorizes the following transfer in the General Fund of \$2050.00 from Contingency with \$2000 going to Fire Dept. and \$50 to Animal Control to finance the additional expenses incurred during the year.

Dated this 7th day of December, 2015.

Resolution passed: 5 votes in favor; 0 votes opposed; 1 absent.

Michael Damm
Mayor

ATTEST:

Joan M Julson
Finance Officer
(SEAL)

The bills for the month of November were reviewed. Finance Officer reported on her findings on the Tessier's Inc bill for the walk-in cooler at the bar. It was found that more was wrong with the cooler when the compressor was put in which resulted in the bill being higher. Tessier's did give a \$200 discount on the bill. A motion was made by Anderson, second by Weber to approve the November bills. Motion carried.

Maintenance Report:

- Discussed snow removal
- Attending SDARWS/DENR water treatment training in Sioux Falls Dec 9th

Streets & Alleys: Mayor Damm discussed with the council some feedback he received concerning the snow removal & ticketing of the cars sitting on the street. Snow getting pushed out into the street after it's been cleared is also presenting a problem. Other items discussed were the unpaid parking tickets for snow removal and extra help, if needed, for Letcher in snow removal. Nothing done at this time.

Holthaus presented a proposed 5-year street plan to the rest of the council. He told the council that this is just a guide to go by to get us started in setting up a 5-year street plan. Council discussed & went over the work for the various years. Each councilperson will look this over and bring to the January meeting any suggestions or changes they think are necessary. Council would like to adopt this plan at the January meeting.

Water & Sewer: Water line repair by Golden West was also discussed. This is a shallow line that freezes in the winter. The sidewalk from Golden West to Juniper will probably have to be dug up & replaced to fix this water line. Council agreed that it needs to be done whenever CMC can do it.

Law Enforcement: Sheriff Norris was here to answer any questions. Discussed the ticketing for cars that were not removed for snow removal.

Health & Landfill: Anderson & Letcher will be burning trees at the dump when the time is right.

Ambulance: Motion by Weber, second by Holthaus to write off uncollectible ambulance bills (Medicare/Medicaid/Insurance Assignment) of \$10,990.31. Motion carried. (Total charges were \$30,920.00 less payments of \$22,217.22 leaving an assignment balance of \$10,990.31. It was noted that in accepting payment from Medicare or Medicaid we have to accept what Medicare says the bill should be. In turn for getting paid by Medicare and/or Medicaid, we must also agree not to charge these amounts to the patient and consequently have to write these amounts off at the end of the year.)

Motion by Paweltzki, seconded by Weber to set aside in reserves - \$500 to sewer repair & maintenance, \$5000 in ambulance, and \$5000 for firetruck. Motion carried.

Anderson reported that the city pkup is getting to the point where it needs to be replaced in the future. Council will start looking and be aware of anything that comes up. Letcher would like to have one with a utility box if possible so everything in the back end doesn't get wet or snowed on.

Mayor Damm will be attending the meeting at the County as they are addressing nuisances in the towns in the County.

Motion by Paweltzki, second by Holthaus to go into Executive Session for Employee Reviews & Negotiations (SDCL 1-25-2.4). Motion carried. Time 8:49 pm. Mayor Damm declared executive session over at 9:01 pm. Motion by Anderson, second by Holthaus to give a 3% raise effective 1/1/2016 to Julson & Letcher. Motion carried.

Motion by Holthaus, second by Weber to adjourn. Motion carried. Time 9:04 pm. Next regular meeting is January 11, 2016.

Michael Damm – Mayor

Joan M Julson – Finance Officer

Claims:

Payroll by Dept.: Ambulance 3005.47; Finance Office 667.79; Fire 11.58; Gov't Bldg 30.88; Landfill/Dump 38.60; Liquor 213.38; Parks 227.74; Sewer 786.67; Streets 1545.93; Water 871.60; EFTPS-November payroll taxes, 2743.09; SD Retirement System-employee & city match, 564.44.

Supplies: Heritage Pharmacy–shop door opener batteries, 15.96; Julson, Joan–Microsoft Office & 3 computer Anti-virus, 299.96; M/S Pump-N-Stuff–gas, 102.97; MARC-plow trk silicone release agent, 138.17; Matheson–amb oxygen tank rental, 15.60; Meyer Motor LLC–pkup tires & fire dept pager battery, 397.90; Potter Tire & Service–gas, diesel & supply, 318.76; Rural Mfg Co., Inc–metal to fix dumpster, 182.00; Sturdevants Auto Parts–shop & street supply, 284.58; Sun Gold Sports–amb shirts (paid with memorial donation funds), 265.55.

Repair & Maintenance: Anderson Trucking–11/13-14 snow removal, 1575.00; M&M Epoxy Flooring–bar bathroom floors, 650.00; Pullman Plumbing Inc–bar bathroom repairs, 375.90; Tessier's Inc.–bar walk-in cooler compressor replaced, 1330.00; Weber Construction–bar bathroom covering & fixture tear out, 551.02.

Beer and Liquor: (paid in November) Beal Distributing, Inc., 1620.30; Dakota Beverage, 673.60; Johnson Brothers Famous Brands, 384.21; Republic National Dist, 254.13.

Miscellaneous: A&B Business Inc–Maintenance contract, 51.64; Addy Disposal-dumpsters, 40.00; Bridgewater Development Corp–monthly donation, 100.00; Bridgewater Tribune–November publishing, 272.24; Cwikla, Mike–return of unused water deposit, 31.73; Julson, Joan – election workshop mileage- 33.60; Nordwald

Rentals—Jan rent (Payable 1/1/16), 350.00; McCook County—Contracted Law Enforcement monthly payment, 2015.00; Petty Cash-postage, 21.14; Porta Pros, Inc-extra time for the 2 porta potties for bar bathroom remodel, 50.00; SD Dept of Revenue-water testing, 86.00; SDML Worker's Comp Fund-2016 renewal, 2745.00; SD State Treasurer—November garbage, etc. sales tax (includes a 1.5% allowance for timely payments - \$3.41), 224.16; Sioux Falls Area Humane Society-Oct animal service & mileage, 196.40.
Utilities (Paid in November): Addy Disposal, 3802.50; Golden West, 263.91; Hanson Rural Water, 3971.00; Xcel Energy, 1971.89.
Insurance: AFLAC-reimbursed by employees, 382.18; Health Pool of SD, 3202.36.
Professional: Fink Law Office, PC-November statement, 356.59.

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