

**Bridgewater City Council Regular Meeting Minutes**  
**January 7, 2015 7:00 pm**

The City Council of the City of Bridgewater met in the Council Room for their regular meeting on Wednesday 01/07/15. This meeting had been cancelled on Monday the 5<sup>th</sup> of January due to the weather. The meeting was called to order at 7:00 pm by Acting Mayor George Guentner. Answering roll call were Bob Anderson, George Guentner, Phil Heiberger, Jerry Paweltzki, and Lacey Weber. Absent: Zach Guentner. Others present: Finance Officer - Joan Julson, Maintenance – Todd Letcher, Sandi Tschetter, Dean & Jamie Schryvers, RaDel & Wanda Frye, Carol Mehlbrech, Geoff Ellerbroek, and John Kolb.

The minutes of the December 8<sup>th</sup> regular meeting were sent to the council for reading prior to the meeting. Motion by Heiberger, second by Weber to approve the minutes of the December 8, 2014 meeting. Motion carried.

The December Financial statement was sent out to the council for reviewing prior to the meeting. After discussion, a motion was made by Weber, second by Paweltzki to approve the December Financial Statement. Motion carried.

The bills for the month of December were reviewed. A motion was made by Paweltzki, second by Anderson to approve the December bills. Motion carried.

Maintenance Report by Todd Letcher:

- Discussed snow removal
- Water break by Hwy 262 & 4<sup>th</sup> St.

Law Enforcement: Monthly report from December was noted.

Code Enforcement: Cars sitting on the street in the way of snow removal was discussed. Sheriff Norris will be contacted to contact people for removal.

Council noted that we received a letter from SD Dept of Legislative Audit authorizing Schoenfish & Co do our 2013-2014 audit.

Motion by G Guentner, second by Heiberger to set April 14<sup>th</sup> as the Municipal Election date. Motion carried. Seats up this year are 2 year seats of Ward I – George Guentner, Ward II – Zach Guentner, Ward III – Phil Heiberger, and Mayor seat.

Motion by Paweltzki, second by Heiberger to designate the Bridgewater Tribune as Official Newspaper for 2015. Motion carried.

Motion by Weber, second by Heiberger to sign the new Intergovernmental Contract with SD Public Assurance Alliance (SDPAA) for the change from third party contractor (Hagan Benefits Inc) to “in house” administration. This concerns the city’s liability insurance. Motion carried.

At 7:30 Acting Mayor Guentner and the council discussed with the following people who are interested in the operating agreement on the municipal liquor store: Geoff Ellerbroek & John Kolb, RaDel & Wanda Frye, and Dean & Jamie Schryvers. Carol Mehlbrech was here to answer questions also. They were all requested to get credit reports to the finance officer prior to the February meeting. Everyone was thanked for coming and requested to be at the February meeting for council’s decision.

Council discussed their annual salary & meeting compensation. The meeting compensation was last raised in 2008 but when the annual salary compensation was last raised is unknown at this time. Council discussed that there is a lot of extra work that the council does during the month that the public never sees or knows about and that it’s not just about attending a monthly meeting. After continued discussion, a motion was made by G Guentner, second by Weber to raise the annual salary compensation for the mayor to \$750 & council person to \$600 and raise the meeting compensation for mayor & council person to \$75 per attended meeting effective with the Jan 2015 meeting. The reason for this increase is that the annual salary has not increased for probably 25+ years and the meeting compensation was last increased in 2008. Roll Call Vote: Anderson-aye, G Guentner-aye, Heiberger-nay, Paweltzki-aye, Weber-aye. Motion carried. (FO note: After the meeting in checking the old minutes, council salary compensation was last raised in Sept of 1994.) Motion by G Guentner, second by Heiberger to pass & revise the salary schedule for 2015 salaries with council salary changes. Motion carried.

**City of Bridgewater**  
**Resolution #15-0105**

**WHEREAS**, in compliance with SDCL 6-1-10, which states that a complete list of all salaries paid to all city officials and employees be established by resolution and published in the minutes of the first meeting of the fiscal year and thereafter published monthly by department;

**NOW THEREFORE BE IT RESOLVED**, that the following is a list of all said salaries:

**FISCAL YEAR 2015**

**GROSS ANNUAL WAGE:**

<b>NAME</b>	<b>Position</b>	<b>Salary</b>	<b>Per Meeting Attended</b>
George Guentner	Acting Mayor & Council President	\$750.00	\$75.00

Bob Anderson	Council Vice-President	\$600.00	\$75.00
Zach Guenthner	Councilperson	\$600.00	\$75.00
Phil Heiberger	Councilperson	\$600.00	\$75.00
Jerry Paweltzki	Councilperson	\$600.00	\$75.00
Lacey Weber	Councilperson	\$600.00	\$75.00

**HOURLY WAGE:**

<b>NAME</b>	<b>Position</b>	<b>Per Hour</b>
Julson, Joan	Finance Officer	\$13.03
Letcher, Todd	Utility/Maintenance Supervisor	\$15.44
Fink Law Office, PC	Attorney & Assistant	\$125.00 / \$60.00

**AMBULANCE:**

<b>NAME</b>	<b>Position</b>	<b>Per Trip</b>	<b>Carrying Pager per Hour</b>
Hofer, Roger	EMT	\$60.00	\$1.00
Richards, Anne	EMT	\$60.00	\$1.00
Tschetter, Melissa	EMT	\$60.00	\$1.00
Rinehart, Susan	EMT	\$60.00	\$1.00
Thornburg, Elizabeth	EMT	\$60.00	\$1.00
Gilbert, Doug	EMT	\$60.00	\$1.00
Julson, Jim	EMT	\$60.00	\$1.00
Weber, Mike	EMT	\$60.00	\$1.00
Potter, Deborah	RN	\$60.00	\$1.00
Duerksen, Christine	RN	\$60.00	\$1.00
Hofer, Robin	EVOC	\$50.00	\$1.00
Thornburg, James	EVOC	\$50.00	\$1.00
Pollman, Jeff	EVOC	\$50.00	\$1.00
Sorenson, Dan	EVOC	\$50.00	\$1.00
Watters, Ryan	EVOC	\$50.00	\$1.00
Marken, Kristen	EVOC	\$50.00	\$1.00
Weber, Alyssa	EVOC	\$50.00	\$1.00
Anderson, Bob	EVOC	\$50.00	\$1.00

Both EMT's & EVOC drivers are paid \$15.00 for No Transport w/ No Treatment calls and \$30.00 for No Transport w/Treatment calls.

Volunteer Fire Dept: Chief – Doug Weber, Asst. Chief – Craig Meyer, Sec./Treas. - Jeff Pollman, Training Officer – Ryan Watters. Other members: Todd Letcher, Ed Meyer, Brian Cable, Marv Rempfer, Steve Sievers, Kip VanWoert, Reid Sutton, Zach Guenthner, Kenny Gemar, Roger Hofer, Chuck Addy, John Paweltzki, Jalen Weber, Jerry Paweltzki, Forrest Richards, Chad Addy, Troy Hofer, Kenny Weber, and Tim Thompson.

Planning & Zoning Committee: George Guenthner, Mike Damm, Sandi Tschetter, Evelyn (Mrs. Calvin) Hofer and Jerry Paweltzki.

Dated this 7<sup>th</sup> day of January 2015 in Bridgewater, South Dakota.

George A Guenthner  
Acting Mayor

ATTEST:  
Joan M Julson  
Finance Officer  
SEAL

Motion by G Guenthner, second by Heiberger to hold a special meeting on the 26<sup>th</sup> of January for more discussion on municipal liquor store interested parties. Motion carried. Executive Session for Contract Negotiations (SDCL 1-25-2.4) will be held at that meeting.

Motion by G Guenther, second by Heiberger to adjourn. Motion carried. Time 8:20 pm. Next meeting is February 9, 2015.

George A Guenther – Acting Mayor

Joan M Julson – Finance Officer

**Claims:**

Payroll by Dept.: Ambulance 2898.95; Finance Office 651.27; Fire 45.43; Gov't Bldg 211.96; Liquor 146.86; Parks 259.28; Sewer 791.42; Streets 1088.20; Water 865.23; EFTPS-December payroll taxes, 1815.15; SD Retirement System-employee & city match, 520.88; SD Unemployment Ins Div-4<sup>th</sup> Quarter Unemployment payment 19.91.

Supplies: Equipment Blades Inc–blades for skid steer & plow, 2097.89; Fensel's–shop light bulb supply, 125.20; Farmers Alliance–firehall & shop propane, 2046.00; Ludens Inc–pallet forks for skidsteer, 775.00; MARC–lagoon chemicals, 4183.30; M/S Pump N Stuff-Dec gas, 162.80; Matheson–shop acetylene cylinder, 55.95; Menard's–Legion hall kitchen sink repair & supply, 165.54; Meyer Motor LLC–F150 wiper blade & automatic locking hubs, amb tire repair, 355.39; Potter's Tire & Service-gas, diesel, supply, 162.05; Salem Special–285 2015 waterbooks, 321.00; SD Federal Property Agency–mostly shop supply, 242.50; Stern Oil–12/12/14 Legion propane, 423.50; Sturdevant's–supply, 103.48; Zabel Steel–shop steel & oxygen tank for shop torch, 70.30.

Repairs & Maintenance: Anderson Trucking–12/16 & 12/27 snow removal, 1950.00; Danko Emergency Equipment–Annual compressor maintenance agreement for fire dept, 600.00; Kleinsasser Heating & Cooling–firehall furnace repair (igniter), 142.81.

Beer and Liquor: (paid in December) Beal Distributing, Inc., 1038.15; Dakota Beverage, 996.40; Johnson Brothers Famous Brands, 283.57; Republic National Dist, 420.54.

Miscellaneous: A&B Business Inc–Maintenance contract, 46.95; Addy Disposal-dumpsters, 40.00; Bridgewater Development Corp–monthly donation & employee Bridgewater Bucks, 150.00; Bridgewater Tribune–December publishing, 339.29; First National Bank in Sioux Falls-SRF sewer loans #2 & #3, 8834.09; Nordwald Rentals–February rent (Payable 2/1/15), 350.00; McCook County–Contracted Law Enforcement monthly payment, 2015.00; Petty Cash–mostly postage, 4.20; SD Dept of Revenue–water testing, 13.00; SD State Treasurer–Dec garbage, etc. sales tax (includes a 1.5% allowance for timely payments - \$3.53), 231.54.

Dues & Fees: Bridgewater Development Corp-2015 annual dues, 100.00; DENR-2015 Water/Wastewater Operator Certification for Letcher, 18.00; SD Assoc of Rural Water Systems–2015 dues, 345.00; SD DENR–2015 wastewater fee, 550.00; SECOG–2015 Dues, 709.00; SD Municipal League–2015 Dues, 490.39; SD Governmental Finance Officers Assoc–2015 Dues, 40.00.

Utilities (Paid in December): Addy Disposal, 3900.00; Golden West, 252.61; Hanson Rural Water, 3927.80; Stern Oil-12/30 Legion Hall propane, 417.20; Xcel Energy, 1884.50.

Insurance: AFLAC-reimbursed by employees, 273.24; Health Pool of SD, 3514.78.

Professional: Fink Law Office PC-Dec statement, 19.00.

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